

LAXTON PARISH COUNCIL

www.laxtonpc.org.uk

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW
Telephone: 07932 016856 Email: laxtonpc@btinternet.com

16/03/2022

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held on **Wednesday 23 March 2022 at 7:00pm** to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW.

Members of the public and press are welcome to attend and may address the Council during the public participation section. It is recommended that all Councillors, public and press should perform a lateral flow test before attending the meeting, and wear a face covering. The meeting will be held in accordance with COVID-19 safe working practises.

Yours sincerely



Clerk to the Council

A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 23 February, 2022 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To agree to co-opt a new Councillor
7. To receive the action log from the Clerk
8. To receive an update from Ward Councillors

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9. To receive an update from Parish Councillors
10. To discuss the following correspondence:
 - i. ERYC, Preliminary enquiry on a community governance review
 - ii. ERNLCCA, Pay award update
 - iii. ERYC, Consultation on draft rights of way improvement plan
 - iv. Police and Crime Commissioner, Relaunch of Community Payback Scheme
 - v. ERYC, New design guidance for future planning developments.
 - vi. Humberside Police, Newsletter
 - vii. ERNLCA, Spring Training Day, Friday 29 April To receive an allotment update
11. To receive an update on preparations for the Queen's Jubilee Weekend
12. To raise any highways, dykes or drainage issues
13. To approve the schedule of accounts for payment
14. To agree any agenda items for the Parish Council meeting on 27 April 2022

LAXTON PARISH COUNCIL

7.00pm 23 February 2022

PRESENT: Councillors Goulden (Chair), Collins, Sweeting, Watson and Yarrow

Clerk: Alan Bravey

The meeting was held at Laxton Victory Hall.

Three members of the public were present.

15/22 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS – There were no declarations of interest.

16/22 MINUTES OF PREVIOUS MEETING – Resolved – That the minutes of the meeting of the Council held on Wednesday 26 January 2022 should be amended to reflect that only Councillor Golden had attended the site visit with the tree surgeon, and then confirmed as a correct record and signed by the Chair.

17/22 PUBLIC PARTICIPATION – Resolved – to temporarily suspend the meeting to allow for public participation, where a discussion was held regarding additional events for the Queen's Jubilee, such as a scare crow competition, a fancy dress competition at the children's party, an open gardens event and a tug of war. It was agreed that a Jubilee Planning Group would be formed, and would take the lead on organising and advertising the events. Councillors Sweeting and Watson agreed to represent Laxton Parish Council. It was also agreed that the Clerk would contact ERYC to ask about planting a tree on Jubilee Avenue.

18/22 END OF PUBLIC PARTICIPATION – Resolved - To restart the meeting follow temporary suspension.

19/22 PARKING ON CHURCH CLOSE – A resident raised the ongoing challenges of parking on Church Close, which was expected to get worse over the coming years, with increasing car ownership. It was noted that ERYC had previously advised that there was no funding available to create additional car parking, and that the wind farms would not fund a grant for works which the statutory authority had a discretionary responsibility to provide.

Resolved – The Clerk would contact ERYC and enquire whether the shrubbery on Church Close could be replaced by a gravel.

20/22 ACTION LOG UPDATE – There had been no further progress by the Public Rights of Way Team regarding Cotness or Skelton footbridges. The speed survey on Front Street had been confirmed for 2022. An update on dog fouling, with reference to not using the stick and flick approach, had been shared on the Council's social media channels and the website. A resident had serviced the Parish Council generators. An application had been made to the Sixpenny Wood wind farm for a replacement notice board on Jubilee Avenue.

The drainage board indicated they had no records that they had ever maintained the drain that collects the surface water from Back Street.

Resolved – i) That the council would record its thanks to the resident who service the emergency equipment and that ii) Clerk would revisit the back street drainage with the Internal Drainage Board.

21/22 **PARISH COUNCILLOR UPDATE – Resolved** – i) that the finger post on Jubilee Avenue should be checked for a missing name plate ii) a Give Way sign on Back Street covered by branches would be reported to ERYC.

22/22 **WARD COUNCILLOR UPDATE** – There were no ward councillor updates.

23/22 **CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- a) Various, Queen’s Jubilee Commemorative Items
- b) ERYC, Devolution Update
- c) ERNLLCA, Newsletter
- d) Humberside Police, Newsletter
- e) ERNLCCA, Training course, Role of PCC
- f) ERYC, Invite to Parish Council Meeting Cluster

(b) that the Chair and the Clerk would attend the Parish Council Cluster Meeting.

24/22 **POTENTIAL PARISH CHILDREN’S PLAY AREA** – Two playground companies had visited an area of land at the allotments, and both agreed that it was suitable for a play area. The installation could be approximately £50,000.

Resolved – i) that the community should be asked whether they would like to form a play area committee to progress the initiative ii) that the existing plans at the allotments should continue as previously agreed and iii) that these should also consider dedicated beds for communal / children planting.

25/22 **PLATINUM JUBILEE ARRANGEMENTS - Resolved** – that the quote accepted by the Bricklayers Arms would be accepted for a buffet prior to lighting the beacon, children’s party food and an evening roast.

26/22 **HIGHWAYS, DRAINS AND DYKES** – There were no further issues to raise.

27/22 **ACCOUNTS FOR PAYMENT – Resolved** – a) that the following accounts should be paid:

- i. Clerk / HMRC – January Salary / PAYE - £163.84

28/22 **AGENDA ITEMS FOR NEXT MEETING – Resolved** – the next meeting would take place on the 23rd March.

SIGNED:

DATE:

Laxton Parish Council - Action Log

	Action	Status	Lead	Update
1	Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	23/6 – ERYC provided options to the landowners for consideration. -14/10 update - Landowners have responded back this week. ERYC now to assess comments and make decision on way forward. ERYC to update when something substantial to report back. 18/02 - ERYC confirmed no further update.
2	Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	23/6 - Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway. Due to this, and the size of the bridge required, likely to be into 2022/23 before replacement can be made. 18/02 - ERYC confirmed no further update.
9	Allotment committee would be re-formed to lead the day-to-day management of the gardens.	Ongoing	Clerk	Allotment committee meeting held, with two tenants present, who indicated that the condition of soil, difficulty in keeping weeds from adjoining field, and poor drainage, leading them to consider vacating plots. Further meeting held on 18 Oct. Two further tenants served notice to quit. Agreed one tenant would borrow equipment to take vacant plots back to soil, and look to cover. Also look to buy strimmer - tenant agreed to maintain. Discussed options for community orchard / meadow and seating areas for vacant plots.

12	The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole at Cotness Corner.	Ongoing	Clerk	NPG confirmed that the works will take place in the first quarter of 2022.
16	Queens Platinum Jubilee Planning i) enquire whether a resident would be willing to take photographs over the long weekend ii) request a quote from the Bricklayer's Arms to cater for the children's party and the Beacon lighting, iii) enquire on the cost of a hog roast for the 4th June iv) enquire whether the Church Warden would be willing to lead children / volunteers to perform "A song for the Commonwealth" for the beacon lighting, v) enquire whether a local resident would be willing to fill and light the beacon and xi) to promote the event following Christmas.	Ongoing	Parish Council	Piper booked for 2nd June. Children's Entertainer booked for the 4th. Conversation held with pub re food for 2nd and 4th. Village Hall booked 2nd and 4th June. Church Warden happy to lead volunteers - need to advertise on Social Media. Bricklayers Arms has provided quote for buffets / hot roasts. Jubilee Committee formed. ERYC asked about suitability of tree on Jubilee Ave - no reply to date. On agenda for verbal update.
18	Purchase hard hats for the Cemetery Chapel	Complete	Clerk	Purchased.
20	Clerk to arrange site visit by Playground Company at Parish Allotments.	Ongoing	Clerk	Agreed to advise community of suitability of land, and invite interest in a group to raise funds and progress. In meantime, to continue as previously agreed and to consider dedicated beds for communal / children planting.
21	Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Confirmed that a traffic survey will take place in 2022.
24	Clerk to report lack of road edge markings on Trandy Lane / Skelton Broad Lane	Ongoing	Clerk	ERYC have agreed to install the road markings - these will be added to the yearly schedule so may take some time to complete.
28	Test Emergency Equipment	Complete	Clerk	3 volunteers have come forward. Arranging familiarisation training. Visit took place on 18th February, and generators taken for restoration.
29	Ask ERYC to renew "slow" road marking near to station.	Ongoing		Reported to ERYC - 19 February 2022.

30	Obtain a quote to convert the land for use as additional parking for Church Close.	Ongoing		Basic quote is in the region of £35m2 for gravel - area approx 120m2. Asked ERYC whether permission would be granted to gravel over the shrubs on Church Close, no reply to date. .
32	Submit a claim to the Goole Fields Wind Farm to replace the damaged noticeboard.	Ongoing		Claim submitted to Sixpenny Wood to match the Kilpin Claim.
34	Clerk to ask Drainage Board for a position on the unmaintained drain from St Peters to Cotness Corner.	Ongoing	Clerk	Drainage Board indicated that they have no records of maintaining the drain, and that a business case would need to be submitted for their consideration. Clerk written to IDB/ERYC to discuss further.
35	Clerk to report Give Way sign on Back Street obscured by branches.	Ongoing	Clerk	Reported to ERYC - 17 March 2022

Complete
Ongoing

Laxton Parish Council Correspondence Record

23 February – 16 March 2022

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on ettonpc@outlook.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
1 March	N	ERYC	<p>Preliminary enquiry on a community governance review. A review can make a number of recommendations relating to:</p> <ul style="list-style-type: none">a) Whether new parishes should be constitutedb) Whether the areas of existing parishes should be altered (whether the boundaries of existing parishes should be changed) or whether existing parishes should be abolishedc) Whether any changes should be made to electoral arrangements in parishes (this includes the number of seats on a parish council or the boundaries of wards in those parishes that are warded). Reviews, however, cannot be used to arbitrarily reduce the numbers of seats on a parish council because of long-standing vacant seats. It is important the size of a parish council reflects proper representation of the community it represents, notwithstanding any challenges the parish council faces in filling vacant seats.d) Whether parishes should be grouped under a joint council or an existing grouping arrangement should be dissolved. <p>ERYC have asked whether Etton Parish Council is aware of any issues that it wishes to be considered as part of such a review.</p>

Date Received	Attached?	From	Purpose of Correspondence
2 March	N	ERNLCCA	Pay award confirmed as 1.75 back dated to March 2021.
3 March	N	ERYC	Consultation on draft rights of way improvement plan
7 March	N	Police and Crime Commission	Relaunch of Community Payback Scheme, invite to propose suitable projects. “ In line with my Police and Crime Plan, I am particularly keen for Community Payback to support the safety and improvement of public spaces, and the upkeep of community assets. This includes things like cutting back overgrown vegetation that interferes with street lighting or makes it difficult to pass, as well as maintaining community buildings, playing fields and playgrounds so they are more attractive to be used.”
8 March	N	ERYC	<p>East Riding of Yorkshire Council are inviting residents across the authority to share their thoughts about where they live as part of a consultation which will go towards creating new design guidance for future planning developments.</p> <p>The aim of the guide is to celebrate the unique identity and character of the towns and villages across the East Riding to ensure any new developments and planning applications respect the style of the area.</p> <p>When produced, the guide will sit alongside local plan policies and will act as a point of reference for those submitting future planning applications as it will detail what needs to be considered before planning permission is granted.</p> <p>We are inviting you to take part by completing this short survey before 18th April 2022.</p> <p>https://www.smartsurvey.co.uk/s/EastRidingDesignGuidePublicConsultation/</p> <p>For any queries about the consultation please contact:</p> <p>planningdesign@eastriding.gov.uk</p>

Date Received	Attached?	From	Purpose of Correspondence
8 March	Y	Humberside Police	Newsletter
10 March	N	ERNLCA	Spring Training Day, Friday 29 April



Serving our communities to
make them safer and stronger

Parish/Town News Release

Howdenshire - Update for March 2022

1. Crime and ASB

You can obtain Crime and ASB data for your own area by visiting www.police.uk, clicking on "whats happening in your area" and entering your postcode.

2. Crime issues of particular not

The following list shows some of the crimes that have occurred in the previous month in your area:

- A secure vehicle was stolen from a detached garage of a property in Eastrington.
- Entry was gained into an insecure shed at a property in Newport and a log splitter stolen.

3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community. We also continue to patrol the Howdenshire areas during our shifts.

4. Crime Reduction Advice

Protect yourself on social media.

Many of us use social media every day without giving a second thought to our privacy or our vulnerability to cyber-crime. The following tips aim to keep you safe online.

- Avoid publishing any identifying information about yourself that could be used by scammers - e.g. phone numbers, your address or birthday.
- Make it difficult for potential hackers by using strong passwords with symbols and numbers.
- Review and edit your privacy features on social media sites to ensure that only your friends can access your profile.
- Consider the permanence of online content - don't post anything that may later embarrass you or someone else. (You never know who might be looking at your page - e.g. a prospective employer.)
- Never post comments that are abusive or may cause offence.
- Be on your guard against phishing scams, including fake friend requests and posts from individuals or companies inviting you to visit other pages or sites. If you do get caught up in a scam, make sure you remove any corresponding likes and app permissions from your account.
- Ensure you have effective and updated antivirus/antispyware software and firewall.

Unpleasant comments about people on social media sites aren't dealt with by the police, unless there is a criminal offence involved. Offences may include threats to kill, threats to cause damage, criminal conduct amounting to harassment and comments that incite racial hatred, violence or rioting. If you have been affected by any of these offences, please call Humberside Police on 101 to report it.

Regarding unpleasant or inappropriate posts, you should first contact the social media site on which the comments have been made and ask for assistance. If you think you have been libelled to an extent that you wish to take action, please consult with a solicitor in the first instance.

Protecting your devices.



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make them safer and stronger

Parish/Town News Release

Your mobile is now so much more than a phone - it's your phonebook, internet/email/social media browser, sat nav, camera, photo library, weather forecaster, bank and more. Losing your phone therefore means losing a lot more than your phone! There are various things you can do to protect your phone and other devices:-

- Never leave your phone, iPad, tablet or camera unattended, out of your sight or left on a table – thieves can grab a phone in seconds.
- Retain a record of your phone's IMEI number. This is a 15-digit unique number which can be obtained by keying in *#06#. You need this information if the phone is lost or stolen (keep a note of it somewhere other than your phone!)
- Use your device's security features, apps or PIN locking mechanisms to protect your data and prevent the phone being used if stolen.
- Consider installing a tracker app on your phone. They're readily available online. And if your mobile's stolen, report it promptly.

5. Stay informed

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/howdenshire> Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat_ERYW.

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.

Laxton Parish Council

Accounts for Payment

March 2022

Payments made to be noted

Payee	Details	Total	VAT
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Payments to be Authorised

Payee	Details	Total	VAT
Clerk	Salary – March	98.64	
HMRC	PAYE – March	65.20	