

LAXTON PARISH COUNCIL

www.laxtonpc.org.uk

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW

Telephone: 07932 016856 Email: laxtonpc@btinternet.com

15/07/2021

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held at the on **Wednesday 21 July 2021 at 7:00pm** to transact the business set out below. The meeting will take at Victory Hall, Station Road, Laxton, DN14 7TW. The Agenda is as set out below.

Members of the public and press are welcome to attend and may address the Council during the public participation section. It is recommended that all Councillors, public and press should perform a lateral flow test before attending the meeting. The meeting will be held in accordance with COVID-19 safe working practises.

Yours sincerely



Clerk to the Council

A G E N D A

1. To carry out a roll call and to receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 23 June, 2021 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive the action log and receive an update from the Clerk
7. To receive an update from Parish Councillors
8. To receive an update from Ward Councillors

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9. To discuss the following correspondence:
 1. ERYC – Birthday Honours List
 2. ERNLCCA - Queen's Jubilee Beacons 2 June 2022
 3. ERYC - Invitation to residents to take part in YORSwitch.
 4. ERNLCCA - Newsletter
 5. ERYC - National Bus Strategy
 6. Diocese of York – Condition of Cemetery Chapel
10. To consider planning application: Erection of two storey extension, external and internal alterations including construction of internal staircase in lieu of approved lift, construction of external stairs, installation of louvre to provide ventilation for kitchen flue, removal of false ceiling in morning room, and construction of external ramp to allow wheelchair access (revised scheme of 18/01629/PLB)
11. To consider the future use of the phone box and to consider holding a children's competition to name the box.
12. To raise any highways, dykes or drainage issues
13. To approve the schedule of accounts for payment
14. To agree any agenda items for the Parish Council meeting on 22 September 2021

LAXTON PARISH COUNCIL

7.00pm 23 June 2021

PRESENT: Councillors Goulden (Chair), Collins and Sweeting.

Apologies were received from Councillors Bray and Yarrow.

There were no members of the public present.

Clerk: Alan Bravey

The meeting was held at Laxton Victory Hall.

55/21 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS – There were no declarations of interest.

56/21 MINUTES OF PREVIOUS MEETING – Resolved – That the minutes of the meeting of the Council held on Wednesday 5 May 2021 should be confirmed as a correct record and signed by the Chair.

57/21 PUBLIC PARTICIPATION – There were no members of the public present.

58/21 CLERK UPDATE – The repainting and racking of the phone box had been completed. It was agreed to consult ERYC on their approach to quarantining books, and then promote its use as a book exchange, and for anything else residents wanted to use the facility for. Councillor Goulden agreed to check periodically for perishables. The cracked glass in the noticeboard would be repaired shortly and a dog fouling sign would be installed on St Peter's Lane. The Council had received a request to rent a plot of land by the allotments. It was agreed that the Council would not consider leasing the land until the allotment committee had been re-established and there was a clearer view of the use of the allotment gardens overall. It was also agreed that Councillor Collins would mow that piece of land for the time being.

59/21 PARISH COUNCILLOR UPDATE – Councillor Goulden reported that the allotment tools had fallen in disrepair and not all of the tenants knew they were there to use. It was agreed that Councillor Goulden would arrange for the rotavator to be serviced and that the allotment committee would be re-formed to lead the day-to-day management of the gardens. Councillor Collins confirmed that he would continue to be the Parish Council representative on the Village Hall committee.

60/21 WARD COUNCILLOR UPDATE – There were no ward councillor updates.

61/21 CORRESPONDENCE – Resolved – (a) that the following correspondence should be received by the Council:

- i. ERYC, Anti-Social Behaviour Statistics

- ii. East Riding CCG, Newsletter
- iii. ERNLLCA, Newsletter
- iv. PCC. Introducing New Police and Crime Commissioner – Jonathan Evison, and details of say no to fraud campaign.
- v. ERYC CCG, Newsletter
- vi. ERYC, Responding to a Concern raised by a local resident.
- vii. ERNLLCA, Newsletter
- viii. ERYC, Invitation to comment on Draft Local Plan Update
- ix. ERYC, Advice on Public Meetings.
- x. ERNLLCA, Invitation for representatives on district committees.
- xi. ERYC, Details of the “Do it For East Yorkshire Community Grant”,
- xii. ERYC, New bus strategy in England.
- xiii. Humberside Police, Newsletter
- xiv. ERYC / Yorkshire Ramblers Update on the Cotness Bridge
- xv. ERYC – Community tree Planting Fund

(b) that the fraud awareness campaign information would be posted on the website and Facebook pages (c) that Councillor Goulden would speak to the Chair of the Village Hall Committee regarding the “Do it for East Yorkshire Community Grant” and (d) the Clerk would enquire about whether the community tree planting fund could be used to replace the trees removed from Back Street / St Peter’s Lane.

62/21 ERECTION OF TWO STOREY EXTENSION TO REAR FOLLOWING DEMOLITION OF EXSITING CONSERVATORY, 3 BACK STRET LAXTON – Resolved – the Parish Council had no objections to the application.

63/21 POWER CUT AT COTNESS CORNER – There had been a lengthy power outage in some parts of the Parish due to another car colliding with the electricity pole on Cotness Corner. A resident had asked the Parish Council for support in resolving the situation. The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole.

64/21 PURCHASING REMEMBRANCE DAY TOMMYS – Resolved – That the Parish Council would purchase a Tommy for display at the Church and one to display at either the Village Hall or the Beacon.

65/21 ST PETER’S CHURCH FUNDING REQUEST – Resolved – that the Parish Council would provide a £500 grant from the 2019/20 underspend to the Parochial Church Council, who had been unable to hold their normal fundraising events due to COVID. The grant was to be used for non-ecclesiastical activities.

66/21 HIGHWAYS, DRAINS AND DYKES – It was noted that ERYC had been measuring the potholes on Church Close for repair. The Clerk had reported the blocked gully outside number 2 Church Close.

67/21 ACCOUNTS FOR PAYMENT – Resolved – that the following accounts be approved for payment:

- a. Clerk, Salary - £131.04
- b. HMRC – PAYE - £32.80
- c. Rackham's Accountants – Internal Audit - £240
- d. Neil Wenn – Refurbishment of Phone Box - £1443.50

68/21 **ANNUAL GOVERNANCE STATEMENT - Resolved** – that the Annual Governance Statement should be approved and signed by the Chair.

69/21 **ACCOUNTING STATEMENTS AND BANK RECONCILIATION – Resolved** – That Accounting Statements should be approved and signed by the Chair.

SIGNED:

DATE:

Laxton Parish Council - Action Log

	Action	Status	Lead	Update
1	Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	23/6 – ERYC provided options to the landowners for consideration.
2	Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	23/6 - Badger Sett holding up works.
3	Phone Box - consult ERYC on their approach to quarantining books, and then promote its use as a book exchange, and for anything else residents wanted to use the facility for.	Complete	Clerk	15/7 -No quarantining required – just wipes. Wipes and sanitizer supplied in phone box and promoted on Whatsapp Group.
4	Cracked glass in the noticeboard would be repaired shortly.	Complete	Clerk	Repaired.
5	Dog fouling sign would be installed on St Peter's Lane.	Complete	Clerk	Installed
6	Clerk to feedback on lease request.	Complete	Clerk	Feedback provided.
7	Councillor Colins to mow land behind garages	Ongoing	Councillor Collins.	
8	Councillor Goulden to arrange for the rotavator to be serviced.	Ongoing	Councillor Goulden	Rotavator in process of being stripped down and repaired.
9	Allotment committee would be re-formed to lead the day-to-day management of the gardens.	Ongoing	Clerk	Invites to be issued for after 19 th July.
10	Fraud awareness campaign information would be posted on the website and Facebook pages Councillor Goulden would speak to the Chair of the Village Hall Committee regarding the “Do if for East Yorkshire Community Grant”	Complete	Clerk	Completed

11	Clerk would enquire about whether the community tree planting fund could be used to replace the trees removed from Back Street / St Peter's Lane.	Ongoing	Clerk	ERYC consulted and awaiting feedback.
12	The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole at Cotness Corner.	Ongoing	Clerk	NPG consulted and awaiting feedback.
13	Clerk to purchase a Tommy for display at the Church and one to display at either the Village Hall or the Beacon.	Ongoing	Clerk	Order placed.
14	Parish Council to provide a £500 grant from the 2019/20 underspend to the Parochial Church Council.	Complete	Clerk	Granted provided.
15	Consult Pub / Village Hall on the Get Ready East Yorkshire Grant	Ongoing	Councillor Goulden	Village Hall and Pub to discuss after the 19 th July.

Laxton Parish Council Correspondence Record

15 June to 15th July

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on laxtonpc@btinternet.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
18/6	N	ERYC	The process for nominating individuals for the 2022 Birthday Honours list has now commenced with the deadline for submitting nominations being 1 September 2021. The Council is keen to ensure that the fantastic work undertaken by many volunteers in our community during the pandemic or indeed providing outstanding public service over many years is recognised. As Town and Parish Councils you will know the people who make a difference in your community and as such we are requesting your help in identifying and nominating individuals for an honour. The attached letter sets out the process and provides links to on-line guides detailing what needs to be submitted – but in short this requires the completion of an online form containing up to 500 words about why the person deserves the honour and two letters of support. All of which must be completed without the knowledge of the person being nominated and be submitted by the deadline of 1 September 2021.
22/6	N	ERNLLCA	Queen's Jubilee Beacons – Parish Councils may wish to participate in what may be the last chain of beacons during the Queen's reign, and source a local piper to play Diu Regnare at 9.09pm on the 2 nd June, before lighting the beacon at 9:15pm.

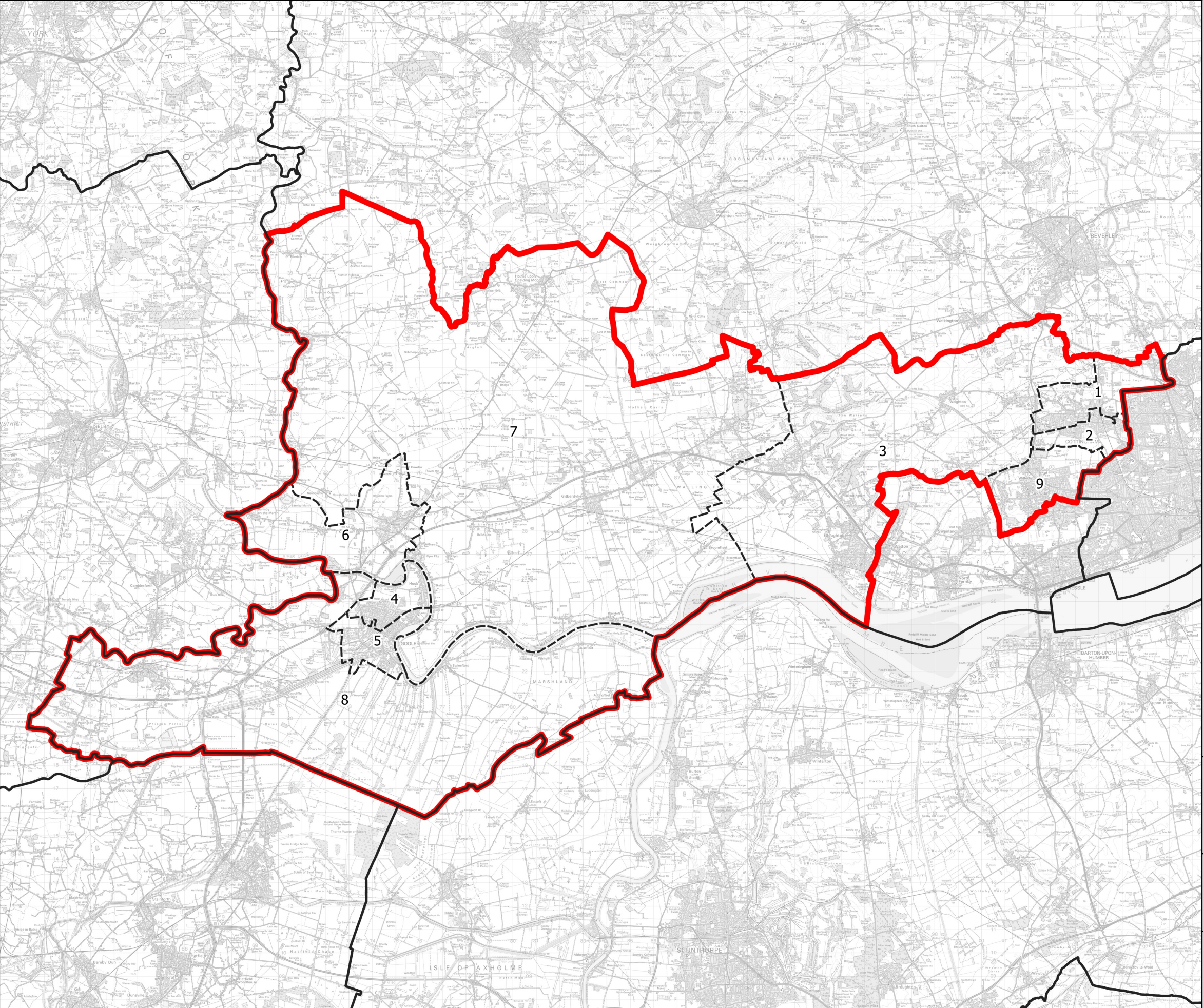
24/6	N	ERYC	Invitation to residents to take part in YORSwitch.
24/6	Y	ERNLLCA	Newsletter
1/7	N	ERYC	We are currently looking at the National Bus Strategy and how we can make improvements to the local bus network. We would like to hear your views how your bus stops/shelters can be improved and is your bus timetable information adequate?
14/7	N	Diocese of York	<p>I visited Laxton cemetery chapel on Monday 28th June with the local vicar, Lyn Kenny, and churchwarden, Jane Thompson, in my role as Closed Churches Officer for the Diocese of York. Noting the plaster falls from the ceiling and walls, the Diocese considers that Parish Council users should be aware and exercise caution when visiting the building. You may wish to consider wearing protective clothing such as a hard hat, and ensuring that those visiting do so in pairs, or, if alone, have informed someone of their visit.</p> <p>Kind regards, Angus</p>

Boundary Commission for England - Initial Proposals for the Yorkshire and the Humber Region

Goole and Haltemprice County Constituency - Electorate 76,015



- Wards:
- 1 Cottingham North
 - 2 Cottingham South
 - 3 Dale
 - 4 Goole North
 - 5 Goole South
 - 6 Howden
 - 7 Howdenshire
 - 8 Snaith, Airmyn, Rawcliffe and Marshland
 - 9 Willerby and Kirk Ella



- Constituency
- Local Authorities
- Wards

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Goole and Haltemprice County Constituency

Consultee Comments for Planning Application 21/01513/PLB

Application Summary

Application Number: 21/01513/PLB

Address: Saltmarshe Hall West Lane Saltmarshe East Riding Of Yorkshire

Proposal: Erection of two storey extension, external and internal alterations including construction of internal staircase in lieu of approved lift, construction of external stairs, installation of louvre to provide ventilation for kitchen flue, removal of false ceiling in morning room, and construction of external ramp to allow wheelchair access (revised scheme of 18/01629/PLB)

Case Officer: Mr Calum Rowley

Consultee Details

Name: Mr Stephen Walker

Address: East Riding Of Yorkshire Council, County Hall, Cross Street Beverley, East Riding Of Yorkshire HU17 9BA

Email: Not Available

On Behalf Of: Conservation Officer

Comments

NO OBJECTION NOTE COMMENT ON DESIGN TO EXTERNAL RAMP

Application 21/01513/PLB seeks to amend the previous listed building consent 18/01629/PLB and introduce new works to the listed building. With this regard the following comments can be made:

1. Erection of two storey extension.

The overall form of the application is as per 18/01629/PLB and previous conditions relating to use of materials and their discharge should apply to the current application. The insertion of the door to the south elevation to accommodate disabled access maintain the balance of design of the building and there are no objections to this amendment.

2. External and internal alterations including construction of internal staircase in lieu of approved lift.

These works impact upon a section of building much altered in the 1970s. The introduction of the staircase is not identified as impacting upon a sectioned of the building with retained fabric of architectural interest and would not impact upon a section of building with retained floor plan of significance.

3. Construction of external stairs These were are as per the previous approval.

4. Installation of louvre to provide ventilation for kitchen flue. The extraction is within the proposed new extension to the building. The applicant has listened to pre-application advice and introduced two window openings to the first floor of the north elevation of the extension, to reflect those within the ground floor of the extension. This allows for symmetry of design to the elevation. The use of one blind window opening mirrors the extraction opening with timber louvres, and ensures that the ventilation is appropriate and not a prominent feature within the context of the grade II* listed building.

5. Removal of false ceiling in morning room.

The views of the submitted Heritage Statement are supported in that the false ceiling is identified as a modern insertion into the listed building and its removal would enhance the internal appearance of the morning room. Any damage resulting from the works should be made good in appropriate lime mortar, to match those present within the building.

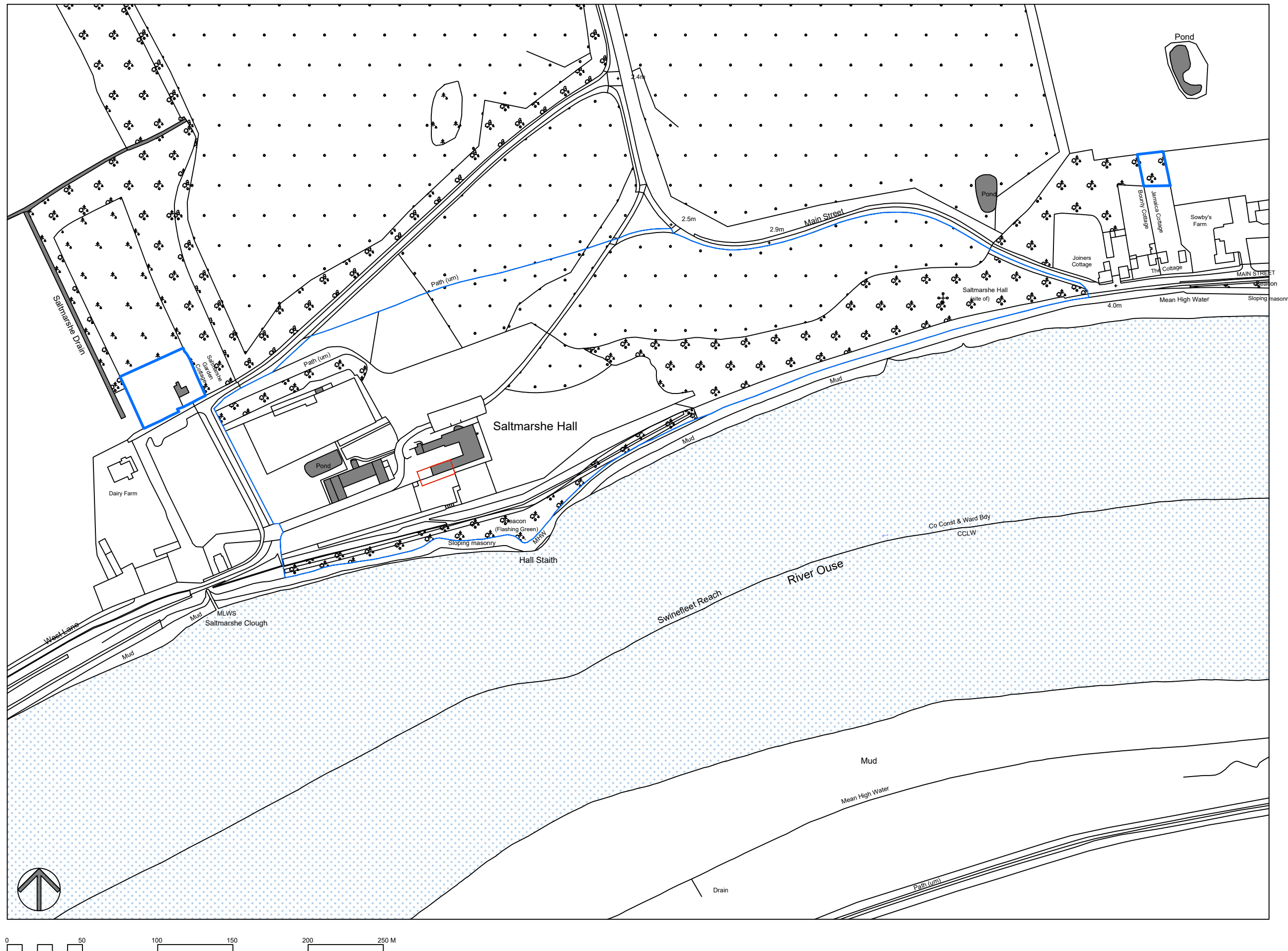
6. Construction of external ramp to allow wheelchair access (revised scheme of 18/01629/PLB.

The ramp would front the approved new extension and would be read in context with the Morning Room, which was added to the south wing in 1859. When within the garden space one is presented with a view of the south elevation of the listed building of which is architecturally intact, with the exemption of 1970s alterations to the Morning Room.

The ramp is located along the modern extension and within an area of garden altered during the later 20th century. The introduction of the disabled access ramp within this location is acceptable and would not harm the overall views towards the 18th and 19th century elements of the building. The design of the ramp is however subjective. The use of glass is a of a lightweight nature and would potentially have a low degree of visual introduction. The use of glass may however juxtapose or even negatively contrast with the stone design of the south elevation of the listed building. A stone vase or turned balustrade may sit more comfortably with the aesthetic appearance of the elevation. I would however defer to Historic England with regard to the design of the balustrade.

7. With respect to the drawing JOINERY DETAILS

There are no objections to the joinery detail but it is noted that drawings WINDOWS W7 AND W8 and JOINERY DETAILS - WINDOWS W4, W5 AND W6 should not feature window horns.



Revision Table:			
Rev. No.	Date	By	Description of revision
A	01-06-21	AG	Redline boundary amended as per planning comments
B	07-06-21	AG	Redline boundary amended as per planning comments

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Client:
Egg Interiors

Project:
Saltmarshe Hall

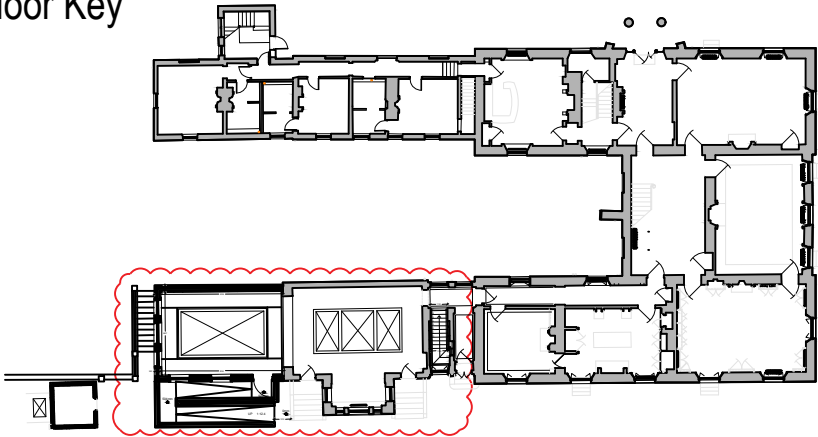
Drawing Title: Site Location Plan	Drawing Status: PLANNING
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Job No: EI002	Rev No: B	Drawing Number DE(9)900
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Date: APR 21	Scale: 1:2500 @ A3	Drawn By: AG	Checked By: AWJ
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Ground Floor Key
Scale 1:500



01 PROPOSED ELEVATION
Scale 1:200

Revision Table:

Rev. No.	Date	By	Description of revision
A	02-02-21	AG	Drawing updated to accord with Conservation Officer Comments
B	01-06-21	AG	Scale bar added
C	07-06-21	AG	Key updated

Drawing Notes:

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Client:
Egg Interiors

Project:
Saltmarshes Hall

Drawing Title:
Proposed Elevation - Vent

Drawing Status:
PLANNING

Job No:
EI002

Rev No:
C

Drawing Number
DP(0)012

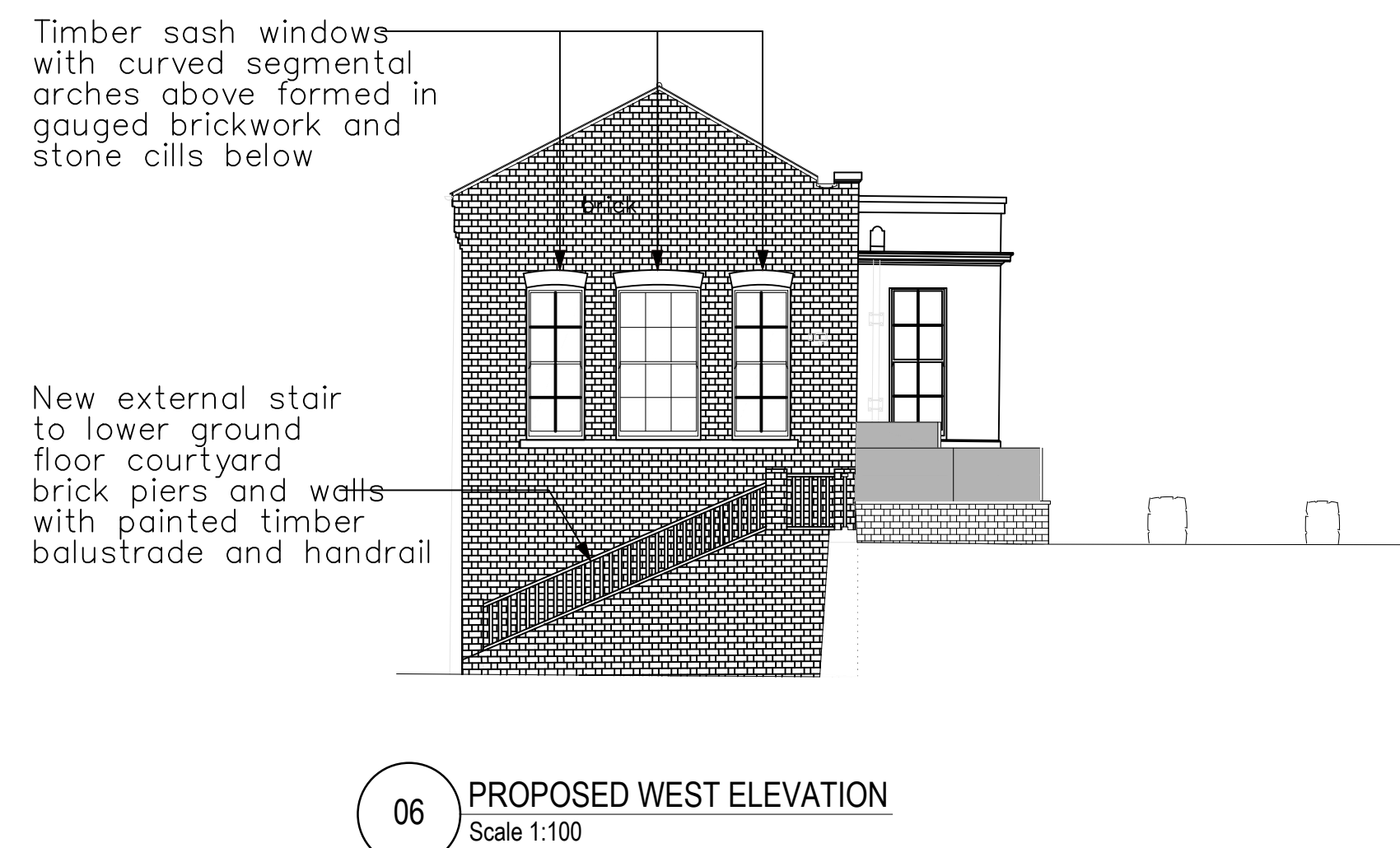
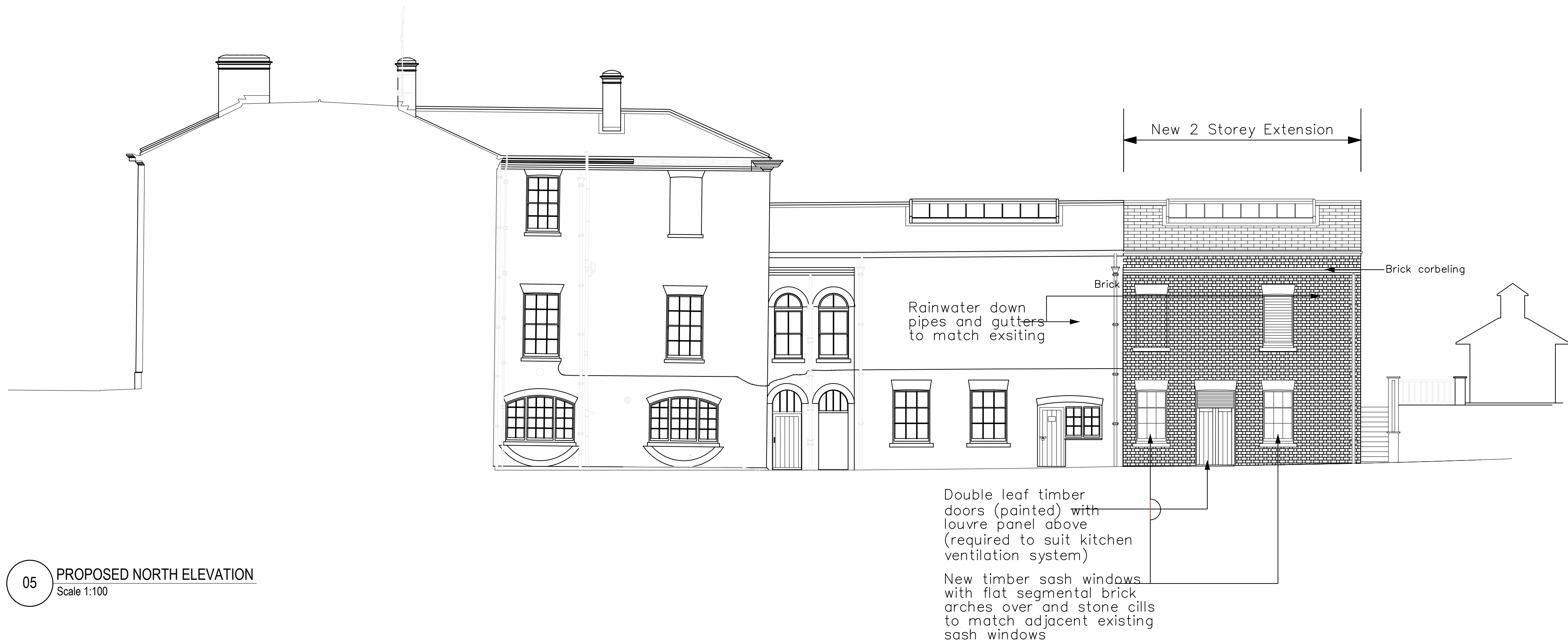
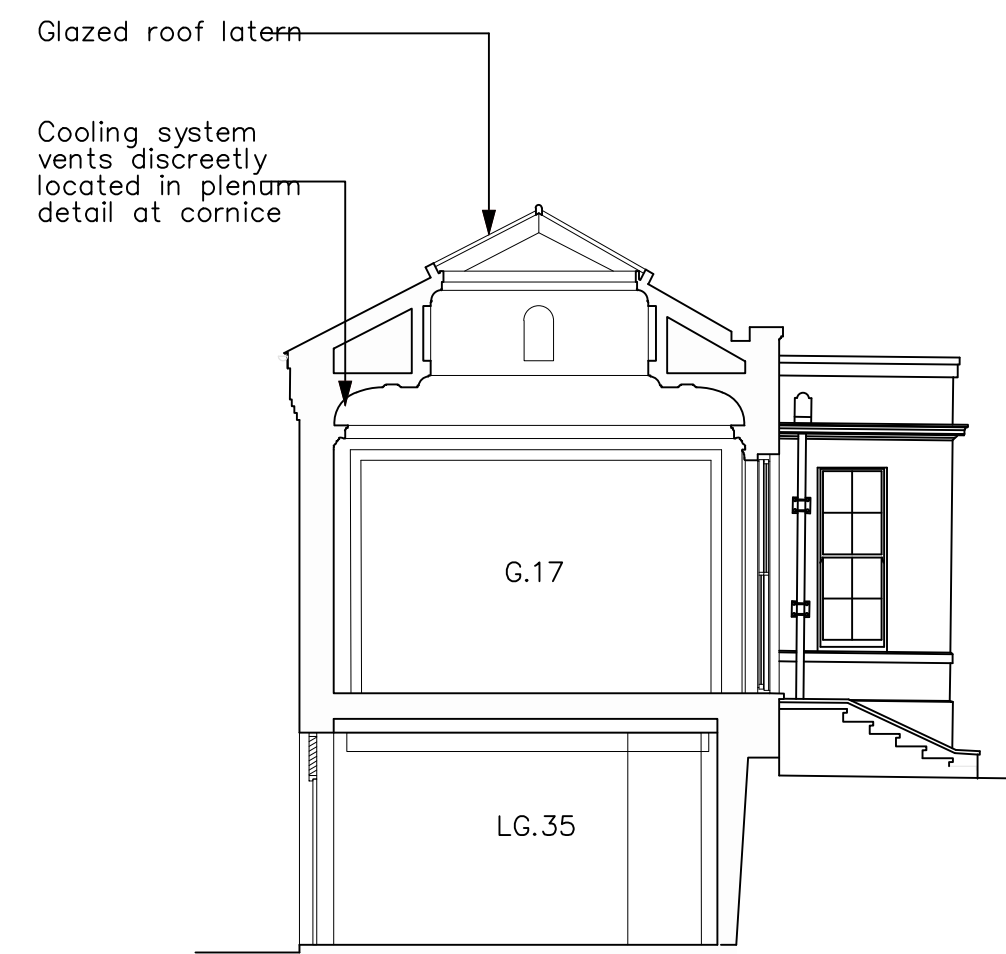
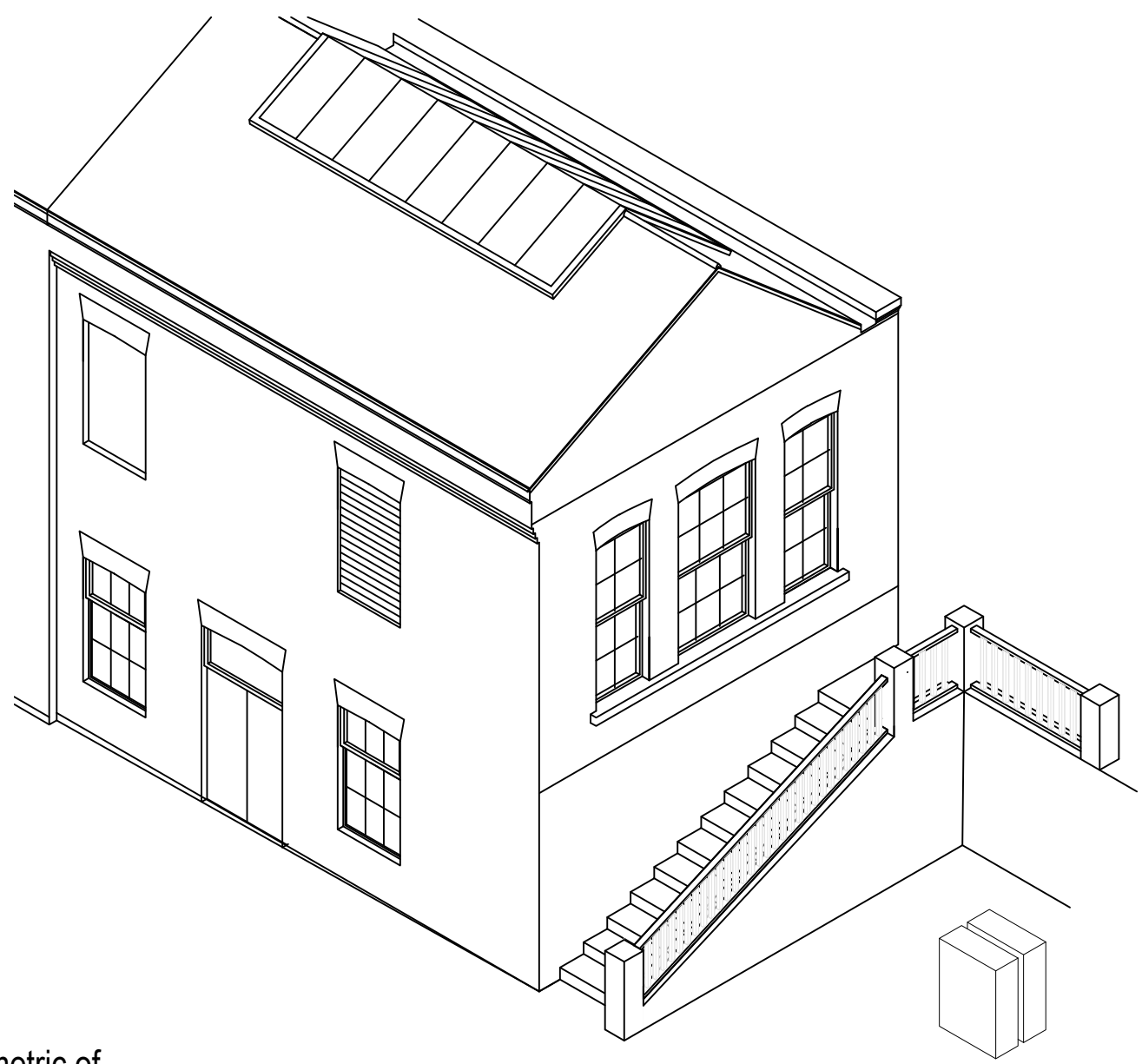
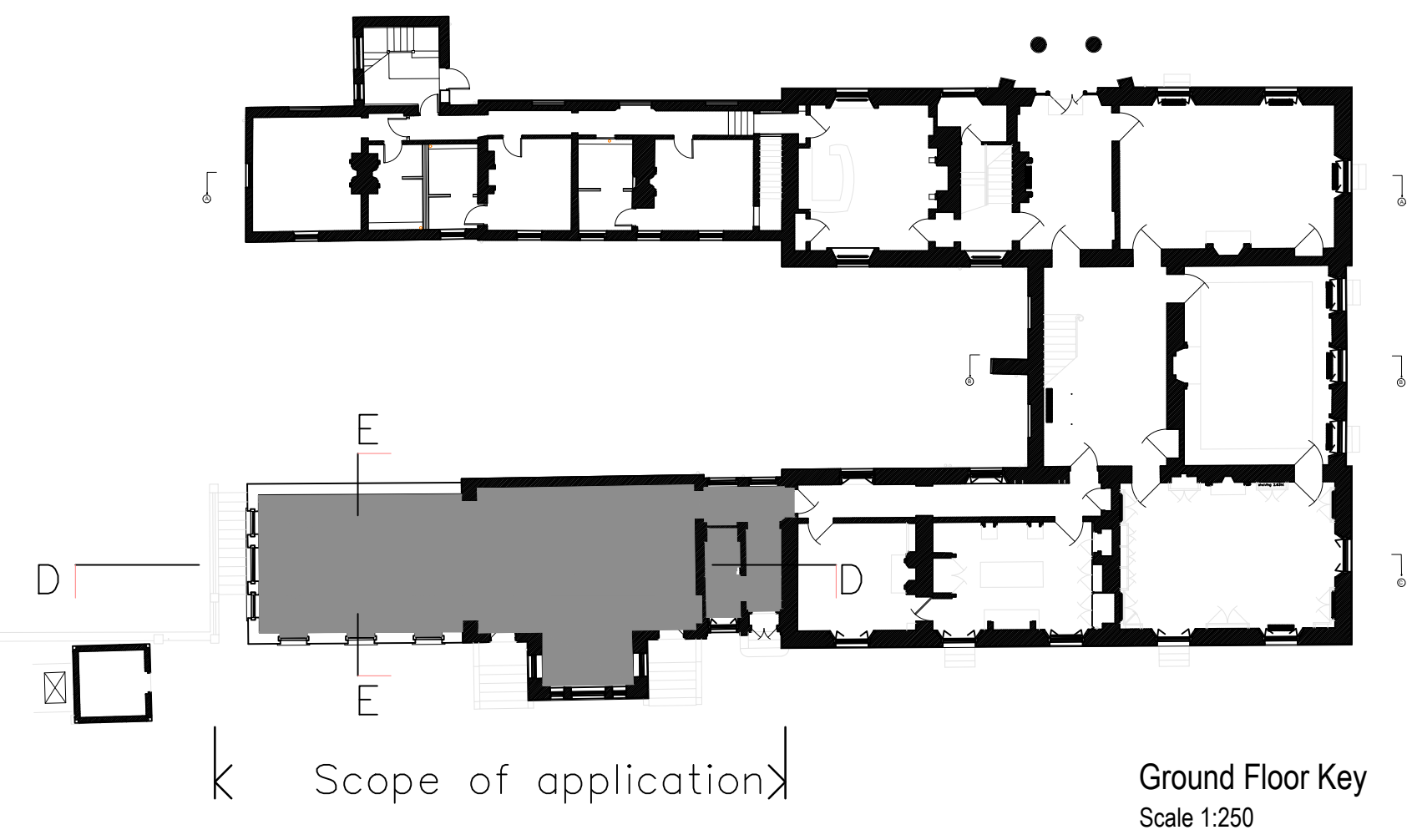
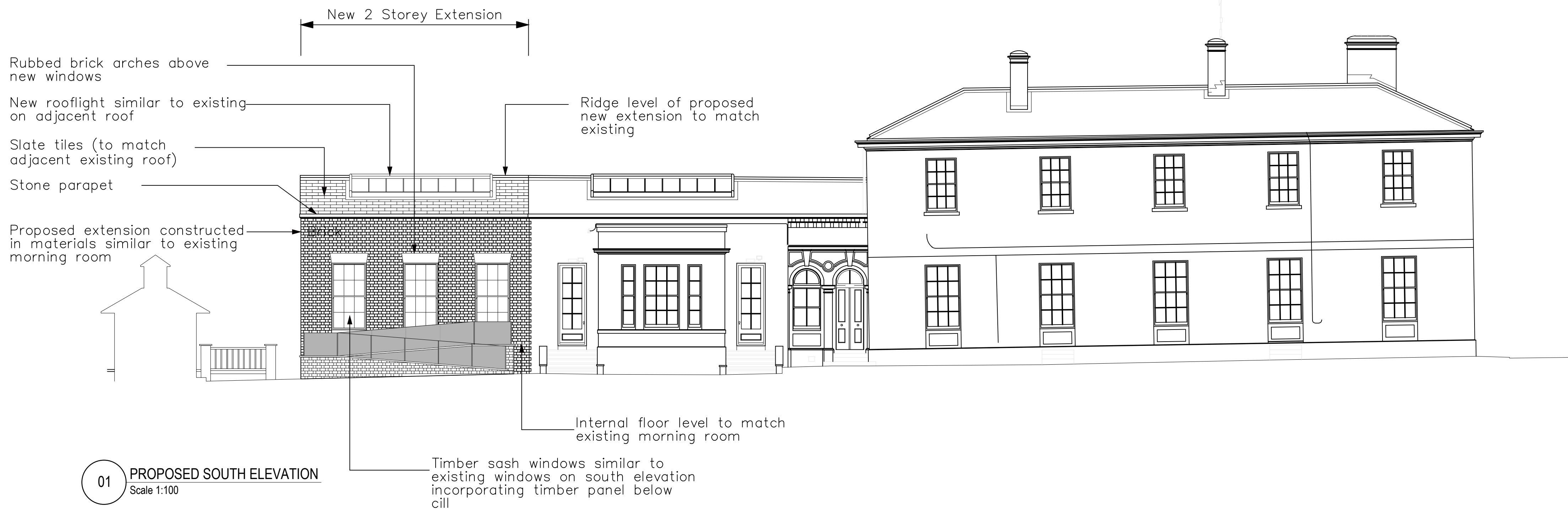
Date:
DEC 20

Scale:
1:200 @ A3

Drawn By:
AG

Checked By:
AWJ

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Revision Table:				
Rev. No.	Date	By	Description of revision	
A	06-06-21	AG	Scale bar added	
B	07-06-21	AG	Section DD amended to show lift removed	

Drawing Notes:

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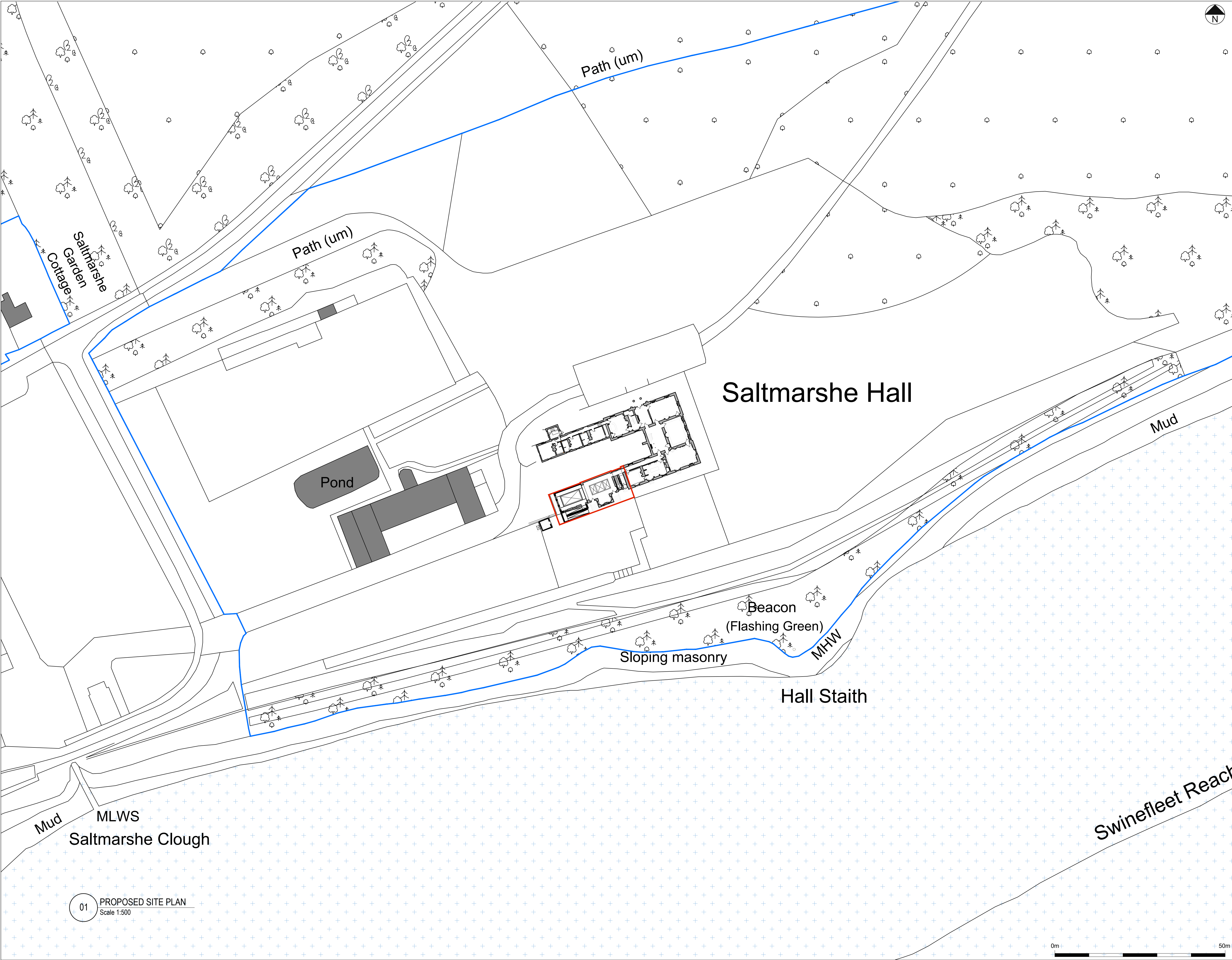
Studio: 01904 310 257
E-mail: info@fluid.uk.com
SUITE 51, THE CATALYST, BAIRD LANE, YORK, YO10 5GA

Client:
Egg Interiors

Project:
Saltmarshes Hall

Drawing Title: Proposed North, South and West Elevations	Drawing Status: PLANNING
Job No: EI002	Drawing Number: DP(0)008
Date: OCT 20	Scale: 1:100 @ A0
Drawn By: -	Checked By: -

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Revision Table:

Rev. No	Date	By	Description of revision
A	07-06-21	AG	Boundary amended as per planning comments

Drawing Notes:

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Client:
Egg Interiors

Project:
Saltmarshe Hall

Drawing Title: Proposed Site Plan	Drawing Status: PLANNING
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Job No: EI001	Rev No: A	Drawing Number DP(9)900
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Date: June 21	Scale: 1:500 @ A1	Drawn By: AG	Checked By: AWJ
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Laxton Parish Council

Accounts for Payment

July 2021

Payments made to be noted

Payee	Details	Total	VAT
RBLI	2 x Tommys	£400	TBC
Cartridge Save	Ink Cartridges	£68.78	11.46
ERNLLCA	Chairman Training	£48	8
Laxton PCC	COVID Grant	£500	0
N Wenn	Phone Box Refurbishment	£1443.50	0
N Wenn	Repair of Noticeboard	£50	0

Payments to be Authorised

Payee	Details	Total	VAT
HMRC	PAYE	32.80	
Alan Bravey	Salary	131.04	

Clubs, Society & Charity

05-04-39 | 35271194

£9,726.56

£9,726.56 available

Transactions

Showing **Custom** ▼ from **17 May 21**  to **15 Jul 21** 

All

Money In

Money Out

Repeating

Date ▼	Description	Type	Amount	Balance
05 Jul 21	MOB, Rbli, Shop HU151GW	Transfer	-£400.00	£9,726.56
05 Jul 21	MOB, Alan Bravey, Salary June	Transfer	-£163.84	£10,126.56
05 Jul 21	MOB, Hmrc Cumbernauld, 120PC00873854220 3	Transfer	-£98.20	£10,290.40
05 Jul 21	MOB, Cartridge Save Lim, 01/628195	Transfer	-£68.78	£10,388.60
05 Jul 21	MOB, Ernllca, Laxton Inv 249	Transfer	-£48.00	£10,457.38
01 Jul 21	MOB, Laxton Pcc, Covid Grant	Transfer	-£500.00	£10,505.38
01 Jul 21	MOB, Rackhams Accountan, ML062 2288	Transfer	-£240.00	£11,005.38
01 Jul 21	MOB, Mr N L Wenn, Inv 046	Transfer	-£50.00	£11,245.38
24 Jun 21	MOB, Mr N L Wenn, Inv 039	Transfer	-£1,443.50	£11,295.38
17 May 21	MOB, Alan Bravey, Salary /Expense	Transfer	-£505.57	£12,738.88
17 May 21	MOB, Ernllca, SI-1149	Transfer	-£293.07	£13,244.45

That's all we can find. Try changing your date range?