

LAXTON PARISH COUNCIL

www.laxtonpc.org.uk

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW

Telephone: 07932 016856 Email: laxtonpc@btinternet.com

20/08/2020

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held at the on **Wednesday 26 August 2020 at 7:00pm** to transact the business set out below. The meeting will take place via Zoom Video Conferencing because COVID-19 social distancing restrictions prevents the Parish Council from physically meeting. The Agenda is as set out below.

Members of the public and press are welcome to attend and may raise issues with the Council in the Public Participation period. Please click on the link below to join the meeting, or copy and paste into your browser:

<https://us02web.zoom.us/j/81631848164?pwd=bWlQNzljR0RVaFJMYXpUMGMvNWo5Zz09>

You will be prompted to enter the meeting **ID 816 3184 8164** and the meeting password **822723**. Alternatively, you can **join from your landline or mobile telephone** by dialling **0330 088 5830** and entering the meeting ID and password when prompted.

Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely



Clerk to the Council

A G E N D A

1. To carry out a roll call and to receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 24 June, 2020 as a true and correct record

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4. Public Participation - to temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive an update from the Clerk
7. To receive an update from Parish Councillors
8. To receive an update from Ward Councillors
9. To discuss the following correspondence:
 - i. ERNLLCA, Newsletter
 - ii. ERYC, Publication of Outbreak Management Plan and 3 steps for COVID19 Safety
 - iii. ERYC, Revised Community Hub opening hours due to reducing demand (9am - 5pm Monday to Friday)
 - iv. ERYC, Approval to advertise Council vacancy
 - v. ERYC, Tree planting fund available
 - vi. ERYC, Guidance on Usage of Public Rights of Way
 - vii. ERLLLCA - Newsletter
 - viii. ERYC - Anti-social behaviour statistics
 - ix. ERYC -Development Control – T&PC Update in lieu of regular annual meeting
 - x. ERYC - July Newsletter
 - xi. ERYC - Checklist for holding physical meetings
 - xii. ERYC - Latest advice on physical meetings
10. To nominate a representative to the Sixpenny Wood Wind Farm Fund
11. To agree a period of absence for Councillors unable to participate in Parish Council meetings due to COVID-19 until 10 May 2021
12. To raise any highways, dykes or drainage issues
13. To approve the internal audit report and to agree the 1st September 2020 as the start of the public rights period for the accounting statements.
14. To approve the schedule of accounts for payment

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15. To agree any agenda items for the Parish Council meeting on Wednesday 23 September

LAXTON PARISH COUNCIL

7.00pm 24 June 2020

PRESENT: Councillors Bray (Chair), Goulden and Sweeting,

Ward Councillor Bayram attended the meeting.

Apologies were received from Councillors Collins, Newton and Yarrow.

Clerk: Alan Bravey

The Parish Council met virtually using Zoom.

35/20 **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations of interest.

36/20 **MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 27 May 2020 should be confirmed as a correct record and signed at a later date by the Chair.

37/20 **PUBLIC PARTICIPATION-** There were no members of the public present.

38/20 **CLERK UPDATE** – The issue regarding parking on Back Street have been resolved. The public footpath from Trandy Lane Bridge into Kilpin was expected to remain closed for only a few weeks. The Public Rights of Way team at East Riding of Yorkshire Council had advised that a meeting of officers and the landowner to discuss the future of the Cotness Bridge had been postponed due to Covid-19. The OS map from the Bricklayers Arms had been passed to the PROW team for consideration. The Clerk advised that Councillor Moore had submitted a letter of resignation. It was agreed to write and thank her for the significant contribution she made to the Parish Council.

39/20 **PARISH COUNCILLOR UPATE** – There were no updates not already covered on the agenda.

40/20 **WARD COUNCILLOR UPDATE** – Councillor Bayram noted that there was a mixed approach from local Parish Councils to holding virtual meetings, whilst physical meetings were restricted.

30/20 **CORRESPONDENCE - Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERNLLCA – Newsletter 4
- ii. Residents – Noise from Birdscarers
- iii. ERYC – LGA Councillor Code of Conduct Consultation
- iv. ERYC – Free Cycle Training
- v. ERNLLCA – Newsletter 5

ii) to note that the noise from the bird scares had been resolved.

31/20 TO CONSIDER PLANNING APPLICATION FOR LAND SOUTH OF 6 ST PETERS LANE LAXTON EAST RIDING OF YORKSHIRE DN14 7UA, ERECTION OF DETACHED DWELLING AND ASSOCIATED WORKS – The meeting discussed the application, noting the comments submitted by Councillors Collins and Yarrow prior to the meeting. The meeting considered that it was a much improved application from that submitted in 2019, which addressed many of the Councils previous concerns.

Resolved - That the Parish Council supported the application.

32/20 TO CONSIDER FUTURE USE OF LAXTON PHONE BOX – The Clerk advised that the transfer of ownership of the Laxton phonebox from BT to the Parish Council had been approved, and that telephony equipment would shortly be removed. A book exchange had been the most popular suggestion for future use from residents.

33/20 HIGHWAYS, DRAINS AND DYKES– Resolved – the Clerk would ask for the overgrow bankside at Skelton to be cut back.

34/20 ANNUAL GOVERNANCE STATEMENT AND EXCEMPTION FROM EXTERNAL AUDIT – Resolved – That the Annual Governance statement and the exemption from an external audit were agreed and should be signed by the Chair.

35/20 – ACCOUNTING STATEMENTS AND BANK RECONCILIATION 19/20 – Resolved – That the accounting statements and bank reconciliation were agreed and should be signed by the Chair.

36/20 ACCOUNTS FOR PAYMENT – Resolved – That the following accounts would be paid:

- i. Cartridge Save – Printer Cartridges - £127.57
- ii. O&H Drainage Board - £3.07
- iii. Clerk, Salary May and June - £255.12
- iv. HMRC – PAYE – May and June - £63.50

37/20 ITEMS FOR NEXT AGENDA – Resolved– That the next meeting would be held on the 29 July 2020. The meeting would be virtual unless social distancing regulations permitted a physical meeting.

SIGNED:

DATE:

Laxton Parish Council Correspondence Record

July to August 2020

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on laxtonpc@btinternet.com on 07932 016856.

| Date Received | Attached? | From | Purpose of Correspondence |
|----------------------|------------------|--------------------------|--|
| <i>13 August</i> | <i>Y</i> | <i>ERNLLCA</i> | <i>Newsletter</i> |
| <i>27 July</i> | <i>Y</i> | <i>ERYC</i> | <i>Anti-social behaviour statistics</i> |
| <i>23 July</i> | <i>Y</i> | <i>ERYC</i> | <i>Development Control – T&PC Update in lieu of regular annual meeting</i> |
| <i>22 July</i> | <i>Y</i> | <i>Humberside Police</i> | <i>July Newsletter</i> |
| <i>22 July</i> | <i>Y</i> | <i>ERNLLCA</i> | <i>Checklist for holding physical meetings</i> |
| <i>16 July</i> | <i>N</i> | <i>ERYC</i> | <i>Latest advice on physical meetings</i> |
| <i>9 July</i> | <i>Y</i> | <i>ERNLLCA</i> | <i>Newsletter</i> |
| <i>7 July</i> | <i>N</i> | <i>ERYC</i> | <i>Publication of Outbreak Management Plan and 3 steps for COVID19 Safety</i> |
| <i>1 July</i> | <i>N</i> | <i>ERYC</i> | <i>Revised Community Hub opening hours due to reducing demand (9am - 5pm Monday to Friday)</i> |
| <i>1 July</i> | <i>N</i> | <i>ERYC</i> | <i>Approval to advertise Council vacancy</i> |
| <i>29 June</i> | <i>N</i> | <i>ERYC</i> | <i>Tree planting fund available</i> |
| <i>23 June</i> | <i>Y</i> | <i>ERYC</i> | <i>Guidance on Usage of Public Rights of Way</i> |

3 Steps To Safety



Prevent

Wash your hands regularly and thoroughly

Respect social distancing

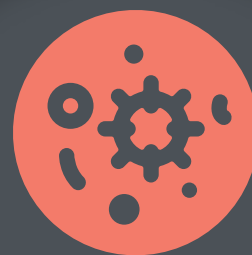
1



Notice

Be aware of COVID-19 symptoms

2



Act

Get tested ASAP if you have symptoms

Stay home if advised to self-isolate

3

your
East Riding...

Creating a **safe place** to **live, work, shop, learn, play, invest** and **visit**.



Request a test nhs.uk/ask-for-a-coronavirus-test or call **119**.



EAST RIDING
OF YORKSHIRE COUNCIL



#TogetherEastRiding

CHECKLIST FOR HOLDING AN IN-PERSON COUNCIL MEETING

Following the government announcement of further easing of lockdown restrictions from 4 July, both NALC and SLCC strongly advise local councils to continue to meet remotely, without the need for face-to-face contact.

If the council wishes to consider returning to face-to-face meetings then there are a range of issues that will need to be addressed before this can take place. This checklist will help the council ensure this decision is made in accordance with relevant regulations and requirements.

Further guidance related to COVID-19 can be found on the NALC and SLCC websites.

| | Item | Confirmed |
|----------|---|-----------|
| 1 | There is no way for the council to conduct business except through a face-to-face meeting. | |
| | The council staff and councillors are unable to conduct business without a face-to-face meeting. <i>Note: The <u>government rules</u> still state that we should all work from home if we can.</i> | |
| | The council is unable to make use of telephone or online technology to conduct quorate council meetings. <i>Note: Local councils <u>have the powers</u> to hold public meetings remotely by using video or telephone conferencing technology until May 2021. Parish meetings do not have such powers to meet remotely.</i> | |
| | The council has a reasonable business need, or legal need to meet in person at this time. <i>Note: The Health Protection (Coronavirus Restrictions) (No.2) (England) Regulations 2020 state that a public authority can only hold a gathering of over 30 people if certain conditions are met</i> | |
| 2 | Action has been taken to seek a number of options for an appropriate venue for the council meeting. | |
| | These venues comply with normal council meeting requirements. <i>Note: NALC members can access <u>Legal Topic Note 5</u> – Parish and community council meetings.</i> | |
| | The venues allow the public to observe council meetings with social distancing without placing restrictions on the number attending. | |

| | | |
|----------|--|--|
| | The venues conform with the government guidance for <u>multi-purpose community facilities</u> and for <u>council buildings</u> . | |
| | If the venue is not owned/managed by the council the owners have been asked for their risk assessment and what actions they are taking to reduce risk. | |
| 3 | There is a potential venue the council can use in compliance with the above requirements. | |
| 4 | The council understands and is acting in compliance with ‘<u>safer workplaces</u>’ guidance. | |
| 5 | The council has checked if there are councillors or staff that will be unable to attend face-to-face meetings due to health, disability or other reasons. | |
| | The council has considered how it will make reasonable adjustments to allow individuals with disabilities or other needs to take part in the meeting. | |
| | The council has considered a <u>hybrid approach</u> to meetings. | |
| 6 | A <u>risk assessment</u> has been conducted. | |
| | <p>Consideration has been taken towards what the council can do to reduce risk to councillors, staff and public including:</p> <ul style="list-style-type: none"> • Providing hand sanitiser to those entering the meeting room and making sure hand sanitiser is readily available in the room itself. • Staggering arrival times for staff, councillors and members of the public. • Ensuring seating is placed at least 2-metre apart. • Asking people to wear face masks. • Holding paperless meetings. • If papers are provided, people should be discouraged from sharing with others and asked to take the papers with them at the end of the meeting to minimise how many people handle the papers. • Arranging seating so people are not facing each other directly. • Choosing a venue with good air flow, including opening windows and doors where possible <p><i>Note: The Health Protection (Coronavirus Restrictions) (No.2) (England) Regulations 2020 require that the person responsible for organising the gathering has carried out a risk assessment and the organiser has taken all reasonable measures to limit the risk of transmission taking into account the risk assessment.</i></p> | |
| 7 | The council has decided, based on the risk assessment and with risk management actions that it is safe and appropriate to meet. | |
| 8 | All risk mitigating actions identified by the risk assessment have taken place. | |

This checklist has been conducted to the council's satisfaction and it has been agreed that the council will hold a face-to-face (or hybrid) meeting.

The council will re-evaluate this decision following the first council meeting held, and where necessary the risk assessment and risk management activities will be updated. Following this, the council will review this checklist [quarterly/after each council meeting/at times to be agreed by the council/delete as appropriate].

| | |
|------------------|--|
| Date | |
| Signature | |

This document was produced by NALC and SLCC and all due care has been taken that it is accurate and reflects current government guidance and legislation at the time of writing (July 2020). This document is designed as an aid to council decision-making, it does not constitute legal advice and neither organisation is responsible for the actions of councils who use this document.

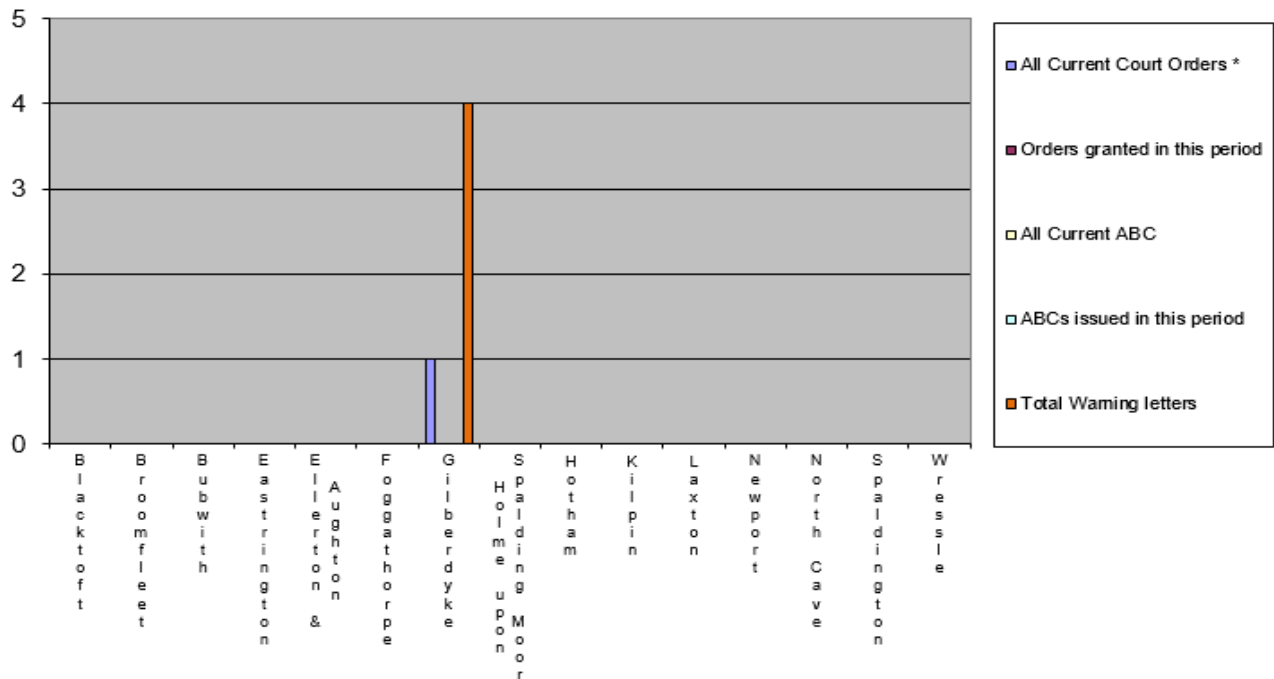
The council is responsible for the health and safety of staff, councillors and others attending council meetings. The council must take care to check it is working to the most up-to-date government guidance and legislation.

Howdenshire

Six month data represents 1 October 2019 to 31 March 2020

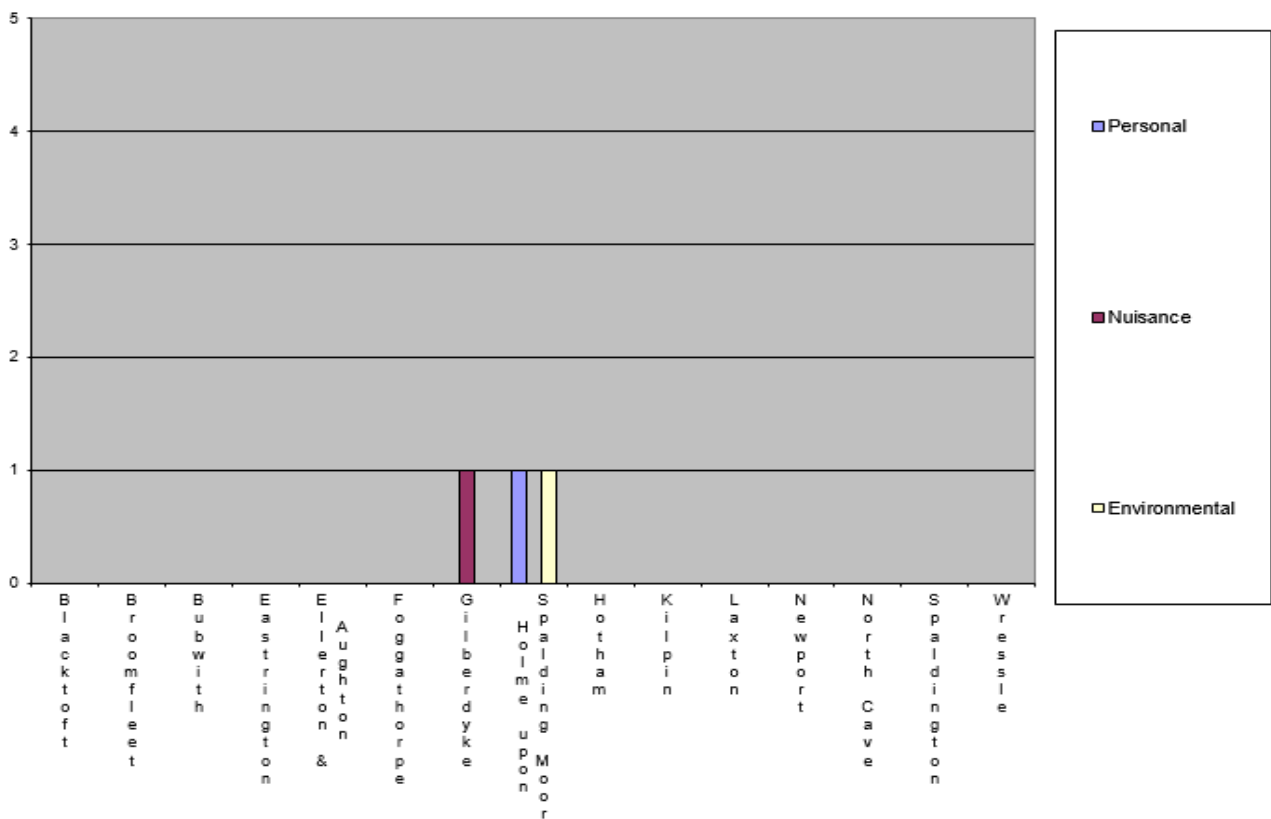
Breakdown by Parish and Town Council area

Interventions to Tackle ASB



*Court Orders include ASBOs, Criminal Behaviour Orders and Civil Injunctions

Calls for Service to the ASB Team

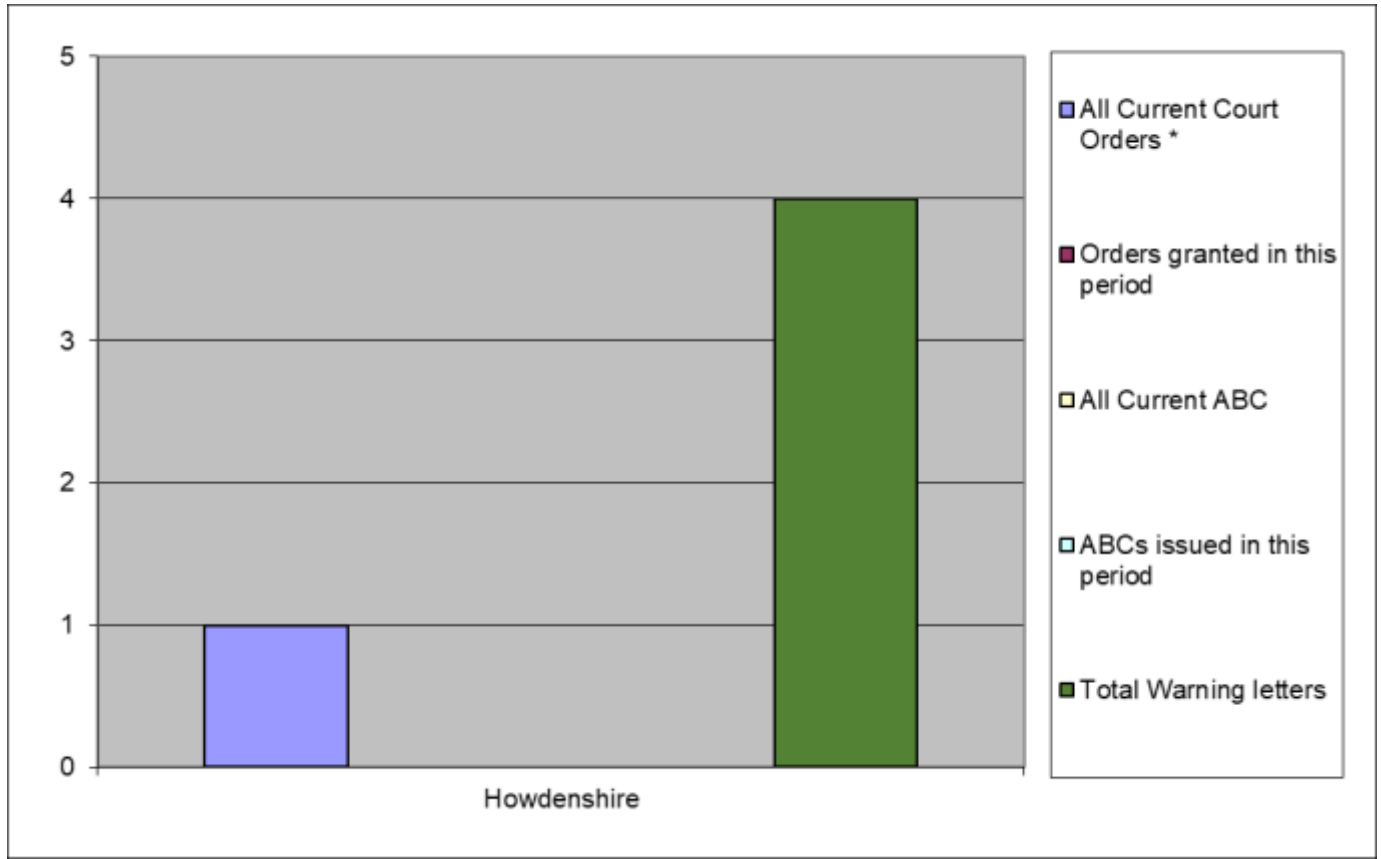


Howdenshire

Six month data represents 1 October 2019 to 31 March 2020

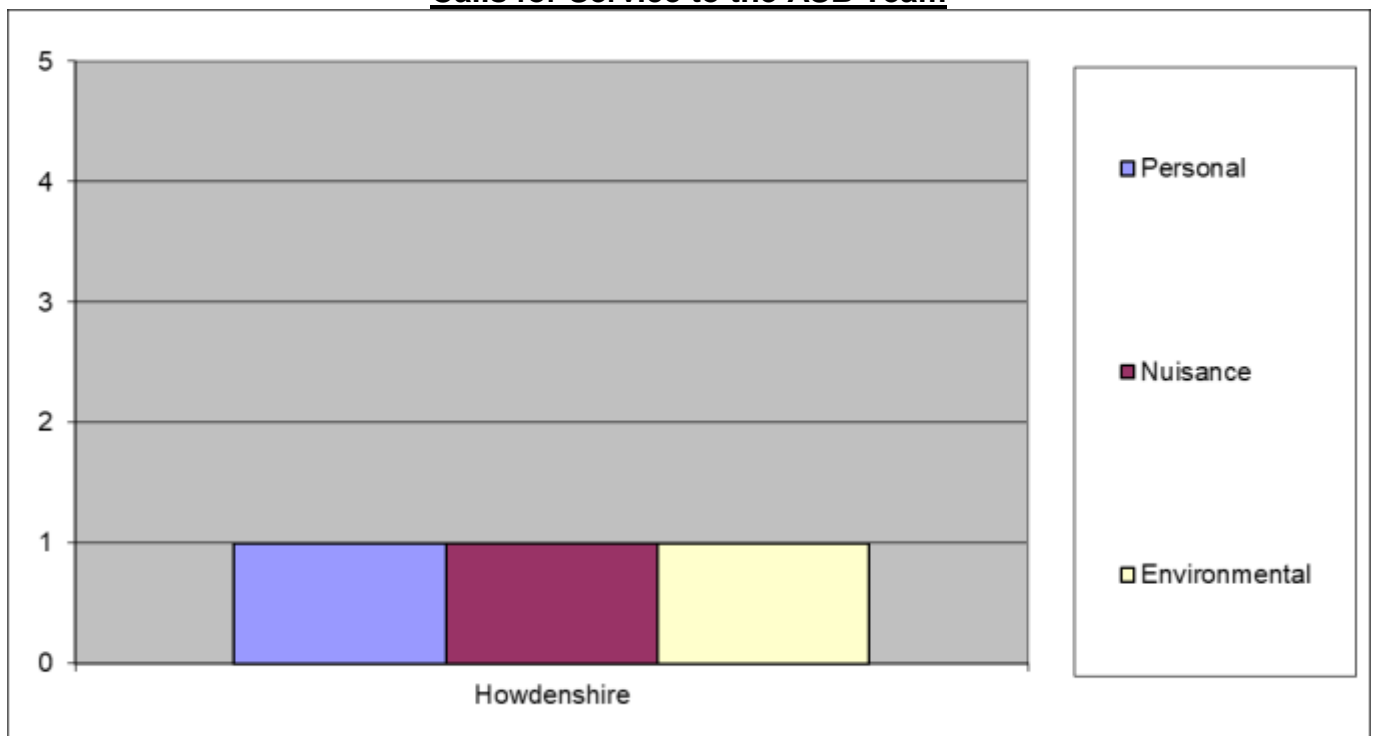
Breakdown by Ward

Interventions to Tackle ASB



*Court Orders include ASBOs, Criminal Behaviour Orders and Civil Injunctions

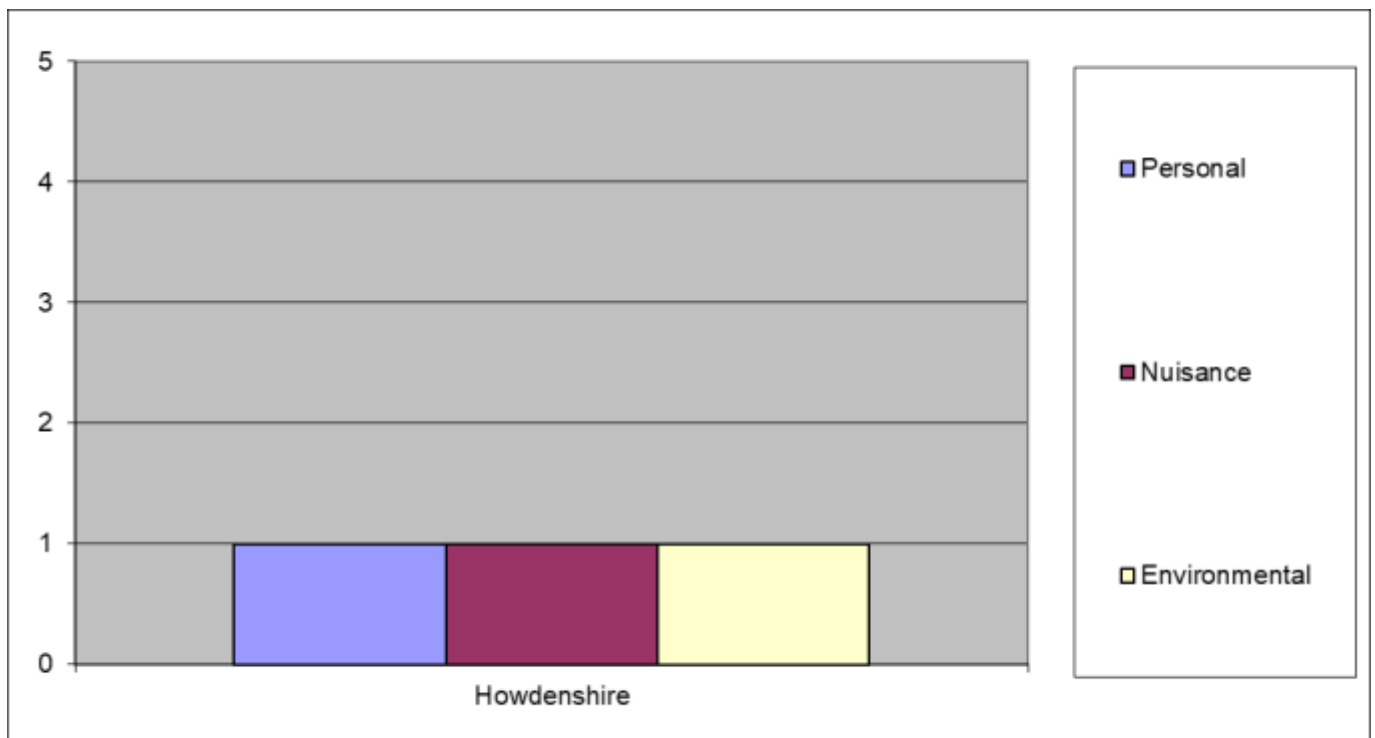
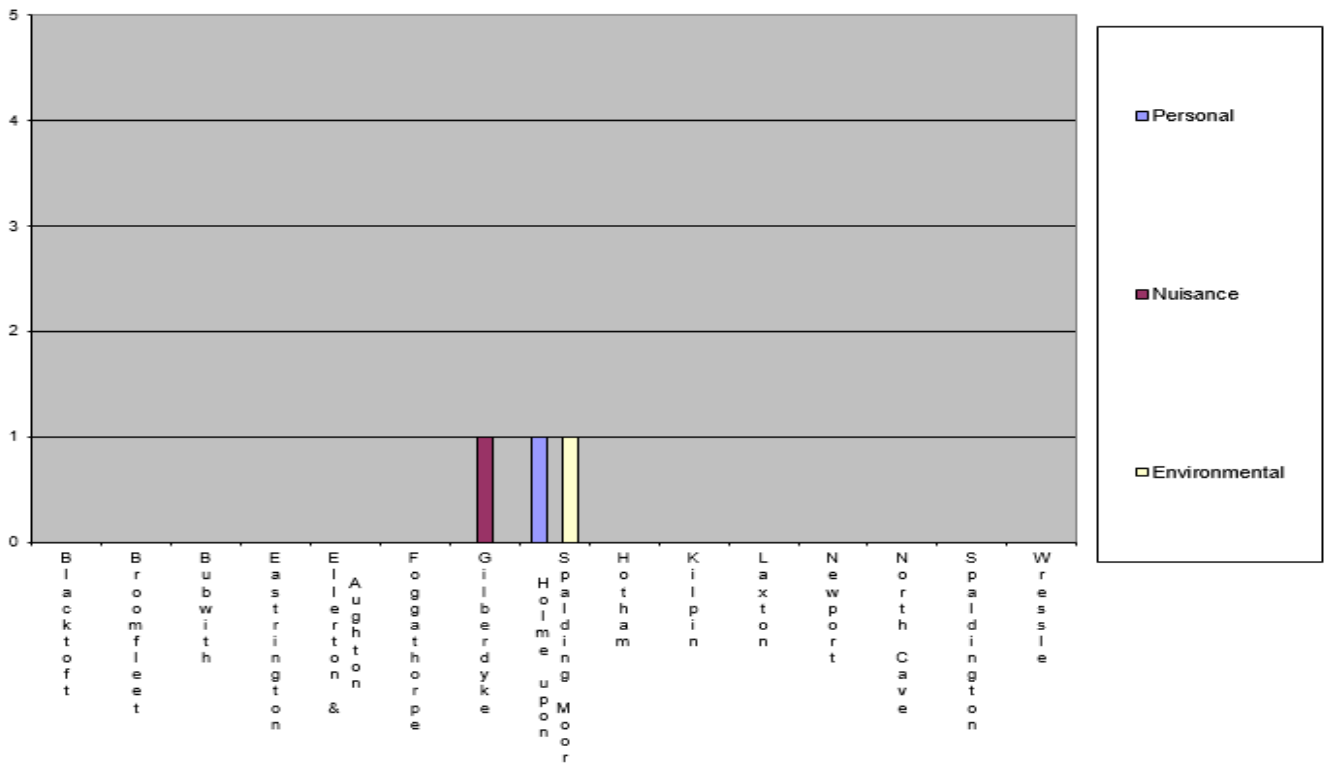
Calls for Service to the ASB Team



Howdenshire

Six month data represents 1 October 2019 to 31 March 2020

Neighbourhood Watch Groups and Community Projects





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Parish/Town News Release

Howdenshire - Update for July 2020

1. Crime and ASB

TFMV – Theft from motor vehicle

TOMV – Theft of motor vehicle

ASB – Anti-social behaviour

| East Yorkshire-Howdenshire Ward | This year compared to last year | | | Last 12 months | | | | | | | | | | | |
|--------------------------------------|---------------------------------|------------------|--------------------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Jul 18 to Jun 19 | Jul 19 to Jun 20 | % Change year on year | 2020 Jun | 2020 May | 2020 Apr | 2020 Mar | 2020 Feb | 2020 Jan | 2019 Dec | 2019 Nov | 2019 Oct | 2019 Sep | 2019 Aug | 2019 Jul |
| All offences | 690 | 687 | -0.4% | 52 | 47 | 40 | 62 | 56 | 54 | 51 | 57 | 66 | 65 | 71 | 66 |
| Burglary | 74 | 77 | +4.1% | 4 | 1 | 6 | 2 | 7 | 6 | 4 | 8 | 10 | 11 | 4 | 14 |
| Criminal damage | 61 | 73 | +19.7% | 6 | 7 | 8 | 5 | 5 | 5 | 8 | 3 | 10 | 8 | 4 | 4 |
| Drug offences | 9 | 17 | +88.9% | 1 | 0 | 2 | 1 | 3 | 0 | 0 | 1 | 2 | 1 | 3 | 3 |
| Shop theft | 6 | 3 | -50.0% | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 |
| Sexual offences | 26 | 21 | -19.2% | 3 | 1 | 1 | 3 | 1 | 2 | 2 | 1 | 2 | 0 | 5 | 0 |
| TFMV | 12 | 17 | +41.7% | 3 | 2 | 0 | 3 | 1 | 3 | 2 | 0 | 1 | 1 | 0 | 1 |
| TOMV | 16 | 16 | +0.0% | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 3 | 2 | 2 | 2 | 3 |
| Thefts excluding vehicle and shop th | 67 | 67 | +0.0% | 4 | 6 | 3 | 3 | 4 | 5 | 5 | 5 | 7 | 12 | 8 | 5 |
| Violence against the person | 293 | 311 | +6.1% | 25 | 22 | 13 | 37 | 30 | 25 | 21 | 27 | 27 | 22 | 36 | 26 |
| ASB | 55 | 78 | +41.8% | 7 | 16 | 12 | 8 | 1 | 5 | 6 | 5 | 3 | 5 | 4 | 6 |

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

NOT PROTECTIVELY MARKED



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Parish/Town News Release

2. Crime issues of particular note

The following list shows some of the crimes that have occurred in the previous month in your area.

- A vehicle parked at Eastington Ponds was broken into and a purse stolen.
- Access was gained into a property under renovation in North Cave and equipment stolen.
- Access was gained into an outbuilding at a property in Bubwith which was then searched.
-

3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community.

High Visibility Patrols

We have been patrolling the Howdenshire areas during our shifts. We are aware that there are many vulnerable people that live within the community and we want to reassure them that we are still here for you. You have probably seen us posting on Social Media on a daily basis. This is so those that are self isolating also know that we are about. We are conscious that most people will not see us due to Government restrictions so hope this provided some comfort in these worrying times.

4. Crime Reduction Advice

Bicycle security

What can you do to protect your property?

- If you haven't done so already register your bicycle's frame number along with any pictures and other details you have on www.immobilise.com. (Registration on Immobilise only takes a few minutes and it's free. All you need is your bike's make, model, identifying number code(s) and a few photographs). If your bike is stolen or lost this free online register will inform all UK police and registered second hand dealers that your bike is missing and should it be offered for sale to a registered dealer or come into contact with any police force then a check of the system could reunite you with your stolen or lost bike.
- Invest in a quality lock, eg a D lock, to help reduce the risk of your bike being stolen. Consider using two different types at the same time, as thieves rarely carry tools to break two different lock types.
- Lock your bike every time you leave it – it only takes seconds to steal! Keep the gap between the bike and the lock small, so inserting tools is made harder and where ever possible keep the locking barrel facing the ground too as this makes access more difficult.
- Look at where you are storing your bike and make sure that your shed or garage is secured with a good quality lock. Many shed windows are never used, if this is the case – why not screw them shut. Fitting mesh or steel bars across the window from the inside allows light to enter but means the thief has to go to a lot of trouble to remove them. Replace broken glass with laminated glass. Consider putting an alarm on the shed too – this could be a battery alarm or look at having the shed connected to the house alarm if you already have one.
- Consider buying a cycle anchor that can be bolted to the wall or floor of your shed which your cycle can then be fastened to or if you have several cycles lock them altogether.
- If you are having to leave your bike out on the street, where possible leave it in a well lit area and lock both the frame and wheels to the bike stand. If there is no stand, ensure that it's locked to secure street furniture eg railings



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Parish/Town News Release

or a lamp post. Try and avoid leaving your bike out overnight (even if well secured) as there are many valuable parts which could be gone by morning.

5. News and Appeals

- **Op Galaxy Forcewide update - Almost 800 arrests in 8 weeks**

It's been eight weeks since we launched our intensified Operation Galaxy activity and in that time we have arrested a total of 795 people, carried out 153 warrants and brought 263 charges for various offences which are now going through the courts.

As our investigations progress we are now starting to see cases go through the court process and offenders being locked up. Just last week a burglar who preyed on vulnerable elderly victims was jailed for three years after he was caught by our Op Galaxy teams.

As well as arrests, warrants and charges, we have also been busy safeguarding vulnerable people, be that victims of DA, children at risk of criminal exploitation by drugs gangs or victims on online sexual offences.

Through the course of the eight weeks of activity we have safeguarded 32 children who we believe to be victims through our work to target internet sex offenders.

The teams are busy continuing to make our area a hostile place for criminals and we ask anyone with any information about crime in our area to get in touch.

Your information helps us to build up the wider picture and take action against those involved in crime, helping to ensure this remains a great place to live, work and visit.

If you have information about crime please call our non-emergency 101 line to report it. If you would prefer not to give your name, you can report anonymously via the independent charity Crimestoppers on 0800 555 111. In an emergency always dial 999.

- **Surgeries**

We encourage everyone to follow the Government guidance. For this reason we will not be holding any more engagement events with our communities for the foreseeable future. Whilst we love seeing you, these events are non-essential in the current circumstances.

You will still see us out and about as we continue to do our job and keep our communities safe. As always there are a number of ways you can get in touch with us if you need us.

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/wolds-weighton>

Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat_ERYW

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.



Local council meetings

Following the government announcement of further easing of lockdown restrictions both NALC and the Society of Local Council Clerks are strongly advising local councils to continue to meet remotely, without the need for face-to-face contact.

However, it is worth starting to think ahead to when local councils may be able to start holding in-person meetings. NALC has updated its guide to include a description of what councils must take into consideration when planning for how to hold council meetings in future, plus some practical steps to hold effective hybrid meetings. The updated guide can be found in the Members' Section of the ERNLLCA website, under NALC.

NALC is also examining the latest Government statement regarding gatherings of 30 people and will prepare guidance whether or not this impacts on council meetings.

Re-opening of play areas

In response to government guidelines on the reopening of playgrounds, SLCC & NALC have launched a survey to gather important data to present to MHCLG in our ongoing discussions for the introduction of safe & practical measures.

Take the survey: <https://t.co/TXYCeDXxoN> <https://t.co/Fx7GqbC1C4>

Play areas

The Government has announced that in England children's playgrounds are allowed to open from 4 July 2020. It is important that playgrounds are suitably safe for use and have an effective inspection and maintenance regime in place prior to opening. On 26 June, the government produced guidance for managing playgrounds and outdoor gyms. NALC will be engaging with the government on the impractical nature of much of this guidance and the financial implication for local councils. **The Association of Play Industries has produced a document that councils may find helpful, it can be accessed on the front page of the ERNLLCA website.**

NALC has updated its dedicated webpage on the coronavirus. This includes updates on advice for users and parents, Arts Fund grants, free litter posters, inspections, public toilets, local council meetings, play areas, first aid training, remote meeting guide, re-opening and hygiene, risk assessment and helping high streets. These can all be found at www.nalc.gov.uk but specific advice re play areas is as follows:

Advice for users and parents

- Children and parents must not interfere with closure measures where a playground remains closed. If it is closed, then this will be for a good reason. Do not endanger yourself by breaching closure measures. Wait until the playground has been opened properly.
- Maintain social distancing within the playground, according to the government's latest advice.

- If the playground is too busy, then find another playground in which to play.
- Wash your hands before entering the playground and after you have finished. Use hand sanitiser often.

Inspections

- It is important that playgrounds are inspected before opening to ensure they are suitably safe for visitors. The British Standard EN 1176-1:2017 sets out a three-tier inspection system: a) routine visual inspections, b) operational inspections, and c) annual main inspections.
- We recommend that all playgrounds are up to date with their inspections before opening to the public.
- It is likely that playgrounds will be used heavily once they are opened. It is therefore important that operators consider the frequency of their inspections. It may be that routine inspection will need to be undertaken more often to detect problems arising from misuse, vandalism, litter, wear and tear and weather conditions.

Code of Conduct

The Local Government Association (LGA) has launched a [consultation](#) on a new [model Code of Conduct](#).

High standards of conduct and behaviour are of huge importance to the local (parish and town) council sector as they are needed to protect the integrity of decision making, maintain public confidence, and safeguard local democracy.

NALC therefore strongly encourages local councils and county associations of local councils to consider the proposed new model member code of conduct and respond to the LGA consultation before the deadline of 17 August 2020.

We all know the impact that poor behaviour, bullying and harassment can have on individuals and on local councils as organisations, so it is vital we continue to work as a sector to improve standards and push for further reform, at both local and national level.

Therefore, while NALC will be responding to the consultation and engaging further with the LGA, we are also calling for further action by the Government to introduce a new power for local authorities to suspend councillors for a period of up to six months, and for the Committee on Standards in Public Life to review progress on the implementation of the reports wider recommendations.

The proposed model Code and the consultation has also been sent to the Clerk of your Council and can be found on the Homepage of ERNLLCA website.

The six-month rule

A parish or town councillor will, of course, cease to be a councillor if they fail to attend a meeting, or represent the council, for a period of six consecutive months. If there are no meetings of a council for six months, then all councillors could cease to be councillors.

The regulations covering Wales (made by the Welsh Assembly) specifically exclude from the six-month rule the initial period between the making of those regulations and the day after the first meeting. In other words, they exclude the period when no meeting is called. The UK Government could have made a similar provision covering England but it has chosen not to do so. As a result, a parish or town council must either meet or grant dispensations to all

councillors covering the period without meetings. NALC understands that many principal authorities are granting such dispensations to all their councillors.

Legal guidance

NALC has updated Legal Topic Note 87 to give the 2020 EU procurement threshold figures and LTN 8 on elections to make the content more relevant for local councils. The corresponding threshold figures in Model Standing Orders have also been updated and we recommend that councils adopt the updated figure.

Job Retention Scheme

The Coronavirus Job Retention Scheme (CJRS) is changing and to provide employers with the flexibility to bring employees back to work part-time while retaining some level of support for employment costs.

From 1 July the CJRS will be much more flexible and, perhaps inevitably, much more complex than before. From that date, employers will be able to bring furloughed employees back to work for any amount of time and on any work pattern, whilst still being able to claim a grant for the hours not worked. For example, an employer and employee can agree that the employee will return to work three days a week and remain furloughed for two. Similarly, an employee could work each morning and be furloughed each afternoon.

Agreed flexible furlough arrangements from 1 July can last any amount of time (as opposed to the minimum three consecutive week period required under scheme up to 30 June). However, when claiming funds from the CJRS the minimum claim period will be 7 calendar days (unless employers are claiming for the first few days or the last few days in a month).

For the non-working hours, the employee is furloughed and will continue to be prevented from earning or from providing services to their employer (or any organisation linked to their employer). Employees can however continue to take part in training, volunteer for another employer or organisation or work for another employer during furloughed hours, if that is allowed within the contract of employment.

To be eligible, an employee being furloughed from 1 July must have been furloughed for a period of 3 consecutive weeks prior to this date, at any time between 1 March and 30 June. The last day an employee could start furlough leave for the first time was 10 June. However, the Government has announced that the 10 June cut-off date will not apply to those who return to work after that date following a period of statutory maternity, paternity, adoption, shared parental or parental bereavement leave.

Employers will need to agree new flexible furlough arrangements with employees and ensure that the agreement is confirmed in writing. This written confirmation should be kept for five years. Employers should also keep careful records of worked hours and furloughed hours in each calendar month.

From 1 August, employers will not be able to claim employer NICs or pension contributions but will still be able to claim for 80% of wages for furloughed hours (subject to a pro-rated £2,500 monthly wage cap). From September, support for wages will reduce to 70% of pay for furloughed hours (subject to a pro-rated £2,187.50 wage cap) but employers must top up pay to 80% or £2,500 (whichever is the lowest). From October, support for wages will reduce again to 60% of pay for furloughed hours (subject to a pro-rated £1,875 wage cap). The furlough scheme will end on 31 October 2020.

New HMRC powers to reclaim overpayments under the CJRS

The Government intends to bring in new HMRC enforcement powers in relation to fraudulent and inaccurate claims under the CJRS in the upcoming Finance Bill. If passed, the new legislation will give HMRC the power to apply income tax of up to 100% on payments under the scheme where it finds that employers were not entitled to the payment or where the payment has not been used to pay furloughed employee costs. HMRC will also be able to charge a penalty in cases of deliberate non-compliance. The penalty will only apply if the employer fails to notify HMRC about the non-compliance within 30 days. Senior managers can be made jointly and severally liable for the charge to tax if they are found to be culpable for making a deliberately false claim under the scheme.

Annual Governance and Accountability Return

Please remember that a parish or town council must hold a meeting of their council to agree sections 1 and 2 of the Annual Governance and Accountability Return ('AGAR'), and the Certificate of Exemption from external audit if that applies to your council.

Agreement cannot be reached by councillors submitting their views by email or any other social media means. The only way in which a council can have a lawfully called meeting is by following the Regulations and that means a remote/virtual meeting with the public being given the opportunity to observe on-line.

If the council does not agree its AGAR in the manner described above the external auditor has the power to levy a fine/s and, where this is ignored, a Public Interest Report can be issued because the council has not complied with legislation.

Again, as stated in previous emails, where remote/virtual meetings are not held there is a risk that councillors may lose their position if they have not attended a duly convened meeting for a period of six consecutive months.

The Countryside, Land and Business Association (CLA) has issued the following message.

"After months of uncertainty, we are delighted that England's tourism sector will be reopening its doors to the public on Saturday (July 4th).

With rural tourism and hospitality businesses, such as self-catering cottages, camping and glamping sites, caravan parks, country pubs and restaurants opening again, we're expecting to give a warm welcome to a huge influx of visitors to the countryside.

In light of this, the CLA has produced a number of graphics which capture the key messages from the [Countryside Code](#) – Respect, Protect and Enjoy - which we are asking the public to follow". You can download them [here](#).

The CLA continues to lobby government to include the Countryside Code in the national curriculum so that young people can learn to enjoy the countryside safely and responsibly".

Be careful out there!

**ERNLLCA, Suite 8, Waters Edge Business Centre,
Maltkiln Road, Barton upon Humber, DN18 5JR**

Tel: 01652 661617 Email: enquiries@ernllca.info Website: www.ernllca.info



Serving our communities to
make them safer and stronger

Parish/Town News Release

Howdenshire - Update for August 2020

1. Crime and ASB

TFMV – Theft from motor vehicle

TOMV – Theft of motor vehicle

ASB – Anti-social behaviour

| East Yorkshire-Howdenshire Ward | This year compared to last year | | | Last 12 months | | | | | | | | | | | |
|--------------------------------------|---------------------------------|------------------|--------------------------|----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | Aug 18 to Jul 19 | Aug 19 to Jul 20 | % Change year on year | 2020 Jul | 2020 Jun | 2020 May | 2020 Apr | 2020 Mar | 2020 Feb | 2020 Jan | 2019 Dec | 2019 Nov | 2019 Oct | 2019 Sep | 2019 Aug |
| All offences | 710 | 672 | -5.4% | 51 | 52 | 47 | 40 | 62 | 56 | 54 | 51 | 57 | 66 | 65 | 71 |
| Burglary | 86 | 65 | -24.4% | 2 | 4 | 1 | 6 | 2 | 7 | 6 | 4 | 8 | 10 | 11 | 4 |
| Criminal damage | 63 | 75 | +19.0% | 6 | 6 | 7 | 8 | 5 | 5 | 5 | 8 | 3 | 10 | 8 | 4 |
| Drug offences | 12 | 14 | +16.7% | 0 | 1 | 0 | 2 | 1 | 3 | 0 | 0 | 1 | 2 | 1 | 3 |
| Shop theft | 6 | 3 | -50.0% | 0 | 0 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 |
| Sexual offences | 25 | 27 | +8.0% | 6 | 3 | 1 | 1 | 3 | 1 | 2 | 2 | 1 | 2 | 0 | 5 |
| TFMV | 12 | 17 | +41.7% | 1 | 3 | 2 | 0 | 3 | 1 | 3 | 2 | 0 | 1 | 1 | 0 |
| TOMV | 19 | 16 | -15.8% | 3 | 1 | 1 | 0 | 0 | 0 | 1 | 1 | 3 | 2 | 2 | 2 |
| Thefts excluding vehicle and shop th | 64 | 64 | +0.0% | 2 | 4 | 6 | 3 | 3 | 4 | 5 | 5 | 5 | 7 | 12 | 8 |
| Violence against the person | 295 | 310 | +5.1% | 25 | 25 | 22 | 13 | 37 | 30 | 25 | 21 | 27 | 27 | 22 | 36 |
| ASB | 55 | 76 | +38.2% | 4 | 7 | 16 | 12 | 8 | 1 | 5 | 6 | 5 | 3 | 5 | 4 |

Detailed crime and ASB data for your area can be obtained by visiting www.police.uk and following the 'Find your Neighbourhood' link.

NOT PROTECTIVELY MARKED



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Parish/Town News Release

2. Crime issues of particular note

The following list shows some of the crimes that have occurred in the previous month in your area.

- A flat packed hutch was stolen from a roof rack of a car parked on a driveway in Gilberdyke.
- A speedboat moored on the river bank near Brighton was stolen.
- Milk bottles were stolen from outside a property in Holme Upon Spalding Moor.
- An object was thrown at a window of a property in Gilberdyke causing damage.

3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community.

High Visibility Patrols

We have been patrolling the Howdenshire areas during our shifts. We are aware that there are many vulnerable people that live within the community and we want to reassure them that we are still here for you. You have probably seen us posting on Social Media on a regular basis as a way of keeping you all updated

4. Crime Reduction Advice

SHED AND GARDEN SECURITY

Opportunist criminals are always on the lookout for bikes, tools, sports equipment and fishing tackle in sheds and garages, as well as in gardens. So if you haven't assessed your security for some time then we would urge you to look at your sheds, garages and outbuildings and see how secure they really are. Do you need a better lock, an alarm, lighting, or even CCTC? Below are some areas to consider:

- Make sure your shed or garage is secured with a good quality lock.
- Keep back gates locked when not used.
- Check there are no bins, composters or trees that can be used for climbing over your garden fence to gain access – consider planting thorny bushes inside the fence to deter entry.
- Do you have security/motion sensor lights? They can be a great deterrent if your home or garden is secluded from street lighting.
- Loop a strong chain through the handles of your garden tools and connect the ends with a strong padlock. If possible, fix a large metal eyelet to part of the shed frame and loop the chain through it. Alternatively consider installing a lockable storage cupboard within your shed/garage to store valuable items in, as this will also form a second line of defence to thieves.
- As well as protecting property in sheds and garages people can also stop thieves stealing plants by using heavy plant pots which will be less desirable to walk off with.
- Many shed windows are never used, if this is the case – why not screw them shut. Fitting mesh or steel bars across the window from the inside allows light to enter but means the thief has to go to a lot of trouble to remove them. Replace broken glass with laminated glass.
- If you have a household alarm consider extending it to cover your outbuildings or fit a bespoke shed/garage alarm.
- Check your home contents policy to see if you are covered in the event of a break-in.
- If you have an expensive bicycle or motorbike, make sure you have a good quality lock securing it when it is not being used.



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Parish/Town News Release

- For reference record a description and add photographs of your cycles, golf clubs, fishing equipment, tools and any other valuable property free on www.immobilise.com.
- Consider marking your property too using a visible permanent marker (eg waterproof paint, engraving or permanent marker pen) or if you prefer an invisible marker (UV pens etc). It is recommended that you put your postcode prefixed with the number of your address, this allows any recovered stolen goods to be identified and returned to the owner.

5. News and Appeals

• Safety in Neighbours Campaign

More people watching over our area reduces the risk of being burgled. Neighbourhood Watch members help make our community safer.

For a free checklist, visit <https://www.ourwatch.org.uk/crime-prevention/crime-prevention-toolkits/burglaries/burglary-prevention-checklist>



• Farm Thefts

There has been an increase in thefts from farms/businesses within the rural communities of the East Riding of Yorkshire. Since 1st of July 2020 there have been 10 incidents within the area. Entry has been gained by cutting/jemmying or prising locks and doors and also via insecure doors.

Items taken vary from bikes, Quad bikes, tools, scrap metal and other various vehicles/trailers. Please have a look at your security and consider whether you need to improve any areas eg with stronger locks, alarms, doors and security bars, sensor lighting and anchor points for machinery/vehicles. If you see anything suspicious please report to Humberside Police on 101

• Surgeries

We encourage everyone to follow the Government guidance. For this reason we will not be holding any more engagement events with our communities for the foreseeable future. Whilst we love seeing you, these events are non-essential in the current circumstances.

You will still see us out and about as we continue to do our job and keep our communities safe. As always there are a number of ways you can get in touch with us if you need us.

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/wolds-weighton>

Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat_ERYW

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.

Countryside Access Team

Public Rights of Way

Public Rights of Way provide rights of access for the public to travel over private land and include footpaths, bridleways and byways both in rural and urban areas.

Ordnance Survey maps are useful but they are not always up to date and you should check your planned route is shown on the Definitive Map (legal record) if at all unsure. You can view the East Riding of Yorkshire's definitive map and use it to plan a route on the *Walking the Riding* page of www.eastridingcoastandcountryside.co.uk. You will also find 100's of suggested routes already listed and information about other ways to access the countryside. You can contact us at countryside.access@eastriding.gov.uk

There are four main types of public right of way (footpaths being the most common) and which ones you are permitted to use will depend on whether you are walking, cycling, riding or using a motor vehicle. Here is a helpful guide.



Public Footpath (yellow arrows)
Walkers only



Byway (red arrows)
Walkers, cyclists, horse riders,
carriage drivers & motor vehicles



Public Bridleway (blue arrows)
Walkers, cyclists & horse riders
only



Restricted Byway (plum arrows)
Walkers, cyclists, horse riders &
carriage drivers only

Please do not cycle on public footpaths as this can result in; civil trespass, surface damage, conflict with other users or landowners and could pose a hazard to other users.

Always respect the rights and livelihoods of the landowners whose land you may pass through and keep to the public right of way. You can find helpful advice about using public rights of way and how to behave responsibly in the countryside on the Ramblers webpage and in the Countryside Code. www.ramblers.org.uk
www.gov.uk/government/publications/the-countryside-code





Planning and Development Management **Town and Parish Council Update July 2020**

1. Business Continuity and COVID- 19 changes to Service

Having spent the last 2 years resourcing the department with appropriate hardware and software, and increasing our electronic processes, in particular ensuring staff can work more agile and away from the office, from 23 March 2020 the Planning and Development Management Department commenced their normal duties whilst working from home.

Site Notices were unable to be erected for the first few weeks of lockdown, however new applications were still validated and published on the Councils Public Access website, and with the usual press advertisements (where applicable). From late April 2020 the department commenced with the backlog of erecting the site notices following appropriate Government advice and safety guidelines.

A social media campaign was also released via the Council's Facebook, Twitter and LinkedIn accounts encouraging residents (especially those who may be self isolating or shielding) to register on Public Access for notifications of new planning applications within their area if they were unable to go outside and view the site notices.

Officers continue to be contactable on their work landline or mobile phone numbers.

One of the more significant changes during these unprecedented times has been the move to virtual planning committee meetings with Members, able to discuss and decide upon applications online. The meetings are shown live on the Council's YouTube page. The published Committee agenda informs interested parties and members of the public how and when they view the online meeting.

2. Recent planning Service and legislation changes

Government Legislation

Whilst the Government promised a White Paper "Planning for the Future" on changes to the planning system in the Spring, this appears to be on indefinite hold. However a number of covid 19 related changes have been made.

At the outset of the pandemic the Government asked local authorities not to enforce planning conditions on delivery hours to allow stores to maintain supplies.

Restaurants and public houses have been given temporary rights to operate as take aways until the end of March 2021.

Temporary permitted development rights have also been granted for local authorities and health services to put up temporary buildings that may be needed to deal with Covid 19.

To assist housebuilders in returning to normal the Government have asked local authorities to relax any planning conditions controlling the hours of construction work, but only so long as this does not significantly affect residents. A quick procedure for agreeing relaxations is to be introduced shortly.

Local authorities have been given powers to use social media if normal publicity arrangements for planning applications cannot be maintained, and the use of virtual meetings to run Committees has been given legal backing.

The Government have made it clear that they expect planning to continue to function during the pandemic and help deliver recovery.

The Government are also introducing measures to extend planning permissions that have expired since 23 March 2020 or would expire before the end of December 2020 to the end of March 2021.

Planning Service Developments

The new Planning Enforcement Plan was published on the Council's website in November 2019 and can be found at: <https://www.eastriding.gov.uk/planning-permission-and-building-control/planning-enforcement-and-legislation/planning-enforcement-and-unauthorised-developments/>

A workshop for Town and Parish Council's to explain and discuss the planning enforcement process will be organised once it is safe to hold meetings again.

The Goole Conservation Area Management and Maintenance Plan (Goole CAMMP) was published in February 2020 can be found at: <https://www.eastriding.gov.uk/planning-permission-and-building-control/conservation-areas-and-listed-buildings/conservation-areas/conservation-area-appraisals-and-management-plans/>

Update of Planning Managers and Team Leader contact details:

| | | | |
|---------------------|---|---------------------------------------|--------------|
| Andrew Wainwright | Development Manager (Strategic) | andy.wainwright@eastriding.gov.uk | 01482 393730 |
| James Chatfield | Team Leader (Strategic) | james.chatfield@eastriding.gov.uk | 01482 393770 |
| Stephen Cook | Development Manager (Western Area) | sephen.cook@eastriding.gov.uk | 01482 393830 |
| Keith Thompson | Team Leader (West 1 area) Goole, Pocklington, Stamford Bridge | keith.thompson@eastriding.gov.uk | 01482 393743 |
| Anthony Devey | Team Leader (West 2 area) S.Cave Brough, Hessle | anthony.devey@eastriding.gov.uk | 01482 393883 |
| Christopher Hodgson | Development Manager (Eastern Area) | christopher.hodgson@eastriding.gov.uk | 01482 395215 |
| Anna Phipps | Team Leader (East 1 area) Driffield, Bridlington, Tickton | anna.phipps@eastriding.gov.uk | 01482 393744 |
| Victoria Taylor | Team Leader (East 2 area) Beverley, Woodmansey, Skirlaugh | victoria.taylor@eastriding.gov.uk | 01482 393874 |

Application Call-in to Committee

As part of the Council's Constitution, Town and Parish Council's have the opportunity to ask for an application to be referred to Committee when officers make a different recommendation to the Town or Parish Council. Please note this opportunity is NOT available for applications for Prior Approval or Certificates of Lawfulness. Please only make a request when you have provided a firm opinion on a

planning application and explain why you consider the matter needs to go to Committee. The call in should normally only be used for contentious applications which raise issues of more than normal concern, and should rarely be used for householder applications.

3. Forward Planning update

Local Plan review

The Local Plan review is ongoing and the Council is aiming to prepare a new Draft Local Plan that will be subject to public consultation in September/December 2020. A review of Local Plans within 5 years of adoption is a national requirement and it presents the opportunity to consider:

- changes in national planning policy;
- changes in evidence – e.g. housing numbers, demand for employment and retail floorspace; flood risk, etc;
- the results of monitoring development and the performance of current policies; and
- the recommendations outlined in the original Local Plan inspector's report.

The Draft Local Plan will include revised policies and, in some instances additional or replacement allocations (sites).

Town & Parish Councils may recall that we undertook a 'fact check' exercise in August/September 2019 where we provided you with our initial assessment of potential sites. We have looked through all the responses and have used this to help us identify where changes, if any, need to be made to specific site assessments. The material we published with that exercise also showed that in many instances, additional sites were not likely to be needed.

We will write to you directly to inform you about the Draft Local Plan, the approach to consultation and how to get involved. We are monitoring national and local guidance in respect of consultation events and how we could run these in a practical and meaningful way.

Local Plan evidence

In order to prepare the Draft Local Plan, we have had to collate a wide range of evidence to inform and support policies and choices regarding site allocations. The following studies and documents have been prepared so far and are available on our website:

- Town Centres, Retail and Leisure Study;
- Strategic Flood Risk Assessment (Level 1); and
- Landscape Character Assessment Update.

These documents are already being used, where relevant, to help inform decisions on planning applications across the East Riding. A further suite of studies are being prepared and will be available alongside the Draft Local Plan. These include:

- Local Plan Viability Assessment;
- Employment Land Review;
- Draft Infrastructure Study; and
- Strategic Flood Risk Assessments for Goole and Hedon (Level 2).

Forward Planning availability

The Forward Planning team are all working from home and can be contacted through our dedicated email address (below). This mailbox is continually monitored and an officer will be able to respond to any query you have.

forward.planning@eastriding.gov.uk

4. Service development updates

As requested at last year's Town and Parish Council Meetings, a further East Riding News publication encouraging Public Access registration was distributed to all East Riding households in December. Following that and the recent social media posts, there are now over 28,000 registered users on Public Access.

Sarah Wright sarah.l.wright@eastriding.gov.uk and Gail Heath gail.heath@eastriding.gov.uk will assist you if you experience any issues with Public Access or Consultee Access. Regular monitoring of the use of Consultee Access is undertaken and you may be contacted if comments have been posted via Public Access instead of Consultee Access in order to support you with any changes to new Clerk's or setting up Consultee Access.

Beverley Library have introduced their own service of printing out or e-mailing location and site plans for customers (using Latitude Mapping) at the following libraries and Multipurpose Centres, and all of them now have the capability to take both cash and card payments:-

- Beverley Library
- Bridlington North Library
- The Cottingham Centre
- The Driffeld Centre
- Goole Library
- Haltemprice Library and Customer Service Centre
- The Hedon Centre
- The Hessle Centre
- The Wicstun Centre, Market Weighton
- The Pockela Centre, Pocklington

More information can be found here: <https://www.eastriding.gov.uk/leisure/libraries/online-reference-and-information/?entryid86=720258>

Annual Internal Audit Report 2019/20

LAXTON PARISH COUNCIL

This authority's internal auditor, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls to be in operation **during** the financial year ended 31 March 2020.

The internal audit for 2019/20 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

| Internal control objective | Agreed? Please choose one of the following | | |
|--|--|-----|----------------|
| | Yes | No* | Not covered** |
| A. Appropriate accounting records have been properly kept throughout the financial year. | ✓ | | |
| B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for. | ✓ | | |
| C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these. | ✓ | | |
| D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate. | ✓ | | |
| E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for. | ✓ | | |
| F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for. | ✓ | | |
| G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied. | ✓ | | |
| H. Asset and investments registers were complete and accurate and properly maintained. | ✓ | | |
| I. Periodic and year-end bank account reconciliations were properly carried out. | ✓ | | |
| J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded. | ✓ | | |
| K. If the authority certified itself as exempt from a limited assurance review in 2018/19, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2018/19 AGAR tick "not covered") | ✓ | | |
| L. The authority has demonstrated that during summer 2019 it correctly provided for the exercise of public rights as required by the Accounts and Audit Regulations. | ✓ | | |
| M. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee. | Yes | No | Not applicable |
| | | | ✓ |

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

30/07/2020

Name of person who carried out the internal audit

T M RACKHAM

Signature of person who carried out the internal audit



Date

30/07/2020

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

LAXTON PARISH COUNCIL

Clubs, Society & Charity

05-04-39 | 35271194

£12,712.62

£12,712.62 available

Transactions

Showing 3 months ▼ to 20 Aug 20 

All

Money In

Money Out

Repeating

| Date ▼ | Description | Type | Amount | Balance |
|-----------|--|--------------|----------|------------|
| 14 Aug 20 | Ico | Direct Debit | -£35.00 | £12,712.62 |
| 06 Jul 20 | MOB, Alan Bravey, Clerk Salary | Transfer | -£255.12 | £12,747.62 |
| 06 Jul 20 | MOB, Hmrc Cumbernauld, 12OPC008738 54201 | Transfer | -£32.00 | £13,002.74 |
| 06 Jul 20 | MOB, Hmrc Cumbernauld, 12OPC008738 54 | Transfer | -£32.00 | £13,034.74 |
| 06 Jul 20 | MOB, Hmrc Cumbernauld, 12OPC008738 54202 | Transfer | -£31.80 | £13,066.74 |
| 06 Jul 20 | MOB, Hmrc Cumbernauld, 12OPC008738 54201 | Transfer | -£31.80 | £13,098.54 |
| 24 Jun 20 | 000593 | Cheque | -£134.86 | £13,130.34 |
| 24 Jun 20 | 000597 | Cheque | -£127.56 | £13,265.20 |
| 08 Jun 20 | MOB, Ernllca, SI-793 | Transfer | -£284.58 | £13,392.76 |
| 08 Jun 20 | MOB, Cartridge Save Lim, 01/628195 | Transfer | -£127.57 | £13,677.34 |
| 08 Jun 20 | MOB, Laxton Victory Hal, PC Rent 2019 | Transfer | -£110.00 | £13,804.91 |
| 08 Jun 20 | MOB, Ouse And Humber D, OH-0088-8 | Transfer | -£3.07 | £13,914.91 |

That's all we can find. Try changing your date range?



Laxton Parish Council

Accounts for Payment

August 2020

Payments made

No payments made that have not already been authorised by the Parish Council.

Payments to be Authorised

| Payee | Details | Total | VAT |
|----------------------|---|--------------|------------|
| Alan Bravey | Salary – July and August | 247.16 | 0 |
| HMRC | PAYE – July | 61.80 | 0 |
| Alan Bravey | Working from home allowance £100 and postage costs 19/20 £22.74 | 122.74 | |
| SLCC | Attendance at SLCC PROW Training | 35 | 7 |
| Rackhams Accountants | Internal Audit | 185.00 | 37 |