

# LAXTON PARISH COUNCIL

[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW  
Telephone: 07932 016856 Email: [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)

26/10/2022

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held on **Wednesday 2 November 2022 at 7:00pm** to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW.

Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely



Clerk to the Council

## A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Meeting of the Parish Council, held on Wednesday, 28 September, 2022 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive an action update log from the Clerk
7. To receive an update from Ward Councillors
8. To receive an update from Parish Councillors
9. To discuss the following correspondence:
  - i. ERNLLCA, Newsletter

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- ii. Two Ridings, Request for applications for Six Penny Wood
  - iii. ERYC, Final consultation on East Riding Local Plan Update
  - iv. ERYC, Confirmed case of Avian Influenza
  - v. ERYC, Cost of Living – Dedicated help for households
  - vi. ERYC, Request for salt bin on junction of New Lane / Station Road declined
10. To consider installing and maintaining a salt bin at the junction of New Lane / Station Road.
11. To consider planning application for siting of a container for secure storage and erection of fence/gates to site entrance (retrospective application), Land North of 2 Back Street Laxton
12. To consider next steps with the Laxton Logo
13. To consider wildflower verges, daffodil scheme and self-watering planters
14. To consider a grant request from Laxton Victory Hall
15. To approve the schedule of accounts for payment
16. To consider moving the date of the next Parish Council meeting from 23 November to 7<sup>th</sup> December.

## LAXTON PARISH COUNCIL

7.00pm 28 September 2022

**PRESENT:** Councillors Goulden (Chair), Collins, Huntley, Sweeting and Yarrow.

Apologies were received from Councillor Watson.

Clerk: Alan Bravey. Ward Councillor Bayram and one member of the public were present.

The meeting was held at Laxton Victory Hall.

**117/22 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

**118/22 MINUTES OF THE PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Parish Council held on Wednesday 24 August 2022 should be confirmed as a correct record and signed by the Chair.

**119/22 PUBLIC PARTICIPATION** – There was no public participation.

**120/22 ACTION LOG UPDATE** – The relocation of the NPG electricity pole at Cotness Corner had been completed. Councillor Aitken had agreed to help arbitrate with the ongoing public rights of way negotiations at Cotness. The meeting discussed positioning planters / barrels at the entrance points to the Laxton Parish communities, rather than creating a wild hedge verge, and noted that there had been no replies to the Laxton Logo competition. It was agreed to put both these items on a subsequent agenda. The Goole Fields Wind Farm Community Fund grant application for seats and picnic bench for the Jubilee Gardens had been approved. The Church had provided an update on the maintenance of the yard.

**121/22 WARD COUNCILLOR UPDATE** – Councillor Bayram provided an update on the work ongoing to provide support to East Riding residents during the Cost of Living crisis, such as a SMILE hardship fund, possible financial support to village halls to provide warm spaces, free school meals and a Goole Go Far bus service to warm spaces. It was noted that the Laxton and Saltmarshe Charity support for household fuel bills had recently been promoted locally. It was expected the Winter period would see challenges with COVID and Flu, and it recommended that all residents eligible for vaccines should take up the offer. It was noted that some of the pot holes had been patched, but that the main stretch on Skelton Broad Lane and Trandy Lane was still to be addressed.

**122/22 PARISH COUNCILLOR UPDATE** – Councillor Collins advised that a finger post sign on Green Oak Lane was missing.

**123/22 CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERYC, Annual Report of Joint Local Access Forum

- ii. Resident, Allotment Enquiry
- iii. Resident, Volunteer for Speedwatch and highlighting issues over recent weeks with speeding agricultural vehicles.
- iv. Humberside Police, September Newsletter
- v. Resident, Request for a Salt Bin at top of New Lane.
- vi. ERYC, Invite to a ERYC Broadband Gigabit Voucher Online Question and Answer Session – 29 September at 6.30pm
- vii. ERYC, Details of Parish Council event, Goole Leisure Centre, 29th September, 4pm – 7pm
- viii. Resident, Cold Caller Update

b) that is be noted that the resident concern regarding speeding had been referred to Humberside Police.

124/22 **JUBILEE GARDENS UPDATE** – After many volunteer hours, the Jubilee Gardens had been fully cleared and were ready to be levelled off and sown with grass seed. A local resident had offered to do the levelling work, but it was agreed that a mini digger would be hired if necessary. Grass seed to cover 390 square meters was required.

**Resolved** – i) Councillor Goulden would speak to the local resident about levelling the piece of land, or ask the Clerk to hire a mini digger and ii) Councillor Sweeting would arrange for grass seed to be purchased.

125/22 **COVID RESTART GRANT** – **Resolved** - That the Clerk would liaise with the Village Hall Committee to submit a grant to purchase seating, refreshments, and the appropriate licenses to host a cinema night.

126/22 **ACCOUNTS FOR PAYMENT** – **Resolved** – a) that the Parish Council should note the payments made since the last meeting:

- Clerk – Newsletter Printing - £29.90

and approve the following accounts for payment:

- i. HMRC, PAYE - £66.40
- ii. Clerk – Salary - £100.32

127/22 **AGENDA ITEMS FOR NEXT MEETING** – **Resolved** – that the next meeting would be at 7pm on the 2<sup>nd</sup> November.

**SIGNED:**

**DATE:**

Action	Status	Lead	Update
Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	Cllr Aitken asked to get involved in ongoing discussions between ERYC and Landowner at Cotness Corner.
Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway.
Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Confirmed that a traffic survey will take place in 2022. Due to unprecedented demand, this could slip into 2023.
Clerk to report lack of road edge markings on Trandy Lane / Skelton Broad Lane	Ongoing	Clerk	ERYC have agreed to install the road markings - these will be added to the yearly schedule so may take some time to complete.
Ask ERYC to renew "slow" road marking near to station.	Ongoing	Clerk	Reported to ERYC - 19 February 2022.
Clerk to ask Drainage Board for a position on the unmaintained drain from St Peters to Cotness Corner.	Ongoing	Clerk	ERYC highways, who have agreed to survey all village drainage systems with camera later in year.
Investigate whether there is a free daffodil planting scheme.	Ongoing	Cllr Watson	<b>On Agenda</b>
Repaint the Beacon	Ongoing	Clerk	Ask whether Stuart can arrange for the Jubilee basked to be lifted down and dropped with Councillor Yarrow.
Parish Logo	Ongoing	Clerk	<b>On Agenda.</b>
Public Right of Way signs	Ongoing	Clerk	Tony Cook group used for village hall gate and fences,
Jubilee Gardens	Complete	Various	<b>Mini Duffer hired, gardens levelled and grass seed planted.</b>
Missing Finger Post Sign Green Oak Lane	Complete	Clerk	<b>ERYC will replace, but likely to be in 2023/24</b>
Submit COVID restart grant for film night.	Complete	Clerk	<b>Grant for £700 submitted for bean bags, film hire and refreshments.</b>
Play Area Committee	Ongoing	Clerk	First meeting to be arranged.

## Laxton Parish Council Correspondence Record

**25<sup>th</sup> September to 27 October**

<b>Date Received</b>	<b>Attached?</b>	<b>From</b>	<b>Purpose of Correspondence</b>
26/10/22	Y	ERNLLCA	Newsletter
25/10/22	N	Two Ridings	Request for applications for Six Penny Wood. Deadlines extended to 7 <sup>th</sup> November.
24/10/22	N	ERYC	Final consultation on East Riding Local Plan Update
23/10/22	N	ERYC	APHA have confirmed case of Avian Flu in Balkholme. Laxton within 3KM protection zone, all poultry needs to be housed and there are movement restrictions in place.
19/10/22	N	ERYC	Cost of Living – Dedicated help for households at <a href="https://www.eastriding.gov.uk/cost-of-living-help-for-households/">https://www.eastriding.gov.uk/cost-of-living-help-for-households/</a> or at <b>(01482) 393939</b> .
4/10/22	N	ERYC	Request for salt bin on junction of New Lane / Station Road does not meet minimum scoring criteria for ERYC funding and has therefore been declined. Parish Council has three options if it wishes to provide the facility itself: <ol style="list-style-type: none"> <li>1. ERYC to provide the salt bin at a cost of £382 + VAT and maintain this salt bin going forward at a cost of £45 per visit (usually 2 or 3 visits a year)</li> <li>2. ERYC to provide the salt bin at a cost of £382 + VAT and then Parish Council to maintain</li> <li>3. Parish Council to provide and maintain the salt bin</li> </ol>



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# Parish/Town News Release

## Howdenshire - Update for October 2022

### 1. Crime and ASB

You can obtain Crime and ASB data for your own area by visiting [www.police.uk](http://www.police.uk), clicking on "whats happening in your area" and entering your postcode.

### 2. Crime issues of particular note

The following list shows some of the crimes that have occurred in the previous month in your area:

- Front and rear number plates have been stolen from a vehicle in Gilberdyke.
- Entry was gained into a secure garage and a fold up moped and a Lamberti scooter were stolen from a property in North Cave.
- Satellite navigation systems were stolen from 2 tractors at a farm near Newport.

### 3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community. We also continue to patrol the Howdenshire areas during our shifts.

### 4. Crime Reduction Advice

#### Dark nights.

With winter on its way and the evenings starting to get darker, please consider the below and be prepared!

Don't let a burglar think that no one is at home. Consider leaving a light on in more than one room, eg a bedroom, kitchen or lounge and a radio on too.

Make sure nothing of value (including your car keys) are left on show to tempt thieves into your property. If you conceal valuables in your home, avoid obvious hiding places such as your sock drawer or in a fake food can in the kitchen – burglars are wise to this trick!

Use timer switches so that the lights come on as it starts to get dark especially if you are at work or going to be out all day. Change the times on the switches so that the lights come on at different times to create the illusion that someone is moving around inside the house.

Consider installing outside sensor lights that are activated by movement, especially at the back of your property or dusk to dawn lighting that comes on automatically as it gets dark.

Many burglaries occur as a result of a window or a door been left insecure, so ensure all doors and windows are kept locked and that no keys are left in doors or window locks.

Secure your garden with a fence and a lockable gate, don't leave tools or ladders out in the garden.

Make sure your sheds and garages have good quality lock and hinges. Garden tools, DIY equipment and leisure items such as fishing and golf equipment should be locked away in storage cupboards within outbuildings or sheds to form a second line of defence to thieves. Motorbikes and cycles should also be locked even when they are in a shed or garage too.



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# Parish/Town News Release

To assist the police in recovering and returning stolen property, people should register valuables onto [www.Immobilise.com](http://www.Immobilise.com). Cycles, golf and fishing equipment and tools can be easily added onto the property register and then this assists the force in identifying property as stolen/lost, bring offenders to justice and stop the items being sold via second hand stores. The system can also allow owners to upload pictures of unique items.

## 5. Stay informed

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/howdenshire> Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat\_ERYW.

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.



This form is specifically designed to be printed and completed offline.  
Please complete this form in black, capital using black ink to facilitate scanning.  
You are advised to read the accompanying guidance notes and per question help text.  
If you would rather make this application online, you can do so on our website:  
<https://www.planningportal.co.uk/apply>

## Application for Planning Permission

Town and Country Planning Act 1990 (as amended)

### Privacy Notice

This form is provided by Planning Portal and based on the requirements provided by Government for the sole purpose of submitting information to the Local Planning Authority in accordance with the legislation detailed on this form and 'The Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended).

Please be aware that once you have downloaded this form, Planning Portal will have no access to the form or the data you enter into it. Any subsequent use of this form is solely at your discretion, including the choice to complete and submit it to the Local Planning Authority in agreement with the declaration section.

Upon receipt of this form and any supporting information, it is the responsibility of the Local Planning Authority to inform you of its obligations in regards to the processing of your application. Please refer to its website for further information on any legal, regulatory and commercial requirements relating to information security and data protection of the information you have provided.

### Local Planning Authority details:



County Hall  
Beverly  
East Riding of Yorkshire  
HU11 3JY

### Publication on Local Planning Authority websites

Information provided on this form and in supporting documents may be published on the authority's planning register and website. Please ensure that the information you submit is accurate and correct and does not include personal or sensitive information. If you require any further clarification, please contact the Local Planning Authority directly.

1. Applicant Name and Address	2. Agent Name and Address
Title: <input type="text" value="MR THUSS"/> First name: <input type="text"/>	Title: <input type="text" value="MR"/> First name: <input type="text" value="DANIEL"/>
Last name: <input type="text" value="WHEEL + SANDS"/>	Last name: <input type="text" value="LITTON"/>
Company (optional): <input type="text"/>	Company (optional): <input type="text" value="LITTON ASSOCIATES"/>
Unit: <input type="text"/> House number: <input type="text" value="20"/> House suffix: <input type="text"/>	Unit: <input type="text"/> House number: <input type="text" value="30"/> House suffix: <input type="text"/>
House name: <input type="text"/>	House name: <input type="text"/>
Address 1: <input type="text" value="GREENACRE PARK"/>	Address 1: <input type="text" value="WEST END ROAD"/>
Address 2: <input type="text" value="GILBERDYKE"/>	Address 2: <input type="text" value="COTTINGHAM"/>
Address 3: <input type="text"/>	Address 3: <input type="text"/>
Town: <input type="text"/>	Town: <input type="text"/>
County: <input type="text" value="EAST YORKSHIRE"/>	County: <input type="text" value="EAST YORKSHIRE"/>
Country: <input type="text"/>	Country: <input type="text"/>
Postcode: <input type="text" value="HU15 2SX"/>	Postcode: <input type="text" value="HU16 5PN"/>

### 3. Description of the Proposal

Please describe the proposed development, including any change of use:

RETROSPECTIVE PERMISSION FOR:  
1) 1.8M HIGH FENCE/GATES TO SITE ENTRANCE FOR SECURITY  
2) SITING OF CONTAINERS FOR SECURE STORAGE

Has the building, work or change of use already started?

Yes  No

If Yes, please state the date when building, work or use were started (DD/MM/YYYY):

05/2022 (date must be pre-application submission)

Has the building, work or change of use been completed?

Yes  No

If Yes, please state the date when the building, work or change of use was completed (DD/MM/YYYY):

05/2022 (date must be pre-application submission)

Reference number of permission in principle being relied on (technical details consent applications only):

Is the proposal for public service infrastructure development (within the meaning of article 2 of S.I. 2015/595 as amended by article 3 of S.I. 746/2021)?

Yes  No

### 4. Site Address Details

Please provide the full postal address of the application site.

Unit:  House number:  House suffix:

House name:

Address 1:

Address 2:

Address 3:

Town:

County:

Postcode (optional):

Description of location or a grid reference. (must be completed if postcode is not known):

Easting:  Northing:

Description:

### 5. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

If Yes, please complete the following information about the advice you were given. (This will help the authority to deal with this application more efficiently).

Please tick if the full contact details are not known, and then complete as much as possible:

Officer name:

Reference:

Date (DD/MM/YYYY):  (must be pre-application submission)

Details of pre-application advice received?

**6. Pedestrian and Vehicle Access, Roads and Rights of Way**

Is a new or altered vehicle access proposed to or from the public highway?  Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?  Yes  No

Are there any new public roads to be provided within the site?  Yes  No

Are there any new public rights of way to be provided within or adjacent to the site?  Yes  No

Do the proposals require any diversions /extinguishments and/or creation of rights of way?  Yes  No

If you answered Yes to any of the above questions, please show details on your plans/drawings and state the reference of the plan (s)/drawings(s)

**7. Waste Storage and Collection**

Do the plans incorporate areas to store and aid the collection of waste?  Yes  No

If Yes, please provide details:

Have arrangements been made for the separate storage and collection of recyclable waste?  Yes  No

If Yes, please provide details:

**8. Authority Employee / Member**

It is an important principle of decision-making that the process is open and transparent. For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the local planning authority.

Do any of the following statements apply to you and/or agent?  Yes  No With respect to the authority, I am:  
(a) a member of staff  
(b) an elected member  
(c) related to a member of staff  
(d) related to an elected member

If Yes, please provide details of their name, role and how you are related to them.

### 9. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't Know
Walls			<input type="checkbox"/>	<input type="checkbox"/>
Roof			<input type="checkbox"/>	<input type="checkbox"/>
Windows			<input type="checkbox"/>	<input type="checkbox"/>
Doors			<input type="checkbox"/>	<input type="checkbox"/>
Boundary treatments (e.g. fences, walls)	MATURE HEDGES	CLOSE BOARDED TIMBER FENCE/GATES	<input type="checkbox"/>	<input type="checkbox"/>
Vehicle access and hard-standing			<input type="checkbox"/>	<input type="checkbox"/>
Lighting			<input type="checkbox"/>	<input type="checkbox"/>
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes

No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

L777-02

### 10. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars			
Light goods vehicles/ public carrier vehicles			
Motorcycles			
Disability spaces			
Cycle spaces			
Other (e.g. Bus)			
Other (e.g. Bus)			

### 11. Foul Sewage

Please state how foul sewage is to be disposed of:

- Mains sewer
  - Cess pit
  - Septic tank
  - Other
  - Package treatment plant
- N/A

Are you proposing to connect to the existing drainage system?  Yes  No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s)/drawing(s):

### 12. Assessment of Flood Risk

Is the site within an area at risk of flooding? (Refer to the Environment Agency's Flood Map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary.)

- Yes
- No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (e.g. river, stream or beck)?  Yes  No

Will the proposal increase the flood risk elsewhere?  Yes  No

How will surface water be disposed of?

- Sustainable drainage system
  - Existing watercourse
  - Soakaway
  - Pond/lake
  - Main sewer
- N/A

### 13. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes for further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals.

Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

- Yes, on the development site
- Yes, on land adjacent to or near the proposed development
- No

b) Designated sites, important habitats or other biodiversity features:

- Yes, on the development site
- Yes, on land adjacent to or near the proposed development
- No

c) Features of geological conservation importance:

- Yes, on the development site
- Yes, on land adjacent to or near the proposed development
- No

### 14. Existing Use

Please describe the current use of the site:

GARDEN

Is the site currently vacant?  Yes  No

If Yes, please describe the last use of the site:

When did this use end (if known)?

DD/MM/YYYY

(date where known may be approximate)

Does the proposal involve any of the following?

If yes, you will need to submit an appropriate contamination assessment with your application.

Land which is known to be contaminated?  Yes  No

Land where contamination is suspected for all or part of the site?  Yes  No

A proposed use that would be particularly vulnerable to the presence of contamination?  Yes  No

### 15. Trees and Hedges

Are there trees or hedges on the proposed development site?  Yes  No

And/or: Are there trees or hedges on land adjacent to the proposed development site that could influence the development or might be important as part of the local landscape character?  Yes  No

If Yes to either or both of the above, you may need to provide a full Tree Survey, at the discretion of your local planning authority. If a Tree Survey is required, this and the accompanying plan should be submitted alongside your application. Your local planning authority should make clear on its website what the survey should contain, in accordance with the current 'BS5837: Trees in relation to design, demolition and construction - Recommendations'.

### 16. Trade Effluent

Does the proposal involve the need to dispose of trade effluents or waste?  Yes  No

If Yes, please describe the nature, volume and means of disposal of trade effluents or waste

### 17. Residential Units (Including Conversion)

Does your proposal include the gain, loss or change of use of residential units?  
If Yes, please complete details of the changes in the tables below:

Yes

No

Proposed Housing							
Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Existing Housing							
Market Housing	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Social, Affordable or Intermediate Rent	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Social, Affordable or Intermediate Rent	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Affordable Home Ownership	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Affordable Home Ownership	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Sheltered housing	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Cluster flats	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d + e + f) =</b>							

Starter Homes	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d) =</b>							

Starter Homes	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d) =</b>							

Self Build and Custom Build	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d) =</b>							

Self Build and Custom Build	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>						
Flats/maisonettes	<input type="checkbox"/>						
Bedsit/studios	<input type="checkbox"/>						
Other	<input type="checkbox"/>						
<b>Totals (a + b + c + d) =</b>							

**Total proposed residential units (A + B + C + D + E) =**

**Total existing residential units (F + G + H + I + J) =**

**TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total - Existing Housing Grand Total):**

### 18. All Types of Development: Non-residential Floorspace

Does your proposal involve the loss, gain or change of use of non-residential floorspace?  Yes  No

If you have answered Yes to the question above please add details in the following table:

Use class/type of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use)(square metres)	Net additional gross internal floorspace following development (square metres)
A1	<input type="checkbox"/>				
Shops	<input type="checkbox"/>				
Net tradable area:	<input type="checkbox"/>				
A2	<input type="checkbox"/>				
Financial and professional services	<input type="checkbox"/>				
A3	<input type="checkbox"/>				
Restaurants and cafes	<input type="checkbox"/>				
A4	<input type="checkbox"/>				
Drinking establishments	<input type="checkbox"/>				
A5	<input type="checkbox"/>				
Hot food takeaways	<input type="checkbox"/>				
B1 (a)	<input type="checkbox"/>				
Office (other than A2)	<input type="checkbox"/>				
B1 (b)	<input type="checkbox"/>				
Research and development	<input type="checkbox"/>				
B1 (c)	<input type="checkbox"/>				
Light industrial	<input type="checkbox"/>				
B2	<input type="checkbox"/>				
General industrial	<input type="checkbox"/>				
B8	<input type="checkbox"/>				
Storage or distribution	<input type="checkbox"/>				
C1	<input type="checkbox"/>				
Hotels and halls of residence	<input type="checkbox"/>				
C2	<input type="checkbox"/>				
Residential institutions	<input type="checkbox"/>				
D1	<input type="checkbox"/>				
Non-residential institutions	<input type="checkbox"/>				
D2	<input type="checkbox"/>				
Assembly and leisure	<input type="checkbox"/>				
OTHER	<input type="checkbox"/>				
Please Specify	<input type="checkbox"/>	28			
		28			
Total		28			

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

Use class	Type of use	Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	<input type="checkbox"/>			
C2	Residential Institutions	<input type="checkbox"/>			
OTHER		<input type="checkbox"/>			
Please Specify		<input type="checkbox"/>			

### 19. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent
Existing employees			
Proposed employees			

### 20. Hours of Opening

If known, please state the hours of opening (e.g. 15:30) for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known

### 21. Site Area

Please state the site area in hectares (ha)

0.05

## 22. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

Is the proposal a waste management development?  Yes  No

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	<input type="checkbox"/>		
Non-hazardous landfill	<input type="checkbox"/>		
Hazardous landfill	<input type="checkbox"/>		
Energy from waste incineration	<input type="checkbox"/>		
Other incineration	<input type="checkbox"/>		
Landfill gas generation plant	<input type="checkbox"/>		
Pyrolysis/gasification	<input type="checkbox"/>		
Metal recycling site	<input type="checkbox"/>		
Transfer stations	<input type="checkbox"/>		
Material recovery/recycling facilities (MRFs)	<input type="checkbox"/>		
Household civic amenity sites	<input type="checkbox"/>		
Open windrow composting	<input type="checkbox"/>		
In-vessel composting	<input type="checkbox"/>		
Anaerobic digestion	<input type="checkbox"/>		
Any combined mechanical, biological and/or thermal treatment (MBT)	<input type="checkbox"/>		
Sewage treatment works	<input type="checkbox"/>		
Other treatment	<input type="checkbox"/>		
Recycling facilities construction, demolition and excavation waste	<input type="checkbox"/>		
Storage of waste	<input type="checkbox"/>		
Other waste management	<input type="checkbox"/>		
Other developments	<input type="checkbox"/>		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	
Construction, demolition and excavation	
Commercial and industrial	
Hazardous	

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

## 23. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below?  Yes  No  Not applicable

If Yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)	<input type="text"/>	Ethylene oxide (tonnes)	<input type="text"/>	Phosgene (tonnes)	<input type="text"/>
Ammonia (tonnes)	<input type="text"/>	Hydrogen cyanide (tonnes)	<input type="text"/>	Sulphur dioxide (tonnes)	<input type="text"/>
Bromine (tonnes)	<input type="text"/>	Liquid oxygen (tonnes)	<input type="text"/>	Flour (tonnes)	<input type="text"/>
Chlorine (tonnes)	<input type="text"/>	Liquid petroleum gas (tonnes)	<input type="text"/>	Refined white sugar (tonnes)	<input type="text"/>

Other:

Other:

Amount (tonnes):

Amount (tonnes):

## 24. Ownership Certificates and Agricultural Land Declaration

One Certificate A, B, C, or D, must be completed with this application form

### CERTIFICATE OF OWNERSHIP - CERTIFICATE A

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner\* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding\*\*

**NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.**

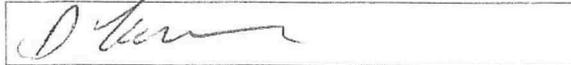
\*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



25/09/2022

### CERTIFICATE OF OWNERSHIP - CERTIFICATE B

Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14

I certify/ The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land or building to which this application relates.

\*"owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**24. Ownership Certificates and Agricultural Land Declaration (continued)**

**CERTIFICATE OF OWNERSHIP - CERTIFICATE C**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Neither Certificate A or B can be issued for this application
- All reasonable steps have been taken to find out the names and addresses of the other owners\* and/or agricultural tenants\*\* of the land or building, or of a part of it, but I have/ the applicant has been unable to do so.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Name of Owner / Agricultural Tenant	Address	Date Notice Served

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

**CERTIFICATE OF OWNERSHIP - CERTIFICATE D**

**Town and Country Planning (Development Management Procedure) (England) Order 2015 Certificate under Article 14**

I certify/ The applicant certifies that:

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner\* and/or agricultural tenant\*\* of any part of the land to which this application relates, but I have/ the applicant has been unable to do so.

\* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

\*\* "agricultural tenant" has the meaning given in section 65(8) of the Town and Country Planning Act 1990

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):

## 25. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of your proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority (LPA) has been submitted.

The original and 3 copies\* of a completed and dated application form:

The correct fee: £ 234 PAY BY CARD

The original and 3 copies\* of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:

The original and 3 copies\* of a design and access statement, if required (see help text and guidance notes for details):

The original and 3 copies\* of other plans and drawings or information necessary to describe the subject of the application:

The original and 3 copies\* of a fire statement, if required (see help text and guidance notes for details):

The original and 3 copies\* of the completed, dated Ownership Certificate (A, B, C or D – as applicable) and Article 14 Certificate (Agricultural Holdings):

\*National legislation specifies that the applicant must provide the original plus three copies of the form and supporting documents (a total of four copies), unless the application is submitted electronically or, the LPA indicate that a smaller number of copies is required. LPAs may also accept supporting documents in electronic format by post (for example, on a CD, DVD or USB memory stick). You can check your LPA's website for information or contact their planning department to discuss these options.

Plans can be bought from one of the Planning Portal's accredited suppliers: <https://www.planningportal.co.uk/buyaplanningmap>

## 26. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information. I/we confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

Signed - Applicant:

Or signed - Agent:

Date (DD/MM/YYYY):



28/09/2022

(date cannot be pre-application)

## 27. Applicant Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

## 28. Agent Contact Details

Telephone numbers

Country code:  National number:  Extension number:

Country code:  Mobile number (optional):

Country code:  Fax number (optional):

Email address (optional):

Litterassociates@gmail.com

## 29. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?  Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)  Agent  Applicant  Other (if different from the agent/applicant's details)

If Other has been selected, please provide:

Contact name:

Telephone number:

Email address:

# **FLOOD RISK ASSESSMENT**

*for*

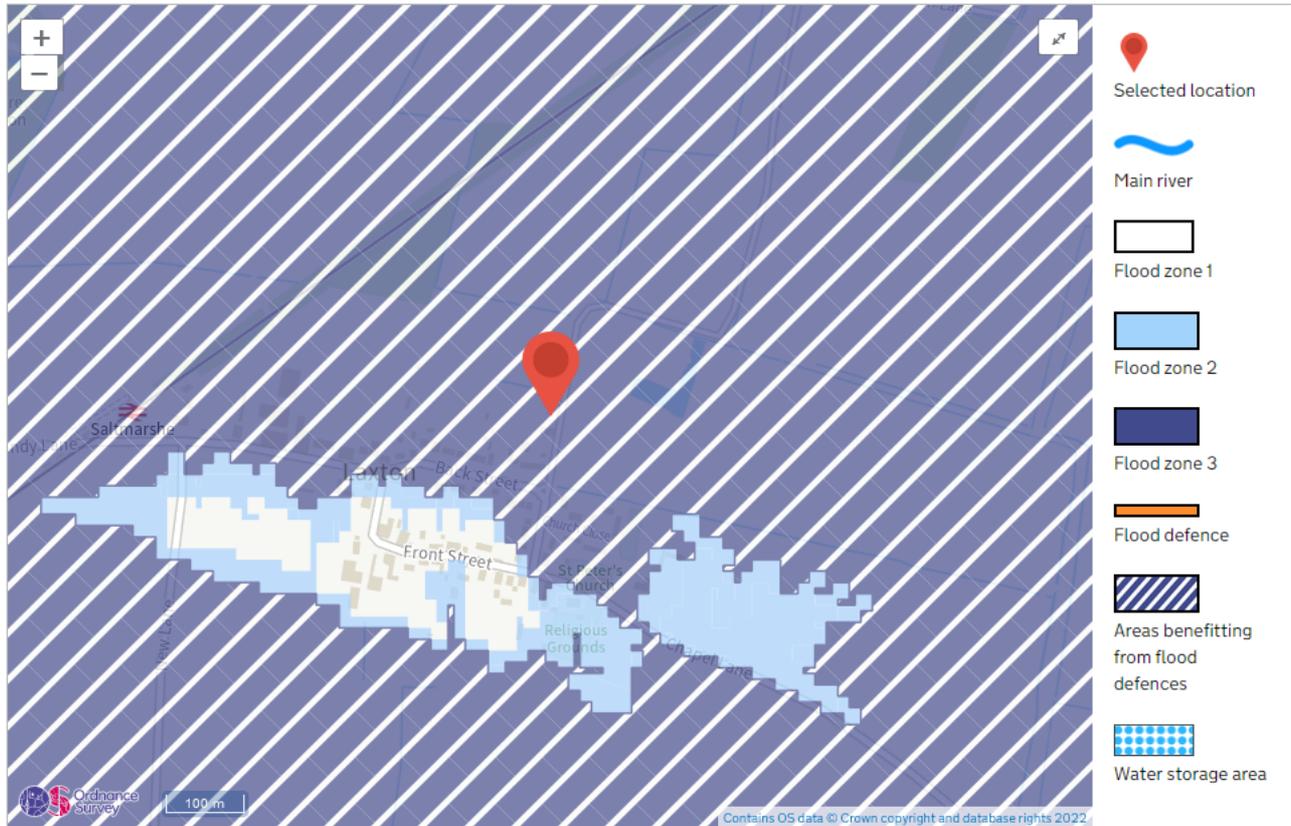
**Retrospective Approval for Gate/Fence  
and Siting of Storage Container**

*at*

**Land north of 6 Back Street  
Laxton  
East Riding of Yorkshire  
DN14 7TP**

## 1/FLOOD ZONE

The site lies within flood zone 3 and as such a flood risk assessment has been requested. The guidelines regarding flood risk have been published in the National Planning Policy Framework Technical Guidance note.



Mapping indicates that the site lies within an area benefiting from flood defences. The primary source of flood risk for this area is posed from rivers or the sea. The risk related to flooding by rivers and sea for the area in question is identified as being low.

## 2/PROPOSED USE AND FLOOD ZONE COMPATABILITY

This application is for the retrospective approval for the erection of gates/fence to the boundary and for the siting of a storage container on the site. There would be no flood risk issues associated with gates or fencing. Similarly the storage container is used for secure storage and has no occupancy associated with it. Therefore, such elements are considered to be water compatible.

FLOOD RISK VULNERABILITY AND FLOOD ZONE COMPATIBILITY					
	Essential Infrastructure	Highly Vulnerable	More Vulnerable	Less Vulnerable	Water Compatible
FZ1	Development is appropriate				

<b>FZ2</b>	Development is appropriate	Exception test required	Development is appropriate	Development is appropriate	Development is appropriate
<b>FZ3a</b>	Exception test required	Development should not be permitted	Exception test required	Development is appropriate	Development is appropriate
<b>FZ3b</b>	Exception test required	Development should not be permitted	Development should not be permitted	Development should not be permitted	Development is appropriate

The matrix identifies that these would be considered appropriate in the associated flood zone.

### 3/LEVELS

The container is classed as a moveable structure and is placed on the ground. It is therefore not possible to alter the levels of the container.

### 4/PRECAUTIONS

Since it is not practical to prevent water ingress into a storage container it is accepted that in the event of flood waters reaching the site there may be entry of flood water. The container itself is composed of a resilient metal construction and unlikely to be impacted by water.

There are no electric supplies, water supplies or drainage connections associated with the container.

The use of the container is limited to storage. Should anything be stored, which is likely to be detrimentally effected by flood water, the applicants will be advised to consider storing it in a manner which reduces the potential impact from flooding such as raising it above the floor level.

The applicants reside elsewhere but will be informed to sign up to the Environment Agency's flood warning system to be notified in the event of flooding. Under such circumstances the applicants will either avoid visiting the site or, should they happen to be present, they would vacate the site to a nearby area above the estimated flood level.

It is submitted that the application presents no associated flood risk concerns and has no adverse effect on adjoining land or properties in terms of increased flood risk.

Prepared by

*Litten Associates Ltd.*



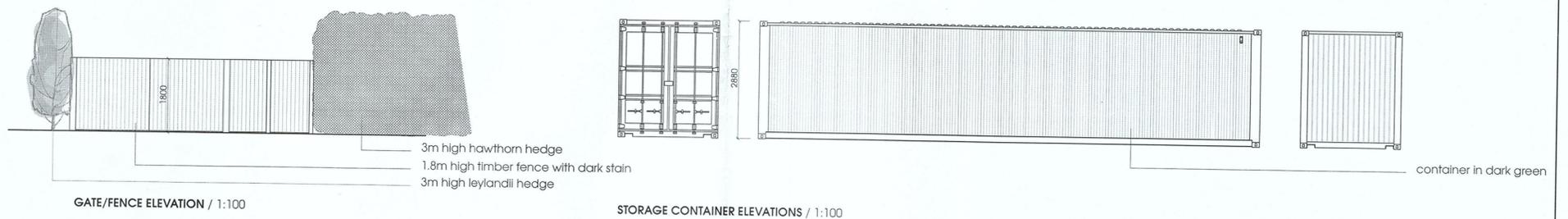
This Plan includes the following Licensed Data: OS MasterMap Colour PDF Location Plan by the Ordnance Survey National Geographic Database and incorporating surveyed revision available at the date of production. Reproduction in whole or in part is prohibited without the prior permission of Ordnance Survey. The representation of a road, track or path is no evidence of a right of way. The representation of features, as lines is no evidence of a property boundary. © Crown copyright and database rights, 2022. Ordnance Survey 0100031673



	<b>PROJECT DETAILS</b>	
	<b>PROJECT</b> minor works	<b>ADDRESS</b> Land north of 6 Back Street Laxton DN14 7TP
	<b>CLIENT</b> Sands/Wheel	
<b>DRAWING DETAILS</b>		
<b>TITLE</b> location plan	<b>DATE</b> 092/22	
<b>REFERENCE</b> L777/01	<b>REVISION</b> /	<b>SCALE</b> 1:1250 (@ A4)
		<b>DRAWN BY</b> DL



SITE & BLOCK PLAN / 1:200



CLIENT	Sands/Wheel
PROJECT DESCRIPTION	minor works

ADDRESS	Land north of 6 Back Street Laxton DN14 7TP
---------	---

SCALE BARS	1:50 1:100 1:200 1:500	5m 10m 20m 50m
------------	---------------------------------	-------------------------

DRAWING NUMBER	L777/02
DRAWING DESCRIPTION	site/block plan & elevations

REVISION	/ (DL: 09/22)
SCALE	as shown (@ A2)

ADDRESS  
30 WEST END ROAD  
COTTINGHAM  
EAST YORKSHIRE  
HU16 5PN

TEL/FAX  
(01482) 845272

**LAXTON PARISH COUNCIL  
GRANT APPLICATION**

**Please answer all questions – failure to do so may result in a delay in the determination of your application**

**Q1) Contact Details**

Name of organisation making application:

[Laxton Victory Hall](#)

.....

Name of your project (if this is different):

[Bonfire Celebration](#)

.....

Name of contact for this application

Title : [Mrs](#) . First Name: [Emma](#) Surname: [Brown](#).

Position held in the organisation: [Chairman](#)

Contact Address:

[Laxton Victory Hall](#)

[Station Road](#)

[Laxton](#)

[East Yorkshire](#)

[DN14 7TW](#)

Contact Telephone Number: [07734 228377 / 01430 236 012](#)

Email address: [Laxtonvictoryhall@gmail.com](mailto:Laxtonvictoryhall@gmail.com) or [bookingslaxton@gmail.com](mailto:bookingslaxton@gmail.com)

**Q2 What type of organisation are you?**

Tick relevant category:

Registered Charity: () Charity Registration Number [504571](#)

Voluntary Organisation: ()

Company Limited by Guarantee: () Company Number .....

Other – Please specify: .....

**Q3 When was your organisation established?** 1918

**Q4 Briefly describe the purpose of your organisation.**

Describe the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

We are a local village hall that holds events to encourage community engagement.

**Q5 If you are a subsidiary of a larger organisation, please state which one.**

Not applicable

**Q6 Does your organisation have an agreed Constitution or Memorandum of Association?**

Please state which and attach a copy: Constitution

**Q7 Previous Applications**

If you have applied for and received funding from this Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Purpose of grant	Amount
First Aid & Safety Provisions for the local bonfire and fireworks display provided to the community as a free social event.	£250.00
	£
	£
	£

**Q8 Describe the projects/activity you plan to use this grant for.**

i) Try to be specific about what you will do and how you will do it.

Local firework celebration for annual celebration event.

ii) Please specify the time scale for your project

Community celebration event is to be held on the 5<sup>th</sup> November 2022

iii) Please state how you know that the people in your community want this project and what difference you hope the grant will make.

This event has been held on an annual basis for a minimum of 5 years and always have a large turnout from Laxton and surrounding villages.

iv) Describe the anticipated benefits to the organisation and to the parish if this scheme is to go ahead

It enables the annual event to be held creating a tradition for all residents of Laxton and surrounding villages.

It is an event that both young and old can all attend ensuring integration of the community at all levels.

v) How many people from the Parish do you expect to benefit directly from your project or activity?

We have had between 100 to 200 people attend the event on an annual basis.

**Q9 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).**

Tell us the amount of grant requested We have previously requested £250.00

and provide separately a detailed breakdown as to how you have reached this figure.

***Please note that it is a condition of this application process that where a grant is awarded in excess of £300, a written report of how that money has been used must be given to the parish council within six months of the grant being awarded.***

**Q10 Please provide the following details from your most recent annual accounts**

Total Income	Please registered accounts
Less Total Expenditure	£
Surplus / Loss	£
Savings (Reserves, Cash, Investments)	£

Please note if you are requesting in excess of £300.00, please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

### Q11 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

*I confirm, on behalf of [Laxton Victory Hall](#) .(insert name of organisation):*

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application, most specifically the condition relating to the provision of a written report, and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation:

[Chairman](#)

Title [Mrs](#) First Name: [Emma](#) Surname: [Brown](#)

Organisation address:

[Laxton Victory Hall](#)

[Station Rd](#)

[Laxton](#)

[Goole](#)

[East Yorkshire](#)

[DN14 7TW](#)

Telephone: 07734 2208377 / 01430 431 517

Signed



Date: [28/09/22](#)

### Q12 Signature of Person Completing the Application

*This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q12*

*I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed:



Date: [28/09/22](#)

## Checklist

1. Have you answered every question? YES/NO
2. Have all signatures been completed? YES/NO
3. Have you included a copy of your constitution (if applicable)? YES/NO
4. Have you included a copy of your most recent audited accounts? YES/NO
5. You understand and will adhere to the conditions set out in this document YES/NO
5. Please state any supporting documents you are submitting:

Please return your completed application form to:

Alan Bravey;  
Clerk to Laxton Parish Council  
3 Ruskin Way  
Brough  
East Riding of Yorkshire  
01482 662292  
[laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)

## **Guidance Notes for the Grants Fund**

The council awards grants to voluntary organisations and community groups, which in the opinion of the Council are in the interests of the parish and will benefit them in a manner commensurate with the expenditure and where financial need is demonstrated.

All applications will be considered on their individual merits. The final decision on assessment of applications and the level of any award offered lies with the Council.

### **You can apply if you fit the following criteria?**

- You are a not for profit group operating for the benefit of the community in the Parish of Laxton.
- You have a constitution or set of rules
- You have a Bank / Building Society Account

### **What the Town Council will not fund?**

- Loan repayments
- Retrospective applications where the activity or project has already been carried out
- Religious or political activities unless unrestricted community benefit can be demonstrated
- Applications for the benefit of an individual
- Any group that has received a grant from the Council within the current financial year
- Any group whose aims the Council considers to be working within a business or profit making remit.

### **Amount of Grant?**

- Applications for up to £500 will be considered, however the average allocation is between £100 and £200
- Applicants will be required to meet a significant proportion of the estimated cost of the project

### **Conditions**

- If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation shall be required to repay the grant
- The organisation shall supply copies of the latest set of its accounts together with any other financial information the council may need if the application is for more than £300
- The organisation should supply such information as the Council may request regarding the impact of the project on the Parish of Laxton or its inhabitants.
- Recognition of the grant from the Council must be made in any publicity
- Within a period of time set by the parish council, and where a grant is in excess of £300, the group to whom the award of a grant is made is required to submit a written report explaining how the grant has been used.

### **When to apply?**

- The Parish Council allocates a small budget each year for Grants. Any applications will be considered at the next available Parish Council meeting. Grants will be considered until the budget has been exhausted.

- You may be expected to attend the meeting to provide any additional supporting information and answer any questions the Council might have
- Applicants will be notified within a month of the meeting of the Council ;

### **How is an application considered?**

The Council will consider applications on the following basis:

- How well the grant will meet the needs of the community
- How effectively your group will use the grant
- Whether the costs are appropriate and realistic
- Level of contributions raised locally
- Whether the applicant could reasonably have been expected to obtain sufficient funding from a more appropriate source
- How the group is managed
- How the grant positively benefits residents residing within this parish.

**Laxton Parish Council**

**Accounts for Payment**

October 2022

**Payments made to be noted**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Greenlands Seed Limited	Grass Seed Jubilee Gardens	65.00	0
Andrew Rhodes Plant Hire	Mini Digger Hire, Jubilee Gardens	141.29	23.55
Paul Nicholson	Jubilee Memory Cards Framing	35.00	0
B Clark	Additional Keys for Noticeboard	9.05	1.51
Clerk	Two Canvases for Pub, Jubilee Celebrations	53.00	8.84

**Receipts to be noted**

<b>Payer</b>	<b>Details</b>	<b>Total</b>
ERYC	Precept	£3854.99

**Payments to be Authorised**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
HMRC	PAYE	66.40	
Alan Bravey	Salary	100.32	