

# LAXTON PARISH COUNCIL

[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW

Telephone: 07932 016856 Email: [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)

15/09/2021

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held at the on **Wednesday 22 September 2021 at 7:00pm** to transact the business set out below. The meeting will take at Victory Hall, Station Road, Laxton, DN14 7TW. The Agenda is as set out below.

Members of the public and press are welcome to attend and may address the Council during the public participation section. It is recommended that all Councillors, public and press should perform a lateral flow test before attending the meeting and wear a face covering. The meeting will be held in accordance with COVID-19 safe working practises.

Yours sincerely



Clerk to the Council

## A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 21 July, 2021 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive the action log from the Clerk
7. To receive an update from Parish Councillors
8. To receive an update from Ward Councillors

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9. To discuss the following correspondence:
  - i. ERNLCCA, Allotments Advice
  - ii. Humberside Police, Newsletter
  - iii. ERYC, Consultation on Public Space Protection Orders in Laxton (currently dog fouling)
  - iv. ERYC, Updated COVID resources
  - v. ERYC, Planning Approval – 2 storey extension to rear (retrospective) – 3 Back Street
  - vi. ERYC, Planning Approval - Erection of 2 storey extension and various alterations, Saltmarshe Hall
  - vii. ERYC, Planning Approval – Erection of agricultural building, Metham Hall Farm
10. To consider planning applications
  - i. 6 St Peters Lane, Erection of a single storey extension to rear following demolition of existing outhouse and erection of a detached three bay garage
  - ii. 7 St Peters Lane, Erection of a single storey extension to rear (retrospective application)
  - iii. Erection of a single storey extension and installation of two rooflight's to front, Cotness Cottage Metham Lane
11. To receive an update on the Allotment Committee meeting from Councillor Sweeting and agree next steps.
12. To receive an update on the COVID recovery meeting from Councillor Goulden and agree next steps.
13. To agree the process for judging the Laxton Phone Box competition
14. To raise any highways, dykes or drainage issues
15. To approve the schedule of accounts for payment
16. To agree any agenda items for the Parish Council meeting on 20 October 2021

## **LAXTON PARISH COUNCIL**

**7.00pm 21 July 2021**

**PRESENT:** Councillors Goulden (Chair), Collins, Sweeting and Yarrow.

Apologies were received from Councillors Bray and Ward Councillor Bayram.

There were no members of the public present.

Clerk: Alan Bravey

The meeting was held at Laxton Victory Hall.

**70/21 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

**71/21 MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 23 June 2021 should be confirmed as a correct record and signed by the Chair.

**72/21 PUBLIC PARTICIPATION** – There were no members of the public present.

**73/21 CLERK UPDATE** – The cracked pane in the noticeboard near Back Street had been repaired, and a dog fouling sign had been installed on a verge on St Peter's Lane. Councillor Collins advised he was unable to mow the piece of land behind the garages until the allotment lawnmower had been replaced. Councillor Goulden advised that the rotavator had been stripped down but further repairs were required. It was agreed to discuss these issues at the next meeting of the allotment committee. ERYC's tree officer had agreed to visit St Peter's Lane to assess whether it was suitable for replanting with native trees, such as Plum, Almond or Cherry Tree. It was agreed that the Clerk would enquire whether the dead Almond Tree could be removed. It was also agreed that the Clerk would check whether a Parish Council representative was required at the meeting of the Pub / Village Hall to discuss the Get Ready East Yorkshire Grant. There had been no further information from ERYC on the Cotness Footbridge or the bridge on the Skelton Footpath, or from Northern Powergrid on the electricity pole at Cotness Corner, and it was agreed the clerk would request updates on these issues for the next meeting.

**74/21 PARISH COUNCILLOR UPDATE** – Councillor Collins advised that ERYC's pot hole repair crew had been unable to repair the road surface due to parked cars. It was agreed that the Clerk would raise this issue with ERYC.

**75/21 WARD COUNCILLOR UPDATE** – There were no ward councillor updates.

**76/21 CORRESPONDENCE** – Resolved – (a) that the following correspondence should be received by the Council:

- i. ERYC – Birthday Honours List
- ii. ERNLCCA - Queen's Jubilee Beacons 2 June 2022
- iii. ERYC - Invitation to residents to take part in YORSwitch.
- iv. ERNLCCA - Newsletter
- v. ERYC - National Bus Strategy
- vi. Diocese of York – Condition of Cemetery Chapel

(b) Councillor Sweeting would enquire into booking a piper for the 2<sup>nd</sup> June Jubilee celebrations, (c) the Clerk would ask ERYC to remove the bus stop sign from the village in light of the cancellation of the bus service, because it was causing confusing for local residents and (d) the Clerk would ask the Church whether hard hats could be kept by the door of the cemetery chapel.

**77/21 ERECTION OF TWO STOREY EXTENSION AND EXTERNAL AND INTERNAL ALTERATIONS, SALTMARSH HALL – Resolved** – the Parish Council had no objections to the application but supported the comments of the Conservation Officer.

**78/21 FUTURE USE OF LAXTON PHONE BOX** – Further to Minute 58/21, it had been established that ERYC wiped clean their library books, rather than quarantining them. Wipes and sanitiser had therefore been added to the phone box, and a message promoting its use as a book swap sent to the Parish Whatsapp group. Residents had also been encouraged to come up with their own uses, and there had been a suggestion of a seed swap, and some other ideas. The meeting discussed running a competition to encourage children from the village, or related to people in the village, to name the phone box and suggest some ideas for use.

**Resolved** – The Clerk would draft a children's competition to name the phone box and suggest a future use, with 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> prizes of book tokens, and a prize for every entry.

**79/21 HIGHWAYS, DRAINS AND DYKES – Resolved** – the Clerk would report the pot hole on Saltmarsh Road, and the damaged bridge on Trandy Lane.

**80/21 ACCOUNTS FOR PAYMENT – Resolved** – a) that it be noted that the following had been be paid by BACS since the last meeting

- i. RBLI – 2 Tommy Figures - £400
- ii. Cartridge Save - Ink Cartridges £68.78
- iii. ERNLCCA – Chairman Training - £48
- iv. Laxton PCC – COVID Grant - £500
- v. N Wenn – Phone Box Refurbishment and Noticeboard Repair - £1493.50

and b) that that the following accounts be approved for payment:

- vi. Clerk, Salary - £131.04



vii. HMRC – PAYE - £32.80

**SIGNED:**

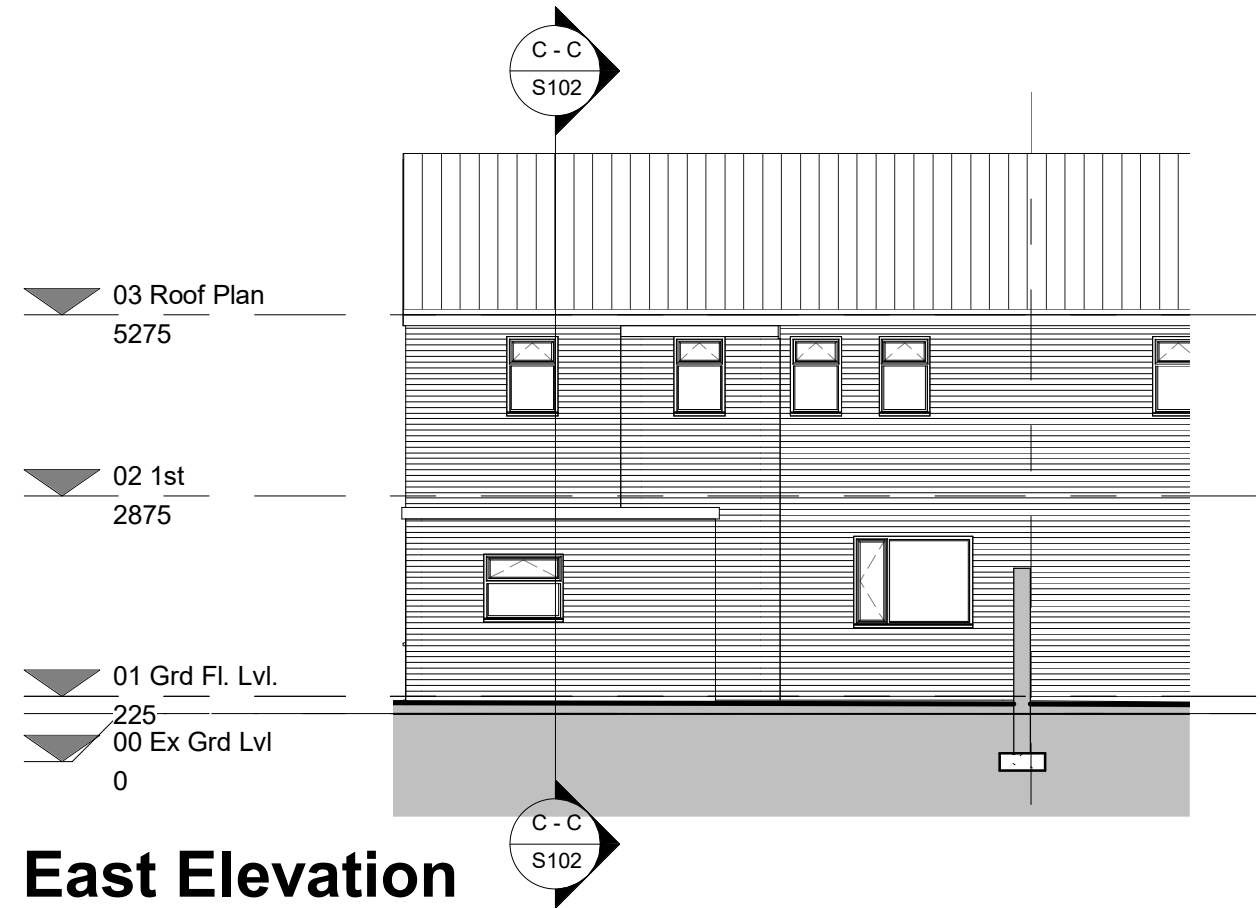
**DATE:**

## Laxton Parish Council - Action Log

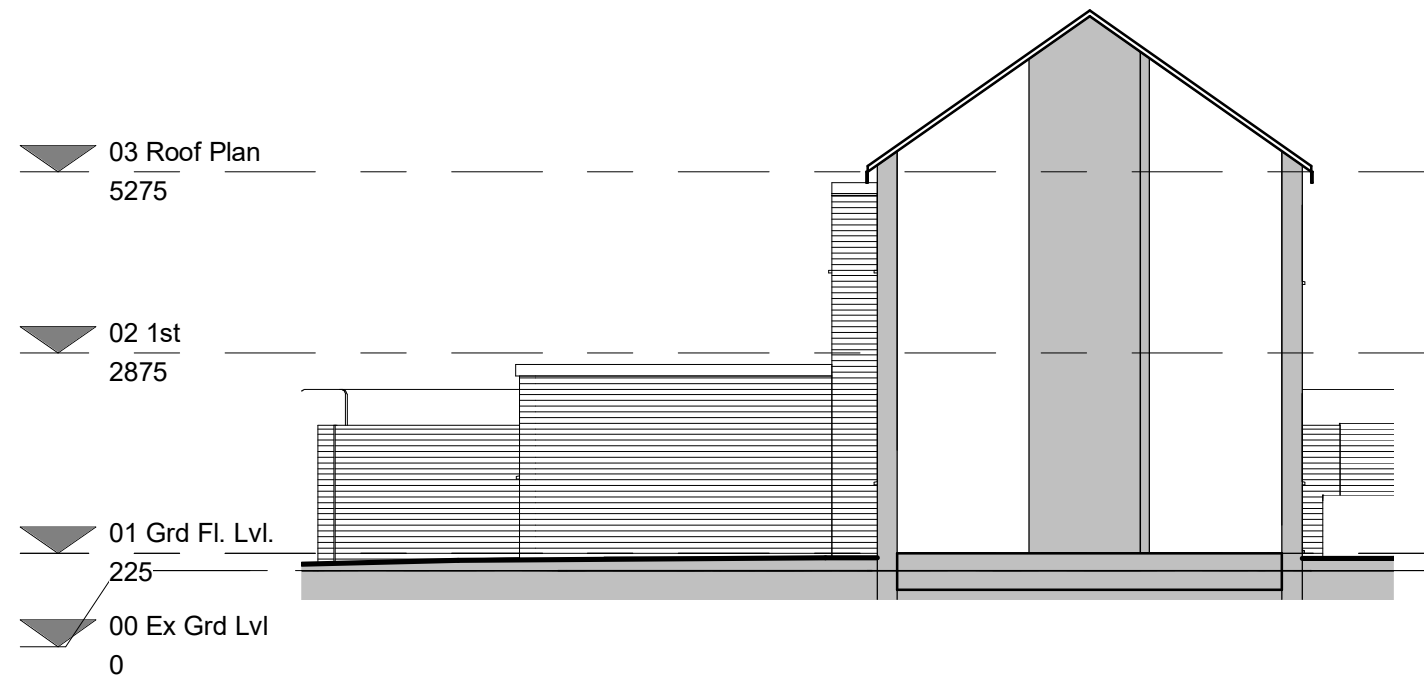
	Action	Status	Lead	Update
1	Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	23/6 – ERYC provided options to the landowners for consideration.
2	Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	23/6 - Badger Sett holding up works.
3	Phone Box - consult ERYC on their approach to quarantining books, and then promote its use as a book exchange, and for anything else residents wanted to use the facility for.	Complete	Clerk	15/7 -No quarantining required – just wipes. Wipes and sanitizer supplied in phone box and promoted on Whatsapp Group.
4	Cracked glass in the noticeboard would be repaired shortly.	Complete	Clerk	Repaired.
5	Dog fouling sign would be installed on St Peter's Lane.	Complete	Clerk	Installed
6	Clerk to feedback on lease request.	Complete	Clerk	Feedback provided.
7	Councillor Colins to mow land behind garages	Ongoing	Councillor Collins.	
8	Councillor Goulden to arrange for the rotavator to be serviced.	Ongoing	Councillor Goulden	Rotavator in process of being stripped down and repaired.
9	Allotment committee would be re-formed to lead the day-to-day management of the gardens.	Ongoing	Clerk	Invites to be issued for after 19 <sup>th</sup> July.
10	Fraud awareness campaign information would be posted on the website and Facebook pages Councillor Goulden would speak to the Chair of the Village Hall Committee regarding the "Do if for East Yorkshire Community Grant"	Complete	Clerk	Completed

11	Clerk would enquire about whether the community tree planting fund could be used to replace the trees removed from Back Street / St Peter's Lane.	Ongoing	Clerk	ERYC consulted and awaiting feedback.
12	The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole at Cotness Corner.	Ongoing	Clerk	NPG consulted and awaiting feedback.
13	Clerk to purchase a Tommy for display at the Church and one to display at either the Village Hall or the Beacon.	Ongoing	Clerk	Order placed.
14	Parish Council to provide a £500 grant from the 2019/20 underspend to the Parochial Church Council.	Complete	Clerk	Granted provided.
15	Consult Pub / Village Hall on the Get Ready East Yorkshire Grant	Ongoing	Councillor Goulden	Village Hall and Pub to discuss after the 19 <sup>th</sup> July.

Complete  
Ongoing



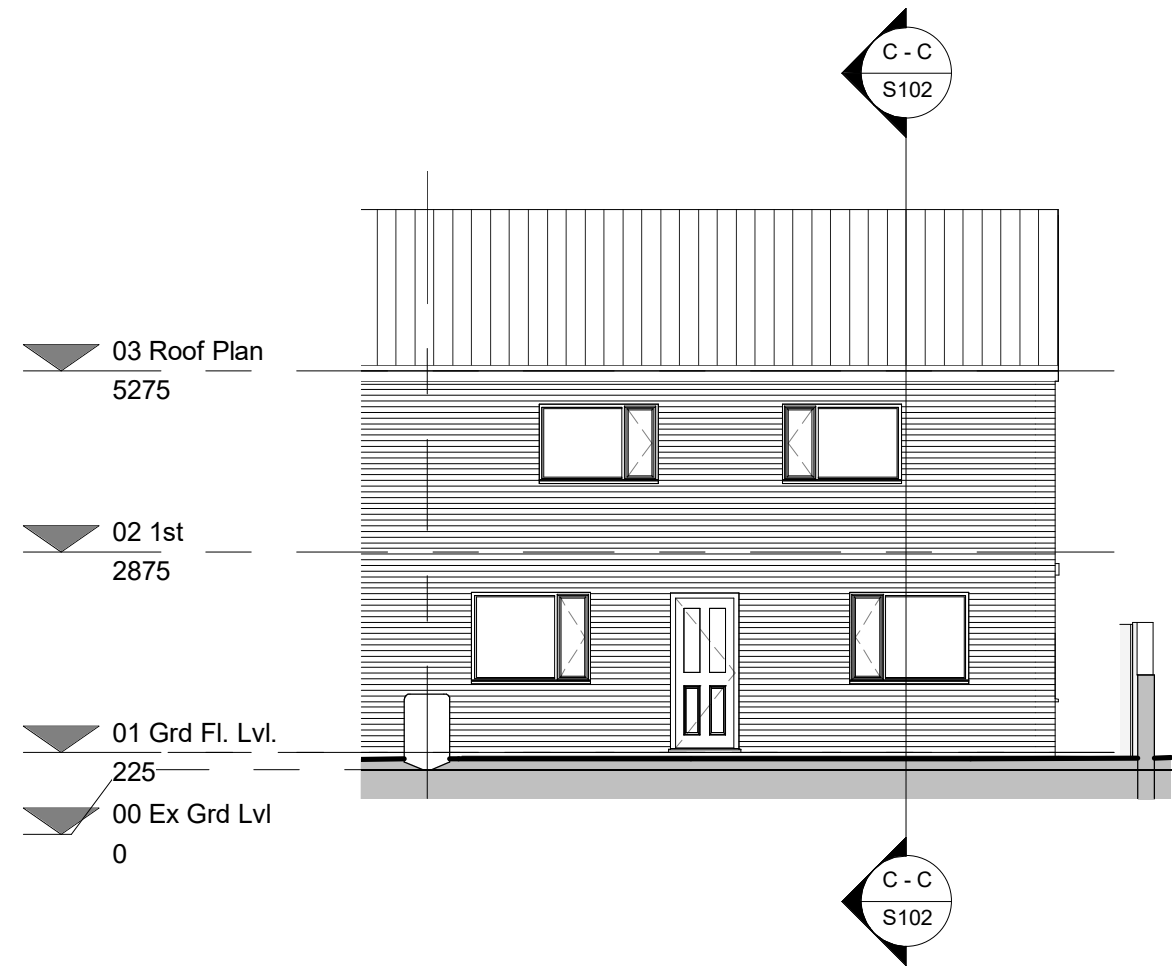
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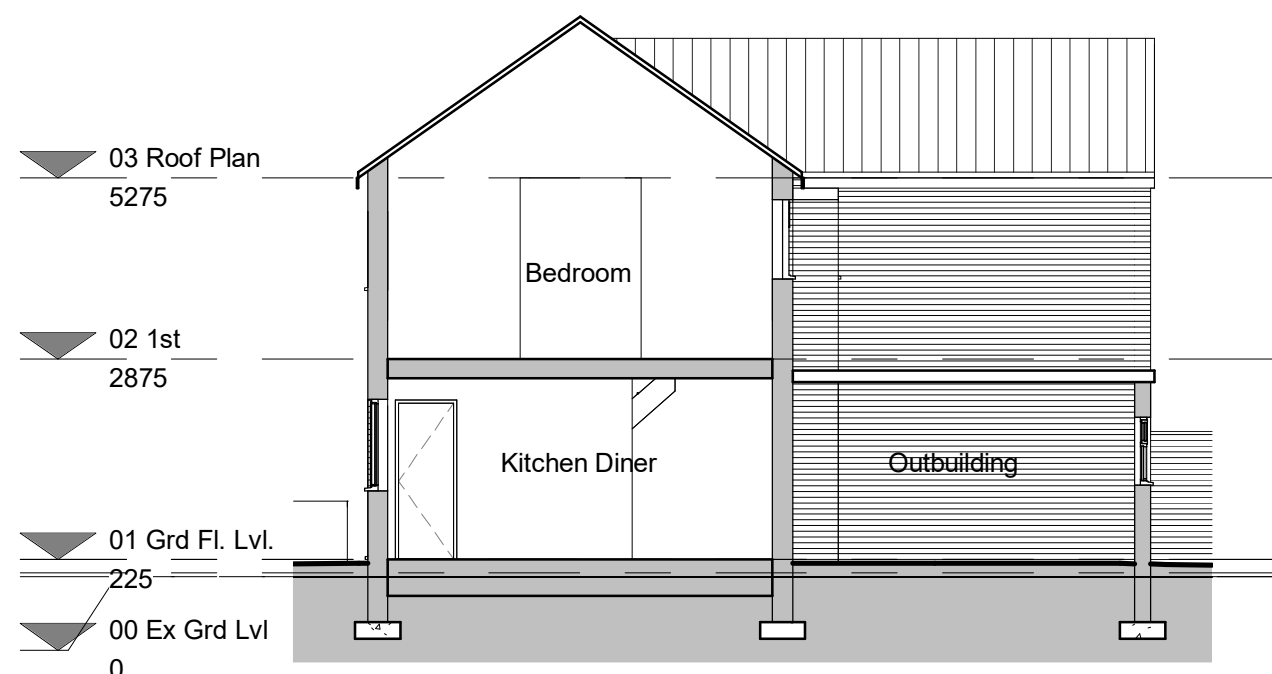
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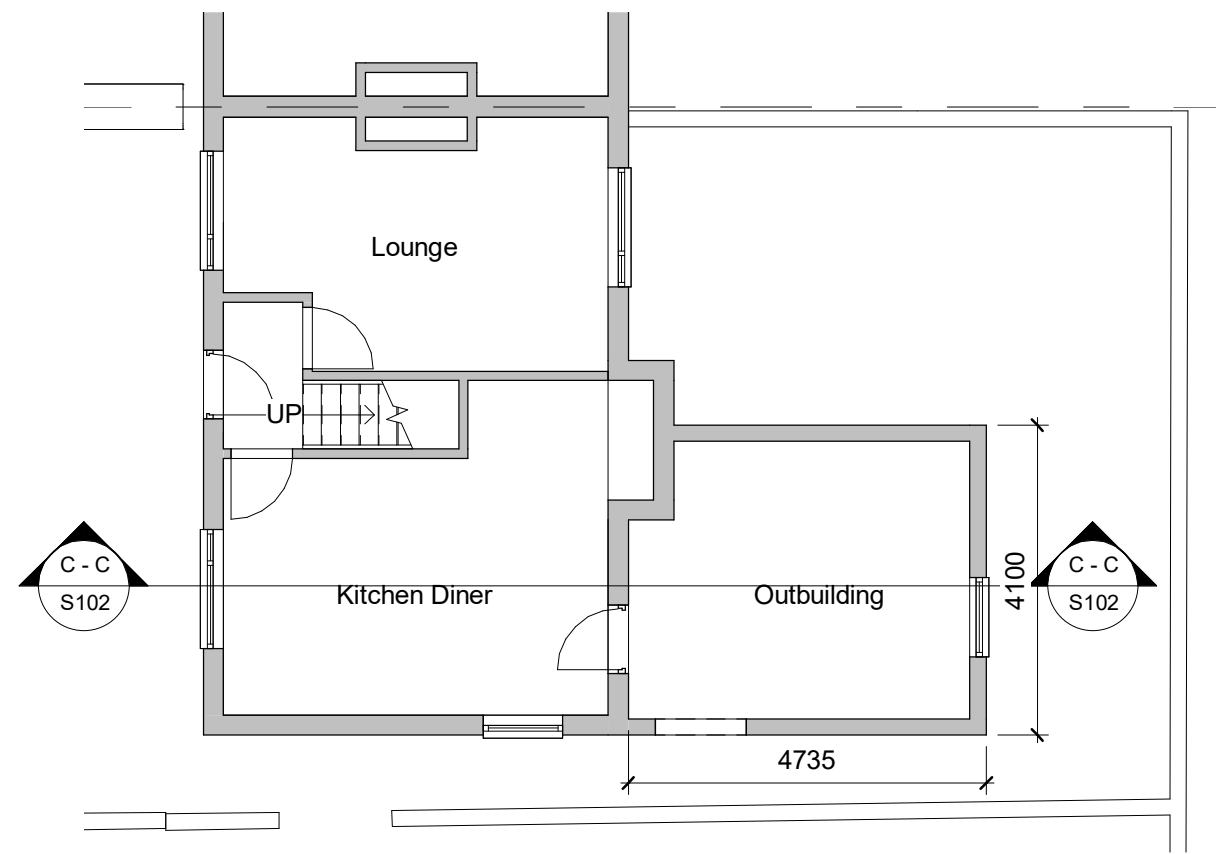
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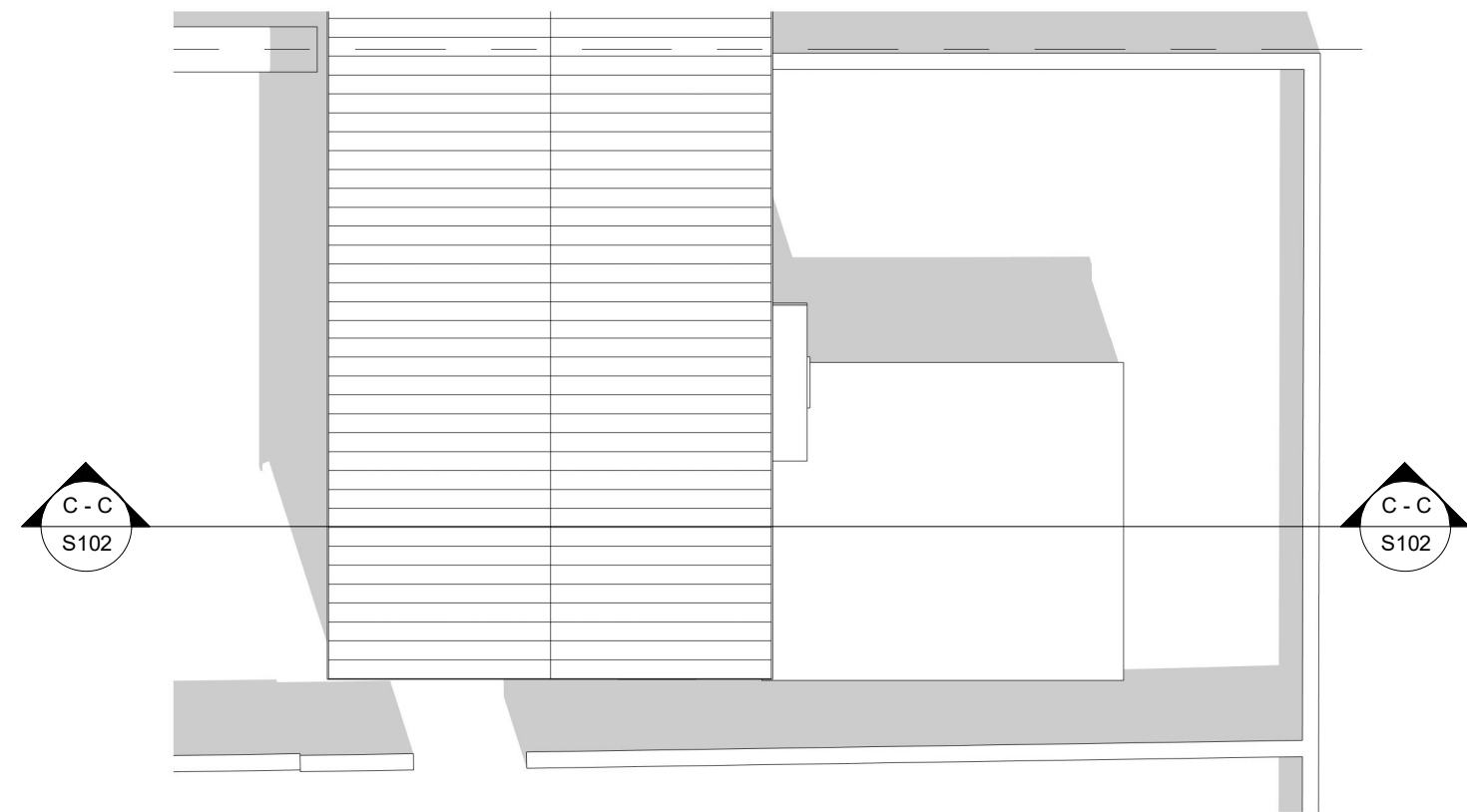
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1 : 100



**Section A - A**  
1 : 100



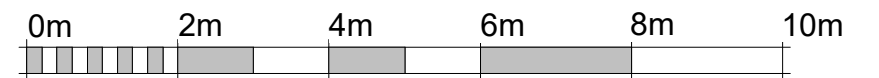
**Ground floor Plan**  
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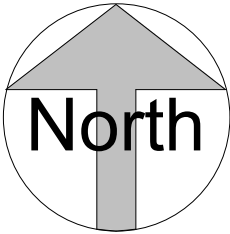
**Roof Plan**  
1 : 100

NOTES  
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Work within The Construction ( Design and Management ) Regulations 1994 is not to start until a Health and Safety Plan has been produced.

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Rev.	Description	By	Date	Chd	Chd Date



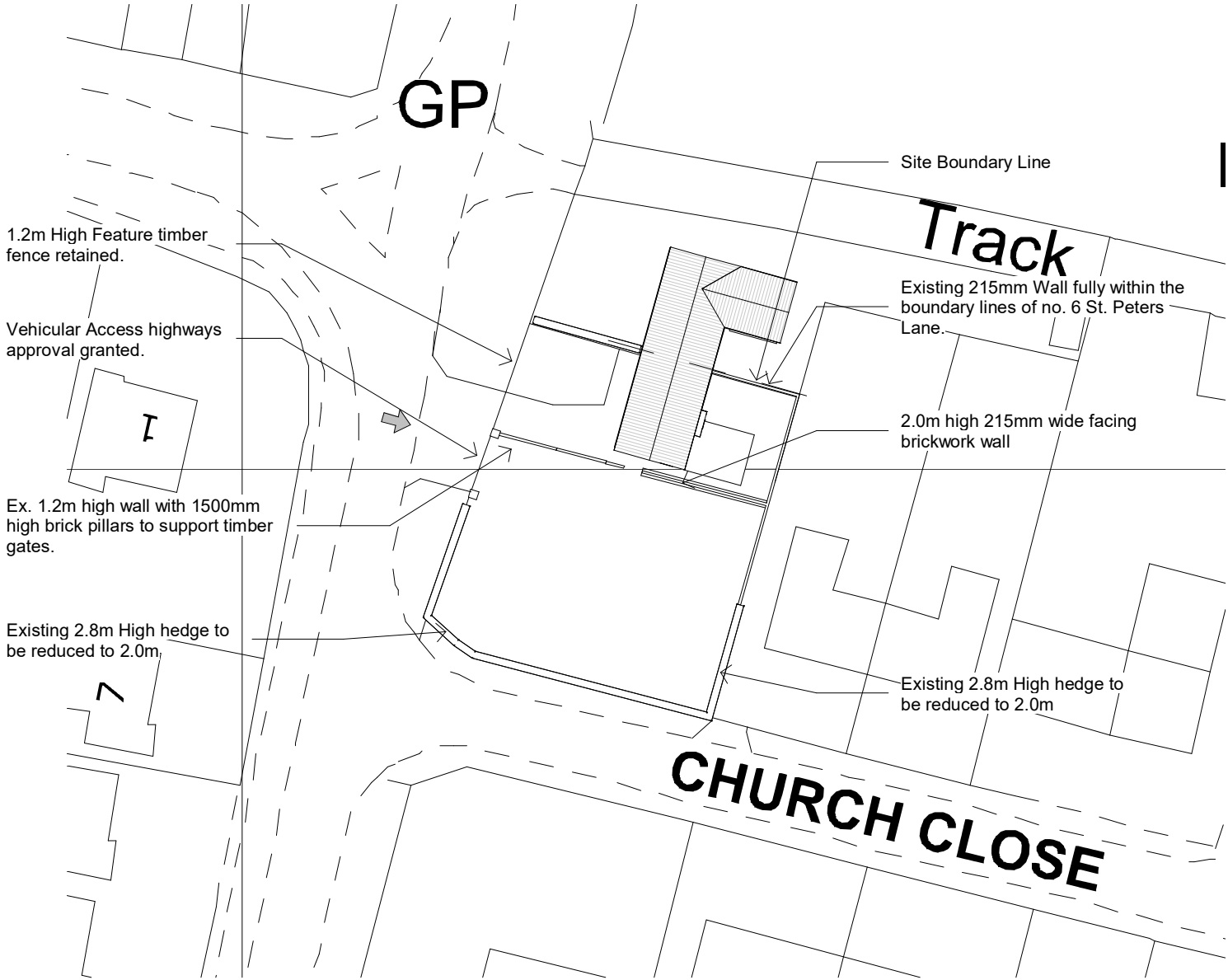
VISUAL SCALE 1:100 @ A1



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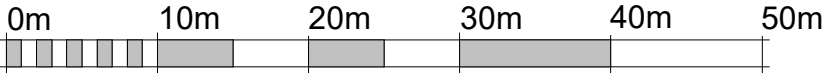
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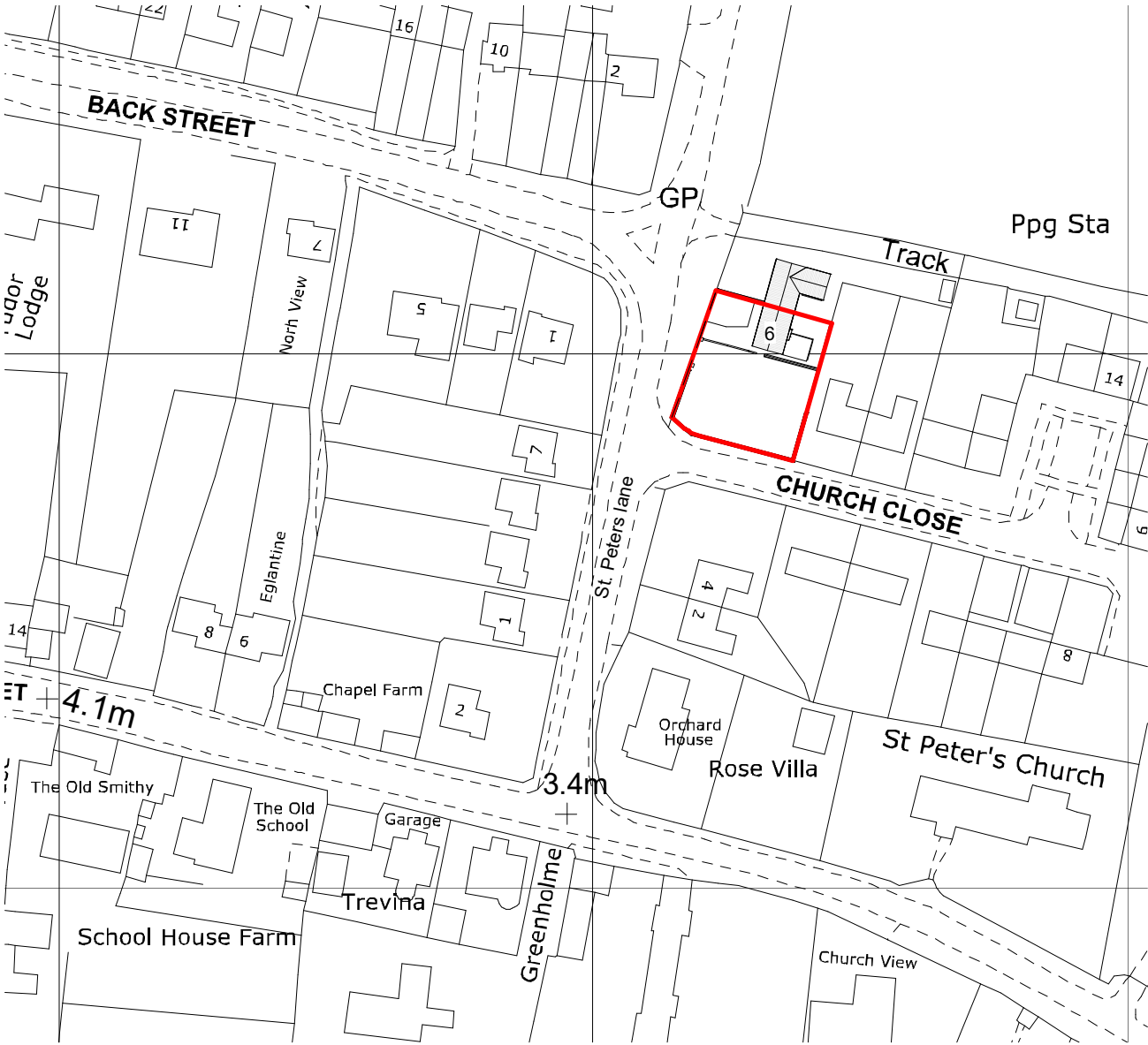


## Block Plan

1 : 500

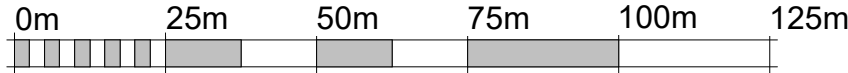


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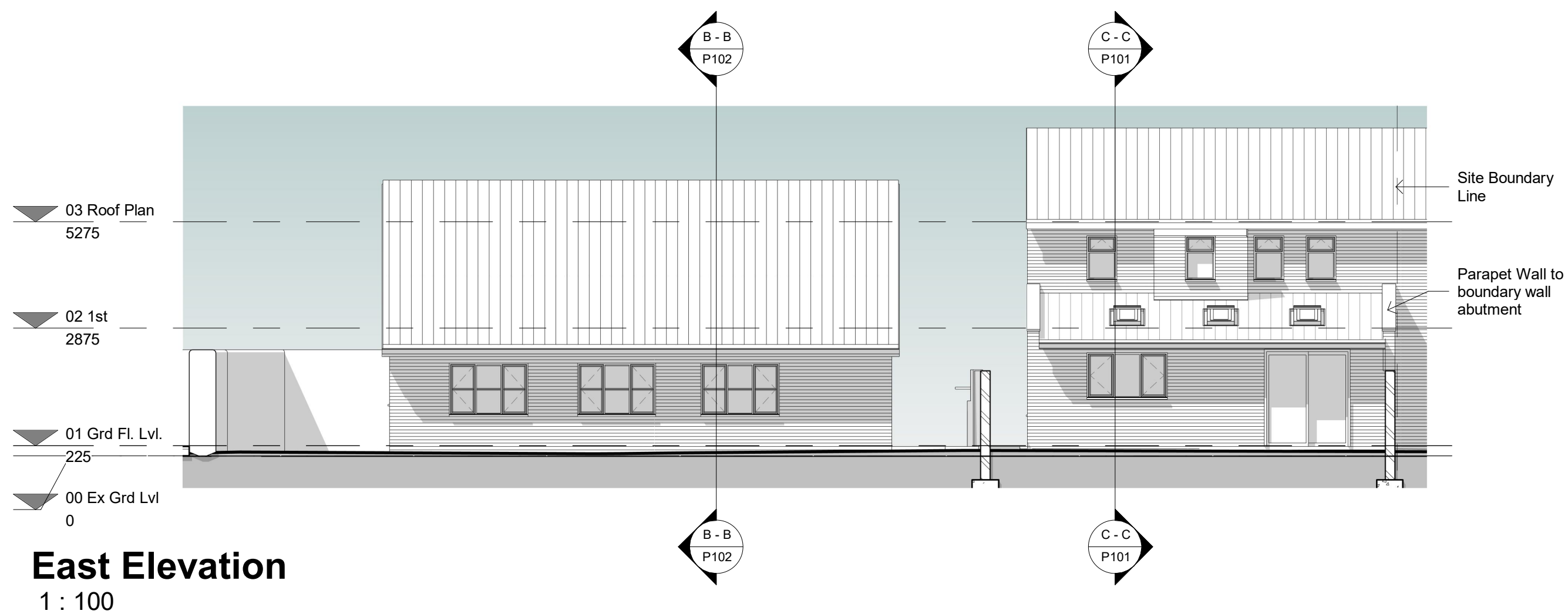
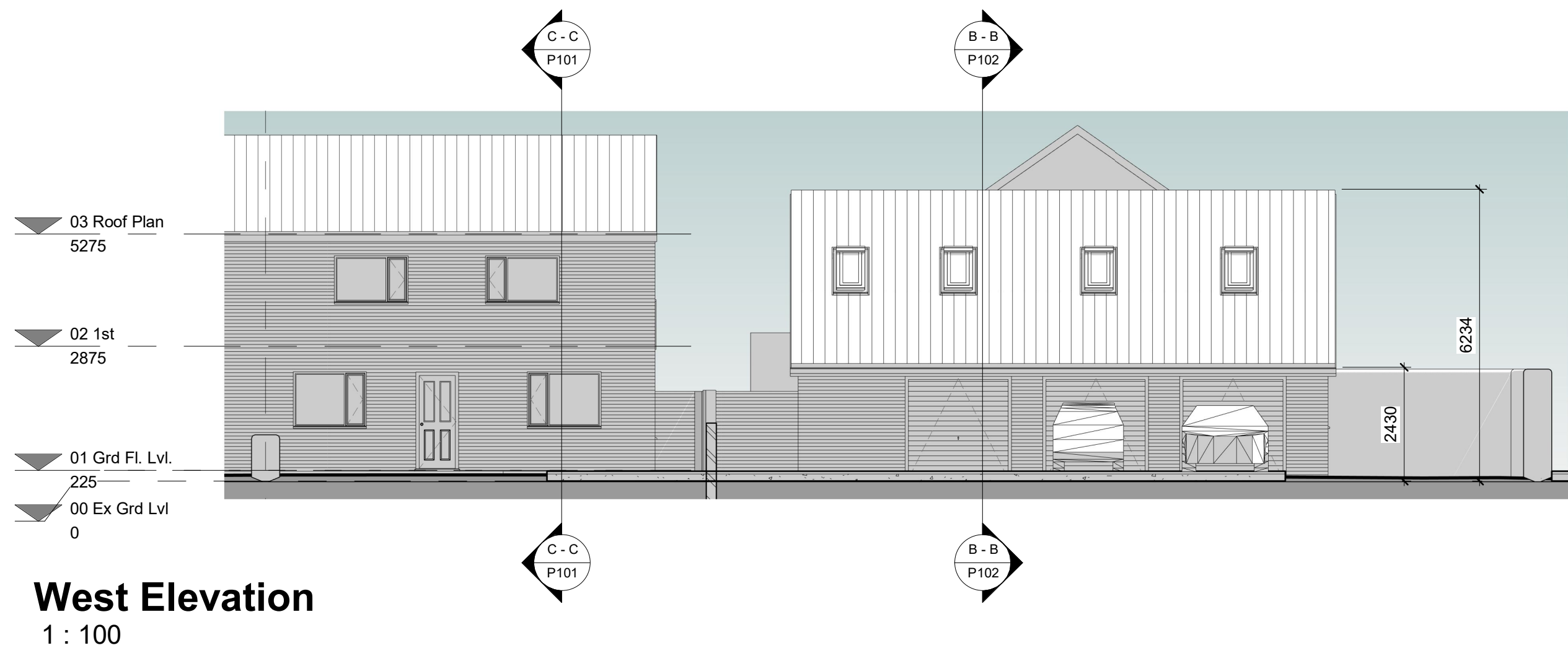
## Location Plan

1 : 1250



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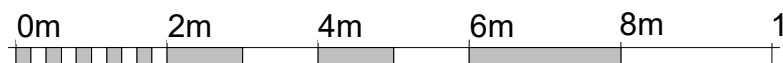




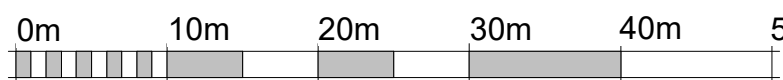
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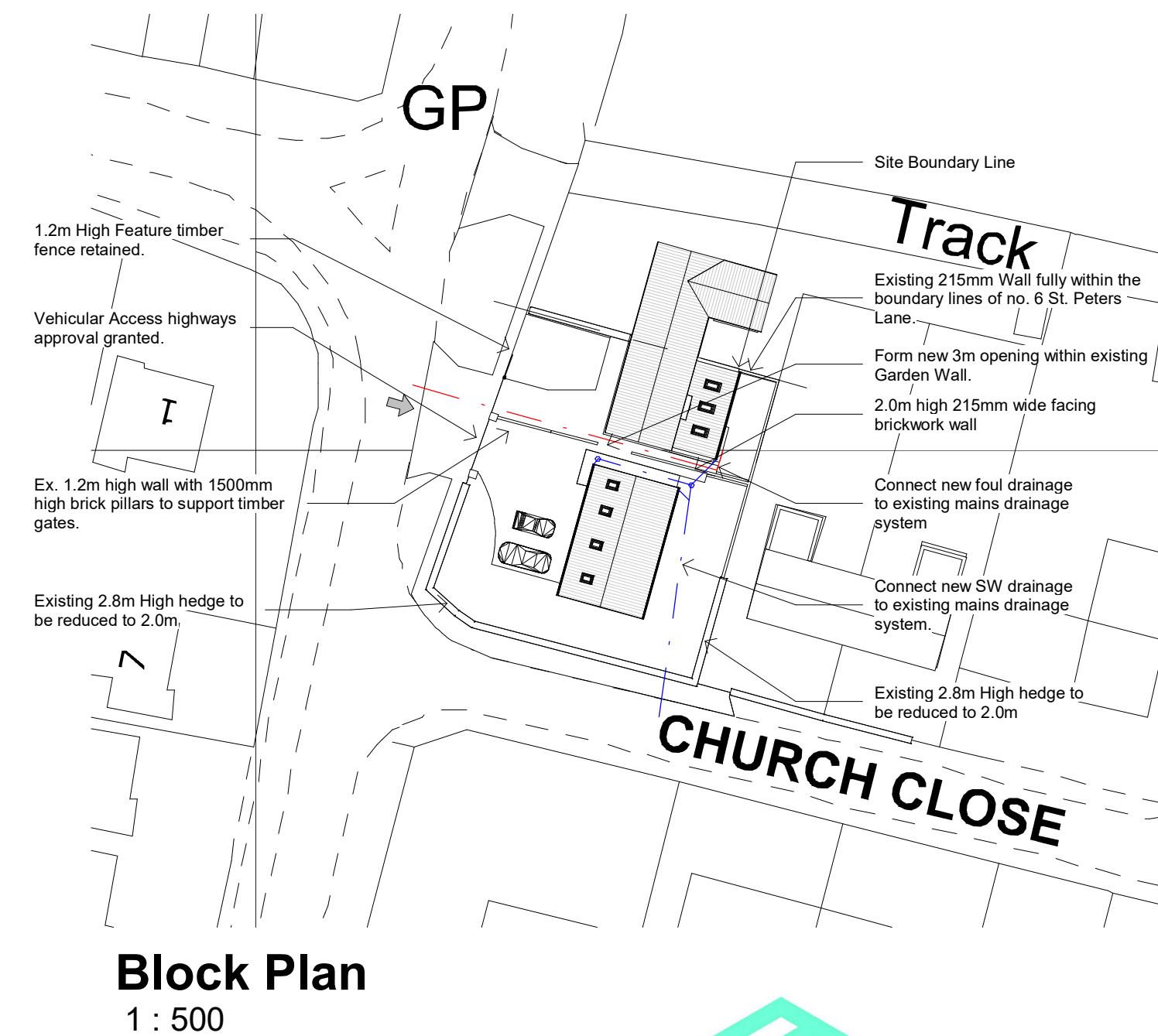
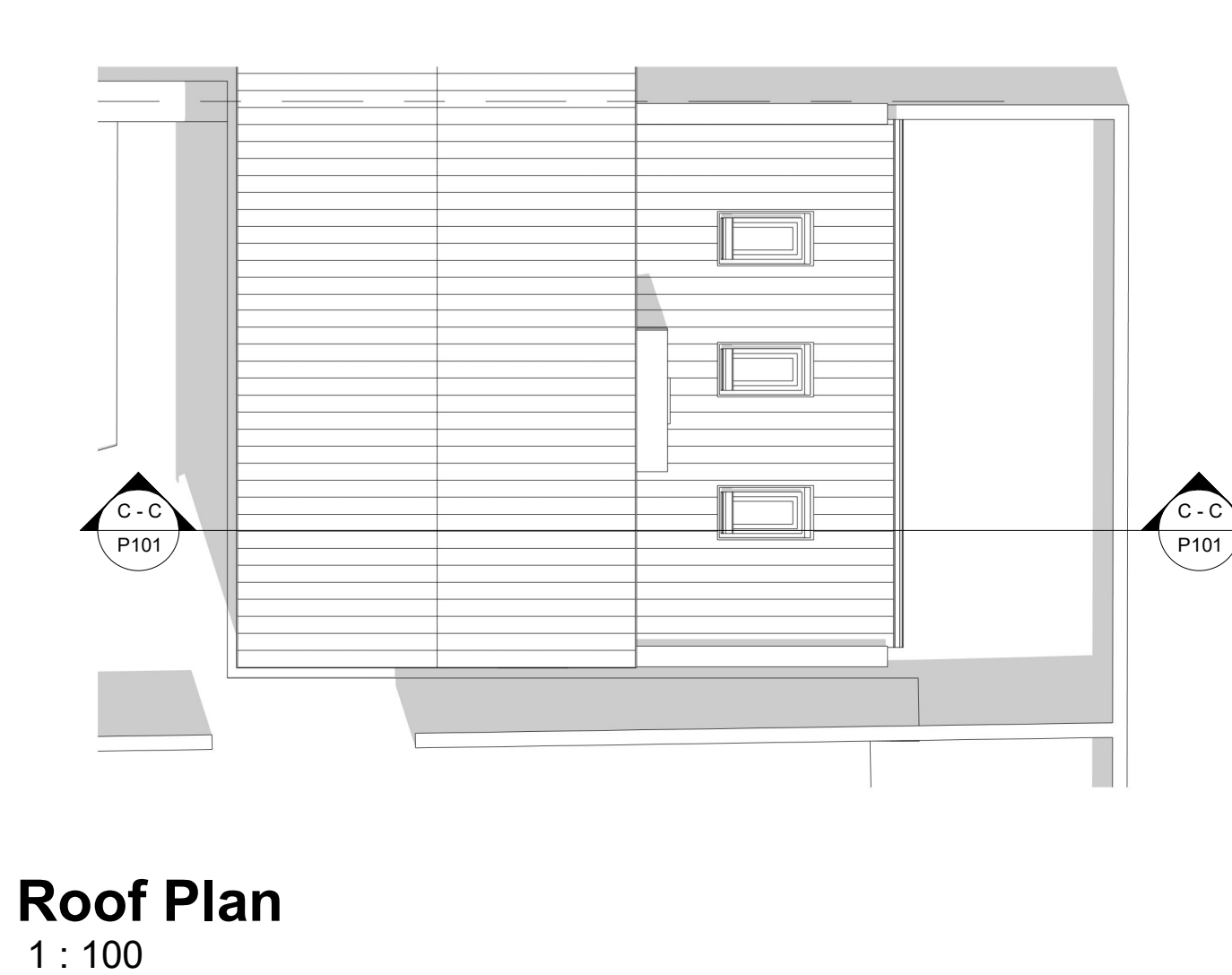
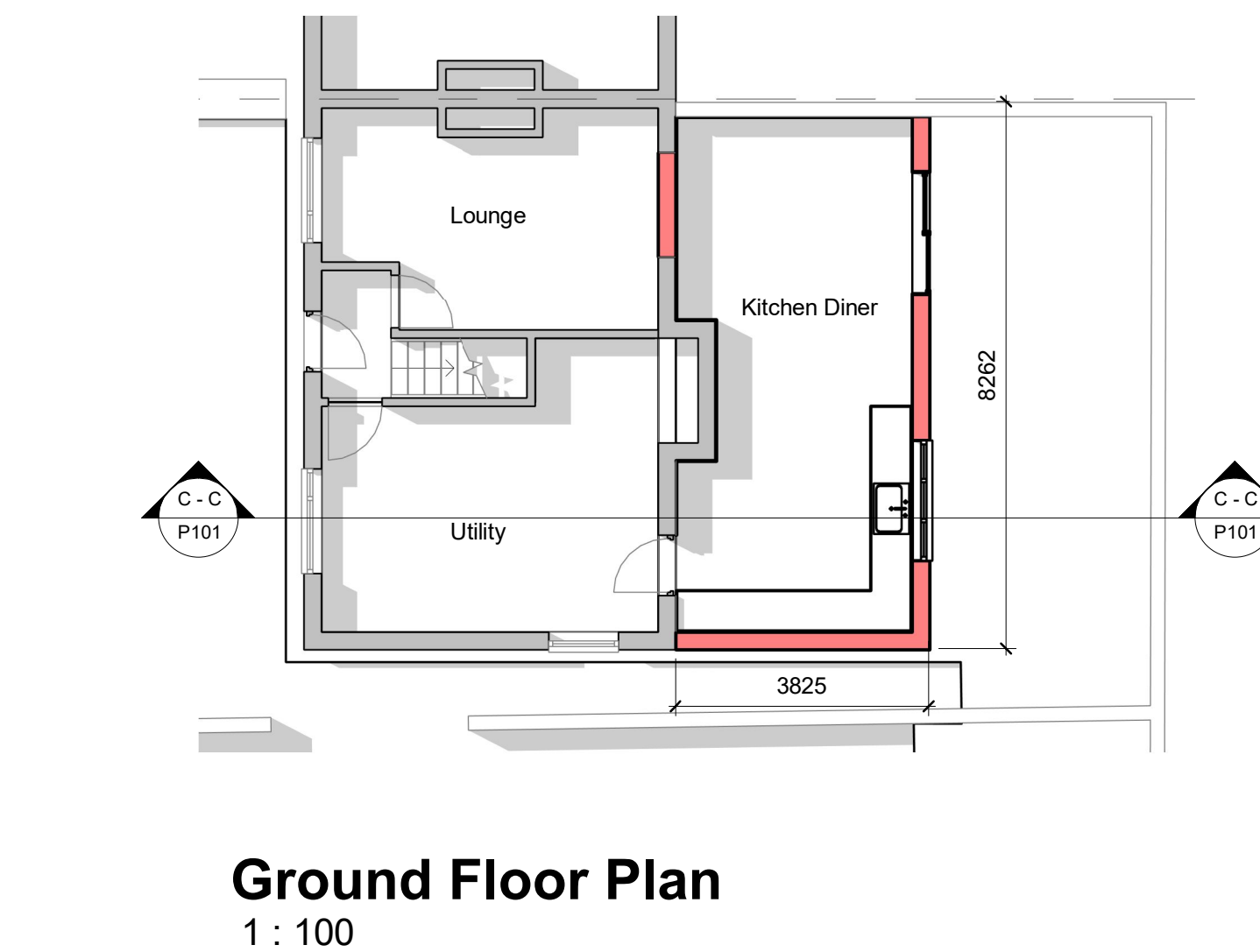
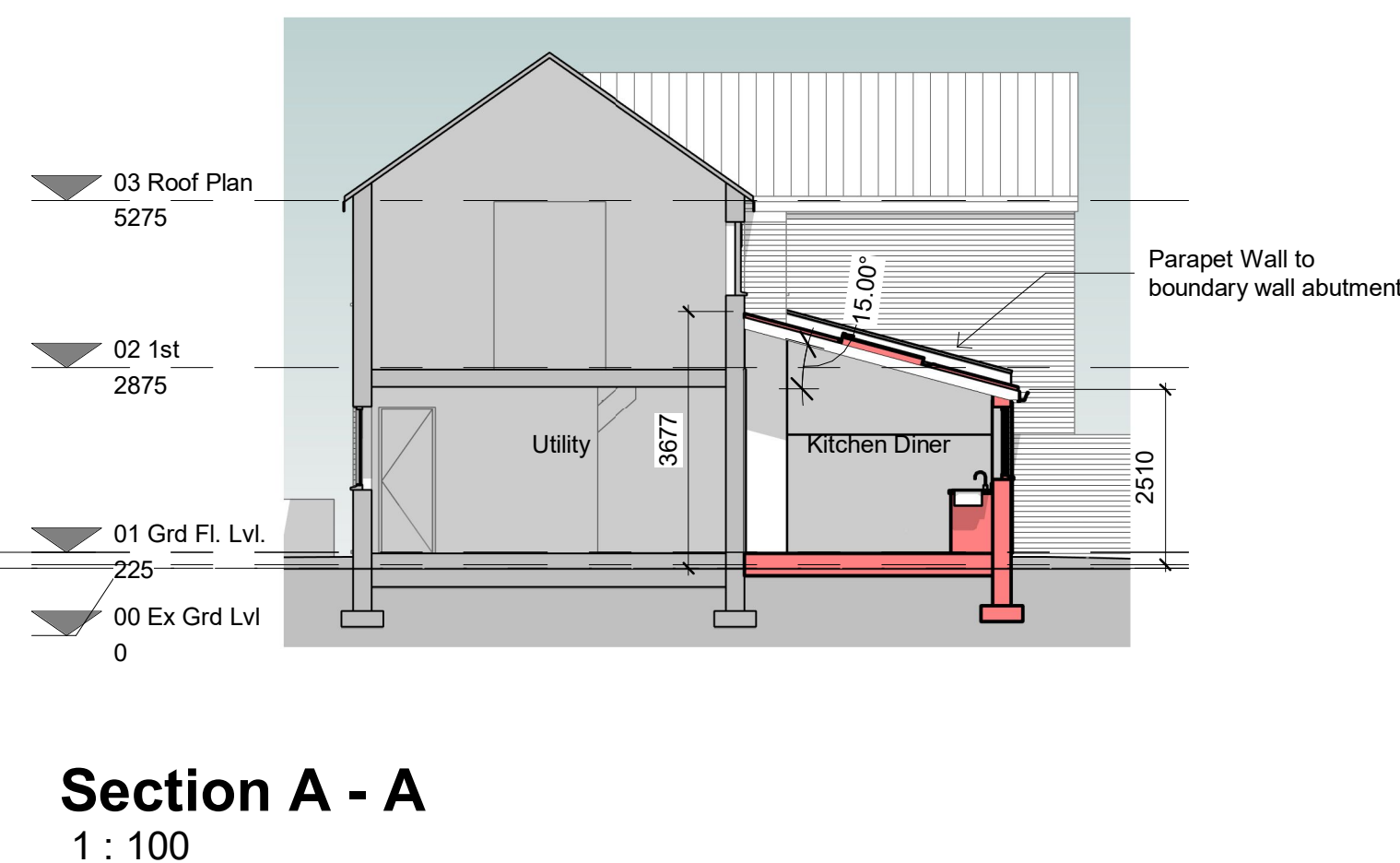
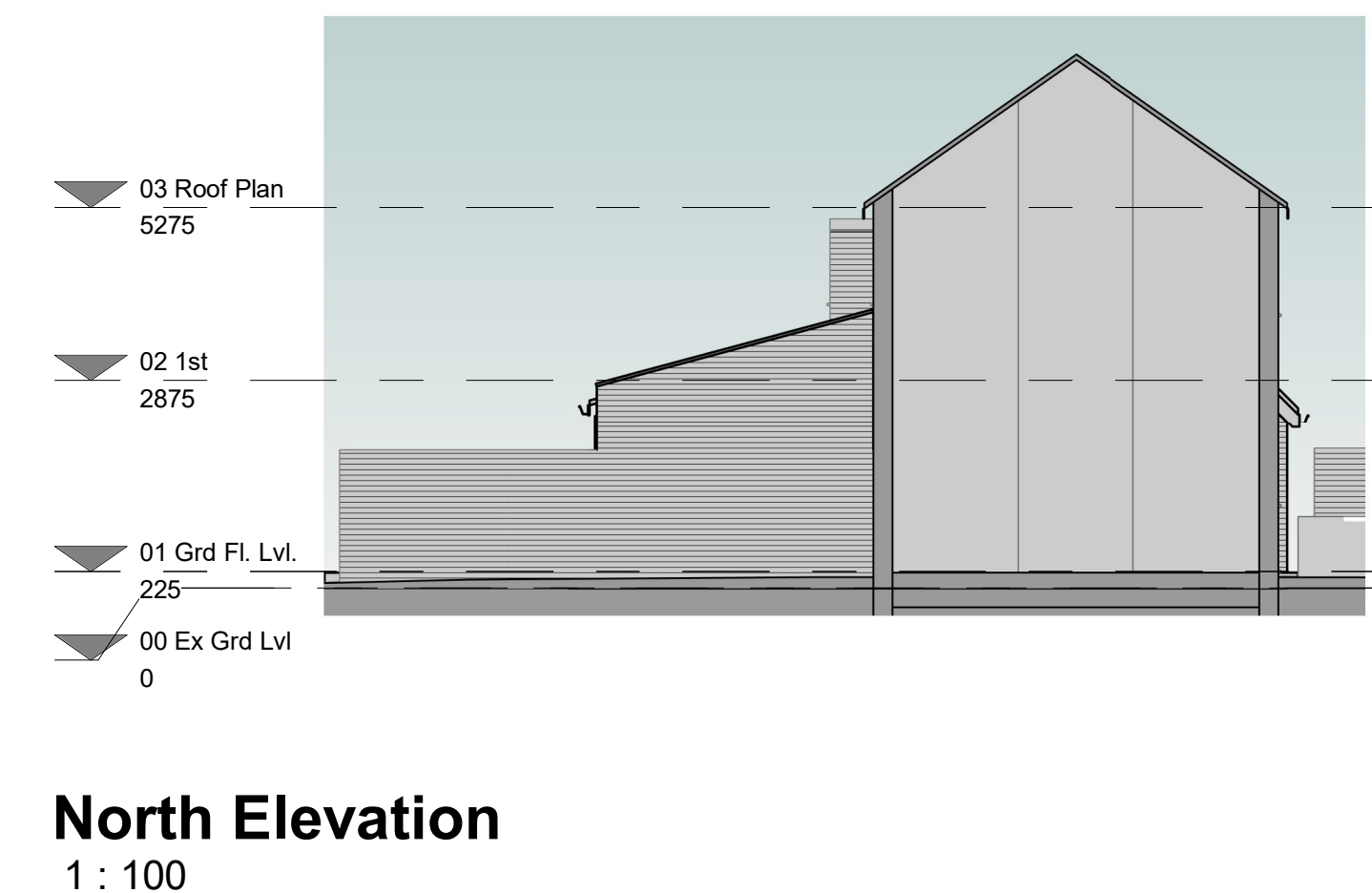
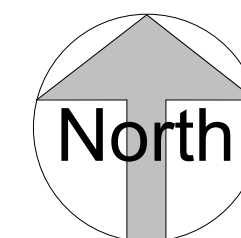
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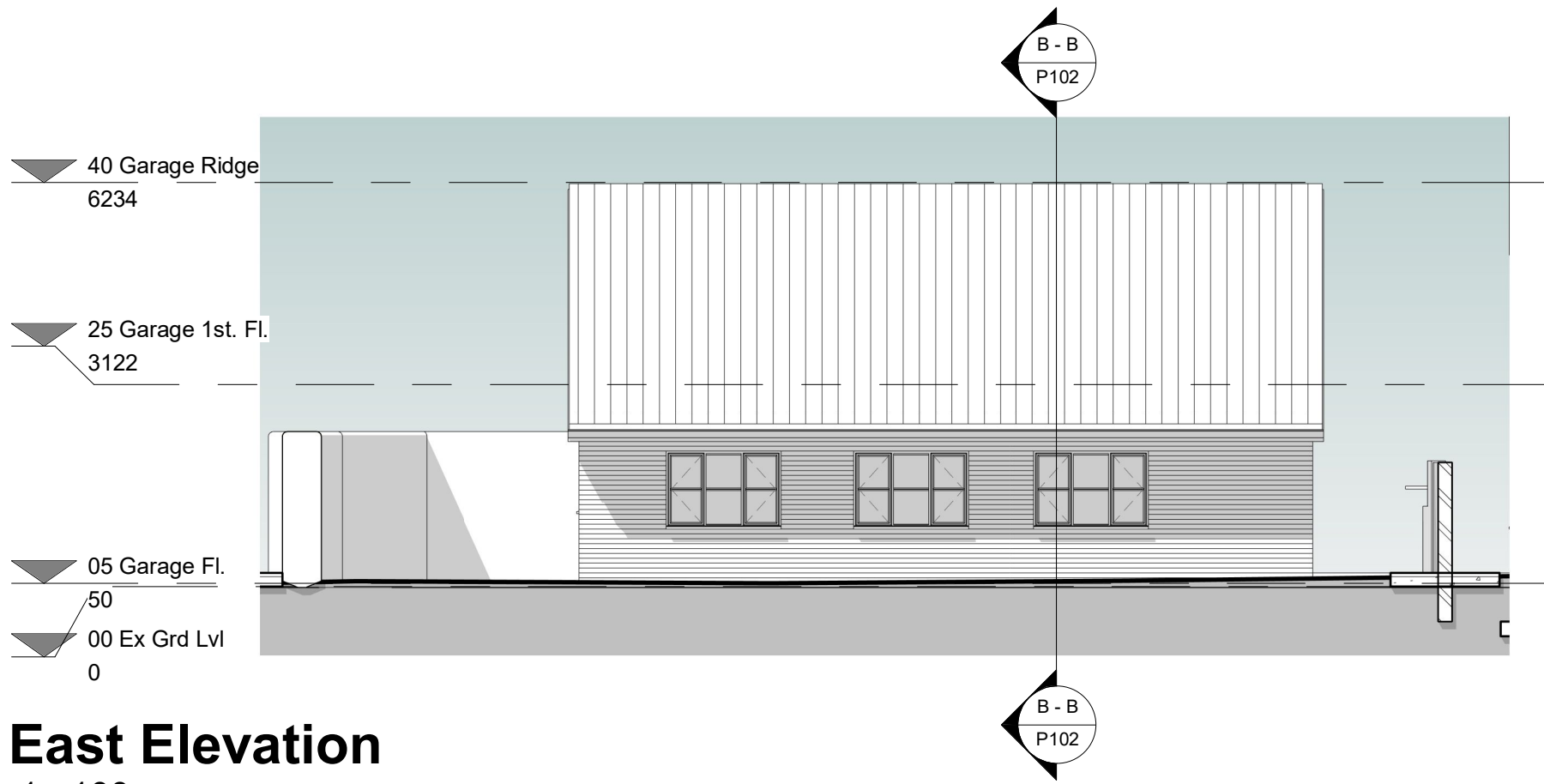


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VISUAL SCALE 1:500 @ A1

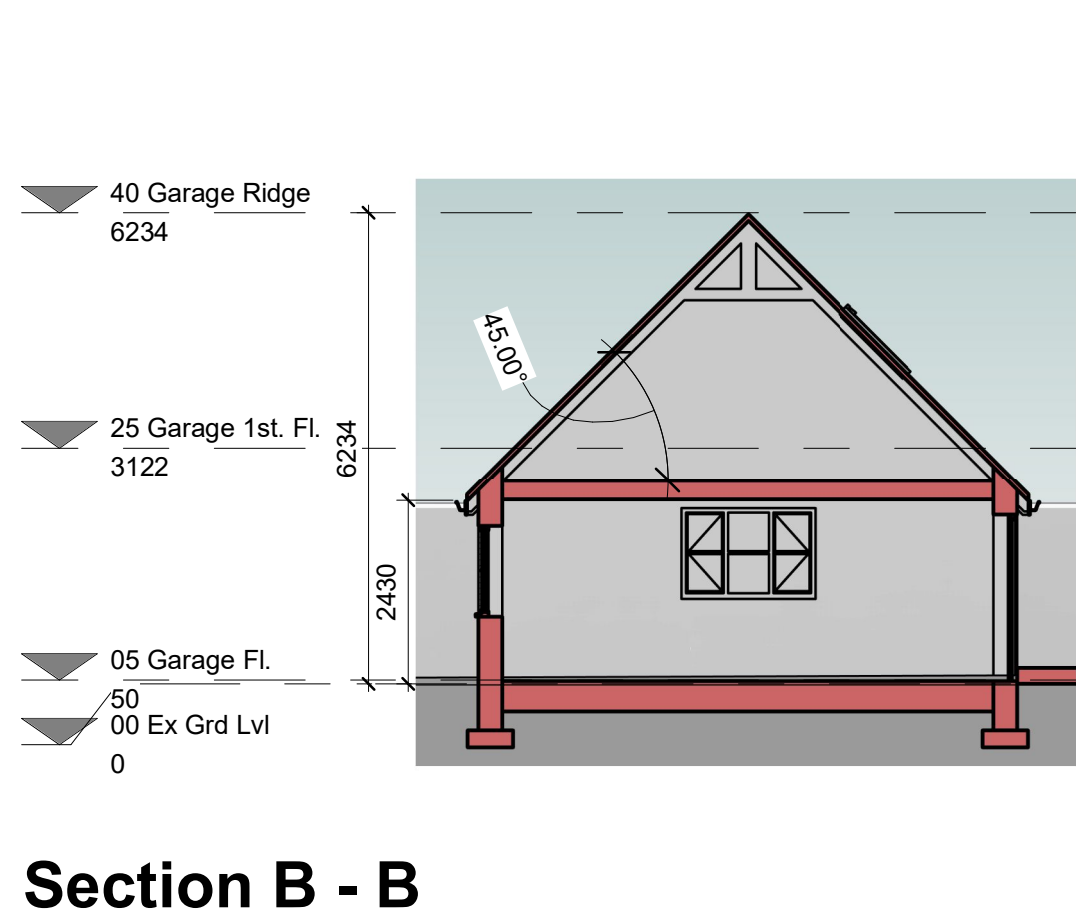




**East Elevation**  
1 : 100



**North Elevation**  
1 : 100

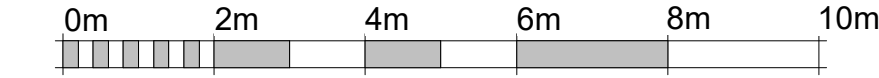


**Section B - B**  
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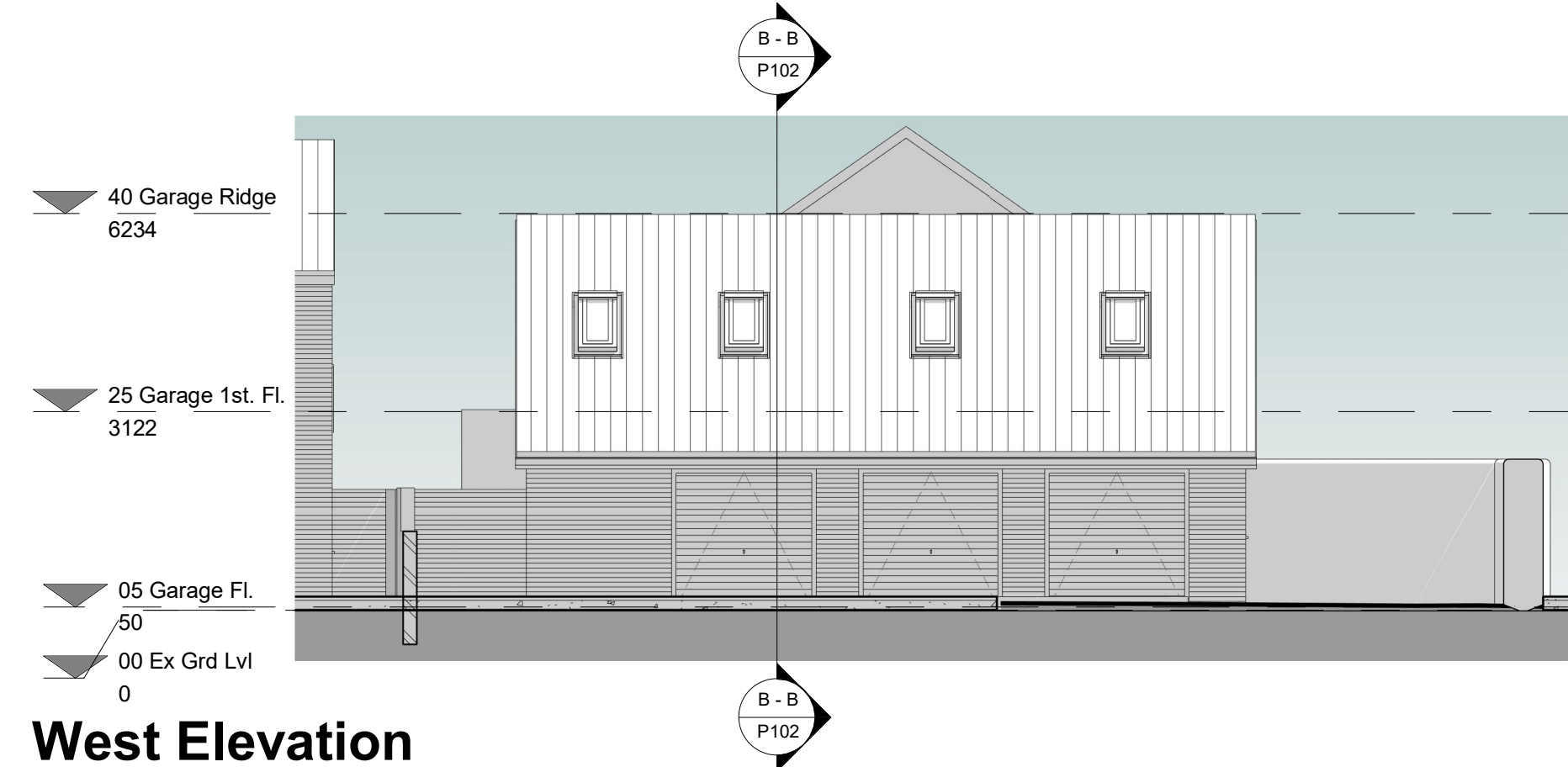
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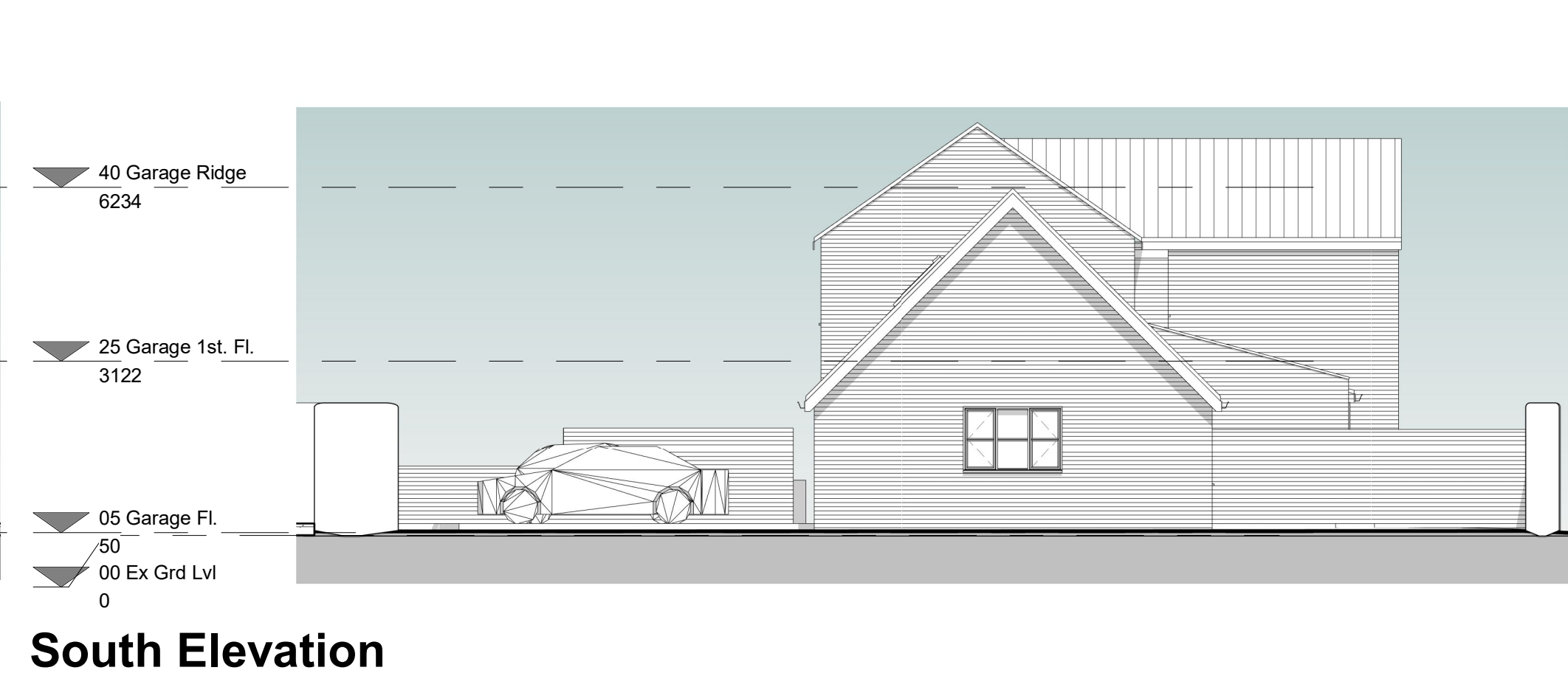
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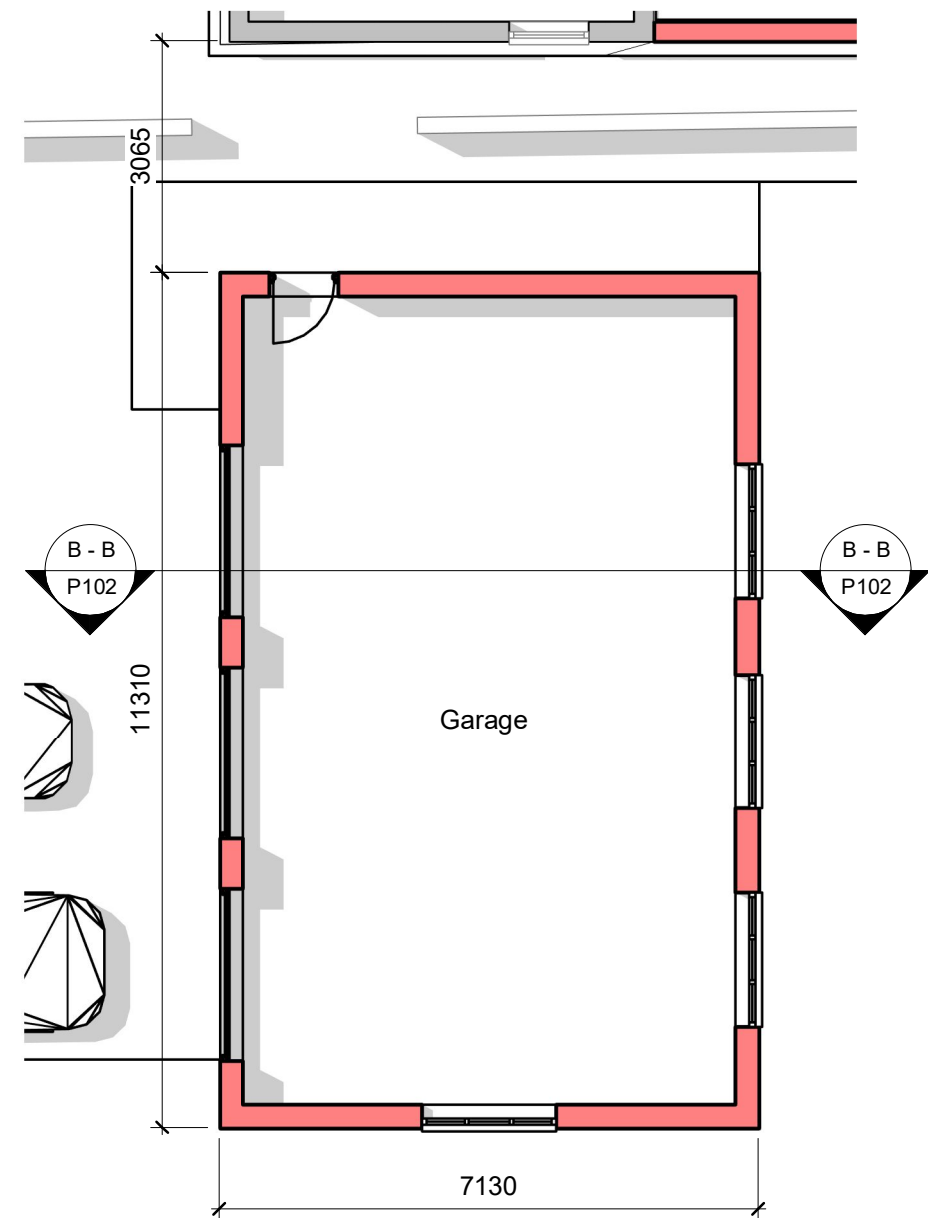
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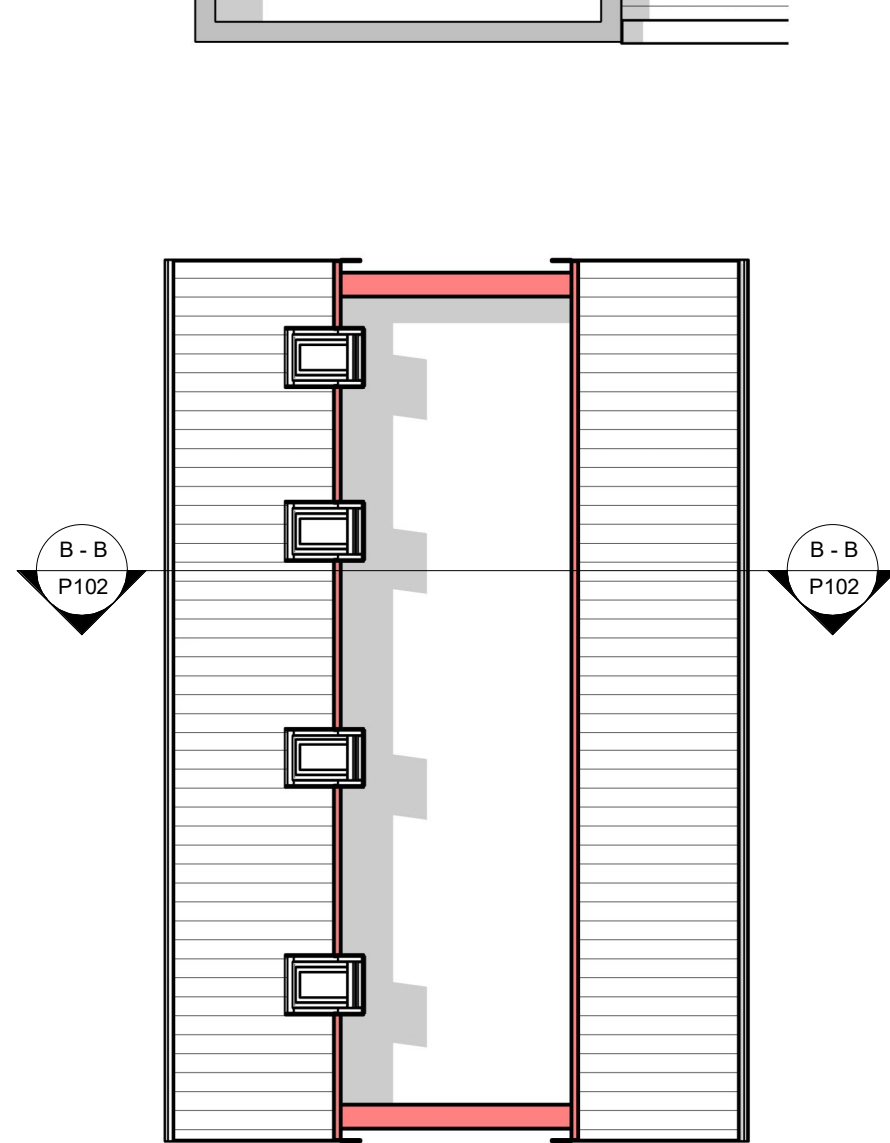
**West Elevation**  
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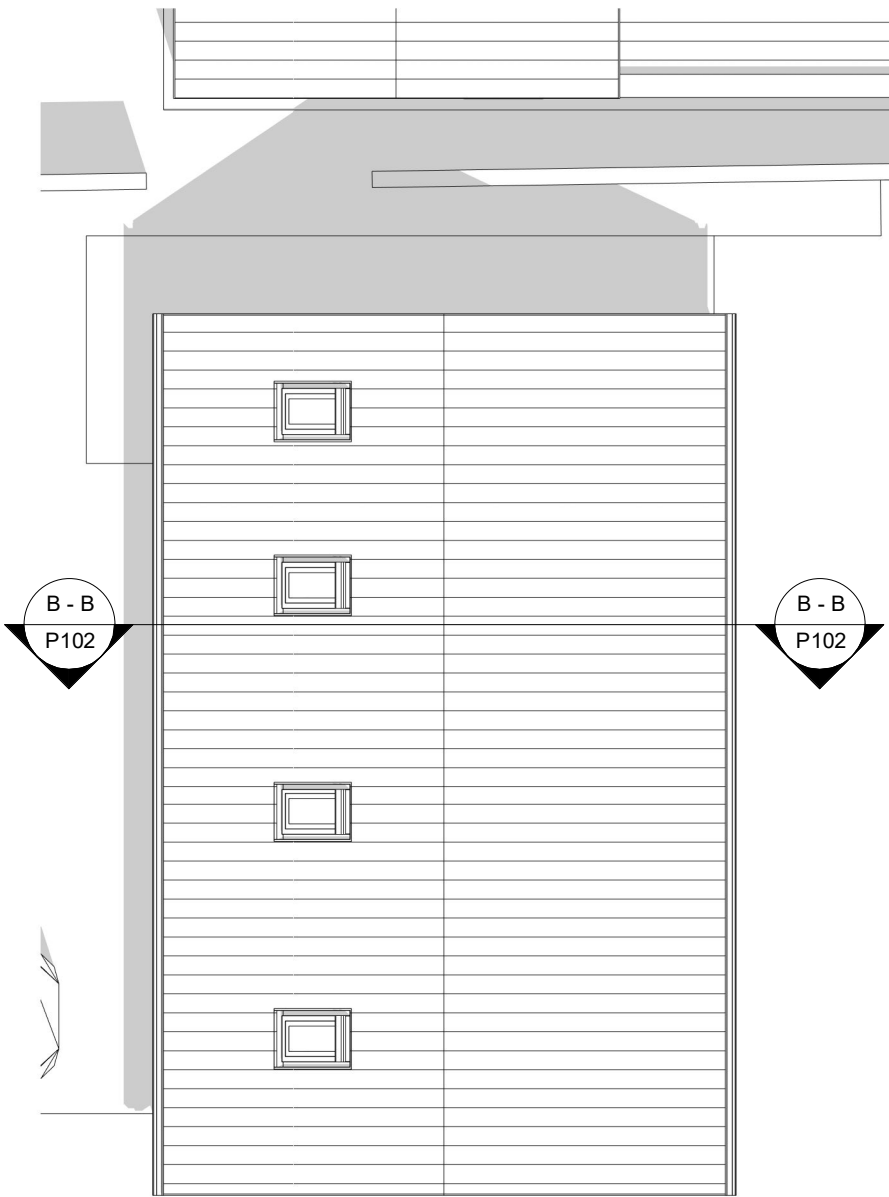
**South Elevation**  
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**Garage Floor Plan**  
1 : 100



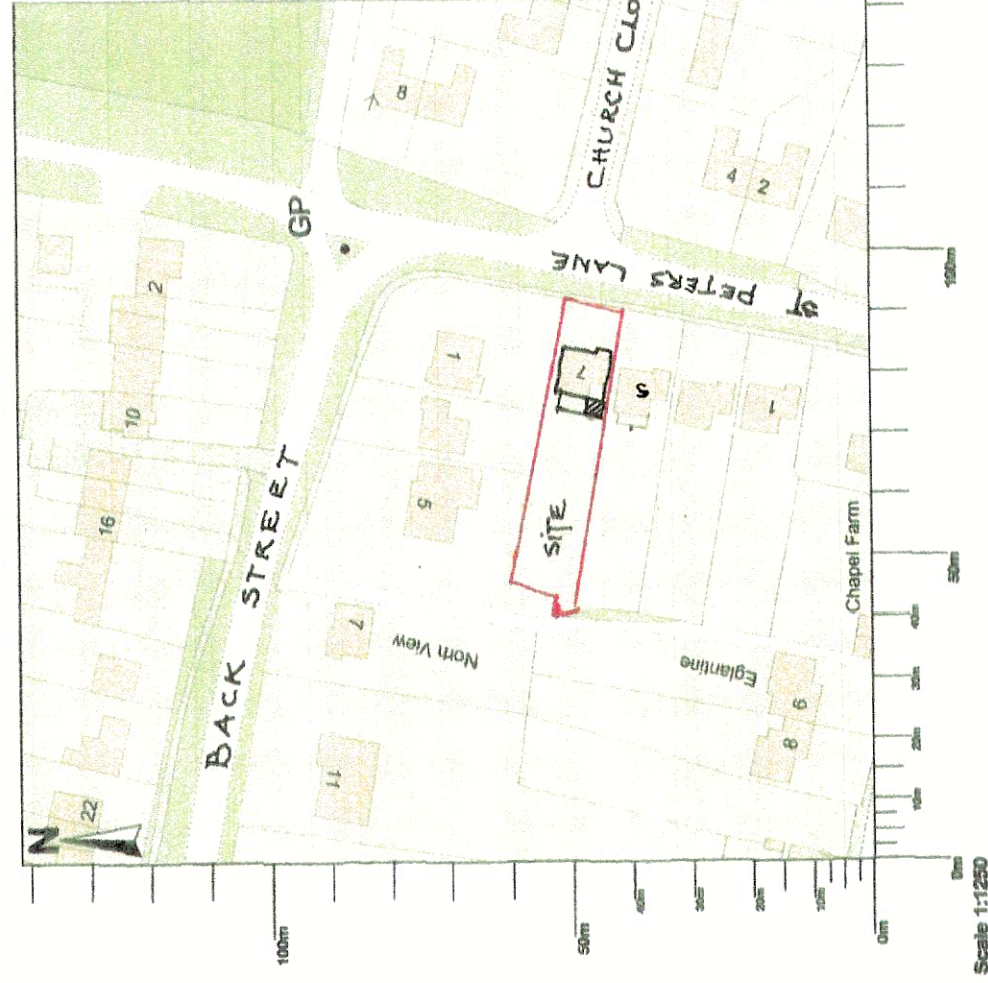
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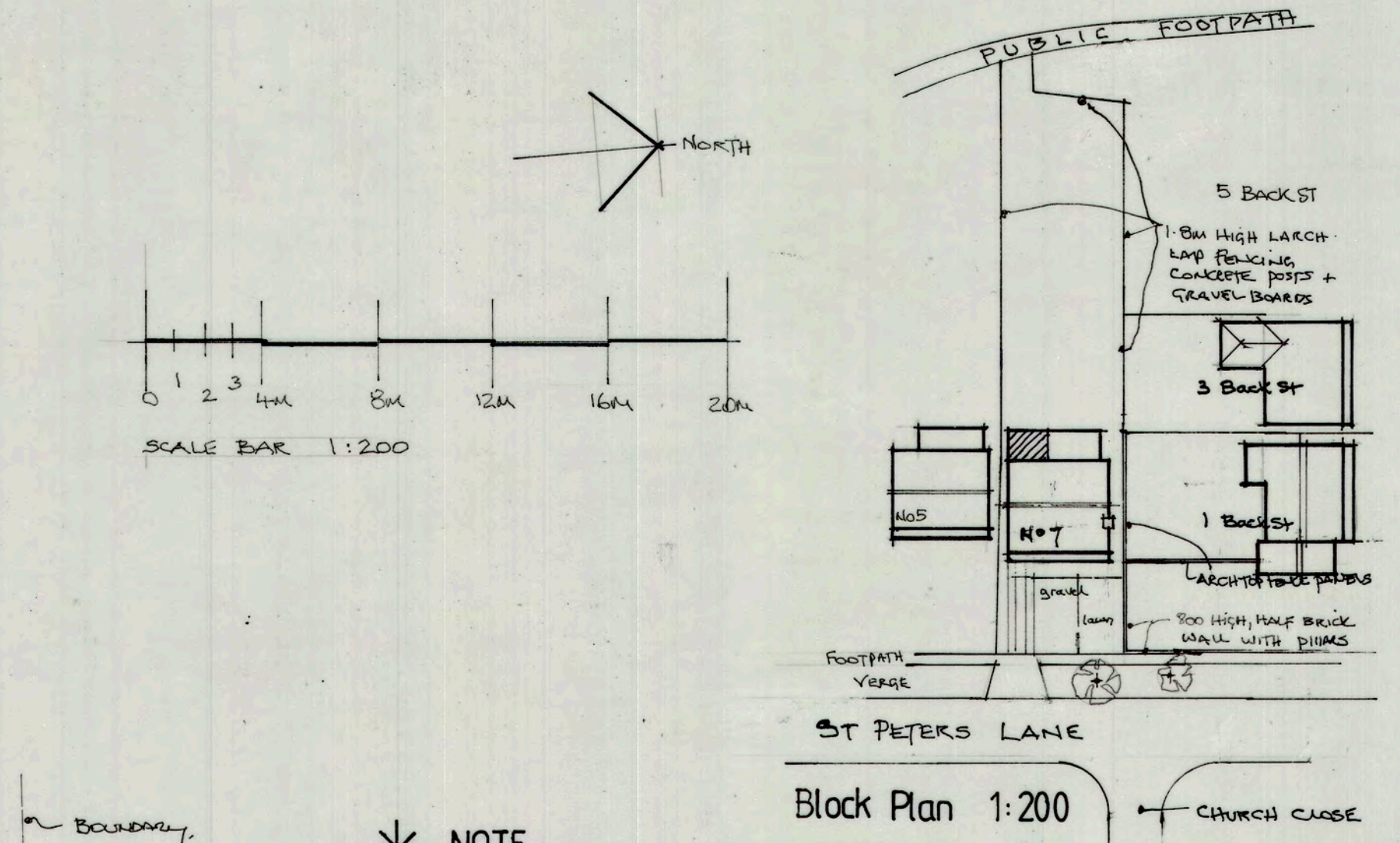
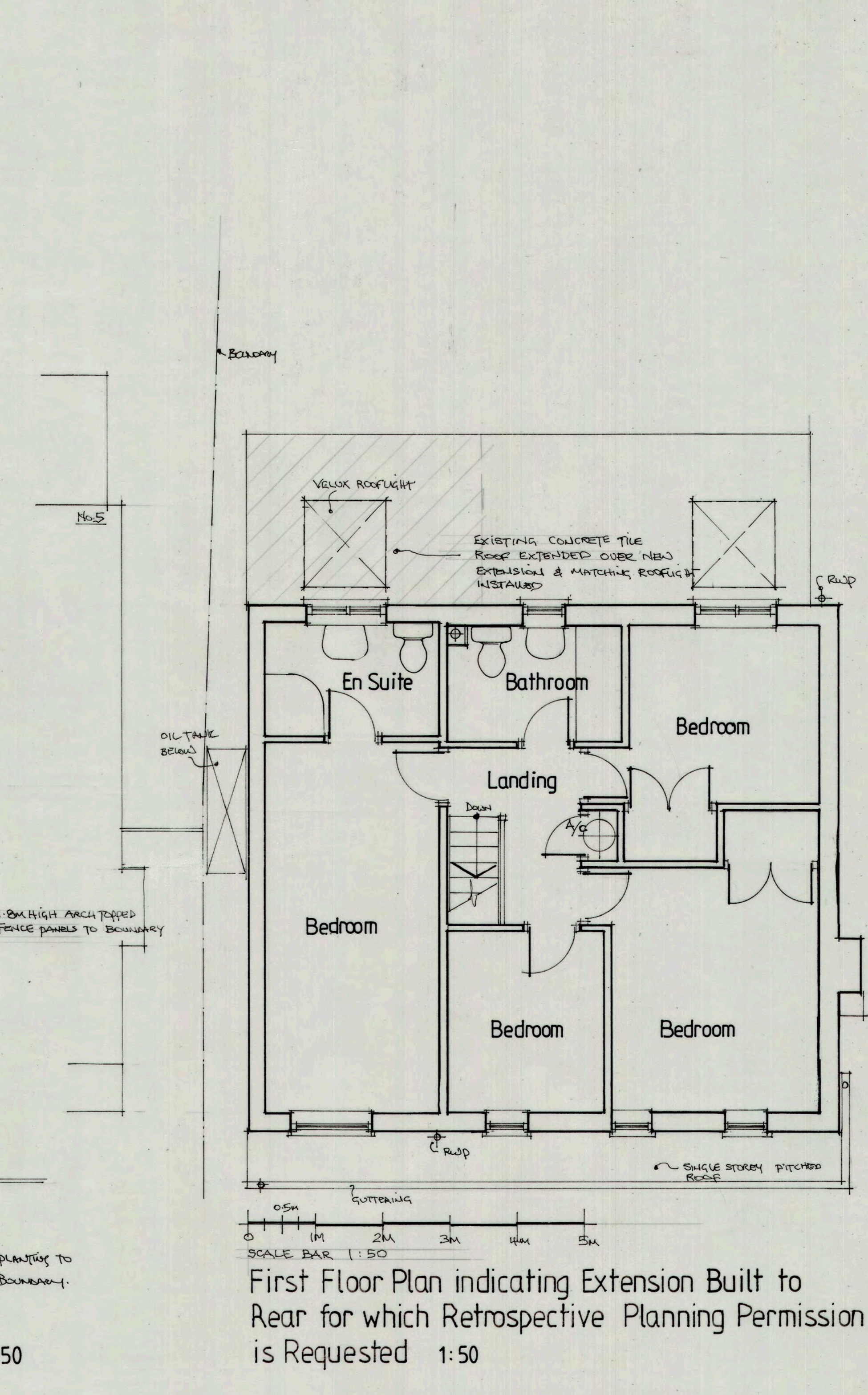
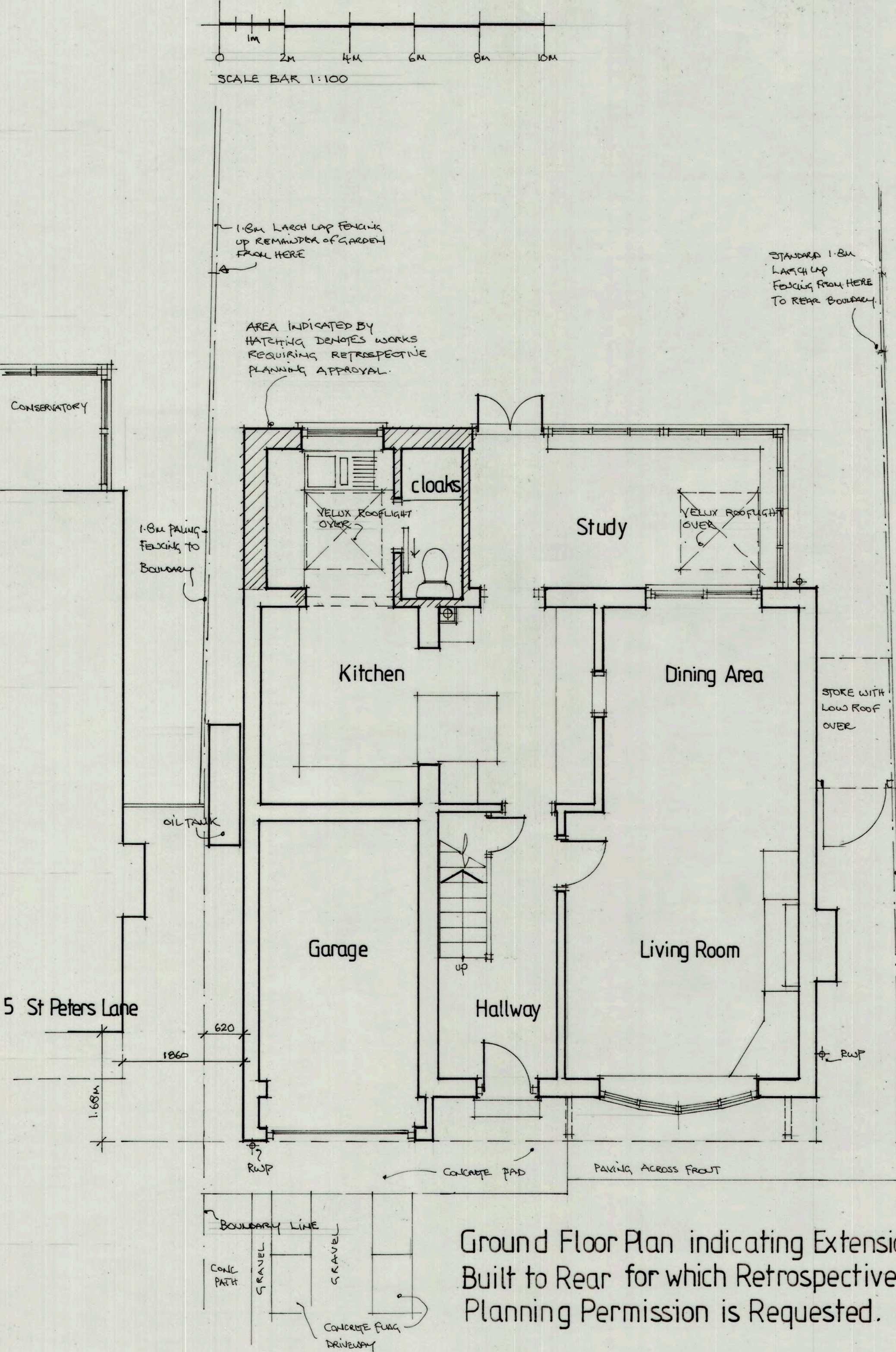
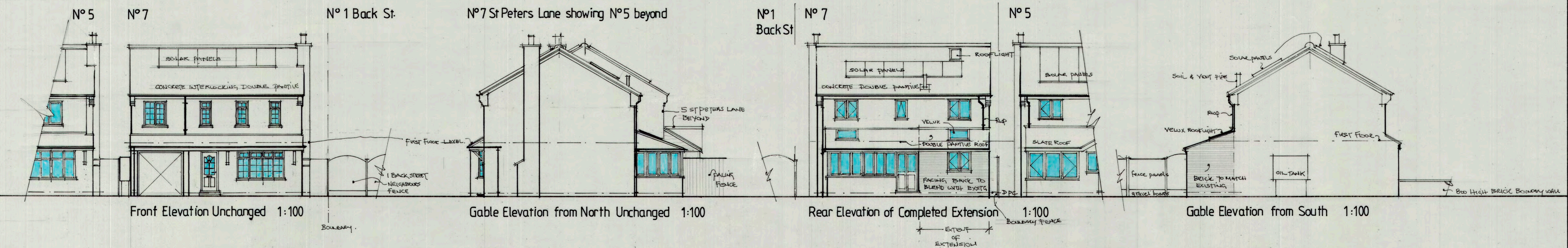
**Garage Roof Plan**  
1 : 100



7 St Peters Lane, Laxton, Goole DN14 7UA







\* NOTE  
Floor levels within the extension are no lower than existing levels  
AND flood proofing of the development has been incorporated  
where appropriate

Application for Retrospective Planning  
Permission for Single Storey Kitchen and  
Cloakroom Extension  
to the rear of  
No 7 St. Peters Lane  
Laxton  
Goole  
DN14 7UA

Application no: DC / 21 / 01545 / PLF / WESTWW  
[20/04/21]

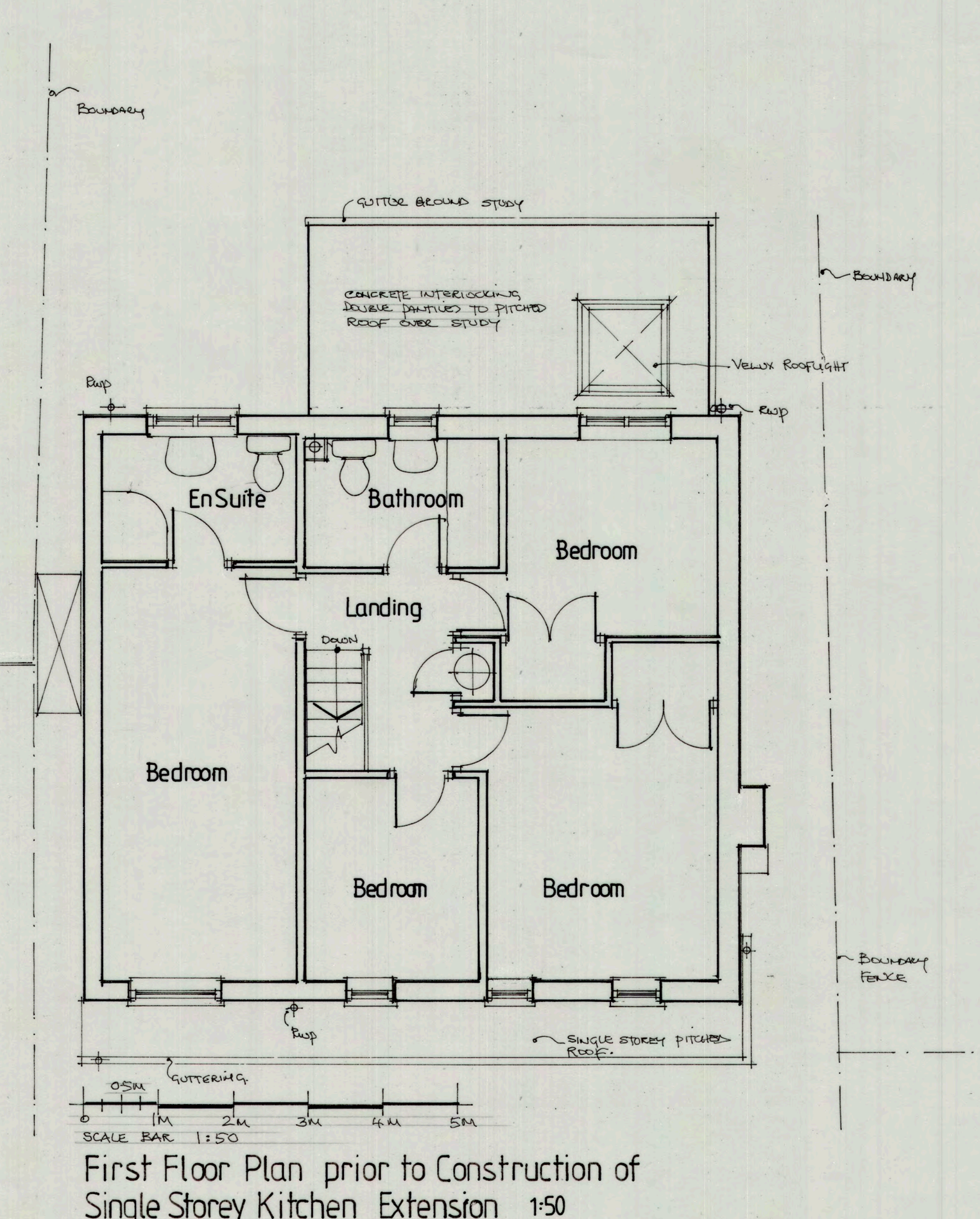
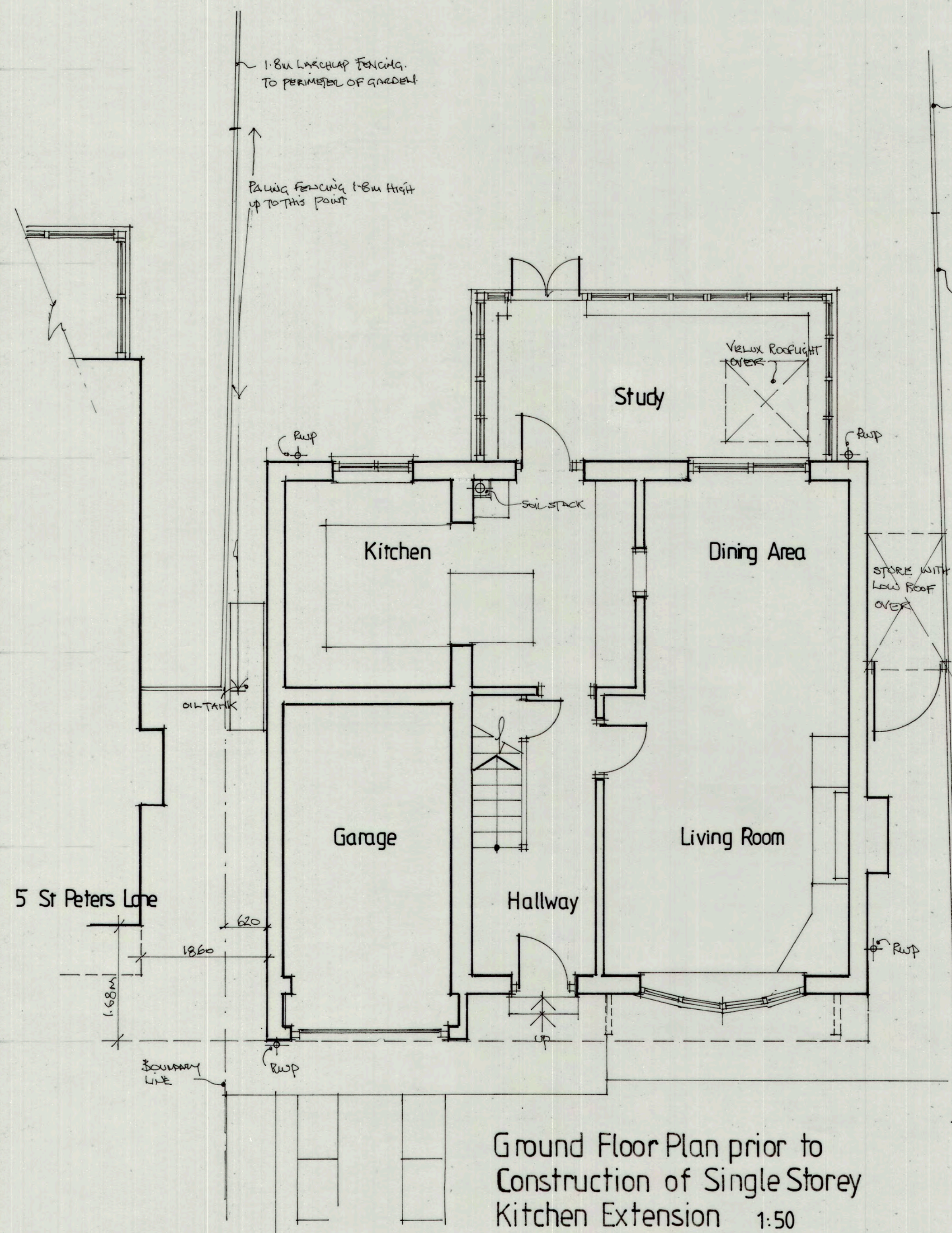
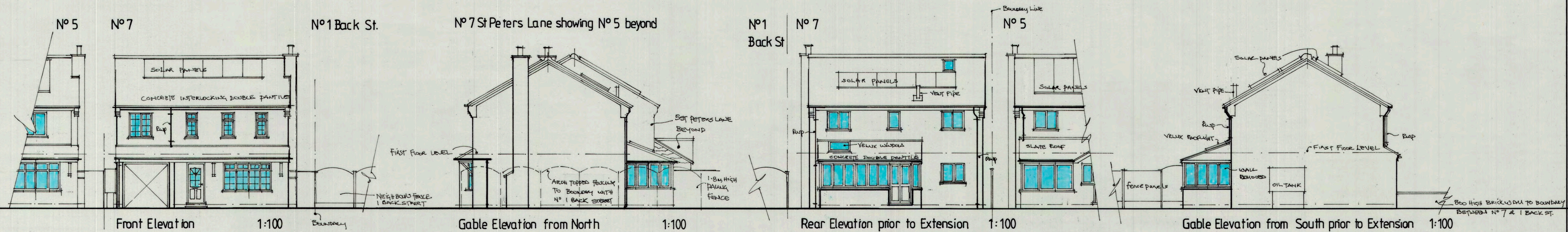
Applicant:  
Mr Michael Yarrow

Agent:  
DAVID HUNTLEY  
THE BRICKLAYERS ARMS  
FRONT STREET  
LAXTON  
GOOLE DN14 7TS  
01430 432029 07993 040558  
Email: saltmarshedave@yahoo.co.uk



Plans and Elevations of Completed Extension





Application for Retrospective Planning Permission for Single Storey Kitchen and Cloakroom Extension to the rear of

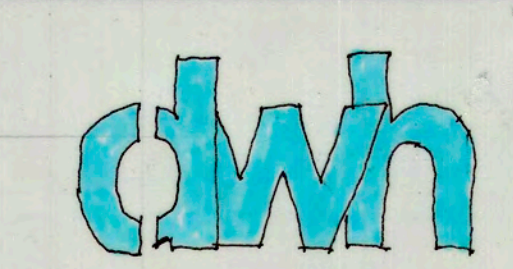
No 7 St. Peters Lane  
Laxton  
Goole  
DN14 7UA

Application no: DC / 21 / 01545 / PLF / WESTWW [ 20/04/21 ]

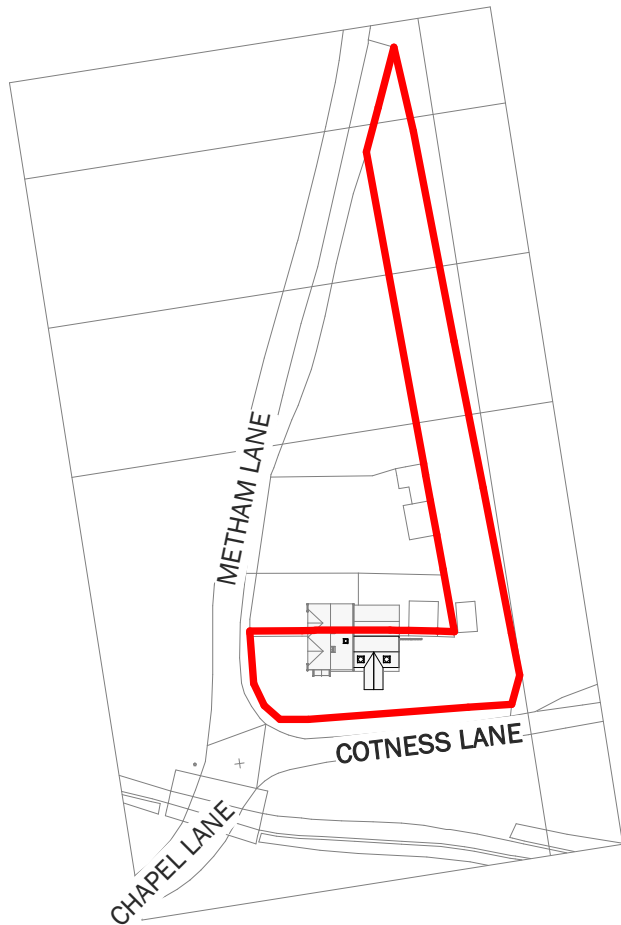
Applicant :  
Mr. Michael Yarrow

Agent :  
DAVID HUNTLEY  
THE BRICKLAYERS ARMS  
FRONT STREET  
LAXTON  
GOOLE DN14 7TS  
01430 432029 07999 040558  
Email : saltmarshedave@yahoo.co.uk

Plans and Elevations prior to Extension

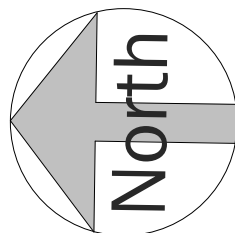
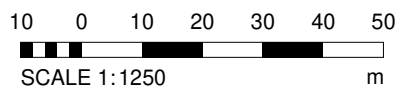




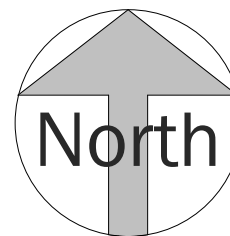


## Location Plan

1 : 1250



## Wider Area Location Plan NTS



A	25.04.21	Planning Issue	AR
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Rev	Date	Description	By
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# HiddenLine

ARCHITECTURAL DESIGN

## PLANNING ISSUE

CLIENT Mr & Mrs Bligh

Project Cotness Cottage, Extension and Internal Remodel

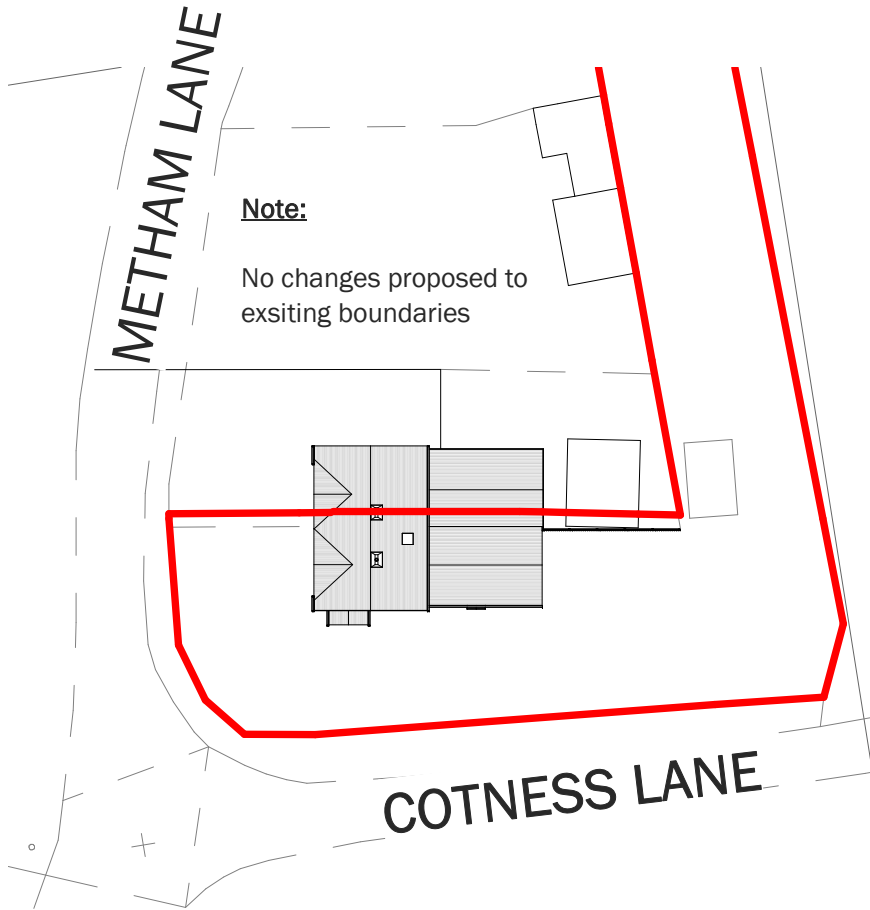
## Location Plan

Drawn By AR

Scale @ A4 1 : 1250

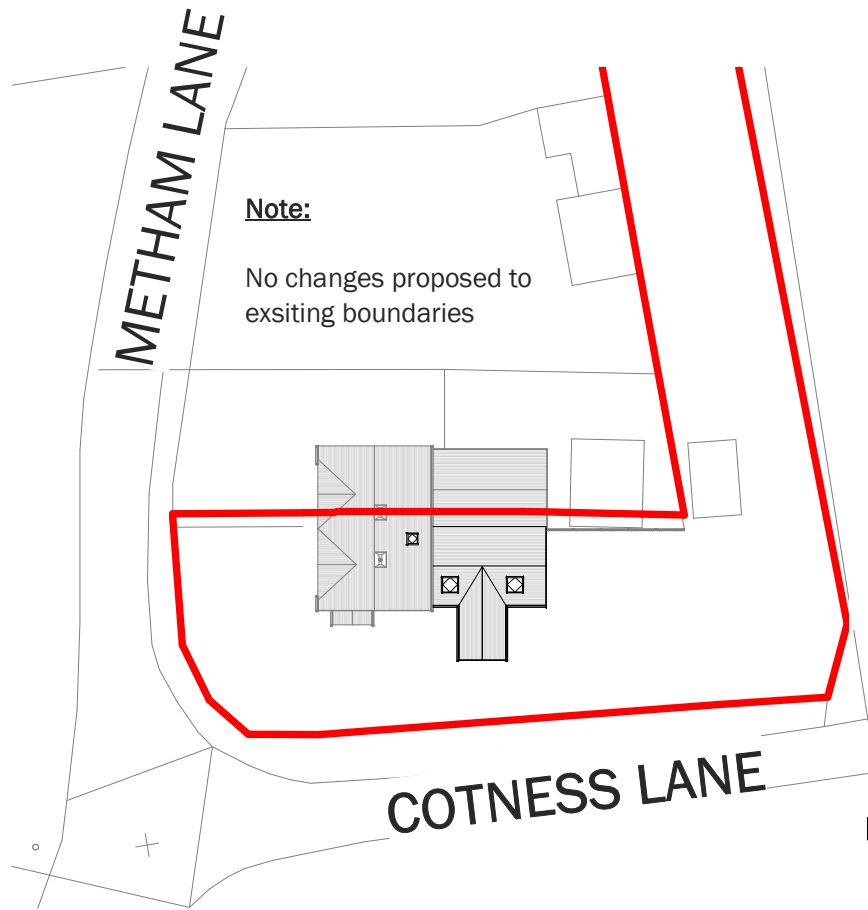
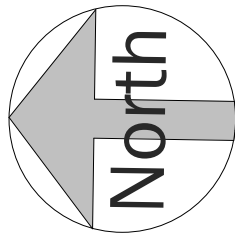
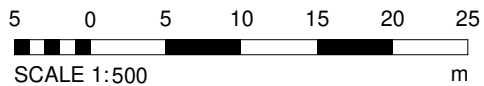
First Issue 25.04.2021

1102 | 01 | A



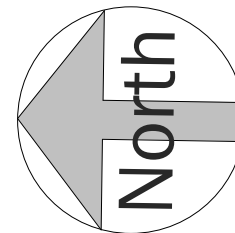
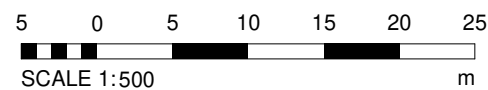
**Existing Site Plan**

1 : 500



**Proposed Site Plan**

1 : 500



A	11.04.21	Concept Design Issue	AR
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Rev	Date	Description	By
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ARCHITECTURAL DESIGN

### PLANNING ISSUE

CLIENT Mr & Mrs Bligh

Project Cotness Cottage, Extension and Internal Remodel

### Existing & Propsoed Site Plans

Drawn By AR

Scale @ A4 1 : 500

First Issue 25.04.2021

**1102 | 01.1 | A**



Existing East Elevation (Front)  
1 : 100



Existing North Elevation (Side)  
1 : 100



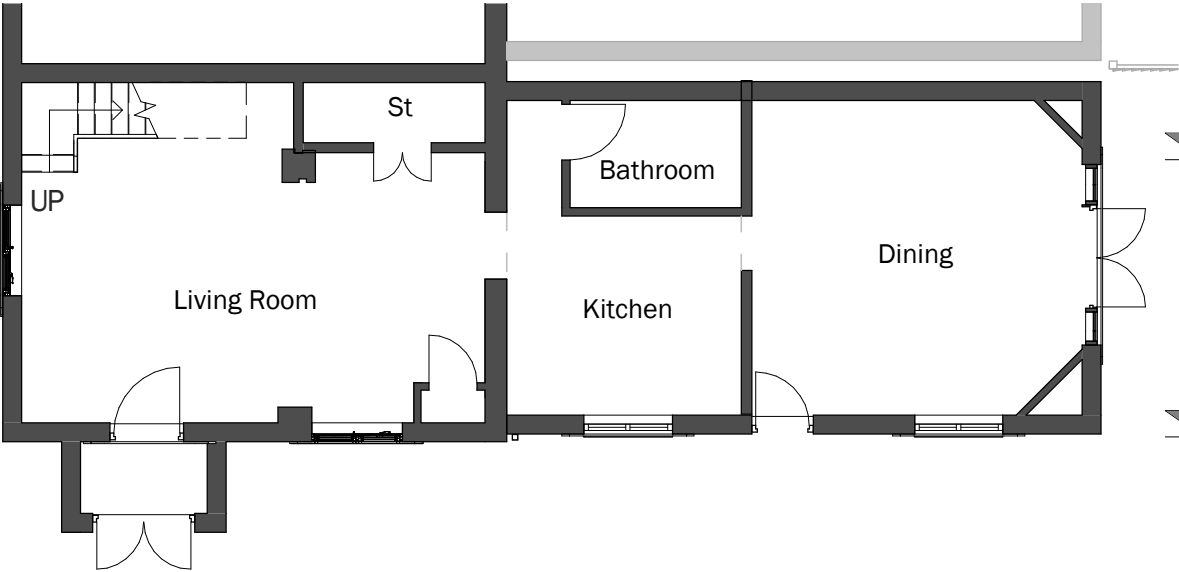
Existing South Elevation (Side)  
1 : 100



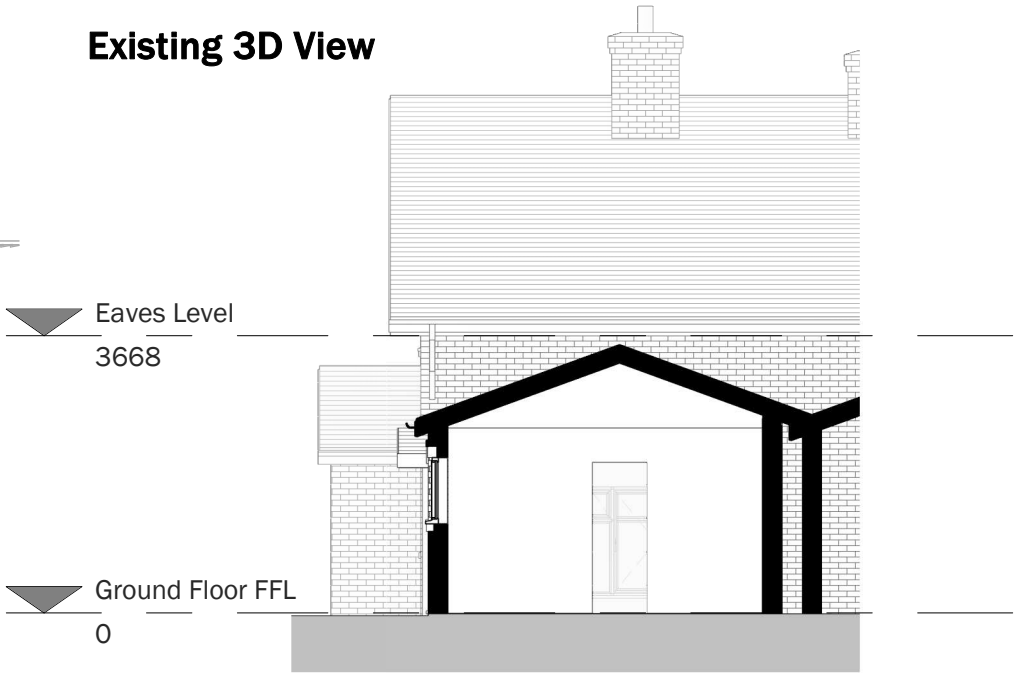
Existing First Floor Plan  
1 : 100



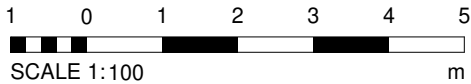
Existing 3D View



Existing Ground Floor Plan  
1 : 100



Existing Section A - A  
1 : 100



A	11.04.21	Concept Design Issue	AR
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Rev	Date	Description	By
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PLANNING ISSUE

CLIENT Mr & Mrs Bligh

Project Cotness Cottage, Extension and Internal Remodel

Existing Plans and Elevations

Drawn By AR

Scale @ A3 1 : 100

First Issue 11.04.2021

1102 | 02 | A

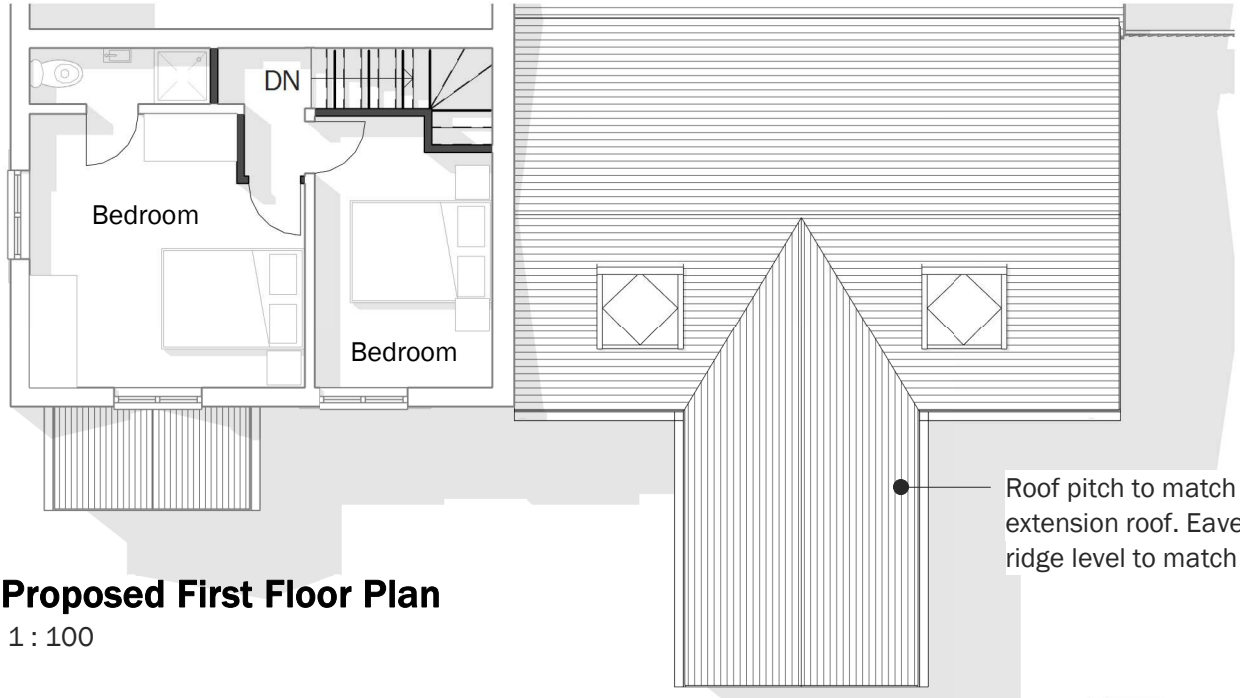




**Front East Elevation (Front)**  
1 : 100  
Proposed extension finished with matching yellow brickwork as existing extension, or similar approved



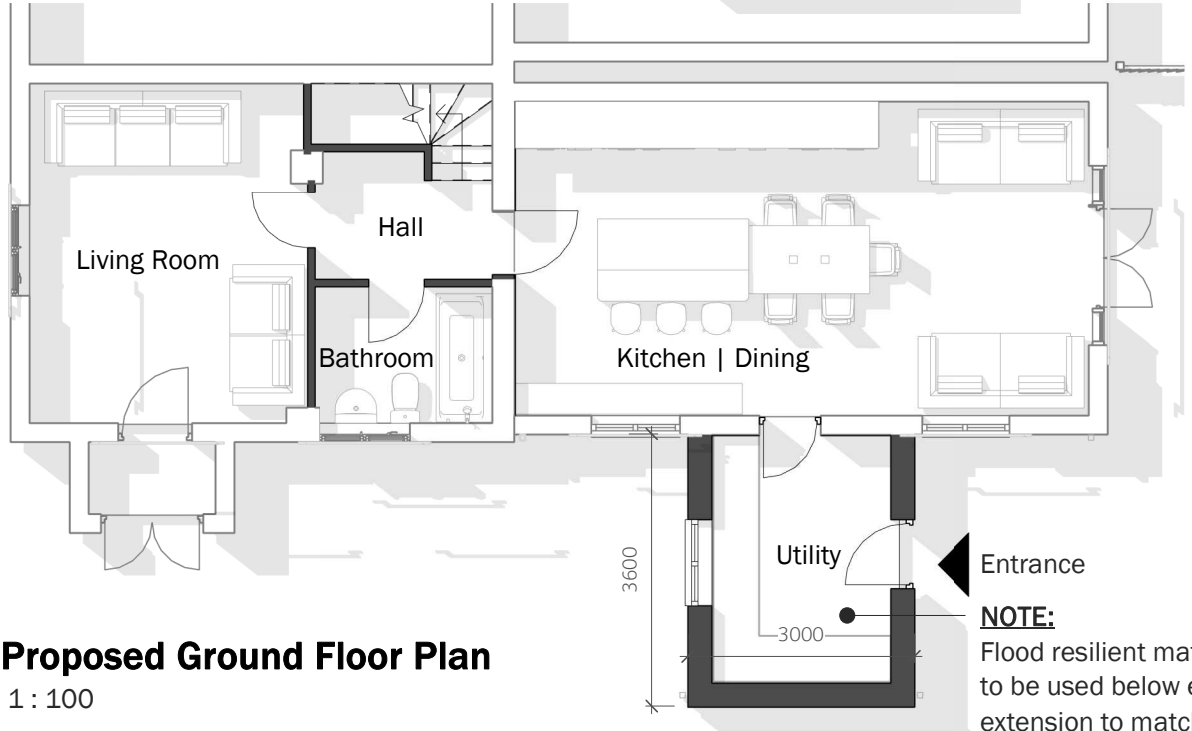
**Proposed North Elevation (Side)**  
1 : 100  
**Proposed South Elevation (Side)**  
1 : 100



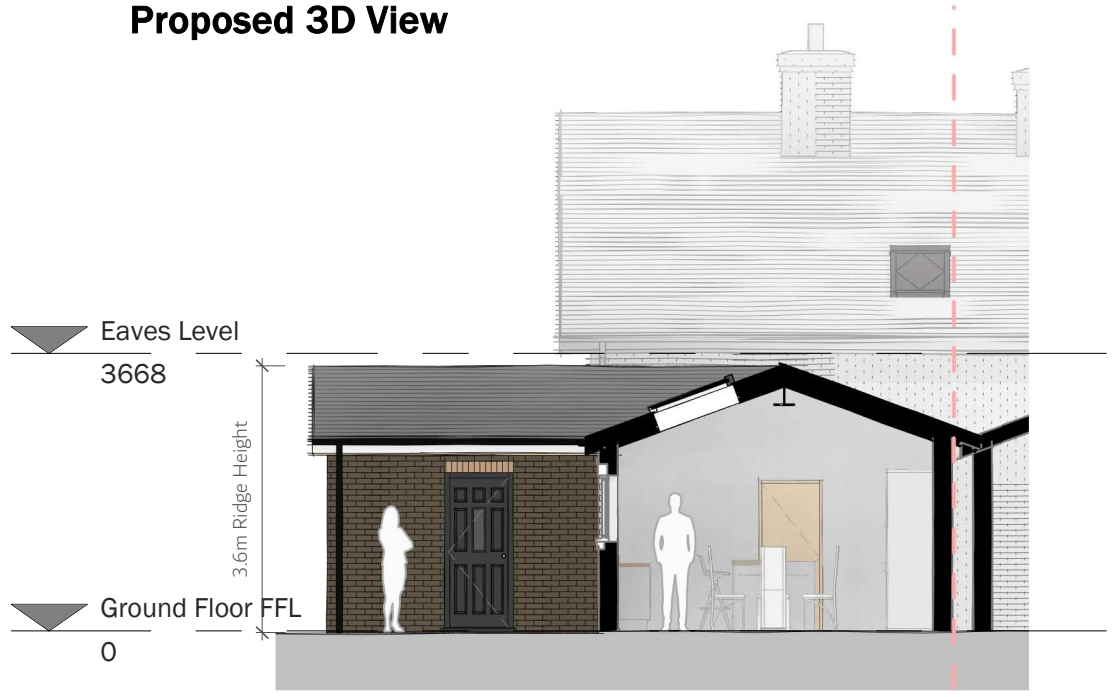
**Proposed First Floor Plan**  
1 : 100



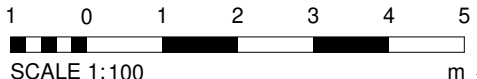
**Proposed 3D View**



**Proposed Ground Floor Plan**  
1 : 100



**Proposed Section A - A**  
1 : 100



B	25.04.21	Planning Issue	AR
A	11.04.21	Concept Design Issue	AR

Rev	Date	Description	By
B	25.04.21	Planning Issue	AR
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**PLANNING ISSUE**

CLIENT: Mr & Mrs Bligh

Project: Cotness Cottage, Extension and Internal Remodel

**Proposed Plans and Elevations**

Drawn By: AR

Scale @ A3: 1 : 100

First Issue: 11.04.2021

**Laxton Parish Council**  
**Accounts for Payment**  
**August and September 2021**

**Payments made to be noted**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Information Commissioner	Annual Fee	£35	
CP Edgar	Piper, Deposit	£100	
Clerk	August Salary	£98.64	

**Payments to be Authorised**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Alan Bravey	September Salary	98.64	
HMRC	PAYE – August and September	130.4	