

# LAXTON PARISH COUNCIL

[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW

Telephone: 07932 016856 Email: [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)

16/01/2020

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held at the Village Hall, Station Road, Laxton, DN14 7TW on **Wednesday 22 January 2020 at 7:00pm** to transact the business set out below. Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely



Clerk to the Council

## A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 27 November, 2019 as a true and correct record
4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive an update from the Clerk
  - Station Car Park
  - VE Day Celebrations
7. To receive an update from Parish Councillors
8. To receive an update from Ward Councillors

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9. To discuss the following correspondence:
  - ERNLLCA, December Newsletter
  - Police and Crime Commissioner, Newsletter and invite to meeting with the PCC on the 3rd March, Shire Hall, Howden, 6pm – 8pm.
  - Yorkshire Water, Repair of leaking meter on Front Street / Back Street.
  - Approval of retrospective application to erection boundary fence and walls, 6 St Peters Lane Laxton East Riding Of Yorkshire DN14 7UA
10. To re-elect Susan Yarrow, Jane Thompson and Vivian Williamson to the Saltmarshe Charity.
11. To consider moving to internet banking
12. To raise any highways, dykes or drainage issues
13. To approve the schedule of accounts for payment:
14. To agree any agenda items for the Parish Council meeting on Wednesday 26 February 2020

## LAXTON PARISH COUNCIL

7.00pm 27 November 2019

**PRESENT:** Councillors Moore (Chair), Collins, Goulden, Sweeting, Newton and Yarrow and Ward Councillor Aitken.

Clerk: Alan Bravey

One member of the public attended for the public participation item.

Apologies were received from Councillor Bray and Ward Councillor Bayram.

The Parish Council met at Victory Hall, Laxton.

**115/19 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

**116/19 MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 23 October 2019 should be confirmed as a correct record and signed by the Chair.

**117/19 PUBLIC PARTICIPATION- Resolved-** To temporarily suspend the meeting to allow for the public participation session. A short discussion was held on the information shared through the Community Speed Watch meeting. It was noted that one person had volunteered for the role and therefore a further five people were required to establish a speed watch team. It was agreed that additional advertising would take place. Further to minute 106/19, quotes had been obtained for tarmacking areas of Church Close to provide additional car parking. It was agreed that unfortunately the cost was prohibitive and unlikely to attract wind farm funding. Potential other options were discussed.

**118/19 REOPEN MEETING – Resolved** – To re-open the meeting following the temporary suspension.

**119/19 CLERK UPDATE** – It was noted that the cement works at Howden Dyke had requested additional information to help investigate reports of queuing vehicles on site.

**120/19 PARISH COUNCILLOR UPDATE** – Councillor Goulden advised that a resident had tripped on gravel that had slipped from the station car park onto the foot path.

**Resolved** – the Council would report the issue to Network Rail and ask for information on the future plans for the car park.

**121/19 WARD COUNCILLOR UPDATE** – Councillor Aitken gave an update on a number of ongoing flood works, including the clough doors at Skelton. A temporary structure was being put into place whilst the replacement doors were being constructed.

There was a 25 week lead in time for this work. The new pumping station had helped manage the water flow during the heavy rain in November.

**122/19 CORRESPONDENCE - Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERYC 2019 Positive Activities Grant
- ii. Humberside Police, Newsletter
- iii. ERYC, Cabinet Newsletter
- iv. ERYC, Anti Social Behaviour Statistics
- v. ERYC, Update on Cotness Bridge advising that the Council was considering re-routing the Public Right of Way due to difficulties in locating the owner of the unsafe foot bridge.
- vi. ERYC, Invite to partnership meeting on dog fouling, 5 December, 19:00 (Event postponed)
- vii. Resident, Saltmarshe re lack of superfast broadband

**123/19 LAXTON'S PHONE BOX** – As discussed at the previous meeting, the Parish Council had been advised that BT had taken the decision to remove Laxton's phone box due to a very low usage. The box could be retained if a business case could be made on the grounds of safety, or should the Parish Council choose to adopt it. The Parish Council had been encouraged to carry out a community consultation on the future of the box and the Clerk advised that a number of residents had replied to the Facebook post in favour of adopting the box. Councillor Collins reported that a resident had also contact him requesting adoption of the phone box. There had been some suggestions on future use, including a book exchange and noticeboard

**Resolved** – the Parish Council would adopt the telephone box, with the electricity supply if possible.

**124/19 PLANNING APPLICATION 19/03811/PLF, 6 ST PETERS LANE, PROPOSED RETENTION OF 1.3 HIGH FRONT AND SIDE GARDEN BOUNDARY FENCES – Resolved** – That the Parish Council considered that high front and side garden boundary fences were not in keeping with the surrounding area and therefore objected to the application.

**125/19 TO APPROVE A GRANT REQUEST FROM LAXTON VICTORY HALL FOR A CONTRIBUTION TO THE BONFIRE AND FIREWORKS – Resolved** – That the grant application for £250 should be approved

**126/19 HIGHWAYS, DRAINS AND DYKES– Resolved** – that i) the Council note that Yorkshire Water had responded to the notify water leak on St Peters Lane ii) that the Clerk would report the clear water running from St Peters Lane into the drain by the allotments iii) that potholes and loose kerbs on Church Close should be reported.

**127/19 PARISH COUNCIL 2020/21 BUDGET AND PRECEPT – Resolved** – i) that due to the reduction in the Council Tax Base and other inflationary pressures, the Parish Council would increase the precept by 2% ii) that the budget should be approved subject to

potentially supporting a VE Day celebration with funding taken from contingencies if required.

128/19 **ACCOUNTS FOR PAYMENT – Resolved** – That cheques should be signed to pay the following accounts:

- i. Clerk , Salary – November and December - £254.92
- ii. HMRC - PAYE – November and December - £63.80
- iii. ERYC – Street Lighting SLA £299.66
- iv. Community Heartbeat Trust – VETS Scheme - £100
- v. Laxton Victory Hall – Bonfire Night Grant - £250
- vi. Zurich Insurance – Insurance Premium – £257.60

129/19 **ITEMS FOR NEXT AGENDA – Resolved**– That the Bricklayers Arms, Church and Church Hall would be invited to the next meeting on the 22 January to discuss VE Day Celebrations and the meeting would consider the costs and benefits of moving to online banking.

**SIGNED:**

**DATE:**

### **Laxton Parish Council Correspondence Record**

#### **December to 16 January 2020**

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com) on 07932 016856.

<b>Date Received</b>	<b>Attached?</b>	<b>From</b>	<b>Purpose of Correspondence</b>
6 December	Y	ERNLLCA	December Newsletter
20 December	Y	Police and Crime Commissioner	Newsletter and invite to meeting with the PCC on the 3 <sup>rd</sup> March, Shire Hall, Howden, 6pm – 8pm.
2 January	N	Yorkshire Water	Advising that they had visited and repaired a leaking meter on St Peters Lane.
16 January	N	East Riding of Yorkshire Council	Approval of Planning Permission, Erection of boundary fence and walls (retrospective), 6 St Peters Lane, Laxton East Riding Of Yorkshire DN14 7UA.

## East Riding December E – Bulletin

Welcome to this December issue of my E Bulletin which aims to keep you informed about the work of the Office of the Police & Crime Commissioner (OPCC) and also any community news and information from partner organisations. 2019 has been a very busy year for me as Engagement Officer for the East Riding and there has been a lot of activity by volunteers and partner agencies alike working hard to make the East Riding a safer place to live, work and visit. 2020 promises to be even more successful as communications and joint working improves. All that remains is for me to wish everyone a merry Christmas and a safe, happy and healthy New Year and I look forward to seeing you all at the Meet The Commissioner events as below.

Debbie Fagan, Engagement Officer (East Riding), OPCC.



### **A message from the Police and Crime Commissioner**

As it approaches Christmas I would like to say I hope everyone has a safe and enjoyable festive period. I'm pleased to report the work of the past three years is really starting to pay off. Increasing the numbers of police by around 500, improving the effectiveness and efficiency of the force so it received 'good' grading in every aspect of its work when Inspected by Her Majesty's Inspectorate for the first time in its history, the force now having the highest morale in the country when four years ago it had the lowest, together with the work to emphasise the role of Parish Councils in being a key player to voice local concerns so they can be addressed, is making an impact. I realise not everyone is feeling this yet but the signs are good. After some years of rises we are beginning to see a reduction in crime again and reports of anti-social behaviour are reducing. There is no complacency here however and we will work to ensure the improvements continue into the future.

### **An invitation to Meet the Commissioner**

Many East Riding Parish Councillors have already taken the opportunity to meet Police & Crime Commissioner (PCC) Keith Hunter by attending one of our 'Meet The Commissioner' meetings throughout the East Riding and heard about the work he has done and taken part in a Question and answer session with him. We are now extending the invitation to not only Parish Councillors but East Riding Farm Watch and Neighbourhood Watch Members too.

The PCC represents the public in policing and other areas of community safety and victim services and in doing so is keen to meet groups who live and work in Humberside to tell them about his work, to answer questions and to hear your views and ideas.

## The Office of the Police & Crime Commissioner for Humberside

Due to the size and geography of the East Riding and the PCC's commitments across Humberside, I have arranged 5 meetings across the East Riding, the details of which are below.

We are taking this opportunity to invite active volunteers from Farm Watch and Neighbourhood Watch Groups across the East Riding to these sessions so they can not only talk to the PCC about his work but learn about each other's work in helping make our communities safer.

We know that there are many rural non-agricultural residents who see rural crime happening but don't recognise it as crime and therefore take no action, hare coursing is a good example of this. Neighbourhood Watch Coordinators can help to raise awareness and help to increase positive action by residents in rural areas helping to make our rural communities safer and stronger. The meetings are as follows:

Thurs	9th January 2020	Hull Ionian's RUFC, Brantingham Park, Brantingham Rd, Elloughton, Brough HU15 1HX	6pm - 8pm
Wed	29th January 2020	Cass Hall, King St, Driffield YO25 6QW	6pm - 8pm
Wed	12th February 2020	The Studio, Pocklington Arts Centre, 22-24, Market Place, Pocklington YO42 2AR	6pm - 8pm
Thurs	20th February 2020	Skirlaugh Village Hall, Benningholme Lane, Skirlaugh HU11 5EA	6pm - 8pm
Tues	3rd March 2020	Shire Hall, 13, Market Place, Howden, DN14 7BJ	6pm - 8pm

I appreciate the meetings are in winter months but they are the least busy time of year for farming communities. You can attend any of the above meetings, the only thing I ask is that you register by emailing me, [Deborah.fagan@humberside.pnn.police.uk](mailto:Deborah.fagan@humberside.pnn.police.uk) or by telephoning, Mia on 01482 220764. We look forward to seeing you.

Debbie Fagan

Information from Partners:

### A Request from Humberside Police



**Community Advisory Groups**

Do you live in or around Bridlington, Goole, Beverley, Hedon, Haltemprice?  
Do you have an interest in your community and the policing of it?  
Do you represent a minority community or group and can you offer up to three hours of your time every couple of months?

If so, please contact [SPOCommunitySafety@humberside.pnn.police.uk](mailto:SPOCommunitySafety@humberside.pnn.police.uk) to find out more.

**CAG**  
Community Advisory Group  
Engage. Educate. Empower.

Serving our communities to make them safer and stronger



## The Office of the Police & Crime Commissioner for Humberside

### Welcome Emma,

Hi, my name is Emma and I'd like to introduce myself as a new member of the HEY Smile Foundation Community Hive team. I've only been at Smile a few weeks so far but my role involves supporting voluntary and community sector organisations to thrive. I have a background in community health promotion and I'm currently coordinating a community lifesaving CPR (Cardiopulmonary Resuscitation) training initiative that I'll be able to tell you more about in the New Year.

Commissioned by East Riding of Yorkshire Council, Smile offers free development support for all voluntary organisations in the East Riding. You can get in touch with the Smile Community Hive team on (01482) 590270 or [hive@heysmilefoundation.org](mailto:hive@heysmilefoundation.org).

Thanks, Emma.

**Emma Kelly**  
**Community & Partnerships**



### Raising Awareness – Dementia Friendly Communities

Many places and people in East Riding have been working for some time on initiatives around Dementia, these include:

The Alzheimer's Society offer a range of information about making communities more dementia friendly: <https://www.alzheimers.org.uk/get-involved/dementia-friendly-communities/making-your-community-more-dementia-friendly>

One opportunity is to go through a recognition process to become Dementia Friendly, see this link for a description of the steps involved: <https://www.alzheimers.org.uk/get-involved/dementia-friendly-communities/how-to-become-dementia-friendly-community>

Work is ongoing to gain this recognition for East Riding as a whole, communicating with a range of people is part of this process to raise awareness. Smaller localities or groups can also sign up for recognition, whilst it isn't compulsory to sign up in this way to be a Dementia Friendly Community, it does acknowledge what is being achieved and can raise further awareness. For example, the Hessle Dementia Friends Network has completed this recognition process.

You may have heard of the Dementia Friends Initiative: [www.dementiafriends.org.uk](http://www.dementiafriends.org.uk) which is a useful initiative in a Dementia Friendly Community. A Dementia Friend is somebody that learns about dementia so they can help people in their community. Too many people affected by dementia feel that society fails to understand the condition they live with. Dementia Friends help by raising awareness and understanding, so that people living with dementia continue to live in the way they want.

## The Office of the Police & Crime Commissioner for Humberside

Dementia Friends Sessions are one hour in length. They are mainly delivered by volunteers and will take place as and when their capacity allows. There is no charge but a suitable venue will need to be provided, the aim is to create enough interest for a number of sessions to be rolled out in the coming months. If you would be interested to hold a Dementia Friends Session for your town or parish councillors and members of your community, this can be arranged by contacting Margaret McHugh at Hull and East Riding Alzheimer's Society on 01482 211 255, [Margaret.McHugh@alzheimers.org.uk](mailto:Margaret.McHugh@alzheimers.org.uk)

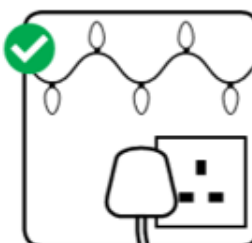
### Some important messages from Humberside Fire and Rescue Service



Decorations can burn easily – so don't attach them to lights or heaters.



Keep candles, lighters and matches out of children's reach. Never leave burning candles unattended.



Never overload electrical sockets. Always switch Christmas lights off and unplug them before you go to bed.



Store fireworks safely. Never go back to a lit firework and keep a bucket of water nearby.



Take care around open fireplaces as clothes may catch fire.



Take time to check on older relatives and neighbours this Christmas as they are at greater risk from fire.



Most fires start in the kitchen. Avoid leaving a cooker unattended. Avoid cooking when under the influence of alcohol.



Make sure your family and visitors know how to escape in an emergency.



Make sure cigarettes are put out properly.

**EAST RIDING AND NORTHERN LINCOLNSHIRE  
LOCAL COUNCILS ASSOCIATION**

<b>Advisory Note</b>	<b>052</b>
<b>Subject</b>	<b>Changes to cheque signatures and other controls</b>
<b>Date of last review</b>	<b>May 2013</b>

The introduction to the Department of Communities and Local Government consultation paper *Payments by parish and community councils and charter trustees* (issued 20 July 2012) states: “new guidance on payments procedures will be issued by the sector which will help the councils to comply with their existing general statutory duties to make proper arrangements for their financial affairs and to have a sound system of internal control”.

In a written Ministerial Statement of the same date, the Parliamentary Under-Secretary of State for Communities and Local Government informed Parliament as follows: “*Today we have published a consultation paper proposing the removal of an outdated rule that limits the ability of parish and community councils to use modern methods of payment. The rule requires all cheques and other orders for the payment of money to be signed by two members of the council. It applies to all parish councils in England and community councils in Wales, as well as some charter trustees in England. As the rule is contained in primary legislation the paper proposes that the reform should be implemented by a legislative reform order made under the Legislative and Regulatory Reform Act 2006. The paper sets out the robust yet flexible control framework that will take the place of the two signature rule; this framework has been developed by the local council sector*”

In summary if councils wish to make payments, by means other than by cheque, they will be able to do so but appropriate controls must be in place. It is for each council to determine its own control measures but ERNLLCA recommends that councils should continue to apply the principle that where payments have to be authorised by a committee or by councils, the Clerk should continue to submit a schedule of accounts for payment to be agreed by council (or committee) and following resolution to agree the schedule of payments, that document should be signed by two councillors present at the meeting as confirmation that council has resolved payment. The Clerk, or Responsible Financial Officer, then has the necessary authority to make payment by means of electronic banking. Clearly the signed schedules will have to be kept for audit purposes. Clerk (or Responsible Financial Officers) will maintain hard copy records of all electronic bank transactions for audit purposes.

Please remember the above applies only to payment mechanisms that do not involve the use of cheque payments. If it is the council’s intention to continue to use cheques as a means of making payment, you should maintain your existing control systems.

ERNLLCA awaits formal confirmation from the Government that it has carried out its commitment to make the necessary changes.

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**Laxton Parish Council**

**Accounts for Payment**

**January 2020**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Alan Bravey	Salary – January & Renewal of domain name	£127.36 + £7.50	1.25
HMRC	PAYE – January	£32	0
BT Payphones	Purchase of Telephone Box	£1	