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28/09/2023

To: All Members of the Council

You are summoned to attend a meeting of **Laxton Parish Council** that will be held on **Wednesday 4 October 2023**, to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW. Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely

Clerk to the Council

A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 26 July, 2023 as a true and correct record
4. To temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive the action log from the Clerk
7. To receive an update from Ward Councillors
8. To receive an update from Parish Councillors
9. To discuss the following correspondence:



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- i. ERYC, Planning Approval, Erection of open porch and side extension, 10 Front Street Laxton
 - ii. ERYC, No changes to Laxton Parish proposed in the Community Governance Review
 - iii. ERYC, Meet the Communities and Environment Services Drop in
 - iv. ERNLLCA, Newsletter
 - v. ERYC Highways, No Change to Sign on Jubilee Avenue
 - vi. ERNLCCA, D Day Celebrations and commemoration 6 June 2024
 - vii. ERYC Planning, Launch of Public Consultation on East Riding Design Code
 - viii. Laxton Victory Hall – Bonfire Letter
 - ix. ERYC, Planning Approval – Erection of a boundary wall, railings and access gates, Manor House, Station Road.
 - x. ERYC, Notification of Planning Appeal, Siting of a container for secure storage, Land North of 2 Back Street, Laxton
 - xi. ERYC, Request for topic for Scrutiny
 - xii. ERYC, Devolution Briefing for Town and Parish Councils
10. To approve the Laxton Personnel Committee and approve the recommendations contained therein.
 11. To receive feedback on meeting with ERYC Drainage Team – Councillors Mr and Mrs Yarrow
 12. Laxton Village Hall Constitutional Changes, Councillor Collins
 13. Humberside Police Crime Prevention Talk, 22 November
 14. To approve the schedule of accounts for payment
 15. To agree any agenda items for the next Parish Council meeting, 22 November 2023:

LAXTON PARISH COUNCIL

7pm, 26 July 2023

PRESENT: Councillors Goulden (Chair), Collins, Huntley, Sweeting, S Yarrow and M Yarrow.

Ward Councillor Wilkinson was also in attendance.

Apologies were received from Councillor Watson and Ward Councillor Aitken.

Clerk: Alan Bravey

63/23 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS – There were no declarations.

64/23 MINUTES OF PREVIOUS MEETING – Resolved – That the minutes of the meeting of the Council held on Wednesday 16 May 2023 be confirmed as a correct record and signed by the Chair.

65/23 PUBLIC PARTICIPATION- There were no members of the public present.

66/23 ACTION LOG UPDATE – The Clerk had contacted Goole Wind Farm Quick Fix fund again to ask about the outcome of the planter grant request submitted on 24 March. Cllr Goulden advised that all children in the village had been provided with Coronation gifts.

67/23 WARD COUNCILLOR UPDATE – Councillor Wilkinson advised that East Riding of Yorkshire Council and Hull City Council had reached an agreement to submit a devolution bid to the Government. Devolution arrangements were a way of receiving significant amounts of additional Government funding. The proposals were subject to approval and a wider public consultation, but if approved would see a combined authority created responsible for strategic, cross border issues such as transport and adult education. It would not be a merger between the two authorities, and most day to day services would be unaffected. The board of the combined authority would be made up of three elected members from each local authority and led by a democratically elected mayor. This was the Government's preferred model and would mean that area would receive the maximum amount of additional funding on offer.

68/23 PARISH COUNILLOR UPDATE – There had been more Cold Callers / Nottingham Knockers over the past few weeks and some had been abrupt with residents, giving the impression they may be scoping properties for potential burglaries. It was agreed to investigate whether "No Cold Caller" stickers were still available, and to seek advice / a presentation from the Police on keeping properties secure. Councillors Collins and Huntley raised issues with Yorkshire Water and it was agreed the Clerk would contact them to discuss.

69/23 **CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERNLCCA. Newsletter
- ii. ERYC, Highways Response to Walkabout Issues Raised
- iii. ERYC, Leader of the Council introductions
- iv. National Grid, New High Voltage Transmission Line Consultation
- v. ERNLCCA, 80th Anniversary Celebration of D Day. 6th June 2024
- vi. Hedgehogs R Us, Hedgehog Highways
- vii. ERNLCCA, June Newsletter
- viii. ERYC, 6 Monthly Anti Social Behaviour data
- ix. ERYC, Community emergency plan
- x. Laxton Village Hall, the Constitution has been changed so that parish council and other community organisations are not entitled to nominate a representative to the Village Hall committee.
- xi. ERYC, Enforcement Update
- xii. PCC, Annual Police and Crime Survey
- xiii. Planning Approval – Erection of detached building (retrospective) St Peters Lane
- xiv. ERYC, ‘Open Door’ for Town and Parish Clerks
- xv. ERNLCCA – ERYC Parish Constitution Review

b) – that Councillor Collins would request clarification on constitutional changes at the next Village Hall meeting, c) that the Council would support the Hedgehog Scheme and d) the Council would object to the National Grid High Voltage Line consultation on the grounds of impact to neighbouring Parish Council area and concerns over increased electrical magnetic field.

70/23 **PROPOSED AMALGAMATION OF LAXTON AND KILPIN PARISH COUNCIL** – Kilpin Parish Council had discussed a report outlining the advantages and disadvantages of merging with another parish council. It had approached Laxton Parish Council with an early stage consultation request and asked whether it would be interested in exploring the proposals further. Laxton Parish Council recognised there would be some financial benefits from a merger, but also felt that much of the funding available that it had bid for over the last five years had a per Council limit, and was determined by size of population. Councillors also felt that increasing the size of the Council would reduce the day to day contact with residents.

Resolved – that Laxton Parish Council supported closer collaborative working with its neighbouring Parish Councils but was not in favour of a change to the constitution.

71/23 **CONSULTATION ON PLANNING APPLICATION FOR ERECTION OF OPEN PORCH OVER THE EXISTING SIDE ENTRANCE AND ERECTION OF SINGLE STOREY EXTENSION TO SIDE AND REAR FOLLOWING DEMOLITION OF EXISTING EXTENSION, LAUREL HOUSE, 10 FRONT STREET, LAXTON – Resolved** – That the Parish Council supported the application because it was considered a positive improvement to the look of the area.

72/23 CONSULTATION ON PLANNING APPLICATION FOR ERECTION OF A BOUNDARY WALL, RAILINGS AND ACCESS GATES AND VEHICULAR ACCESS GATES TO FRONT, ERECTION OF A TIMBER FRAMED PORCH TO REAR, ALTERATIONS AND INCREASE IN WALL/ROOF HEIGHT AND REMOVAL OF EXISTING INTERNAL WALLS TO EXISTING COAL BUNKER AND CREATION OF A DOORWAY WITH GATE, ERECTION OF 1.8M HIGH GARDEN WALL WITH PILLARS AND WROUGHT IRON GATES, MANOR HOUSE STATION ROAD LAXTON – Resolved – That the Parish Council supported the application because it was considered a positive improvement to the look of the area.

73/23 NEW SIGNS ON ST PETERS LANE - Two residents contacted Laxton Parish Council in 2022 to report dangerous driving from delivery vehicles on the junction of Back Street / Jubilee Avenue. The Council referred the issued to East Riding of Yorkshire Council, who carried out a site visit and recommended the installation of an additional highway sign on Back Street and St Peters Lane. Laxton Parish Council has received complaints from residents on St Peters Lane about the sign being out of place in its current setting.

Resolved – The Clerk would asked East Riding of Yorkshire Council whether there were any other options.

74/23 ATTENDANCE AT CCTV MEETING - Resolved – Councillor Goulden, Collins and Yarrow would attend a meeting on the 24th August, 10am at the Victory Hall to meet with ERYC and discuss the results of the recent CCTV inspection of the local drains.

75/22 ACCOUNTS FOR PAYMENT – Resolved – i) that it be noted that the following accounts had been paid by bank transfer:

- a) George Hall, Gardening Services - £60
- b) Rackhams – Internal Audit - £47

and ii) that the following accounts be approved for payment:

- c) HMRC, PAYE, £132.80
- d) Alan Bravey, Salary July and August -£200.64

SIGNED:

DATE:

Laxton Parish Council Action Log

Action	Status	Lead	Update
Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	Cllr Aitken asked to get involved in ongoing discussions between ERYC and Landowner at Cotness Corner.
Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway.
Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Demand has meant that traffic surveys being re-evaluated for priority. .
Planters - -- i) That 2 planters would be installed by the village entry signs in Laxton in 2023 in Laxton, because residents had volunteered to maintain them	Ongoing	Clerk	Grant Claim submitted to Goole Wind Farm Quick Fix Fund on the 24 March for 2X planters, plus personalisation and compost.
The requirement for an allotment fence should be raised at the next meeting of the allotment committee and a recommendation made to a later Parish Council meeting.	Ongoing	Clerk	To be discussed at next Allotment meeting.
Obtain No Cold Calling Stickers, and request a Crime Safety Discussion from Humberside Police.	Complete	Clerk	Stickers obtained, and evening booked for Crime Safety Discussion.
Clarify Changes to Village Hall Constitution	Ongoing	Councillor Collins.	
Order some Hedgehog Highways	Complete	Clerk	Highways bought - need to agree distribution.
New signs on St Peters Lane	Complete	Clerk	Clerk to ask whether there were any other siting locations for the sign on St Peters Lane. They have advised not.

Laxton Parish Council Correspondence Record

24 July to 28 September

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on laxtonpc@btinternet.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
31 July	Y	ERNLCCA	Newsletter
1 August	N	ERYC	Planning Approval, Erection of open porch and side extension, 10 Front Street Laxton
2 August	N	ERYC	No changes to Laxton Parish proposed in the Community Governance Review
14 August	N	ERYC	Meet the Communities and Environment Services Drop in – 5-7pm – 24 October, Haltemprice, 23 November ER Leisure Bridlington, 24 January Pocklington
17 August	Y	ERNLLCA	Newsletter
23/08/23	N	ERYC Highways	Regarding sign on Jubilee Avenue, advising that signs were requested by Laxton Parish Council, and installed in the correct position and there are no intentions to relocate.
01 September	N	ERNLCCA	D Day Celebrations and commemoration 6 June 2024, Beacon Lighting 9:15pm.
09 September	N	ERYC Planning	Launch of Public Consultation on East Riding Design Code www.eryc.link/designcode . The SPD sets guidance and rules on how places should look and function to ensure the design quality of new developments in the East Riding

16 September	Y	Laxton Village Hall Committee	Bonfire Letter
21 September	N	ERYC	Planning Approval – Erection of a boundary wall, railings and access gates and vehicular access gates to front, erection of a timber framed porch to rear, alterations and increase in wall/roof height and removal of existing internal walls to existing coal bunker and creation of a doorway with gate, erection of 1.8m high garden wall with pillars and wrought iron gates, Manor House, Station Road.
21 September	N	ERYC	Notification of Planning Appeal, Siting of a container for secure storage and erection of fence/gates to site entrance (retrospective application), Land North of 2 Back Street, Laxton
27 September	N	ERYC	Request for topic for Scrutiny – Strategic Matter that affects East Riding as a whole
28 September	N	ERYC	Devolution Briefing for Town and Parish Councils

LAXTON PARISH COUNCIL

Personnel Committee

26 September 2023, 7:00pm

PRESENT: Councillors Sweeting and Watson.

Apologies were received from Councillor Yarrow.

Clerk: Alan Bravey

1/23 **APPOINTMENT OF CHAIR** – That Councillor Sweeting would chair the meeting.

2/23 **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations.

3/23 **MINUTES OF LAST MEETING - Resolved** - That the minutes of the meeting held on the 27 April 2022 should be accepted as a true and accurate record and signed by the Chair at a later date.

4/23 **TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960** - There were no members of the press or public present.

5/23 **NJC SALARY SCALE** - The Personnel Committee noted that the National Joint Council for Local Government Services (NJC) had reached agreement for the salary scale for 2021/22.

Resolved – That the Committee recommends to the Parish Council that it adopts the revised pay scale for 2022/23, which was an increase from £10.42 to £11.42, backdated as recommended by the NJC to 1 April 2022.

6/23 **REVISION IN CLERK CONTRACT** – Laxton Parish Council has reduced its meetings from one a month to one meeting every two months, and the workload of the Clerk has reduced accordingly.

Resolved – i) That that the Clerk’s contract should be reduced from 16 hours a month to 10 hours a month ii) that this change should take place from December to allow the Clerk to use October and November to update the Council policy documents.

7/23 **DATE AND TIME OF NEXT MEETING** - It was agreed that the next meeting of the sub-committee would be set for March 2024.

SIGNED:

DATE:

Laxton Parish Council

Accounts for Payment- August / September

Payments made to be noted

Payee	Details	Total	VAT
ICO	Yearly Charge	£35	
George Hall	Grass Cutting	£180	
Clerk	Hedgehog Highway	£157.50	
Alan Bravey	Flowers	£35.98	
Clerk	Phone Box Dehumidifiers	£12.98	2.60
ERNLLCA	Training Invoices	£108.00	

Receipts to be noted

Payer	Details	Total
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Payments to be Authorised

Payee	Details	Total	VAT
HMRC	PAYE	132.80	
Alan Bravey	September and October	200.64	