



[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

17/09/2025

To: All Members of the Council

You are summoned to attend a meeting of **Laxton Parish Council** that will be held on **Wednesday 24<sup>th</sup> September 2025 at 7pm** to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW. Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely

Clerk to the Council

## A G E N D A

1. To receive apologies for absence.
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Tuesday, 12 August 2025 as a true and correct record.
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To co-opt two parish councillors.
6. To agree to reopen the meeting following suspension.
7. To receive an update on the action log from the Clerk.
8. To receive an update from Ward Councillors.
9. To receive an update from Parish Councillors.
  - i. Tires behind allotment – concern around fly tipping.



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10. To receive an update from Laxton Victory Hall.
11. To discuss the following correspondence:
  - i. Dan Goodman – Speedwatch
  - ii. ERYC – New Lane road closure
  - iii. Electoral Services – confirmation of vacancy
  - iv. HRF Solutions – Defib Training Certificates
  - v. ERNLLCA – Change of details
  - vi. ERNLLCA – Pay scale updates
  - vii. PCSO – Surgery conformation
  - viii. ERYC – Public transport update
  - ix. ERYC – Web issue logged
  - x. ERNLLCA – Playground training confirmation
  - xi. Virgin Money – confirmation of online banking
  - xii. ERNLLCA – Advice on garden lease
  - xiii. ERNLLCA – August Newsletter
  - xiv. Electoral Services – Confirmation to co opt
12. To approve the schedule of accounts for payment.
13. To receive agenda items for the 26<sup>th</sup> November 2025.

## LAXTON PARISH COUNCIL

7pm 12<sup>th</sup> August 2025

**PRESENT:** Councillors Goulden (Chair), Sweeting (Deputy Chair), Huntley, S Yarrow, M Yarrow and Watson.

Clerk: Poppy Hunt

55/25 **COUNILLOR VACANCY / RESIGNATION** – Chair gave welcome to two members of the parish who are interested in the current vacancy. It was then noted that Cllr Sweeting had handed in her resignation from the Parish Council. Cllr Sweeting gave thanks to the council, sharing memories of her time and the council also gave thanks for her 20 years of service.

56/25 **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

57/25 **MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 28<sup>th</sup> May 2025 be confirmed as a correct record and signed by the Chair.

58/25 **PUBLIC PARTICIPATION** – 5 members of the public were present. One member came for an update regarding the Speedwatch scheme. It was discussed we are in contact with Dan from Humberside who had sent initial training. This would be forwarded to volunteers once emails had been obtained.

59 /25 **ACTION LOG – Agreed** – The clerk reported the following to the council:

- Noted the Cotness footbridge has been on the action log for a number of years and is to be flagged with the ward councillor.
- It was noted that tenants had been written to in regards to them taking responsibility of the equipment at the allotments however we have had no response.
- The clerk to revise the current ‘set up’ guide for the new email addresses before forwarding onto cllrs.
- Cllr Watson to contact someone at ERYC regarding installation of playground equipment before moving forward with a committee.
- Road slippage noted, clerk to post the link for reporting to members of the community encouraging them to also report any issues seen around the village.
- It was decided to leave the renewal of the domain at present but this is something to look at in the future.
- Lease of residents garden - still with previous clerk.
- Noted we had received two applications for two vacancy roles, one with ERYC. Look to co opt at the next meeting. The two applicants gave introductions to the council.

60/25 **WARD COUNCILLOR UPDATE** – No update. Discussed we had not heard from them in some time, the clerk would write to them.

61/25 **PARISH COUNCILLOR UPDATE** – Discussion around whether we could fix the potholes ourselves. Discussed that we would have liability that insurance would perhaps not cover as these are roads owned by ERYC. The clerk would send the link to report any road issues to the community whatsapp group and on our website to encourage members of the parish to report these too.

62/25 **CORRESPONDENCE – Resolved** – i) that the following correspondence should be received by the Council:

- i. LVH – Accounts (exempt papers)
- ii. PCSO Surgeries
- iii. Rackham’s – Audit Report Completion
- iv. LVH – Bonfire Grant Application
- v. Cllr Aitkin – Great British Energy Community Fund
- vi. Resident – Complaint of road closure for Laxton 10k
- vii. Easily – Web Domain Expired
- viii. ERYC – Road Closure Trandy Lane 17<sup>th</sup> Aug at 23:45 until 18<sup>th</sup> Aug 5:15am
- ix. ERYC – Safe Communities Data
- x. Electoral Services – Confirmation to co opt
- xi. Goole Hospital – Information Booklet
- xii. Parish Open Door – Meet and Greet
- xiii. Resident – Interest in Cllr Vacancy
- xiv. Resident – Interest in Playground Committee
- xv. ERYC – Honours Flyer
- xvi. Resident – Interest in Cllr Vacancy

63/25 **BONFIRE NIGHT GRANT – Resolved** – It was agreed that the council this year will grant the Village Hall Committee £250 as they have done in previous years towards the costs of them gaining certification to run events such as the Bonfire and Laxton 10k in the future.

64/25 **TO REMOVE CLLR M YARROW FROM THE VICTORY HALL COMMITTEE, REPLACED BY CLLR HUNTLEY – Resolved**

65/25 **TO REMOVE CLLR HUNTLEY FROM THE PERSONNEL COMMITTEE, REPLACED BY CLLR M YARROW – Resolved**

66/25 **PCSO SURGERIES – Resolved** – PCSO Surgeries to run at 6pm in the meeting room before each bimonthly meeting of the Parish Council. The clerk to make posters for distribution.

67/25 **PLAYGROUND COMMITTEE – Resolved** – Discussed with action log, Cllr Watson to get some advice from ERYC before creating a committee.

68/25 **BANKING ARRANGEMENTS – Resolved** – Signed banking forms to be uploaded via secure link and await update from the bank regarding amendments to internet banking.

69/25 **BUDGET OUTTURN REPORT AND BANK RECONCILIATION FOR 2024/25 – Resolved** – Signed by the chair

70/25 **TO APPROVE THE SCHEDULE OF ACCOUNTS FOR PAYMENT – Resolved** – The accounts were approved.

71 /25 **TO RECEIVE AGENDA ITEMS FOR THE 24<sup>th</sup> SEPT** – Cooption of 2 parish councillors.

72/25 **ANY OTHER BUSINESS – Resolved**

- i. Agreed for the chair to purchase some compost and flowers for one of the planters to be refreshed.
- ii. Tops of the BT boxes have been broken again, clerk to report.
- iii. Noted by a member of the public that the beacon is being used as a ‘drop off point’ for local drug dealers, this issue to be raised with PSCO’s prior to our surgery at the next meeting.
- iv. A member of the public would like to plant bulbs down Jubilee Avenue, this is to be discussed further at the next meeting.

73/25 **DATE AND TIME OF NEXT MEETING - Resolved** – that the date of the next meeting of the Parish Council would be 7pm on the 24 September.

**SIGNED:**

**DATE:**

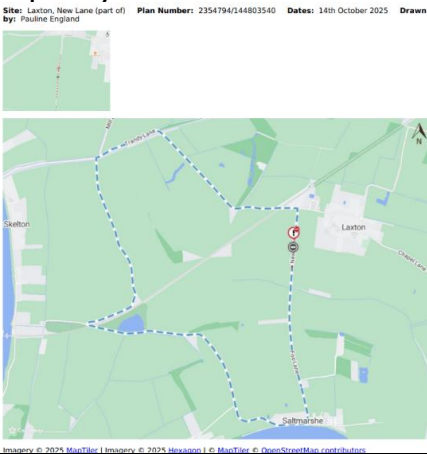
## Laxton Parish Council Action Log

Action	Status	Lead	Update
Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	ERYC /Landowner update meeting - W/B 21 November 2023. Outcome not yet clear but getting closer.
Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway. Clerk asked Kiplin PC whether they have had update.
Review provision of equipment at the Allotment Gardens	Ongoing	Clerk	Clerk has written to tenants.
Councillor Email Addresses	Complete	Clerk	Councillors now have access to their new email addresses.
Convene a playground committee meeting with Councillor Watson as the Parish Council's representative.	Ongoing	Clerk	Cllr Watson to attend Playground Training from ERNLLCA
Road Slippage	Ongoing	Clerk	Reported to ERYC, who will endeavor to address in 25/26
Renew lovelaxton.com web domain	Complete	Clerk	Decision made to leave this but review this in the future if required.
To finalise lease for land near allotments	Ongoing	Clerk	Clerk to write to resident asking if this is still required.

## Laxton Parish Council Correspondence Record

**22<sup>nd</sup> July to 16<sup>th</sup> September 2025**

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on [clerk@laxtonpc.org.uk](mailto:clerk@laxtonpc.org.uk) or contact 07354601672.

From	Purpose of Correspondence
Dan Goodman – Speed watch	Email detailed the steps needed to set up speed watch programme. This was forwarded onto the current volunteers and asked if Dan could liaise with them to set up the scheme going forward.
ERYC	<p style="text-align: center;">New lane temporary closure notice – 14<sup>th</sup> October 2025.</p> 
Electoral Services	Confirmation of councillor vacancy to be posted.
HFR Solutions	Copies of defibrillator training certificates.
ERNLLCA Support	Change of details.
ERNLLCA	Pay scale updates for clerks and parish council employees.
PCSO Liz Johnson	<p style="text-align: center;">Confirmation of PCSO surgeries starting September.</p> <p>Note that the shed devices are unable to be sourced currently due to budget cuts – will update us as soon as they can.</p>

ERYC	Public transport update.
ERYC	Website issue logged – unable to upload files.
ERNLLCA	<p>Playground Training – Tim to attend.</p> <p>This course is open to officers, councillors and any grounds maintenance/handy person etc that has a role in inspecting the sport, play or fitness equipment.</p> <p>ERNLLCA are pleased to announce our play area inspection training day, run with sponsorship and training from Streetscape, Gallagher Insurance and Unity Trust Bank.</p> <p><b>The day is designed to help you:</b>  Understand inspection requirements  Know how to manage play, sport &amp; fitness equipment  Guide you on the maintenance of equipment  Practise inspecting equipment on site.</p>
Virgin Money	Confirmation of Online Banking
ERNLLCA	Advice around lease of land.
ERNLLCA	August Newsletter
Electoral Services	Confirmation Letter for Co Option

Laxton Parish Council

Accounts for Payment – AUG / SEPT 2025

**Payments made to be noted**

<b>Payee</b>	<b>Details</b>	<b>Total £</b>
Andrew Bradburn	Gardening	75
Information Commissioner	Annual Fee	47

**Receipts to be noted**

Allotment Rent - £50

**Payments to be Authorised**

<b>Payee</b>	<b>Details</b>	<b>Total £</b>
Poppy Hunt	August and September	233
HMRC	August and September	40.80



**THE EAST RIDING OF YORKSHIRE COUNCIL****ROAD TRAFFIC REGULATION ACT 1984 SECTION 14 (1)****TEMPORARY PROHIBITION OF THROUGH TRAFFIC****Part of New Lane, Laxton**

Notice is hereby given that The East Riding of Yorkshire Council intends not less than seven days from the date of this notice to make an Order, the effect of which will be to prohibit any vehicle from proceeding along part of New Lane, Laxton from a point 200 metres south of the junction with Station road southbound for approximately 250 metres commencing 14th October 2025 for the purpose of carrying out high voltage overhead line work.

**The road closure is necessary to enable the works to be carried out in a manner consistent with ensuring the safety of the public. The Order is valid for 18 months, but it is anticipated that the works will be completed within 1 day.**

The alternative route for traffic affected by the road closure will be via: New Lane, Station Road, Trandy Lane, Skelton Broad Lane, Road From Hazelcrofts Bridge To Moorfields Lane, Moorfields Lane, Main Street, Fox Lane, Laxton CP, Kilpin CP, Howdenshire Ward

The diversion route will be signed at the time of closure.

The road will be closed to all through traffic but access will be maintained for residents, emergency vehicles and pedestrians.

Further information can be obtained by contacting the Council on 01482 393939/PE and asking for Highways Customer Care

Dated this 18th September 2025.

Paul Bellotti  
Executive Director of Communities and Environment  
County Hall  
Beverley  
East Riding of Yorkshire  
HU17 9BA

The East Riding of Yorkshire Council will, on request, provide this document in Braille, audio or **large print** format. If English is not your first language and you would like a translation of this document, please telephone 01482 393939.

24 JULY 2025

## LOCAL GOVERNMENT SERVICES PAY AGREEMENT 2025/26

The National Joint Council for Local Government Services (NJC) has reached an agreement on rates of pay applicable from 1 April 2025 to 31 March 2026. We encourage employers to implement this pay award as soon as possible.

Backpay for employees who have left employment since 1 April 2025. If an ex-employee requests it, we recommend that employers pay any monies due to that employee from 1 April 2025 to the employee's last day of employment. The table below lists the new pay scales for clerks and other employees employed under the terms of the model contract, including SCPs 50 and above. These should be retrospectively applied from 1 April 2025.

\*Hourly rates have been calculated using the NJC-agreed formula: annual salary divided by 52.143 weeks (which is 365 days divided by 7) divided by 37 hours (the standard working week).

SCP	1 April 2024		1 April 2025		Scale ranges
	£ per annum	* £ per hour	£ per annum	* £ per hour	Based on SCP
2	£23,656	£12.26	£24,413	£12.65	Below LC Scale (for staff other than clerks)
3	£24,027	£12.45	£24,796	£12.85	Below LC Scale (for staff other than clerks)
4	£24,404	£12.65	£25,185	£13.05	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	£25,583	£13.26	Below LC Scale (for staff other than clerks)
5	£24,790	£12.85	£25,583	£13.26	LC1 (below substantive range)
6	£25,183	£13.05	£25,989	£13.47	LC1 (below substantive range)
7	£25,584	£13.26	£26,403	£13.69	LC1 (substantive benchmark range)
8	£25,992	£13.47	£26,824	£13.90	LC1 (substantive benchmark range)
9	£26,409	£13.69	£27,254	£14.13	LC1 (substantive benchmark range)
10	£26,835	£13.91	£27,694	£14.35	LC1 (substantive benchmark range)

11	£27,269	£14.13	£28,142	£14.59	LC1 (substantive benchmark range)
12	£27,711	£14.36	£28,598	£14.82	LC1 (substantive benchmark range)
13	£28,163	£14.60	£29,064	£15.06	LC1 (above substantive range)
14	£28,624	£14.84	£29,540	£15.31	LC1 (above substantive range)
15	£29,093	£15.08	£30,024	£15.56	LC1 (above substantive range)
16	£29,572	£15.33	£30,518	£15.82	LC1 (above substantive range)
17	£30,060	£15.58	£31,022	£16.08	LC1 (above substantive range)
18	£30,559	£15.84	£31,537	£16.35	LC2 (below substantive range)
19	£31,067	£16.10	£32,061	£16.62	LC2 (below substantive range)
20	£31,586	£16.37	£32,597	£16.90	LC2 (below substantive range)
21	£32,115	£16.65	£33,143	£17.18	LC2 (below substantive range)
22	£32,654	£16.93	£33,699	£17.47	LC2 (below substantive range)
23	£33,366	£17.29	£34,434	£17.85	LC2 (below substantive range)
24	£34,314	£17.79	£35,412	£18.35	LC2 (substantive benchmark range)
25	£35,235	£18.26	£36,363	£18.85	LC2 (substantive benchmark range)
26	£36,124	£18.72	£37,280	£19.32	LC2 (substantive benchmark range)
27	£37,035	£19.20	£38,220	£19.81	LC2 (substantive benchmark range)
28	£37,938	£19.66	£39,152	£20.29	LC2 (substantive benchmark range)
29	£38,626	£20.02	£39,862	£20.66	LC2 (above substantive benchmark range)
30	£39,513	£20.48	£40,777	£21.14	LC2 (above substantive benchmark range)

31	£40,476	£20.98	£41,771	£21.65	LC2 (above substantive benchmark range)
32	£41,511	£21.52	£42,839	£22.20	LC2 (above substantive benchmark range)
33	£42,708	£22.14	£44,075	£22.85	LC3 (below substantive range)
34	£43,693	£22.65	£45,091	£23.37	LC3 (below substantive range)
35	£44,711	£23.17	£46,142	£23.92	LC3 (below substantive range)
36	£45,718	£23.70	£47,181	£24.46	LC3 (below substantive range)
37	£46,731	£24.22	£48,226	£25.00	LC3 (substantive benchmark range)
38	£47,754	£24.75	£49,282	£25.54	LC3 (substantive benchmark range)
39	£48,710	£25.25	£50,269	£26.06	LC3 (substantive benchmark range)
40	£49,764	£25.79	£51,356	£26.62	LC3 (substantive benchmark range)
41	£50,788	£26.32	£52,413	£27.17	LC3 (substantive benchmark range)
42	£51,802	£26.85	£53,460	£27.71	LC3 (above substantive benchmark range)
43	£52,805	£27.37	£54,495	£28.25	LC3 (above substantive benchmark range)
44	£54,071	£28.03	£55,801	£28.92	LC3 (above substantive benchmark range)
45	£55,367	£28.70	£57,139	£29.62	LC3 (above substantive benchmark range)
46	£56,708	£29.39	£58,523	£30.33	LC4 (below substantive range)
47	£58,064	£30.10	£59,922	£31.06	LC4 (below substantive range)
48	£59,300	£30.74	£61,198	£31.72	LC4 (below substantive range)
49	£60,903	£31.57	£62,852	£32.58	LC4 (below substantive range)
50	£62,377	£32.33	£64,373	£33.37	LC4 (substantive benchmark range)

51	£63,881	£33.11	£65,925	£34.17	LC4 (substantive benchmark range)
52	£65,943	£34.18	£68,053	£35.27	LC4 (substantive benchmark range)
53	£68,000	£35.25	£70,176	£36.37	LC4 (substantive benchmark range)
54	£70,065	£36.32	£72,307	£37.48	LC4 (substantive benchmark range)
55	£72,145	£37.39	£74,454	£38.59	LC4 (above substantive benchmark range)
56	£74,198	£38.46	£76,572	£39.69	LC4 (above substantive benchmark range)
57	£76,277	£39.54	£78,718	£40.80	LC4 (above substantive benchmark range)
58	£78,315	£40.59	£80,821	£41.89	LC4 (above substantive benchmark range)
59	£80,247	£41.59	£82,815	£42.93	LC4 (above substantive benchmark range)
60	£82,221	£42.62	£84,852	£43.98	LC4 (above substantive benchmark range)
61	£84,243	£43.67	£86,939	£45.06	LC4 (above substantive benchmark range)
62	£86,319	£44.74	£89,081	£46.17	LC4 (above substantive benchmark range)



# East Riding

## East Riding of Yorkshire Public Transport Update - I

### September 2025

### Bus Service Changes

We have been notified of the following changes to local bus services:

Service	Route Description	Bus Operator	Change Details	Change Date
I	Holme on Spalding Moor - Selby	East Yorkshire Buses	Minor timetable change & service extended beyond Holme on Spalding Moor from/to Pocklington	01/09/2025
7M	North Bransholme – Hessle Square – Heron Foods, Melton	Stagecoach East Midlands	New service replacing service 241, service now available to the general public	31/08/2025
10	Wawne - Hull	Stagecoach East Midlands	Minor timetable changes to improve punctuality.	31/08/2025
11/111	Hull – Castle Hill Hospital (11) or Beverley (111)	Stagecoach East Midlands	Timetable changes to improve punctuality.	31/08/2025
12/13	<b>“Coaster”</b> Bridlington - Scarborough	East Yorkshire Buses	Timetable changes to 12C due to revised times at Scarborough UTC	31/08/2025
13	<b>“Coaster”</b> Bridlington - Scarborough	East Yorkshire Buses	Seasonal service 13 ends after operation on Saturday 1 <sup>st</sup> November 2025	01/11/2025
14	<b>“Coaster”</b> Bridlington - Flamborough	East Yorkshire Buses	Timetable changes and Seasonal Mon-Sat evening service ends after operation on Saturday 30 <sup>th</sup> August 2025	31/08/2025
25	Hornsea - Beverley	East Yorkshire Buses	New evening service Monday to Thursday on same frequency as Friday service	01/09/2025
26	Beverley – Hessle Square	East Yorkshire Buses	Sat 0715 Hessle Square to Castle Hill Hospital journey withdrawn	31/08/2025
41	Hull – Beverley - Bridlington	East Yorkshire Buses	Timetable changes and some journeys now numbered 43	31/08/2025
43	Hull – Beverley – Butterfly Meadows	East Yorkshire Buses	Timetable changes <b>TBC</b> – Planned to divert outbound journeys via Copandale Road to replace 526	31/08/2025
44/45	Hull – Cottingham – Castle Hill Hospital	East Yorkshire Buses	Timetable changes	31/08/2025
56/57	Asda (Bilton) – Hull – Hessle Square/Castle Hill Hospital	East Yorkshire Buses	Timetable changes	31/08/2025
58/59	Hull – Hessle Square	East Yorkshire Buses	Timetable changes	31/08/2025
71	<b>“Spurn Explorer”</b>	East Yorkshire Buses	Sunday service extension to Spurn Discovery Centre ends	02/11/2025



# East Riding

## East Riding of Yorkshire Public Transport Update - I

### September 2025

	Withernsea – Easington – Spurn Discovery Centre		after operation on Sunday 2 <sup>nd</sup> November 2025	
72	<b>“Spurn Explorer”</b> Hull – Easington – Spurn Discovery Centre	East Yorkshire Buses	Seasonal Saturday service ends after operation on Saturday 1 <sup>st</sup> November 2025	01/11/2025
75/X7	Withernsea - Hull	East Yorkshire Buses	Timetable changes	31/08/2025
79/277	Hull – Hedon – Hull (Circulars)	Stagecoach East Midlands to East Yorkshire Buses	Journeys currently run by Stagecoach East Midlands will now be provided by East Yorkshire Buses	01/09/2025
80	Hull – Castle Hill Hospital	Stagecoach East Midlands	Timetable changes and re-numbered to 11A	31/08/2025
129	Withernsea - Hornsea	East Yorkshire Buses	Timetable changes	31/08/2025
173	Withernsea – Burton Pidsa - Hull	Stagecoach East Midlands to East Yorkshire Buses	Journeys currently run by Stagecoach East Midlands will now be provided by East Yorkshire Buses	06/09/2025
196	Allerthorpe – Aughton - York	East Yorkshire Buses	Minor timetable changes to improve punctuality	04/09/2025
200	<b>“Wolds Explorer”</b> Pocklington – Thixendale	East Yorkshire Buses	Seasonal service ends after operation on Sunday 28 <sup>th</sup> September 2025	28/09/2025
350	Hull - Scunthorpe	Stagecoach East Midlands	Timetable changes & most daytime journeys extended to Gallagher Retail Park in Scunthorpe	01/09/2025
360/361	Goole - Scunthorpe	Stagecoach East Midlands	Timetable changes – additional journeys added by Stagecoach	01/09/2025
401	Goole - Selby	Arriva Yorkshire	Minor timetable changes due to the closure of Carlton Holy Family School	31/08/2025
520	<b>“Park &amp; Ride”</b> Bridlington Park & Ride	East Yorkshire Buses	Seasonal service ends after operation on Sunday 2 <sup>nd</sup> November 2025	02/11/2025
525-527	Beverley Town Services	East Yorkshire Buses	TBC - Timetable changes to improve punctuality. Service 526 removed from Copandale Road, replaced with service 43 diversion.	31/08/2025
544	Pocklington - Driffield	East Yorkshire Buses	Minor timetable changes to improve punctuality	04/09/2025
594	Fridaythorpe – Millington - Pocklington	York Pullman to East Yorkshire Buses	Change of bus company from Tuesday 2 <sup>nd</sup> September 2025. Route/Times are unchanged	02/09/2025
616	Selby – Snaith – Holy Family School	Arriva Yorkshire	Cancel service due to closure of Holy Family School	31/08/2025



East Riding

East Riding of Yorkshire  
Public Transport Update - I

September 2025

677	Hull – Cranswick Foods, Preston	Stagecoach East Midlands	Cancel service due to low patronage	31/08/2025
747	Pocklington – Full Sutton - York	East Yorkshire Buses	Timetable changes to improve punctuality, some Monday to Friday journeys extended to Askham Bar, York	31/08/2025
822	<b>“DalesBus”</b> Pocklington - Grassington	East Yorkshire Buses	Seasonal service ends after operation on Sunday 19 <sup>th</sup> October 2025	19/10/2025
M1	<b>“Moorsbus”</b> Hull – Beverley – Driffield - Pickering	East Yorkshire Buses	Seasonal service ends after operation on Sunday 28 <sup>th</sup> September 2025	28/09/2025
X45 X46 X47	Hull/Driffield – Beverley – Pocklington - York	East Yorkshire Buses	Timetable changes to improve punctuality. Frequency increase to every 15 minutes between Pocklington and York	31/08/2025

**TBC** – East Yorkshire Buses are planning some changes to Beverley Town Services 43, 525-527 from 31/08/2025, but these are not yet finalised.



# August 2025 Newsletter

## [NJC Pay agreement announced](#)

National Joint Council (NJC) for Local Government Services has agreed on pay rates applicable from 1 April 2025 to 31 March 2026. The new pay rates are each increased by 3.20 per cent per annum. You can [find the full details](#) on the NALC website.

## [Annual analysis of parish precept data for 2025/26](#)

NALC has published its annual analysis of council tax levels for precepting authorities, including parish and town councils in England. It offers an up-to-date picture of how local precepts are shaping community finances for 2025/26.

The total amount raised by precepting parish and town councils is now £856 million, an increase of £75 million or 9.68% on the 2024/25 figure of £781 million.

The average Band D precept charged by local precepting bodies (including parish and town councils) for 2025/26 is £91.22, an increase of £6.32 or 7.4% on the 2024/25 figure of £85.89.

[See the full report on the NALC website.](#)

## Society of Local Council Clerks (SLCC) – If you are a clerk are you a member or want to know more?

If you are a clerk as a member of SLCC, you can join your local branch. But if you're not a member, you can still come along to a couple of our get togethers to find out more, meeting fellow Clerks and staff from the ERNLLCA area.

The role of each branch is to support and serve SLCC members in their area but also to network and work together on common issues, seek professional development and put the world to rights!

The branch is working on a programme of meetings – both in person and online - and hope to develop as an invaluable resource to locally by offering friendship, support, informal training input and the sharing of advice and good practice.

Gordon Scaife (Town Clerk at Pocklington) is the Branch Secretary and can be contacted at the email address [eastriding@slcc.co.uk](mailto:eastriding@slcc.co.uk) so please get in touch for more information and look out for news coming your way soon.

## NALC Legal updates

### Martyn's Law

NALC has recently launched [advice note about the implementation of Martyn's Law](#).

Martyn's Law is UK legislation introduced to enhance protective security and preparedness at public venues and events, especially against terrorism. It is named in memory of Martyn Hett, a victim of the 2017 Manchester Arena bombing.

### Does attendance at a parish meeting count as attendance?

NALC were asked if a councillor could count on attendance at the annual meeting of electors as attendance for Section 85 of the Local Government Act 1972. NALC's Legal's view is that it would not count. Attendance at a parish meeting is not attendance as a representative of the authority.

### Email address requirements for Councils

NALC have provided information about the use of official council email addresses.

More and more parish and town council business is being conducted online, which means that all council staff should be aware of and follow best email use and management practices. This resource describes the importance of using official council email accounts and offers practical guidance on email security.

### [Parish and town council email addresses](#)

## Royal British Legion

NALC has signed a joint letter with the LGA about Remembrance events this Autumn. A copy of the text of the letter is now available via the NALC website: [NALC joins forces with the Royal British Legion and LGA to champion Remembrance events](#)

Allotment tenancy clause – terminating tenancies and banning tenants from future tenancies



Parish and town councils have asked if they could add a sentence to an allotment policy to manage scenarios where the council wishes to terminate a tenancy for a breach of the allotment agreement terms (e.g. the allotment has not been kept in good condition). The suggested sentence said that the council chair would appoint a committee to consider an appeal and reply to the tenant within 14 days of receipt of the appeal. The decision of the committee would be final, and the tenant would not be allowed to join the allotment waiting list again. Allotment legislation gives parish and town councils the power to make rules for the use of the allotments and set the terms under which the allotments are rented out. It follows that the parish council can include the type of term suggested. However, we do not advise having such a strict liability blanket approach. The first issue we highlighted is that failures of allotment tenants will not all be of the same severity, and a council may wish to apply the ban on reapplying for an allotment only in the worst cases. These could be detailed in the policy. Even when the ban is applied, a council may wish to give a time limit to the ban rather than making it for life. Any sanction applied by a parish or town council must be reasonable, and having a more nuanced approach would assist in making it reasonable.

## Death of an allotment tenant during their tenancy

NALC Legal want to confirm the point of what happens to an allotment tenancy if the tenant dies during the tenancy. The basis position is that death does not automatically end the tenancy. A parish or town council in such a position should work with the next of kin to sensitively resolve issues. For example, returning property or agreeing about handing back the plot.

## [The Data \(Use and Access\) Act 2025](#)

This Act, passed into law in June this year, aims to reform data management. The Act is not entirely in force, and the relevant dates are over the next year. In our view, the main application to the sector is in respect of a response to a subject access request being limited to a reasonable and proportionate search. NALC will provide further information at the relevant time. Some provisions in respect of law enforcement come into force this month, but these are not relevant to parish and town councils.

## [Parish trustees](#)

NALC have been dealing with several parish meeting questions recently. NALC decided to emphasise the point that where there is a parish meeting but no separate parish council, it is the parish trustees who are the body corporate (Section 13 (3) of the Local Government Act 1972). Their [advice notes](#) contain guidance on parish meetings.

## **[Breakthrough Communications: What Assertion 10 means for data protection and why councils should act now](#)**

Author: Darren Briddock, head of information compliance at Breakthrough Communications

With the introduction of Assertion 10 in the 2025/26 Annual Governance and Accountability Return (AGAR), local (parish and town) councils are being asked to demonstrate, more transparently than ever, that they are managing digital, data and information governance responsibly.

This isn't about adding another layer of bureaucracy. It's about embedding good governance, building resilience, and protecting the growing amount of personal data held by councils. While the requirements may feel technical or unfamiliar at first, achieving compliance is absolutely within reach.

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### *[What is Assertion 10?](#)*

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Assertion 10 is a new declaration that councils will need to make from the 2025/26 AGAR onwards, as detailed in the 2025 edition of the Practitioners' Guide, published by the Smaller Authorities Proper Practices Panel (SAPPP), formerly JPAG.

Assertion 10 brings together a series of expectations around digital, data and information governance. For example, part of Assertion 10 focuses on the requirement for councils to have a generic email hosted on an authority-owned domain (not a personal or free service). Their website will need to meet WCAG 2.2 AA accessibility standards, and councils will need to have an IT policy that covers the secure and lawful use of digital devices within the council.

Crucially, Assertion 10 also requires councils to confirm that they are complying with data protection legislation and the data protection principles.

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### *Data protection is an ongoing responsibility, not a tick box task*

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Data protection compliance is not new. Councils have long had a legal duty to protect the personal information they hold, with current legislative requirements set out in the UK GDPR and the Data Protection Act 2018. What has changed is the visibility of these responsibilities through the AGAR process.

#### What does Assertion 10 and data protection compliance mean in practice

Assertion 10 makes it clear that councils must be able to show they manage personal data lawfully, safely and securely, and in line with their legal responsibilities. This means more than having policies on file.

Ultimately, the aim is to move from assumptions to assurance, where compliance can be explained and evidenced with confidence.

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### *Why it pays to act now*

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Assertion 10 applies to the current financial year. That means parish and town councils should take steps now to ensure they can demonstrate compliance when the time comes. Acting now will also give councils time to identify and fill gaps, build confidence, and avoid last-minute pressure.

#### How Breakthrough Communications can add value

At Breakthrough Communications, we support parish and town councils across the country with practical advice on information compliance.

Whether you are starting or looking to strengthen your existing practices, we're here to help every step of the way. To learn how we can support your council on its compliance journey, visit our [website](#).

## Free Webinar on Assertion 10

Cloudy IT in conjunction with Aubergine and Breakthrough Communications are providing a free webinar on assertion 10 on the 9th September at 12pm.

To book on this webinar please visit:

[\*\*Navigating Assertion 10: Digital & Data Compliance for Councils - Cloudy IT\*\*](#)

## Employment matters - Ex-clerk awarded a £48,913 payout

We thought this story might be of interest to local councils in the ERNLLCA area.

<https://www.personneltoday.com/hr/puddington-parish-council-clerk-unfair-dismissal-tribunal/>

*"A parish council clerk has succeeded in his claim of unfair dismissal, disability discrimination, unauthorised deductions in wages and breach of contract. Adam McCulloch examines an unusual case where one councillor threatened to report the employment tribunal to the police for harassment ...*

*"Mr Trevaskis was awarded a £48,913 payout, but there is doubt over how this will be paid."*



EAST RIDING

OF YORKSHIRE COUNCIL

County Hall Beverley East Riding of Yorkshire HU17 9BA Telephone (01482) 393939

[www.eastriding.gov.uk](http://www.eastriding.gov.uk)

Alan Menzies Returning Officer

Ms P Hunt,  
Parish Clerk,  
18 Chapel Hill,  
Welton,  
East Riding of Yorkshire.  
HU15 1PD

**Your Ref:**

**Our Ref:**

**Enquiries to:** Jean Thompson

**E-Mail:** [jean.thompson@eastriding.gov.uk](mailto:jean.thompson@eastriding.gov.uk)

**Tel. Direct:** (01482) 393312

**Date:** 5 September 2025

Dear Poppy,

**Parish Council Vacancy –Laxton Parish Council**

As promised, I am writing to confirm that a request to fill the above vacancy by way of an election has not been received within the prescribed time period.

You may therefore now fill this vacancy by co-option.

Yours sincerely

Jean Thompson  
Electoral Services Assistant