

# LAXTON PARISH COUNCIL

[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW  
Telephone: 07932 016856 Email: [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)

21/07/2022

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held on **Wednesday 27 July 2022 at 7:00pm** to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW.

Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely



Clerk to the Council

## A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Meeting of the Parish Council, held on Wednesday, 22 June, 2022 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive an action update log from the Clerk
7. To receive an update from Ward Councillors
8. To receive an update from Parish Councillors
9. To discuss the following correspondence:
  - i. ERYC – Traveller Site Consultation

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- ii. Humberside Police – Newsletters
  - iii. HWRA – Benefits of Membership
  - iv. ERYC – Invite to Communities and Environment Event
  - v. ERYC – Presentation for Development Control Annual Meeting
  - vi. ERYC – Infrastructure Survey
  - vii. The Ramblers – Cotness PROW
  - viii. ERNLLCA - Newsletter
- 
- 10. To agree compilation of Jubilee Album with photos and memory cards
  - 11. To agree to repaint the Beacon following the Jubilee Lighting
  - 12. To receive an update on the allotments, consider how to deal with fly tipping at the allotments, and agree how the site should be cleared.
  - 13. To consider submitting a wind farm application for benches for the Jubilee Garden
  - 14. To consider creating a Parish Council Logo
  - 15. To consider establishing some wild verges in the Parish
  - 16. To approve the schedule of accounts for payment
  - 17. To agree any agenda items for the Parish Council meeting on 28 September 2022

## **LAXTON PARISH COUNCIL**

**7.00pm 22 June 2022**

**PRESENT:** Councillors Goulden (Chair), Collins, Huntley, Sweeting, Watson and Yarrow.

Apologies were received from Ward Councillor Bayram .

Clerk: Alan Bravey. There were two members of public present.

The meeting was held at Laxton Victory Hall.

**74/22 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

**75/22 MINUTES OF THE ANNUAL MEETING OF THE PARISH – Resolved** – That the minutes of the meeting of the Annual Meeting of the Parish Council held on Tuesday 24 May 2022 should be confirmed as a correct record and signed by the Chair.

**76/22 MINUTES OF THE ANNUAL MEETING OF THE ANNUAL PARISH ASSEMBLY – Resolved** – That the minutes of the meeting of the Annual Parish Council held on Tuesday 24 May 2022 should be confirmed as a correct record and signed by the Chair.

**77/22 PUBLIC PARTICIPATION** – A member of the public attended to ask about the future plans with the allotments, and suggested turning the newly cleared areas into a grassed area for children to play on. It was noted that the area was heavily covered in weeds, and agreed that some Parish Councils would form a working party to clear. Clarity was sought over access rights to the land from the garages on Church Close. A member of the public also requested taking on an additional plot, increased their holdings to 3.5 plots. It was noted that the new strimmer had been collected. This was agreed in the absence of other interest. A resident asked whether ERYC had provided any feedback on their request to gravel over the shrubbery area on Church Close for parking. No response had been received and the Clerk agreed to follow up.

**78/22 ELECTION OF DEPUTY CHAIR – Resolved** – That Councillor Sweeting would be the Deputy Chair of the Parish Council until May 2023.

**79/22 APPOINTMENT TO THE LAXTON ALLOTMENTS COMMITTEE – Resolved** – That Councillor Sweeting would be the Council's representative on the Allotments Committee, and that the Clerk would advise the next meeting on whether the Parish Council could act as the allotment committee.

**80/22 PERSONNEL COMMITTEE MEETING - Resolved** – The minutes of Personnel Sub-Committee Meeting held on the 27<sup>th</sup> April should be approved, and the recommendation made on the pay award adopted.

81/22 **ACTION LOG UPDATE** – Northern Powergrid had been seen measuring at the electricity pole at Cotness Corner. The new noticeboard had been arrived, and it was agreed that it should be installed by the Council's usual building maintenance contractor. There was no longer a free daffodil bulb scheme. The meeting discussed purchasing planters at the roads signs in the Parish, but felt that it would be a challenge to have them routinely watered. It was agreed that the Clerk would ask ERYC whether some highway verges could be left uncut and planted with wild meadow seed. It was also agreed that the Clerk would ask when the replacements trees on St Peters Avenue would be planted.

82/22 **WARD COUNCILLOR UPDATE** – There were no Ward Councillor Updates.

83/22 **PARISH COUNCILLOR UPDATE** – It was noted that the plot of land on Jubilee Avenue had been sold.

84/22 **CORRESPONDENCE** – **Resolved** – (a) that the following correspondence should be received by the Council:

- Cllr Bayram, Confirmation that condition of highway reported
- ERNLCCA, May Newsletter
- David Davis, Ouse Bridge Update
- ERYC, Planning Approval – Manor Farm, Cotness, Erection of single storey extension to office
- Humberside Police, Newsletter
- ERNLCCA, Good Councillor Training – 19 and 20th July, 2pm – 4pm and 6:30-8:30
- ERYC, Request for End of Grant Form for Jubilee Grant
- ERYC Review of public spaces protection order – 3 year extension
- ERYC – Internet Connectivity Consultation

(b) that Councillor Watson should be booked on the Good Councillor Training.

85/22 **JUBILEE CELEBRATION PHOTOGRAPHS AND MEMORY CARDS - Resolved** – i) The Clerk would recommend some photographs from the Beacon Lighting and the Sports Day to be printed as canvases at the next meeting and ii) Councillor Watson would consult a local resident on presenting the memory cards.

86/22 **ALLOTMENT UPDATE – Resolved** – i) That a further inspection of the allotments would take place when the unoccupied area had been cleared and strimmed, with a view of grassing and perhaps planting trees ii) the Clerk would bring prices for benches, picnic benches and football nets to the next meeting, with a view of submitted a wind farm bid iii) that following the works the area would be known as Jubilee Gardens and Allotments.

87/22 **ACCOUNTS FOR PAYMENT – Resolved** – a) that the Parish Council notes the payments made since the last meeting:

- i. J Huntley Jubilee Catering - £1060
- ii. Claire Daniels - Jubilee Cake £350
- iii. Robert Webster – Strimmer - £279
- iv. Wold Skip Hire Skip Hire – £240
- v. Marks Magic Kingdom, Jubilee Entertainment - £220
- vi. CP Edgar, Piper Balance Payment - £140

and approved the following accounts for payment:

- i. HMRC, PAYE - £65.20
- ii. Clerk – Salary and Expenses £227.08

88/22 **AGENDA ITEMS FOR NEXT MEETING – Resolved** – the next meeting would take place at 7pm on the 27<sup>th</sup> July.

**SIGNED:**

**DATE:**

## Laxton Parish Council - Action Log

	Action	Status	Lead	Update
1	Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	23/6 – ERYC provided options to the landowners for consideration. -14/10 update - Landowners have responded back this week. ERYC now to assess comments and make decision on way forward. ERYC to update when something substantial to report back. 18/02 - ERYC confirmed no further update.
2	Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	23/6 - Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway. Due to this, and the size of the bridge required, likely to be into 2022/23 before replacement can be made. 18/02 - ERYC confirmed no further update.
9	Allotment committee would be re-formed to lead the day-to-day management of the gardens.	Ongoing	Clerk	Allotment committee meeting held, with two tenants present, who indicated that the condition of soil, difficulty in keeping weeds from adjoining field, and poor drainage, leading them to consider vacating plots. Further meeting held on 18 Oct. Two further tenants served notice to quit. Agreed one tenant would borrow equipment to take vacant plots back to soil, and look to cover. New strimmer purchased. Discussed options for community orchard / meadow and seating areas for vacant plots. Skip booked and resident agreed to move caravan to provide access to the allotments. Verbal Update on Agenda

12	The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole at Cotness Corner.	Ongoing	Clerk	NPG confirmed that the works will take place in the first quarter of 2022. Chased Up - 21 April. Confirmation that message received and NPG looking into. <b>NPG - Work expected to take place this year after harvest.</b>
20	Clerk to arrange site visit by Playground Company at Parish Allotments.	Ongoing	Clerk	Agreed to advise community of suitability of land, and invite interest in a group to raise funds and progress. In meantime, to continue as previously agreed and to consider dedicated beds for communal / children planting. 2 expressions of interest received. Clerk to write directly to three other residents. No update - clerk pick up after Audit time.
21	Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Confirmed that a traffic survey will take place in 2022. <b>Due to unprecedented demand, this could slip into 2023.</b>
24	Clerk to report lack of road edge markings on Trandy Lane / Skelton Broad Lane	Ongoing	Clerk	ERYC have agreed to install the road markings - these will be added to the yearly schedule so may take some time to complete.
29	Ask ERYC to renew "slow" road marking near to station.	Ongoing		Reported to ERYC - 19 February 2022.
30	Obtain a quote to convert the land for use as additional parking for Church Close.	Complete		Basic quote is in the region of £35m2 for gravel - area approx 120m2. Asked ERYC whether permission would be granted to gravel over the shrubs on Church Close, no reply to date. Chased Up - 21 April and 18th May. Noted that ERYC had sprayed the weeds on these gardens. <b>ERYC happy to consider any proposals, but would need to be done to appropriate highway standards by appropriate contractor, and be supported by all residents affected. Fed back to resident who asked question.</b>

32	Submit a claim to the Goole Fields Wind Farm to replace the damaged noticeboard.	Ongoing		Claim submitted to Sixpenny Wood to match the Kilpin Claim. Claim approved. Noticeboard arrived.
34	Clerk to ask Drainage Board for a position on the unmaintained drain from St Peters to Cotness Corner.	Ongoing	Clerk	Drainage Board indicated that they have no records of maintaining the drain, and that a business case would need to be submitted for their consideration. Clerk written to IDB/ERYC to discuss further. Further pictures have been sent to the IDB and to ERYC. IDB confirm they do not maintain the drain. Blockage issue reported to ERYC highways, who have agreed to survey all village drainage systems with camera later in year.
38	Invite ERYC PROW officers to a meeting to discuss PROW maintenance / issues.	Ongoing	Clerk	Meeting rearranged for 18th August at 1:30pm.
39	Councillor Huntley to consider whether the cycle maintenance unit might be sited in the pub car park.	Complete	Cllr Huntley	Not possible to proceed - needs to be linked with phone box scheme.
40	Investigate whether there is a free daffodil planting scheme.	Ongoing	Clerk	Unable to find free scheme. Considering wild verges - on agenda.
41	Book Cllr Watson on Good Councillor Course	Complete	Clerk	
42	Jubilee photos / memory cards	Ongoing	Clerk / Cllr Watson	Clerk to propose photos for canvas / Cllr Watson to explore options for memory card.
43	Advise whether the Parish Council can act as allotment committee.	Complete	Clerk	Tenancy agreement sets out that tenants must be on committee, therefore can not be PC meeting.



### Laxton Parish Council Correspondence Record

**20 June to 22 July 2022**

<b>Date Received</b>	<b>Attached?</b>	<b>From</b>	<b>Purpose of Correspondence</b>
23 June	N	ERYC	Invitation to Communities and Environment Parish Council drop in event – 4:00 – 7:30 Goole – 29 September
27 June	Y	ERYC	Gypsy and Traveller Accommodation Assessment
28 June	N	ERYC	Request to complete a highways and transport national public satisfaction survey.
5 July	N	ERYC	Link to Code of Conduct Training - <a href="https://www.eastriding.gov.uk/council/committees/standards-committee/standards-committee/#code-of-conduct-training">https://www.eastriding.gov.uk/council/committees/standards-committee/standards-committee/#code-of-conduct-training</a>
10 July	N	The Ramblers	Cotness Footpath
13 July	Y	ERYC	Minutes and presentation from the Annual Parish Council Development Control Meeting
14 June	Y	Humberside Fire Authority	Seeking views on the Governance Structure of the Fire Reform White Paper.
18 July	Y	Humber and Wolds Rural Action	Explaining benefits of joining
20/7/2022	Y	Humberside Police	Newsletter
22/7/2022	Y	ERNLLCA	Newsletter

# HUMBER & WOLDS RURAL ACTION

## MEMBERSHIP

Dear Partner



**Humber and Wolds Rural Action (HWRA) – Membership 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023**

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As we emerge from Covid restrictions and re-adjust our lives it becomes more clear how important communities have been in mutually supporting individual residents, neighbours, local businesses and services. Recognition of the power and impact of local communities is leading to a 'community first' approach with an emphasis on engagement with local activities. For rural communities, access to services and support can create additional barriers and HWRA is playing an important role in influencing national policy and local strategy and practice, often developing innovative and creative responses working with statutory and voluntary partners across East Riding, North Lincolnshire and North East Lincolnshire and beyond.

As we face the next crisis (rising energy costs, workforce issues, access to services etc.) we will continue working together to support our communities, organisations and residents, providing the advice, information, activities and services that continue to be so important. Please look on our website [www.hwrcc.org.uk](http://www.hwrcc.org.uk) for further information and follow us on Facebook and Twitter (see below).

HWRA membership offer includes:

- Receiving regular updates on our work and that of our local and national partners including access to national and local information and consultations on issues that impact upon rural communities
- Opportunities to influence strategic and operational thinking and good practice at local level on a range of issues and developments which impact directly upon our communities
- Influencing national thinking and decision making through Action with Communities in Rural England (ACRE) to a range of government departments including: Departments for Environment, Food and Rural Affairs (DEFRA); Health and Social Care; Business, Energy and Industrial Strategy; Transport; Digital, Culture, Media and Sport and Levelling up, Housing and Communities
- Opportunities to become involved in a range of projects, activities, services and events
- Signposting or direct access to specific support, resources and information for your organisation
- Attendance and a vote at the HWRA AGM and annual review event.

This year we plan to further develop our membership offer through:

- Engagement in the revision of our Strategic Objectives – your opportunity to influence the future direction of the organisation
- Creation of a membership area on the HWRA website which will provide direct access to policy consultation and development

To enable us to continue our activities we ask you to complete your membership form and forward this to us with your membership fee. Your support is very much appreciated and enables us to keep rural issues high on the local and national agenda.

Yours sincerely

Mr David Hughes, Chairman

***Strengthening Communities In East Yorkshire & northern Lincolnshire***

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Charity No. 1099439 Company No. 4606085

DRAFT



**EAST RIDING**  
OF YORKSHIRE COUNCIL

**East Riding of Yorkshire Council  
Gypsy and Traveller Accommodation Assessment  
Stakeholder Questions**

**Introduction:**

Arc4 has been commissioned by East Riding of Yorkshire Council to carry out a Gypsy and Traveller Accommodation Assessment (GTAA). The National Planning Policy Framework (NPPF) and subsequent legislation requires councils to identify sites to meet the accommodation needs of all communities within their area. This includes the needs of the Gypsy and Traveller community and also Travelling Showpeople.

The overall aim of the GTAA is to provide a clear, robust, and credible evidence base to inform the development of planning policies relating to Gypsy and Travellers and Travelling Showpeople. As such the GTAA will inform an update to the adopted East Riding Local Plan (2016).

As part of our research, we are contacting a range of stakeholders to obtain feedback by completing as many questions as you feel able to answer.

A full privacy notice can be located:

<https://www.eastriding.gov.uk/council/governance-and-spending/how-we-use-your-information/find-privacy-information/privacy-notice-for-forward-planning/>

Thank you in anticipation for your assistance.

<b>Name:</b>	
<b>Organisation:</b>	
<b>Title:</b>	
<b>Contact Email:</b>	
<b>Contact Phone Number:</b>	

**Section 1 – Residential Pitch Need.**

Q1. Do you think there is a need for permanent residential pitches for Gypsies and Travellers in East Riding?

A pitch is an area of land on a Gypsy Traveller site occupied by one resident family

If yes, please provide reasons and your view on the number of pitches that are

needed

*Response:*

Q2. If permanent sites are needed, where do you think they should be located and why?

*Response:*

Q3. Do you think there are barriers to the provision of new permanent sites? If so, what are the main barriers?

*Response:*

## **Section 2 – Unauthorised encampments and the need for temporary provision.**

Q4. Do you have any knowledge of unauthorised encampment activity in East Riding? We are interested to know about the level of activity, challenges faced and policies for dealing with encampments.

An unauthorised encampment refers to land where persons unknown resides in vehicles or tents without permission. Unauthorised encampments can occur in a variety of locations and constitute trespass.

*Response:*

### **For households travelling through East Riding, there are several potential options which could be considered.**

Q5. Firstly, transit sites. Is there a need for transit sites in East Riding?

Transit sites are intended for short-term use whilst people are travelling and usually include hard-standing, water and electricity.

If yes, please provide reasons and your view on the number of transit pitches that are needed and where they could be located.

*Response:*

Q6. Secondly, temporary stop-over places. Is there a need for temporary stop-

over places in East Riding?

This is land which can be used on a temporary basis if unauthorised encampments occur. They can include fields, disused land and areas of hard standing.

If yes, please provide reasons and your view on potential locations of temporary stop-over places.

*Response:*

Q7. Do you think there are barriers to transit provision? If so, what are the main barriers?

*Response:*

### **Section 3 – Gypsies and Travellers in bricks and mortar/residential sites accommodation.**

Q8. Are you aware that East Riding has a well-established settled Gypsy and Traveller community throughout East Riding living in bricks and mortar accommodation?

*Response:*

Q9. Are you aware that East Riding has a well-established settled Gypsy and Traveller community throughout East Riding living on one or more residential sites?

*Response:*

Q10. Do you have any information on the broad locations of where Gypsy and Traveller households live and the number of households living in bricks and mortar accommodation?

*Response:*

Q11. Are you aware of any challenges, such as access to facilities, services and any unmet needs faced by Gypsy and Traveller households who live in East Riding?

*Response:*

#### Section 4 – Movement and cross-boundary considerations.

Q12. Are you aware of any regular movements of Gypsies, Travellers and Travelling Showpeople from East Riding to other neighbouring areas?

*Response:*

Q13. Are there any cross-boundary issues (i.e., beyond the East Riding administrative boundary) in respect of Gypsies, Travellers and Travelling Showpeople that should be considered as part of this study? If yes, please provide further information.

*Response:*

#### Section 5

Q14. What would you want to see as the key strategic messages coming from the Gypsy and Traveller Accommodation Assessment?

*Response:*

As part of the reporting for the project we often use quotes from the stakeholder survey in the narrative of the report and in related appendices. Are you happy for us to use your responses or part of your responses in the reporting? Listed below are a few options. Can you please pick one so we know how we can use your responses to the questions?

We normally provide summary responses in the main body of the reporting, but we are asking you this question so that we can provide useful qualitative quotes to back up particular views expressed. The appendices to our reports also include all responses provided by all stakeholders but these are provided anonymised so that individuals cannot be directly linked.



<ul style="list-style-type: none"> <li>I am happy for anything I have said, in my responses to this survey, to be used in the reporting. Please use my name when attributing references to responses provided. <i>Response Y/N.</i></li> </ul>
<ul style="list-style-type: none"> <li>I am happy for anything I have said on behalf of my organisation/company/Council, in my responses to this survey, to be used in the reporting. Please use the name of my organisation/company/Council when attributing references to responses provided. <i>Response Y/N.</i></li> </ul>
<ul style="list-style-type: none"> <li>I do not want anything I have said, in my responses to this survey, to be attributable to me in the reporting. Please do not use my name in the reporting. <i>Response Y/N.</i></li> </ul>
<ul style="list-style-type: none"> <li>I do not want anything I have said on behalf of my organisation/company/Council, in my responses to this survey, to be used in the reporting. Please do not use the name of my organisation/company/Council in the reporting. <i>Response Y/N.</i></li> </ul>
<ul style="list-style-type: none"> <li>Other</li> </ul>

THANK YOU for taking the time to complete and submit your responses to this questionnaire. Your responses are confidential and are protected under the Data Protection Act (2018) and GDPR legislation

## **Minutes of Planning Town and Parish Planning Liaison Meetings**

**15 and 22 June 2022**

**Zoom meeting**

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### **Officers in attendance:**

Stephen Hunt	Director of Planning and Development Management
Andrew Wainwright	Planning Manager – Strategic
Stephen Cook	Planning Manager - Western
Chris Hodgson	Planning Manager - Eastern
Tom Bannister	Planning Policy Manager
Owen Robinson	Principal Planning Policy Officer
Gail Heath	Principal Service Development Officer
Sarah Wright	Service Development Officer

### **1 Introduction (incorporating Agenda Item 2)**

Stephen Hunt welcomed everyone present and opened the meeting by discussing the increased levels of planning applications over the last few years. The first half of this year has seen a significant increase in applications. Whilst it is now settling down to average levels the service has found it difficult to catch up. It has been busy across the board, not just planning applications but also with pre-application enquiries, trees applications, enforcement and appeals.

In terms of working arrangements, the service currently operates a hybrid approach and is trying to encourage 2 days in the office each week (1 day site/2 days at home). Planning Committee reverted back to a physical meeting last summer but do currently allow public speaking to take place remotely and it is livestreamed on YouTube with the biggest audiences for the Council. Committees have now gone to a 4-weekly cycle. Appeal hearings and inquiries have also gone back to being in person.

Stephen recognised that the service continued to have some challenges, such as delays in Officers returning calls/emails, time taken to determine applications, validation time peaked last summer at 20+ days but is now around 4-7 days and delays in processing S106 agreements.

On staffing Stephen confirmed new posts have been created in a variety of teams including Validation, Trees, Planning and Design. The service has recruited 7 new Assistant Planning Officers and was in the process of interviewing for a further 3 posts. Stephen spoke about how hard recruitment has been as experienced officers have retired or moved and it has proven very difficult to appoint to these posts.



### **3. Policy update**

#### **a) Review of the Local plan presentation by Tom Bannister and Owen Robinson**

Please find presentation slides attached with these minutes.

#### **Question – New adoption of local housing by local plan, how will it affect buying council housing?**

*Option to buy council housing has been around since the 80s, it is built into the local plan but we are doing other things to bridge the gap.*

#### **Question – Will the availability of NHS services be incorporated into the sustainability of the local plan?**

*We have discussed our scale of growth with the NHS and this feeds into the Infrastructure Study. The NHS is aware of the scale and location of development and anticipated population changes and have their own plans to accommodate this.*

#### **Question – Sustainability appraisal, what is considered?**

*High level objectives*

*Regenerate towns in the East Riding*

*Increase number of jobs in economy*

*Safeguarding the environment*

*Underpinning assessments of sites used.*

*If there is a detrimental impact the site won't be used.*

#### **Question – Parish council has a planning application for a large solar farm which is not in the neighbourhood plan, pressure on everyone to do our bit for renewable energy. What can the council do about this and what is the percentage drive for renewable energy and how reactive is neighbourhood planning?**

*Renewable energy is covered in the plan – not target driven, but a positive approach to renewable energy, encourage development that can reduce our impact. Looking at individual impacts – landscape, ecology, access – is it acceptable or not? The site doesn't need to be allocated in the Local Plan or Neighbourhood Plan.*

#### **b) Preparation of the East Riding Design Guide**

It was announced in March that the Council is to be part of the Department for Levelling Up, Housing and Communities Pathfinder programme for creating design codes. The pathfinder programme comes with some funding (£160k) which will help fund consultants to work with the Council in preparing new design guidance for the East Riding.

Authority wide design guides and codes were first noted by the Government in the 2020 Planning White Paper. The NPPF has since been updated to say that Local Authorities should

prepare design guides and codes and authority wide codes were also mentioned in the recent Levelling Up and Regeneration Bill. This is something all authorities will need to prepare and the Council is exciting to be leading the way.

The service is looking to create an area wide guide which will code for important elements which contribute to placemaking in the East Riding and which will support the policy requirements in policy ENV1 of the local plan. Alongside this we also are looking to work with communities to create identity and context documents for settlements to make sure we can capture what makes each place special.

A public survey was held in March and April with over 1,660 respondents from across the East Riding. The results will be used to create a baseline of information about what is most important to East Riding residents and where the code should be focusing.

Further engagement with local stakeholder groups will take place over the summer as we start to develop a code. We want Town and Parish Councils to be part of this.

The aim is to have a final code by spring 2023. By setting out clearer parameters for the things that matter we hope to be able to create a smoother process for all when it comes to planning for new development and we really hope you will support us and join us in this aspiration.

Jessica Slater is managing the design guide creation and can be contacted through [planningdesign@eastriding.gov.uk](mailto:planningdesign@eastriding.gov.uk)

### **Question – Is the design guide advisory or a legislative power?**

*It is a material consideration which can be used by the Council in determining planning applications and by the Planning Inspectorate when considering appeals*

### **3c) Review of Conservation Area Appraisals**

There are 106 Conservation Areas throughout the East Riding and there is a statutory requirement to periodically review them to re-appraise why the area is special and what elements contribute to its special character and what don't.

A report was presented to Cabinet last May seeking authority to commence reviewing the Conservation Areas. Draft Conservation Area Appraisals were published for public consultation in June 2021 for Brantingham; Ellerker; Halsham and Ottringham. These revised Conservation Areas were adopted by Cabinet in January 2022.

Consultation has recently taken place on the Skidby, Atwick and North Cave Conservation Areas and these will be reported to Cabinet for adoption in the next few months. Re-appraisal work is currently in progress for the Conservation Areas at Allerthorpe; Barnby Moor; Bishop Burton; Cottingham; Hedon; Tibthorpe; West Ella; Goole West (new area); Yokefleet (new area). Once re-appraisal work has been undertaken and public consultation has taken place a report will be presented to Cabinet to formally adopt them.

### **Question – Does a parish council need to appoint a consultant or apply for a grant to review the conservation areas?**

*The Council's Conservation Team will undertake the re-appraisals. Parish Councils do have the option to undertake this work themselves through the Neighbourhood Planning process if they wish.*

**Question – Request from TPC's for consultations not to close in August due to holidays etc?**

*There are no planned Local Plan, Design or Conservation Area Appraisal consultations for August 2022.*

### **3d) Humber Forest (Additional to Agenda)**

Please find information attached with these minutes in relation to the Community Tree Planning Fund and Humber Forest Funding.

### **4. Recent Changes and Updates to National Legislation - Stephen Cook**

Please find presentation slides attached with these minutes.

### **5. Material considerations – Chris Hodgson**

Please find presentation slides attached with these minutes.

**Question – the emerging policies, if large scale public opposition will a scheme be refused?**

*No, number of responses doesn't have weight but the reasons for objection are taken into account and carry weight. This is why we want the public to be involved in the creation of the design guide.*

**Question – What is the weight of a neighbourhood plan?**

*Once adopted it carries as much weight as the local plan.*

**Question – Consultation periods are at times outside of planned TPC meetings, therefore struggle to respond in time?**

*If you can't make your consultation within the appropriate period, please contact the case officer to ask for an extended time period (providing this does not affect the Case Officers statutory decision period.)*

**Question – Query re: expiry of permissions**

If full planning permission has been granted, works have to start within a period of 3 years from decision. If outline permission has been granted, this is then followed up with a reserved matters application, and works must be started within a 2 year period from this approval.

**Question – if TPC does not want the scheme to go ahead, can the officer give reasons, and can they appeal it?**

*The Officer Report which is published as part of the application on Public Access will explain the rationale behind their decision and taking into account all consultation responses and comments. Appeals can only be lodged by applicants or agents. There is no third party right of appeal.*

## **6. Any other business**

**Question - A Town Council has had developers who aren't financially sound who leave sites unfinished and in a poor state, request that ERYC insist on a 'bond' to ensure site is finished.**

*We have no control over this, recommend people not purchasing properties until highway is adopted and in a suitable state or hold part of the purchase price back until adoption. On some larger sites, the open space is placed in the hands of a management company. We cannot control this so long as the space has been provided as per the planning permission. The use of management companies and any resultant fee should be identified during the conveyancing process.*

**Question – Why can't Parish and Town Council's be involved with ERYC on large scale developments at or before the outline stage?**

*If we receive a pre-application enquiry from the developer, we always advise that they speak to the Town/Parish Council and Ward Members before submitting the planning application.*

**Question – Do ERYC planners challenge Yorkshire Water with regards to the capability of their waste management systems?**

*We do check with Yorkshire Water that the capacity can accept foul water, on new developments we do try and ensure that nothing proposed will make the system worse. The problems which we are having are with historic combined systems, we are guided by them, they are the specialists. We would recommend lobbying Yorkshire Water with photos of issues and complaints.*

**Question – Is there anything new coming to ERYC in relation to Wind Farms and Fracking?**

*With regards to fracking, all schemes are on hold since the Government introduced a ban 3 or 4 years ago. With regards to Wind Farms national policy changed 6 years ago to become much more restrictive for on-shore wind farms and the focus has since moved off-shore. Proposals to re-engineer existing on-shore schemes are now coming forward (essentially bigger blades). Solar PV is becoming more popular.*

**Question – Raised that one Parish area is having issues with small development just "popping" up" and feel before long it will be the size of a Town.**

*This may be down to infill development, however it is important that you take the time to provide feedback on the Local Plan*

**No further questions were raised and the meeting was closed.**

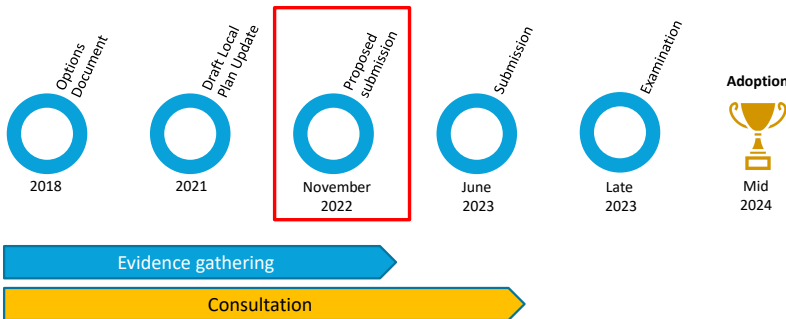
## Town and Parish Council Liaison Meetings 15 June 2022 and 22 June 2022

# East Riding Local Plan Update

1. Welcome and Introductions
2. How the department is currently functioning and service updates
3. Policy Update
  - a. Review of the East Riding Local Plan
  - b. Preparation of the East Riding Design Guide
  - c. Review of Conservation Area Appraisals
4. Changes and updates to National Planning Legislation
5. Material Planning Considerations when responding to planning applications
6. Any Other Business

## Local Plan Update

### Process for Local Plan Review & Update



## Draft Local Plan Update - 2021

### Consultation

- Published for consultation in May 2021:
  - Draft Strategy Document Update
  - Draft Allocations Document Update
  - Draft Policies Map Update
  - Draft SA, HRA
  - Evidence base and background documents
- Responses
  - 700 responses
  - 1,900 individual comments

## Towards the Proposed Submission

### Evidence base

- Updating numerous pieces of evidence
  - Local Plan Viability Assessment
  - Employment Land Review – Demand Update
  - Infrastructure Study
  - Housing Needs and Market Assessment
  - Habitats Regulations Assessment
  - Sustainability Appraisal
    - Includes individual site assessments

## Towards the Proposed Submission

### Timetable

- Drafting and appraisal (ongoing)
  - Habitats Regulations Assessment
  - Sustainability Appraisal
- Report to Cabinet – September 2022
- Consultation period – November/December 2022
- Submission – June 2023

# Legislation Update

## Recent changes and proposals

- What Corona Virus measures are still in place ?
- Reminder on the revised Use Class Order
- Further Prior Approvals
- Proposed Government Planning Changes  
– now in Levelling up Bill

## Corona Virus – what is still in place?

- ✓Emergency devt by hospitals to end Dec 2022
- ✓Pavement Licences – single consent process to remain in place till end of Sept 2022
- ✓Advice re taking enforcement action on delivery hours retained for present
- ✓Permitted development for LA markets made permanent
- ✓Permitted development for temporary structures for food and drink, and at historic visitor attractions made permanent

## Permitted development for temporary structures

Allows one moveable structure within curtilage of pub or restaurant – can't do it if listed building, or within 2m of a dwellinghouse, over 3m high or used for display of an advert. But up to 50% of building footprint or 50 sq m

Allows one moveable structure within curtilage of a listed building if pub, restaurant or historic visitor attraction but only for 120 days in a year and requires PRIOR APPROVAL for siting and method of instalment

## Revised Use Class Order

Use Class E  
– Commercial, business and service uses  
Property industry now using this flexibility



Significant Use Class Order changes introduced in 2021

Class E now covers wide range of uses including former A1 shops, A2 financial offices, A3 restaurants, B1 light industry, indoor sports, medical services, day centres and childrens nurseries

Class F1 – learning and non residential institutions

Class F2 – Local community uses – village halls, outdoor sports and shops of less than 280sq m if only one within 1,000m radius

## Further Prior Approvals

- New Prior approvals for upward extensions to existing flats and dwellings (in Part 1 Class AA)
- New Prior Approval for additional dwellings through upward extensions (on residential and mixed use buildings) New Part 20 Classes AA, AB, AC, and AD
- New Prior Approval ZA for redevelopment to residential in Part 20.

## Govt Planning Changes

Planning White Paper dropped

Levelling Up and Regeneration Bill published with retained planning proposals to

- *Deliver high quality design*
- *Infrastructure delivery*
- *Enhanced local democracy*
- *Better environmental outcomes*
- *Allow neighbourhoods to shape their surroundings*

- Local plan policies to be given more weight and to be faster to produce, as development management policies will be set out at a national level
- New power to prepare “supplementary plans” quickly for sites
- Opportunity to prepare “spatial development strategy” across LPAs
- Enhanced community engagement
- Infrastructure Levy to be introduced with locally set thresholds and rates, and collected based on gross development value (not floorspace). Charge will taken when property is sold. Still intended to provide affordable housing on site. Intend to introduce the levy through “test and learn” approach.
- LPA to prepare Infrastructure Delivery Strategy
- Pilot project for Community Land Auctions – as part of allocation process

- Every LPA will be required to produce a design code for their area
- Environmental Impact Assessments to be replaced by an environmental outcome based approach
- Reminder of Govt commitment to delivering environmental net gain
- Regeneration proposals include making single pavement licence process permanent, high street rental auctions for vacant properties, and increased compulsory purchase order powers
- Intention to ensure housing delivery through commencement notices and option to issue completion notices
- Discretionary council tax premium on second homes
- Increased support for self and custom build with an equity loan scheme
- Digital transformation of the planning process and service
- Increased fees to fund planning service

# Material Planning Considerations

## Material Planning Considerations

- How do we make planning decisions?
- What is a planning consideration?
- What constitutes a material planning consideration?

## How do we make planning decisions?

- What does planning law require?
- Development Plan – East Riding Local Plan (2016)

## What is a planning consideration?

The use and development of land

## What constitutes a material planning consideration?

- Genuine planning consideration
- Fairly and reasonably relate to the application concerned

## What is the court's opinion?

- The number, size, layout, siting, design and external appearance of buildings
- The proposed means of access
- Landscaping
- Impact on the neighbourhood and
- The availability of infrastructure
- Government planning policy

## What can the decision maker consider

- Planning policies
- Emerging new plans
- Pre-application planning consultation
- Government and Planning Inspectorate requirements
- Case Law
- Previous appeal decisions

## Material Considerations

- Loss of sunlight
- Overshadowing/loss of outlook
- Loss of privacy
- Highway issues
- Noise or disturbance
- Physical infrastructure
- Social facilities
- Trees/landscaping
- Listed buildings and conservation areas
- Incompatible or unacceptable uses
- Layout and density of building



## How to attach weight to these considerations?

- Matter of judgement
- Need for evidence
- Use of planning conditions

## What can't the decision maker consider?

- Matters controlled under other legislation
- Private issues between neighbours
- Business competition
- Loss of property value
- Loss of view
- Applicant's motives
- Potential profit
- Opposition to principle of development at reserved matters stage
- Applicant's personal circumstances



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make them safer and stronger

# Parish/Town News Release

## Howdenshire - Update for July 2022

### 1. Crime and ASB

You can obtain Crime and ASB data for your own area by visiting [www.police.uk](http://www.police.uk), clicking on "whats happening in your area" and entering your postcode.

### 2. Crime issues of particular note

The following list shows some of the crimes that have occurred in the previous month in your area:

- Following an attempted burglary, damage was caused to patio doors of a secure property near Newport.
- The wheel hubs of a vehicle parked in North Cave were damaged and items stolen from the car boot.

### 3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community. We also continue to patrol the Howdenshire areas during our shifts.

### 4. Crime Reduction Advice

#### Telephone / Cold Call Scams

**The police will never...**

-  Contact you to ask for your PIN or bank details
-  Ask you to withdraw cash and hand over to them for safe-keeping
-  Ask you to transfer money out of your account for fraud reasons
-  Send someone to your home to collect cash, PINs or cards

 **Action Fraud**  
Report a fraud to Action Fraud: [www.actionfraud.police.uk](https://www.actionfraud.police.uk)

These 'cold call' scams typically involve fraudsters/scammers deceiving victims into believing they are speaking to a police officer, a member of bank staff, or a representative of another trusted organization, such as a computer company in order to steal money.

Always be on your guard if you receive a cold call and are asked for any of the following:

- Personal or financial information, eg full name, date of birth, address, passwords, bank details, security numbers etc. Do not give this information out!
- You are asked to transfer or withdraw money.



Serving our communities to  
make them safer and stronger

# Parish/Town News Release

- You are asked to hand over your credit / debit card or cash to someone eg a courier who will call and collect it.
- You are told that the caller requires access to your computer as it needs an "update" adding or that the caller needs to validate your copy of Microsoft Windows. Scammers can also tell you that your computer has a virus and ask you to download software to fix it: the software they want to give you to download is actually "spyware" that will give them access to all your online information.
- You are told that you have won something eg lottery winnings or a competition and so the callers needs your bank details to arrange to pay your prize money. (if you haven't entered any competitions then you can't have won anything!)

**The bank or the police will never tell you to take such actions or ask you for financial information.** If you are asked to do any of these things, someone is trying to con you!! If in doubt, call back the organization on a number you trust, but do it on another phone or leave it at least ten minutes before you make the call. This is important because criminals are able to keep the line open after you put down the phone, which means you could end up inadvertently talking to the criminal or their accomplice again.

For other hints and tips log onto the **[www.actionfraud.police.uk](http://www.actionfraud.police.uk)** website, which lists an A – Z of different fraud types as well as tips on how to protect yourself from fraud.

## 5. Stay informed

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/howdenshire> Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat\_ERYW.

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.



**Platinum Jubilee Editions**



**Captain's Treble Seat**

Hardwearing and attractive bench



**Park Seat with Back**

Solid, sturdy and durable park seat which lasts a lifetime, maintenance free



**Winawood Sandwich 3 Seater Bench**

A stylish bench perfect for any outdoor area



**Winawood Speyside 2 Seater Bench**

Maintenance free bench ideal for gardens, parks and schools



**Winawood Speyside 3 Seater Bench**

Attractive design outdoor benches which require zero maintenance

350 – 650

340-415



### Platinum Jubilee Editions

Celebrate and mark the 70th anniversary of the accession of Queen Elizabeth II



### Standard Picnic Table

Manufactured from 100% recycled plastic, durable table is suitable to seat up to 6 people

• 400 – 700

**Laxton Parish Council**

**Accounts for Payment**

**July 2022**

**Payments made to be noted**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Notice Board Company	Notice Board	766.80	127.80
ERNLLCA	Good Councillor Training	48	8
ERYC Supplies	Supplies	19.80	3.30
Rachkams	Internal Audit	258	43

**Payments to be Authorised**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
HMRC	PAYE	66.40	
Alan Bravey	Salary	100.32	