

LAXTON PARISH COUNCIL

www.laxtonpc.org.uk

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW

Telephone: 07932 016856 Email: laxtonpc@btinternet.com

18/07/2019

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held at the Village Hall, Station Road, Laxton, DN14 7TW on **Wednesday 24 July 2019 at 7:00pm** to transact the business set out below. Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely



Clerk to the Council

A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. Public Participation - to temporarily suspend the meeting to receive questions from the public.
4. To agree to reopen the meeting following suspension
5. To approve the minutes of the Personnel Committee Meeting, held on Wednesday, 26 June, 2019 and adopt the recommendation contained within.
6. To receive an update from the Clerk
7. To receive an update from Parish Councillors
 - Overgrown trees on Jubilee Avenue – Cllr Bray
8. To receive an update from Ward Councillors

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9. To discuss the following correspondence:
 - ERYC, Refusal of planning permission, Land South of 6 St Peters Lane, Erection of 2 semi-detached dwellings
 - ERYC, Funding allocated yet to Cotness Foot Bridge replacement
 - ERNLLCA, District Committee Meeting Agenda
 - ERYC, Invitation to take part in National Public Highways and Transportation Survey
 - ERNLLCA, 1 day Good Councillor training session
 - YAS, Notice of use of Laxton Defibrillator
 - Kilpin Parish Council, Further areas identified for speed watch initiative
 - ERYC, Approval of Planning Permission, Manor Farm, Station Road, Erection of general purpose agricultural outbuilding
 - ERYC, Query on Public Right of Way
 - Resident, Querying Progress on Community Speed Initiative
10. To comment on planning application: South View. Main Street, Saltmarshe, Erection of a two storey extension to rear and construction of dormer extension to side
11. To comment on planning application: 8 St Peters Lane, Laxton: Erection of two storey and single storey extension to rear following demolition of existing
12. To raise any highways, dykes or drainage issues
13. To approve the schedule of accounts for payment
14. To agree any agenda items for the Parish Council meeting on Wednesday 28th August 2019

LAXTON PARISH COUNCIL

7.00pm 26 June 2019

PRESENT: Councillors Bray, Moore, Collins, Yarrow, Goulden and Moore.

Ward Councillors: Councillors Aitken and Bayram

Clerk: Alan Bravey

Apologies were received from Councillor Newton and Ward Councillor Wilkinson.

The Parish Council met at Victory Hall, Laxton.

69/19 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS – There were no declarations.

70/19 MINUTES OF PREVIOUS MEETING – Resolved – That the minutes of the meeting of the Council held on Wednesday 22 May 2019 should be confirmed as a correct record and signed by the Chair.

71/19 PUBLIC PARTICIPATION: There were no members of public present.

72/19 CLERK UPDATE – The planning application for land south of 6 St Peter's Lane had been turned down. ERYC had advised that they had assessed the trees at Kilpin pond, but that no additional work was planned at that time. The damaged chevron sign at Cotness Corner had been reported. BT Openreach had collected their sign left in the village following recent work. Humberside Police had advised that the Speedwatch Coordinator had been appointed and would start work soon. Laxton and Kilpin Parish Councils had jointly submitted potential speed watch areas for the scheme and requested a public meeting to discuss. An allotment holder had made a request to keep poultry on their plot. The plot of land near to the allotments had been measured and was considered too narrow for the “minimum safe width zones” of the majority of the available play equipment.

73/19 PARISH COUNCILLOR UPDATE – Councillor Collins gave an update on the station site visit with Network Rail. It was noted that the majority of the work that was raised in the complaint had been completed. It was not considered that the property was any more disadvantaged over potential to access the property from the new stepped access or overlooking than the existing platform arrangements. The meeting discussed car parking at Skelton Broad Lane. Parish Councillors raised concerns about pot holes on Skelton Broad Lane and Trandy Lane. Councillors questioned why power to the village was disconnected just after heavy rain on the 24th June at 02:18.

74/19 WARD COUNCILLOR UPDATE – Councillors Aitken had been appointed to the Board of the Humber Flood Strategy and advised she would champion the case for the Howdenshire area to receive appropriate protection for Humber Estuary flooding, and to

ensure that it was not disadvantaged as a result of flood alleviation schemes taking place to the East. Councillor Collins reported a concern raised by a resident about trees in the river, and seeping flood defences at Saltmarshe. Councillor Aitken had already raised the issues with the trees to the Drainage Board and agreed to report the seepage concern. The meeting also discussed the strategy to disuse some of the old clough doors to allow water to travel along newly cut drains to the pumping station.

75/19 CORRESPONDENCE - Resolved – (a) that the following correspondence should be received by the Council:

- i. Eastrington PC, Community speeding initiative
- ii. PCC, Police and Crime Commissioners E Bulletin
- iii. Humberside Police, May and June Newsletters
- iv. Allotment Tenant, Request for keep poultry
- v. YAS, Notification of issuing of Defibrillator
- vi. PCC, Update on Appointment of Community Speed Champion
- vii. Resident, Recommending locations for speed checks
- viii. BT OpenReach, Confirmation of intent to collect sign
- ix. Network Rail, Response to a complaint raised by a resident.

b) that the contact details for the PCSOs should be displayed in the village noticeboard.

76/19 PLANNING APPLICATION, MANOR FARM, STATION ROAD, ERECTION OF GENERAL PURPOSE AGRICULTURAL BUILDING – Resolved
- that the Parish Council had no objections to the application.

77/19 GOVERNANCE OF THE ALLOTMENT GARDENS – The Parish Council discussed whether a formal committee was still required to oversee the management of the allotment gardens. A number of issues were raised, such as the condition of some of the gardens, water supply, damaged fence posts and management of allotment equipment.

Resolved – That the Allotment Committee should be reconvened.

78/19 ACCOUNTS FOR PAYMENT – Resolved – That cheques should be signed to pay the following accounts:

- i. Clerk, Salary – £119.46
- ii. PAYE – £30
- iii. Competition Winner, £5.00

79/19 ITEMS FOR NEXT AGENDA – Resolved– that it should be noted that the next Parish Council meeting would take place at 7pm on the 24th July 2019.

SIGNED:

DATE:

LAXTON PARISH COUNCIL

Personnel Sub-Committee

26 June 2019, 6:45pm

PRESENT: Councillors Moore (in the Chair), Goulden and Sweeting.

Clerk: Alan Bravey

The Parish Council met at Victory Hall, Laxton.

1/19 **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – There were no declarations.

2/19 **MINUTES OF LAST MEETING - Resolved** - That the minutes of the meeting held on the 23 May 2018 should be accepted as a true and accurate record and signed by the Chairman.

3/19 **TO EXCLUDE MEMBERS OF THE PRESS AND PUBLIC UNDER SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSIONS TO MEETINGS) ACT 1960** - There were no members of the press or public present.

4/19 **CLERK ANNUAL REVIEW** - Members of the sub-committee carried out a review of the clerk's activities and performance over the last twelve months.

5/19 **NJC Salary Scale** - The Personnel Sub-Committee noted that the National Joint Council for Local Government Services (NJC) had reached agreement for the 2019/20 pay award and implemented a revised grading system. The Committee also noted that progression through the scale bands was currently subject to completion of formal qualifications, and agreed that experience in the role should also be taken into consideration. The Clerk's current pay per hour was £9.77 (Scale Point 5) and the highest point on the pay band (Scale Point 6) was £9.96.

Resolved – That the Committee recommends to the Parish Council that it adopts the 2019/20 pay settlement figures and the Clerk be regraded to Scale Point 6

6/19 **DATE AND TIME OF NEXT MEETING** - It was agreed that the next meeting of the sub-committee would be set for May 2020.

SIGNED:

DATE:

Laxton Parish Council Correspondence Record

25th June – 19th July 2019

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on laxtonpc@btinternet.com on 07932 016856.

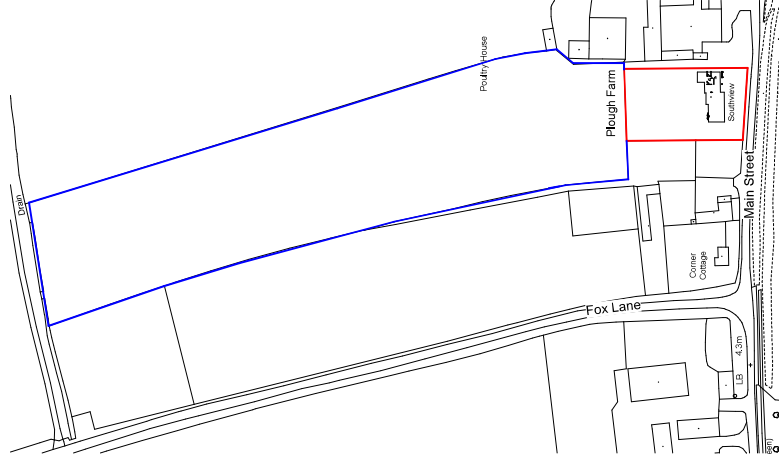
Date Received	Attached?	From	Purpose of Correspondence
25 th June	N	ERYC	Refusal of planning permission, Land South of 6 St Peters Lane, Erection of 2 semi detached dwellings
28 th June	N	ERYC	Update on Cotness Foot Bridge. No funding allocated yet. Further update to be provided in due course.
3 rd July	N	ERNLLCA	District Committee Meeting Agenda, future dates are 17 July, 16 October, 15 April 2020 and 15 July 2020
4 th July	N	ERYC	Invitation to take part in National Public Highways and Transportation Survey
5 th July	N	ERNLLCA	Seeking views / numbers on a 1 day format of the current Good Councillor training session
11 th July	N	YAS	Notice of use of Laxton Defibrillator
11 th July	N	Kilpin Parish Council	Further areas identified for speedwatch initiative: Millners row - end of Skelton Skelton Broad Lane, Either end of Kilpin, The flyover at Kilpin and through the Howdendyke
15 th July	N	ERYC	Approval of Planning Permission, Manor Farm, Station Road, Erection of general purpose agricultural outbuilding

16 th July	N	ERYC	Re: signage on public footpath. Proving more difficult than usual to decide what to do with the signing of this path. The public footpath is not recorded on the definitive map the full length (from one highway to another). I have asked my colleagues in the Definitive Map team to take a look at why that is. Also the legal line is through large field and where the path legally changes direction we would not be able to install a post as it would be in the centre of the crop. Do you know who the landowner is in this area? We could install some posts to help but it is likely that people would still struggle if the issues above haven't been resolved.
16 th July	N	Resident	Enquiring on the status of the speed awareness public meeting / initiative.

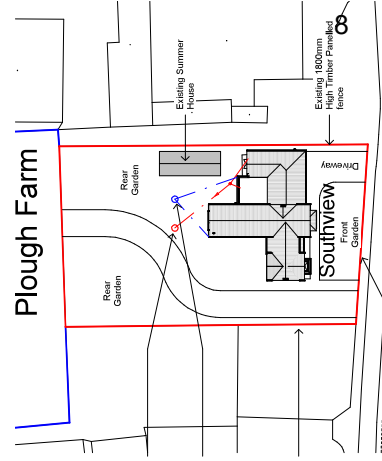
NOTES
1. All dimensions are to be taken from this drawing.
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4. The contractor must ensure that all work is carried out in accordance with the Building Regulations 1994 and the relevant standards.
5. The contractor must ensure that all work is carried out in accordance with the Building Regulations 1994 and the relevant standards.



Rev.	Description	By	Date	Check/Draw Data



Location Plan
1 : 1250

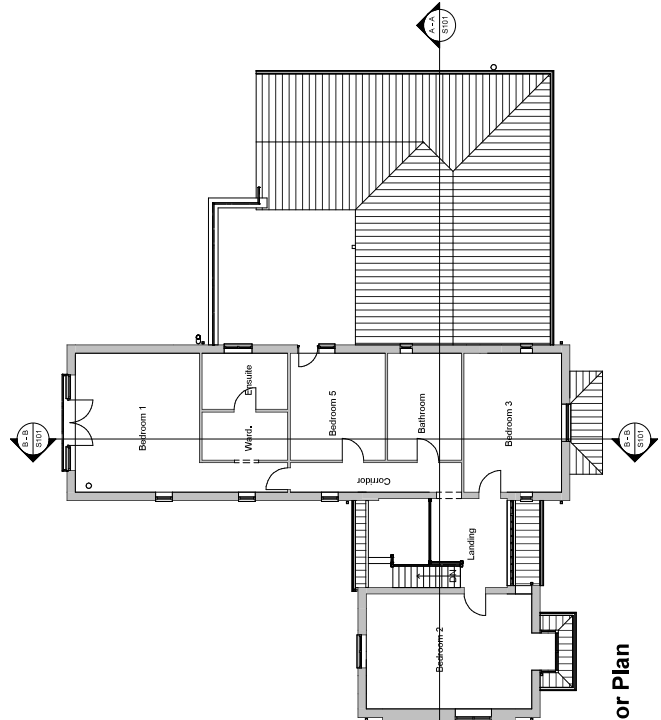


Block Plan
1 : 500

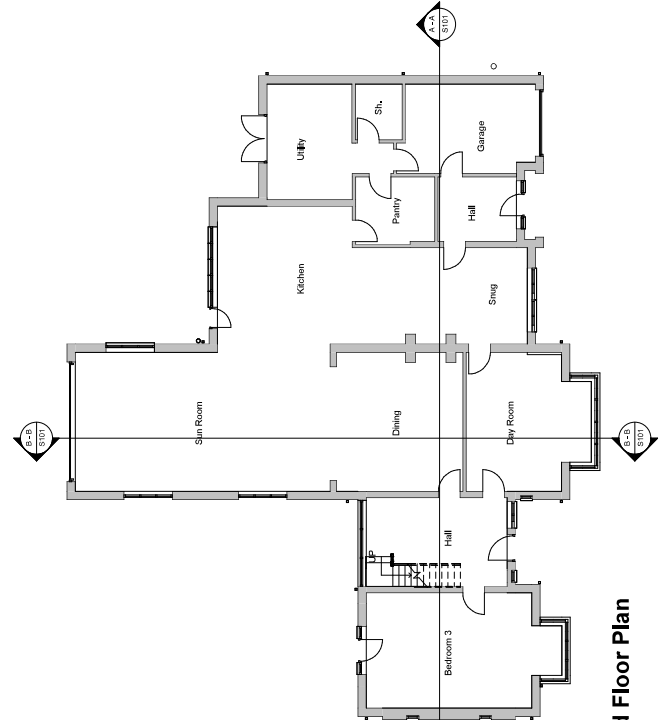


CLIENT	PROJECT	DRAWING STATUS	DATE	PROJECT No.	DRAW No.	REV.
Mrs. A. Timm	Proposed Two storey Rear Extension to Form Ensuites to 2no. Existing Bedrooms with Independent External Access, Main Street, Salmarshe	As indicated Feasibility	04.06.19	19074	S100	B

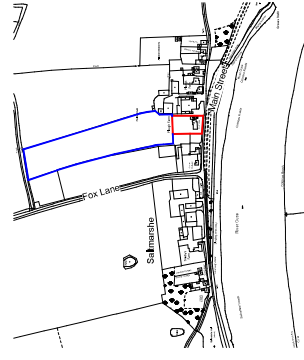
14 0428 44635 Mob: 0752502379
Email: info@architectanddesign.co.uk
Web: www.architectanddesign.co.uk



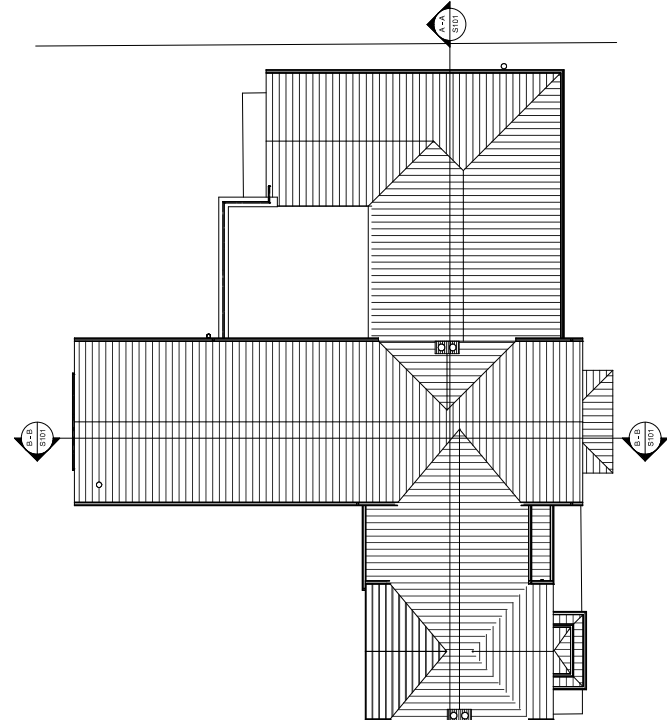
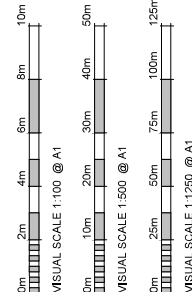
First Floor Plan
1 : 100



Ground Floor Plan
1 : 100



Location Plan
1 : 5000



Roof Plan
1 : 100

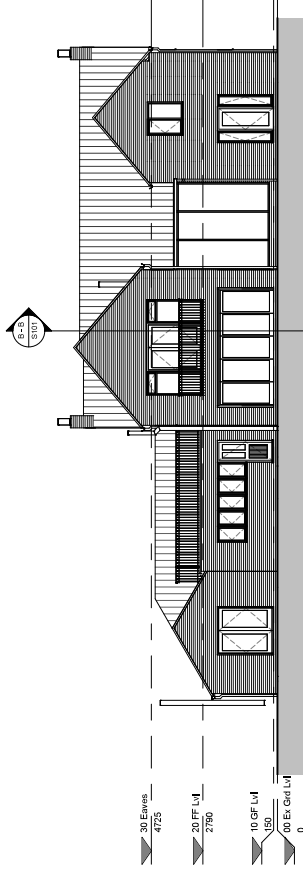
CLIENT	PROJECT	DRAWING STATUS	DATE	PROJECT No.	DRAW No.	REV.
Mrs. A. Timm	Proposed Two storey Rear Extension to Form Ensuites to 2no. Existing Bedrooms with Independent External Access, Main Street, Salmarshe	As indicated Feasibility	04.06.19	19074	S100	B

14 0428 44635 Mob: 0752502379
Email: info@architectanddesign.co.uk
Web: www.architectanddesign.co.uk

NOTES
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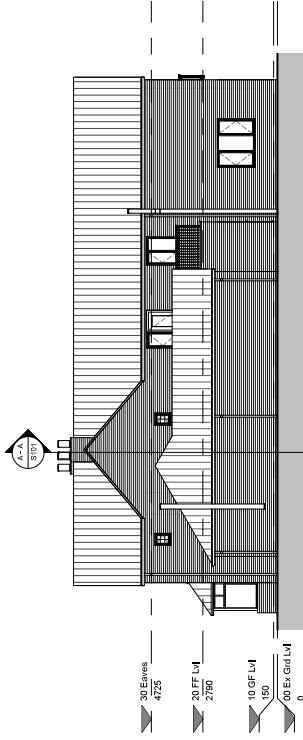
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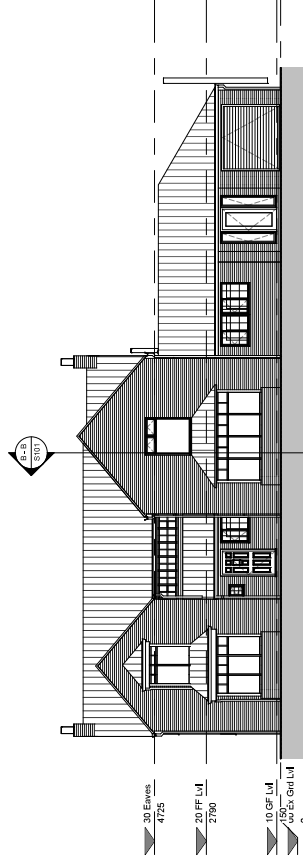
North Elevation

1 : 100



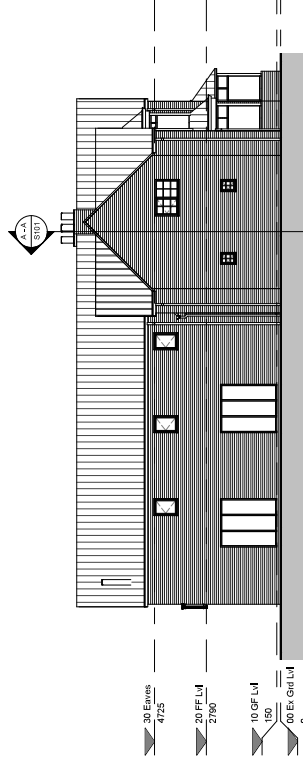
East Elevation

1 : 100



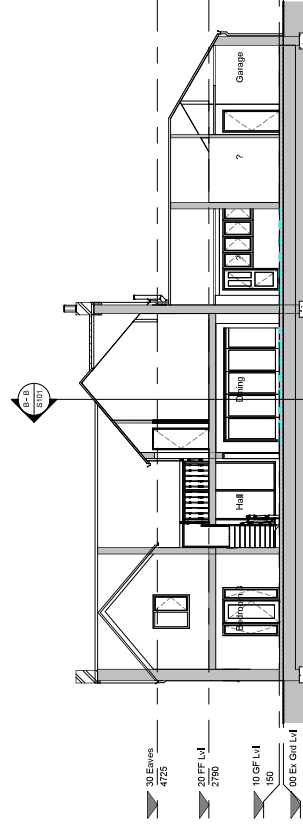
South Elevation

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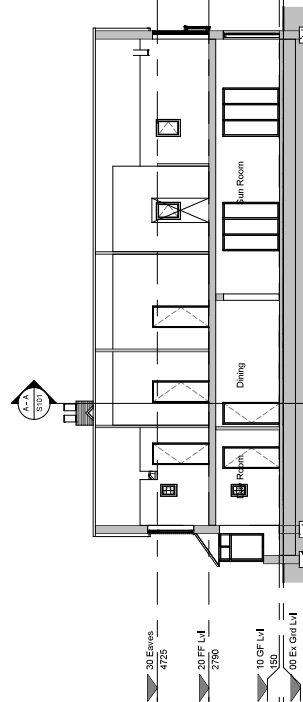
West Elevation

1 : 100



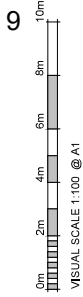
Section A - A

1 : 100



Section B - B

1 : 100



9

CLIENT	PROJECT	DWG. TITLE	SCALE	DRAWING STATUS	DRAWN	DATE	PROJECT No.	DWG. No.	REV.
Mrs. A. Timm	Proposed Two storey Rear Extension to Form Ensuites to 2no. Existing Bedrooms with Independent External Access, Main Street, Salford	Elevations and Sections A-A and B-B as Existing	1 : 100	Feasibility	AM	06/04/19	19074	S101	B
Studio 101 Architects Ltd 101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379	101 Oldham Road, Salford, Greater Manchester, M6 6PU Tel: 0161 444 8888 Mob: 0752502379



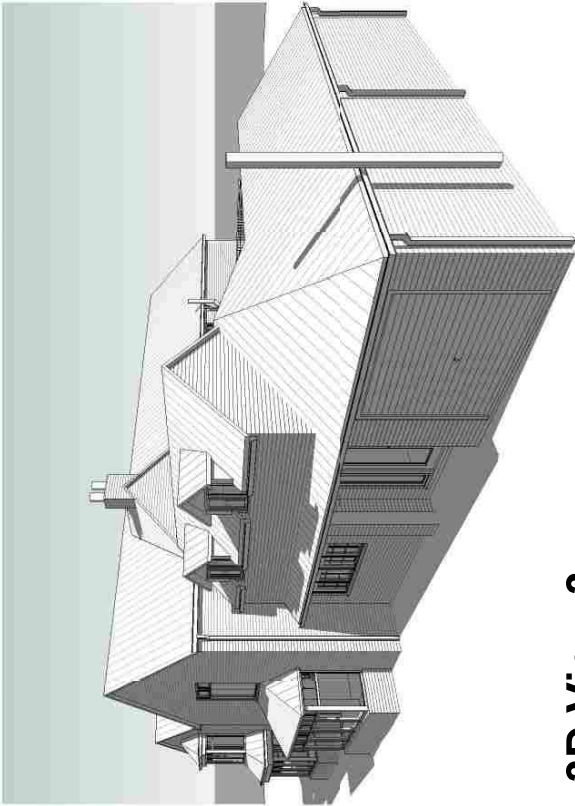
ARCHITECTURE
AND DESIGN LTD.



3D View 1



3D View 2



3D View 3

NOTES
Do not scale from this drawing. Only figured dimensions are to be taken from this drawing.
The contractor must verify all dimensions on site before commencing any work or shop drawings. The contractor must report any discrepancies to the designer before commencing work. If this drawing exceeds the quantities taken in any way, the designer is to be informed before the work is initiated.
This drawing is for information only. It does not constitute a contract. The contract is not to start until a Health and Safety Plan has been produced.

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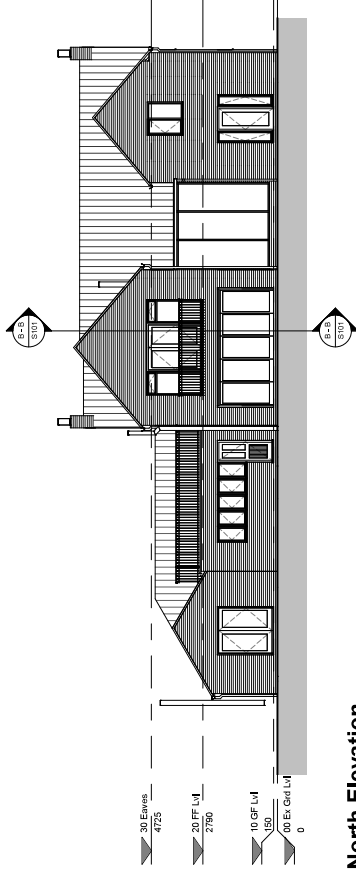
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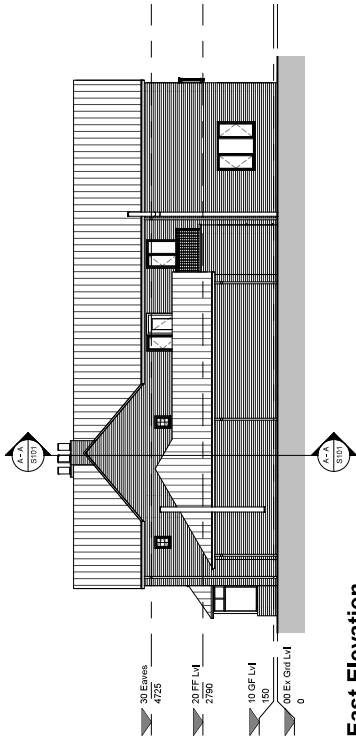
NOTES
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3. Work within the construction of the building must comply with the Building Regulations 1994 as amended.
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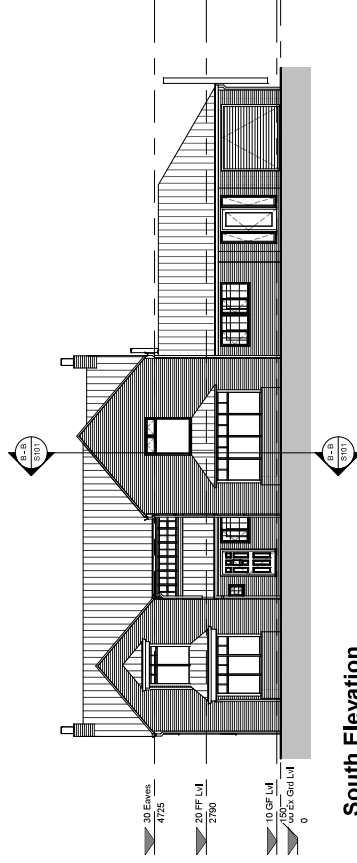
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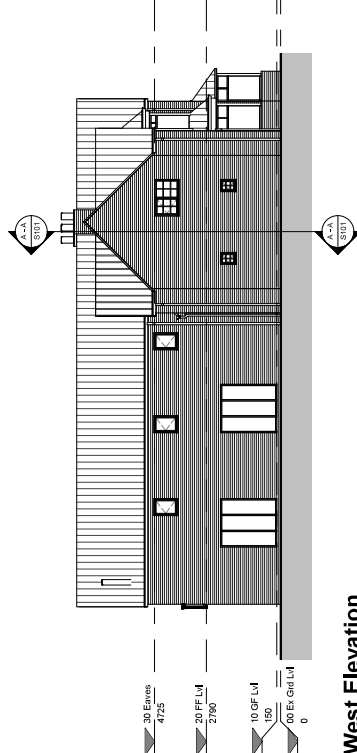
North Elevation
1 : 100



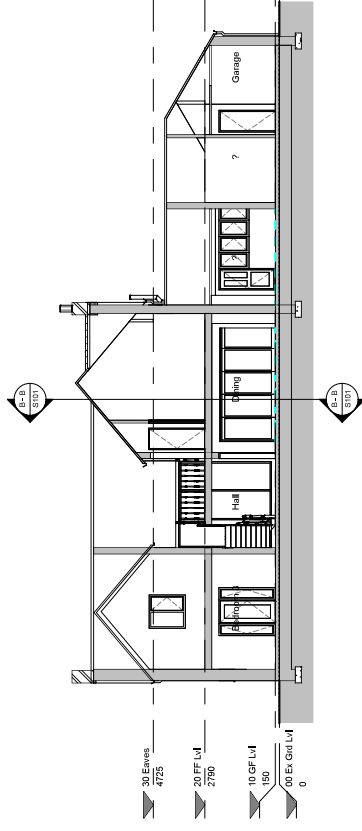
East Elevation
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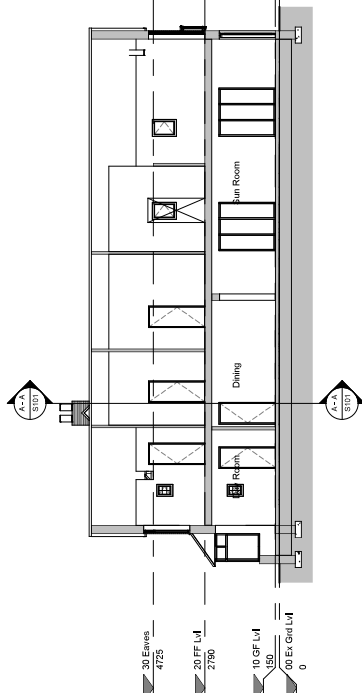
South Elevation
1 : 100



West Elevation
1 : 100



Section A - A
1 : 100

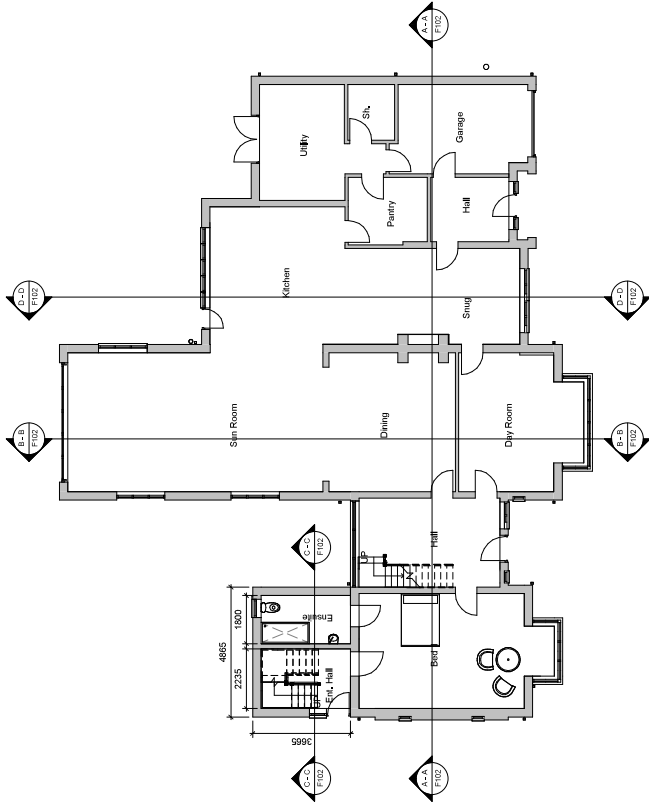


Section B - B
1 : 100

NOTES
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2. The architect is not responsible for any errors or omissions in the drawing or any discrepancies between the drawing and the site conditions.
3. The architect is not responsible for any errors or omissions in the drawing or any discrepancies between the drawing and the site conditions.
4. The architect is not responsible for any errors or omissions in the drawing or any discrepancies between the drawing and the site conditions.
5. The architect is not responsible for any errors or omissions in the drawing or any discrepancies between the drawing and the site conditions.

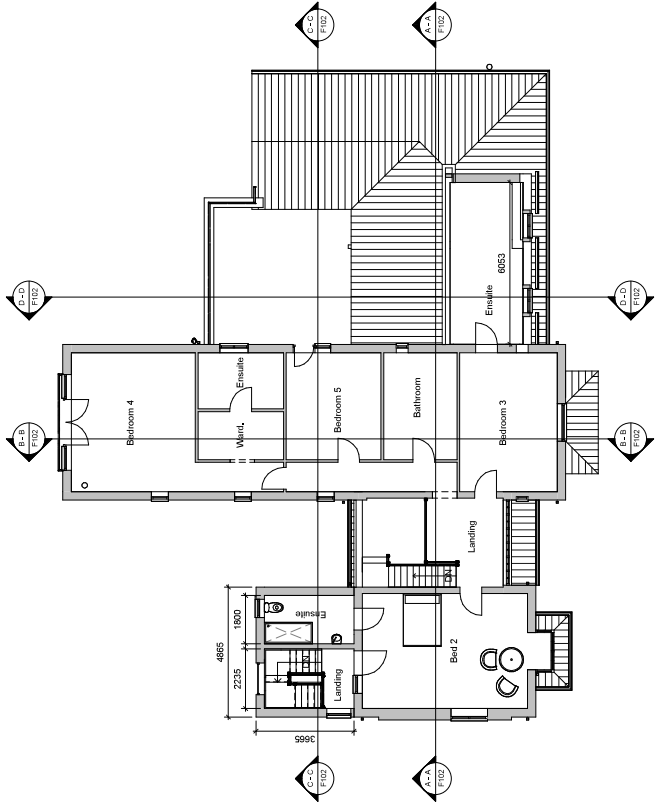
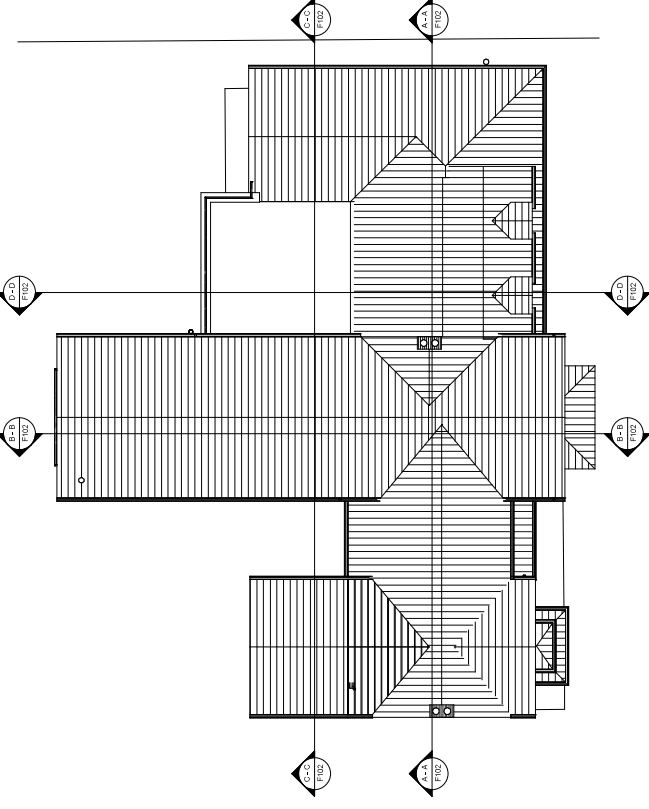
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Rev.	Description	By	Date	Check/Draw Date

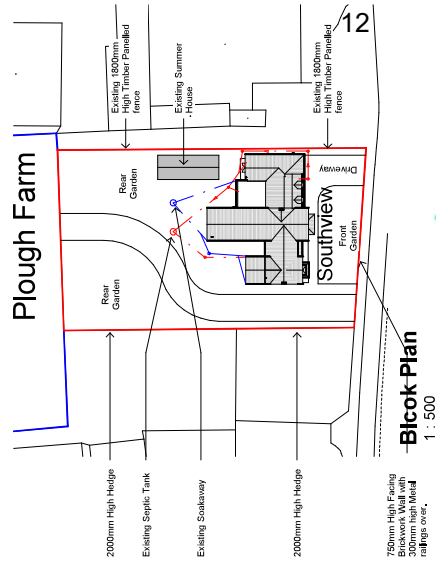


Ground Floor Plan
1 : 100

Roof Plan
1 : 100



First Floor Plan
1 : 100



Blcock Plan
1 : 500

CLIENT	PROJECT	DWG. TITLE	DATE	SCALE	DRAWING STATUS	DRAWN	DATE	PROJECT NO.	DWG. NO.	REV.
Mrs. A. Timm	Proposed Two storey Rear Extension to Form Ensuites to 2no. Existing Bedrooms with Independent External Access, Main Street, Salford	Plans as Proposed	08/06/19	As indicated	Feasibility	HAJB	08/06/19	19074	F101	B

STUDIO 444, 1st Floor, 100, Main Street, Salford, Greater Manchester, M6 6PU. Tel: 0161 444 4444. Fax: 0161 444 4444. Email: info@studio444.co.uk. Web: www.studio444.co.uk



ARCHITECTURE
AND DESIGN LTD.

Location Plan 8 St Peters Lane, DN14 7UA



0 50
Metres



Plan Produced for: James Bringham

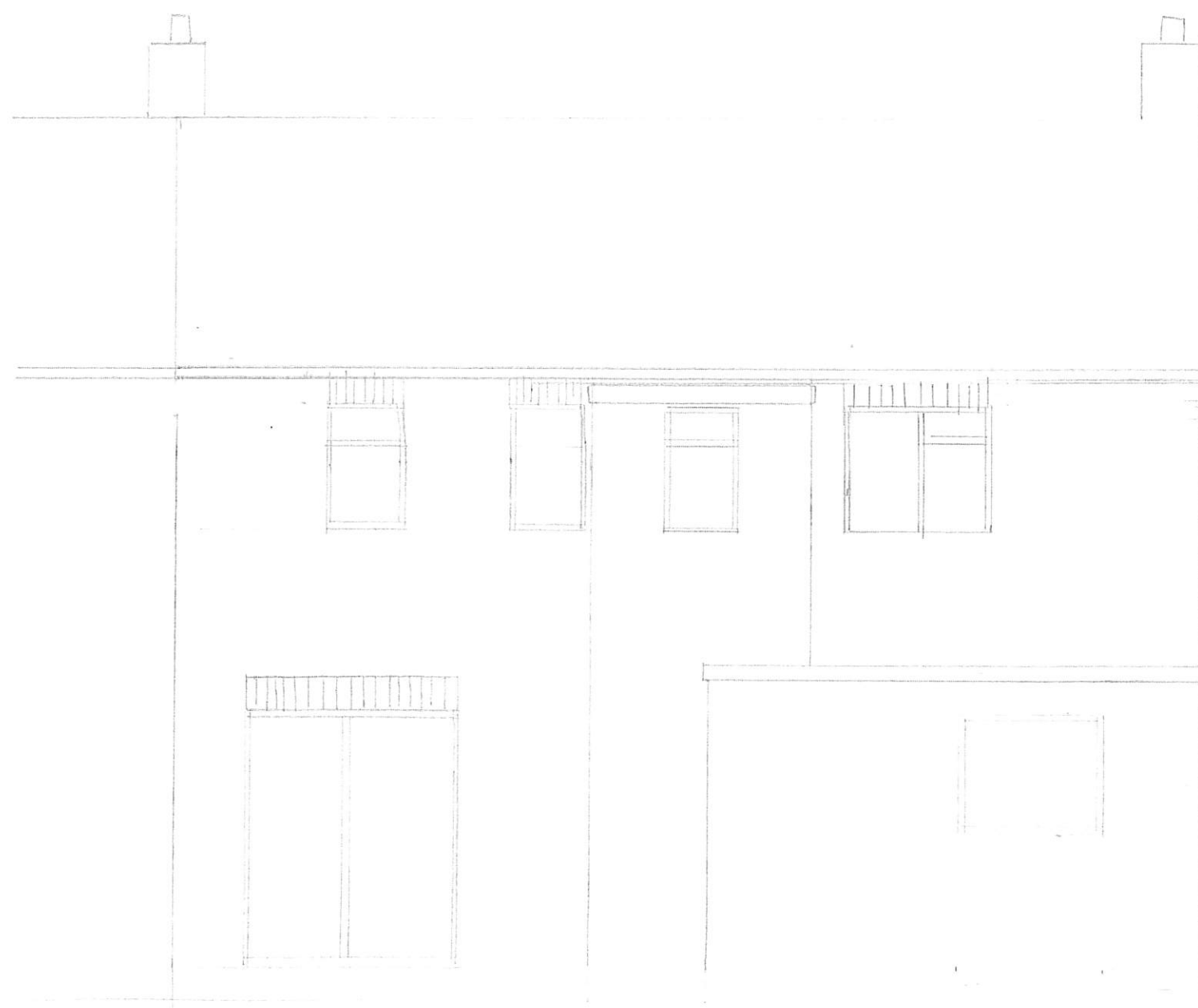
Date Produced: 28 Jun 2019

Plan Number/Project ID: TQRQM19179194230082

Scale: 1:1250 @ A4

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EXISTING HOUSE

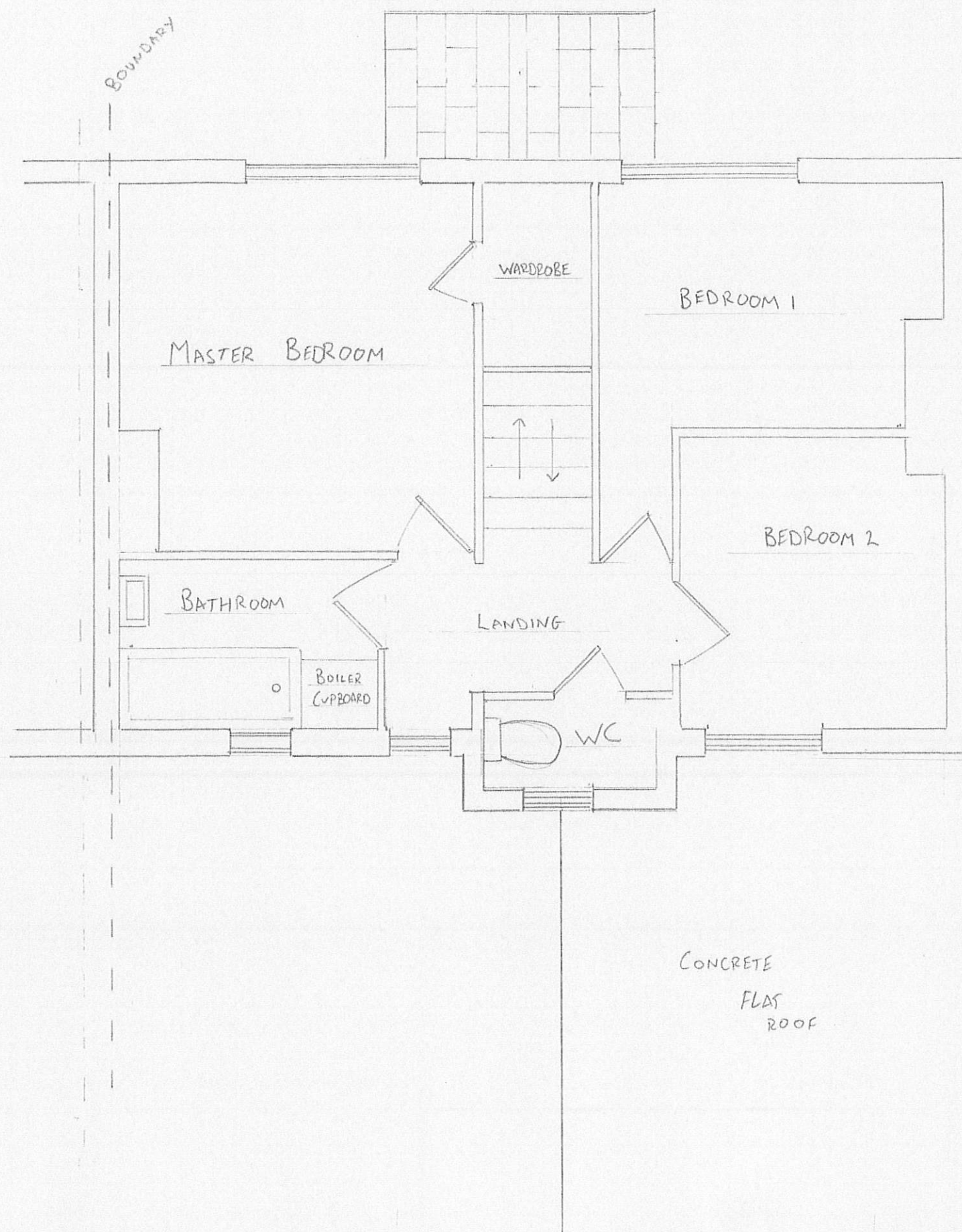
8 ST PETERS LANE
LAXTON DN14 7UA

EAST ELEVATION

JAMES BRIGHAM

SCALE 1:50

#05



EXISTING HOUSE

8 ST PETERS LANE,
LAXTON DN14 7UA

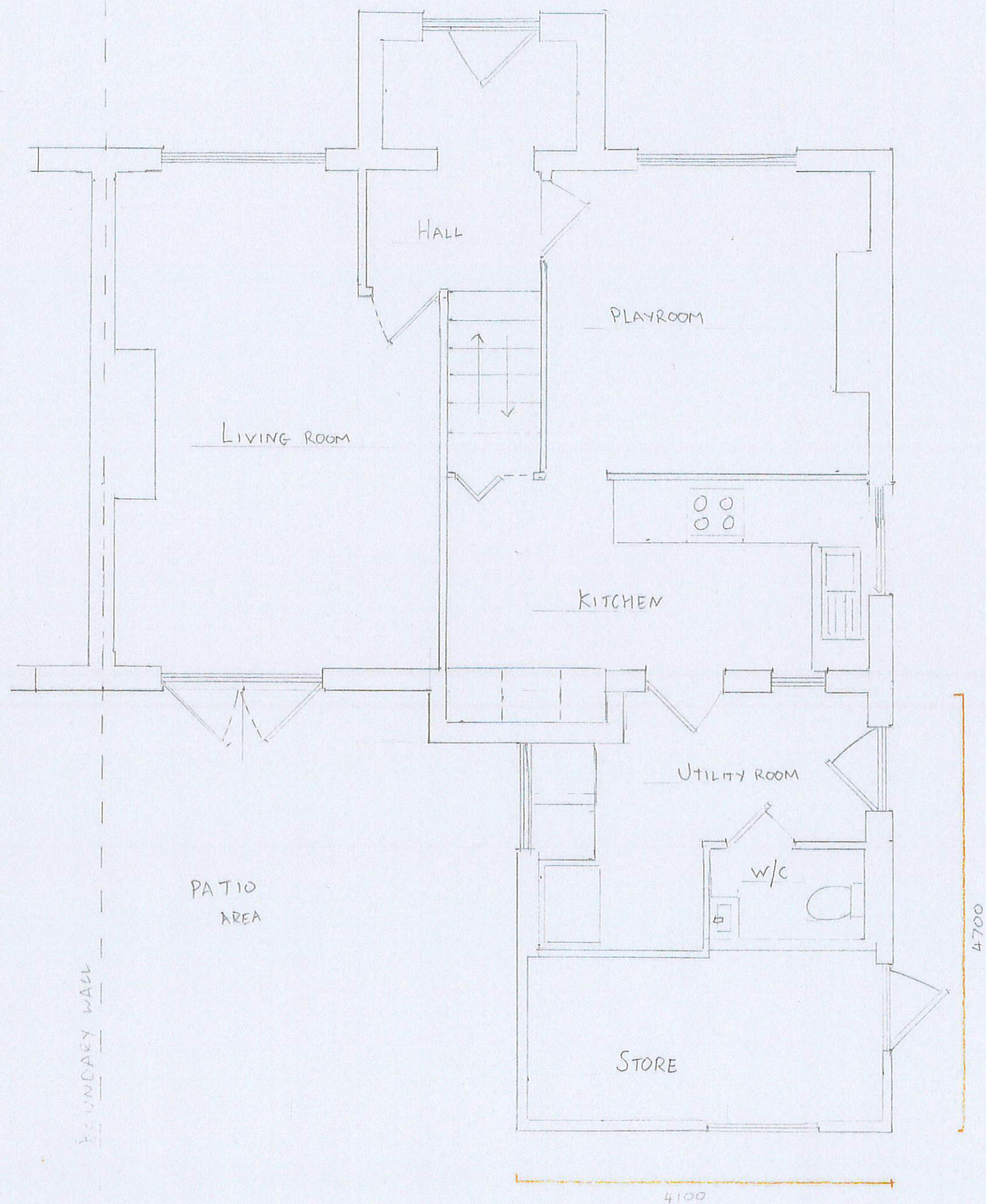
FLOOR PLAN

FIRST FLOOR

JAMES BRIGHAM

SCALE 1:50

02



EXISTING HOUSE

8 ST PETERS LANE
LAXTON, DN14 7UA

FLOOR PLAN

GROUND FLOOR

JAMES BRIGHAM

SCALE 1:50

01



EXISTING HOUSE

8 ST PETERS LANE
LAXTON DN14 7UA

EXISTING NORTH ELEVATION

JAMES BRIGHAM

SCALE 1:50

#06

ST PETERS LANE

JUBLEE LANE

GRASS VERGE

GRASS VERGE

Dykes

FIELD ENTRANCE

DRIVE

TRACK

OPEN FIELDS

GARDEN

No 6
ST PETERS
LANE

No 8
ST PETERS
LANE

No 19
CHURCH CLOSE

No 18
CHURCH
CLOSE

1.8m
HIGH
FENCE

REAR
GARDEN

— Boundary
- - - SURFACE WATER
(EXISTING)

EXISTING SITE AREA
LAYOUT

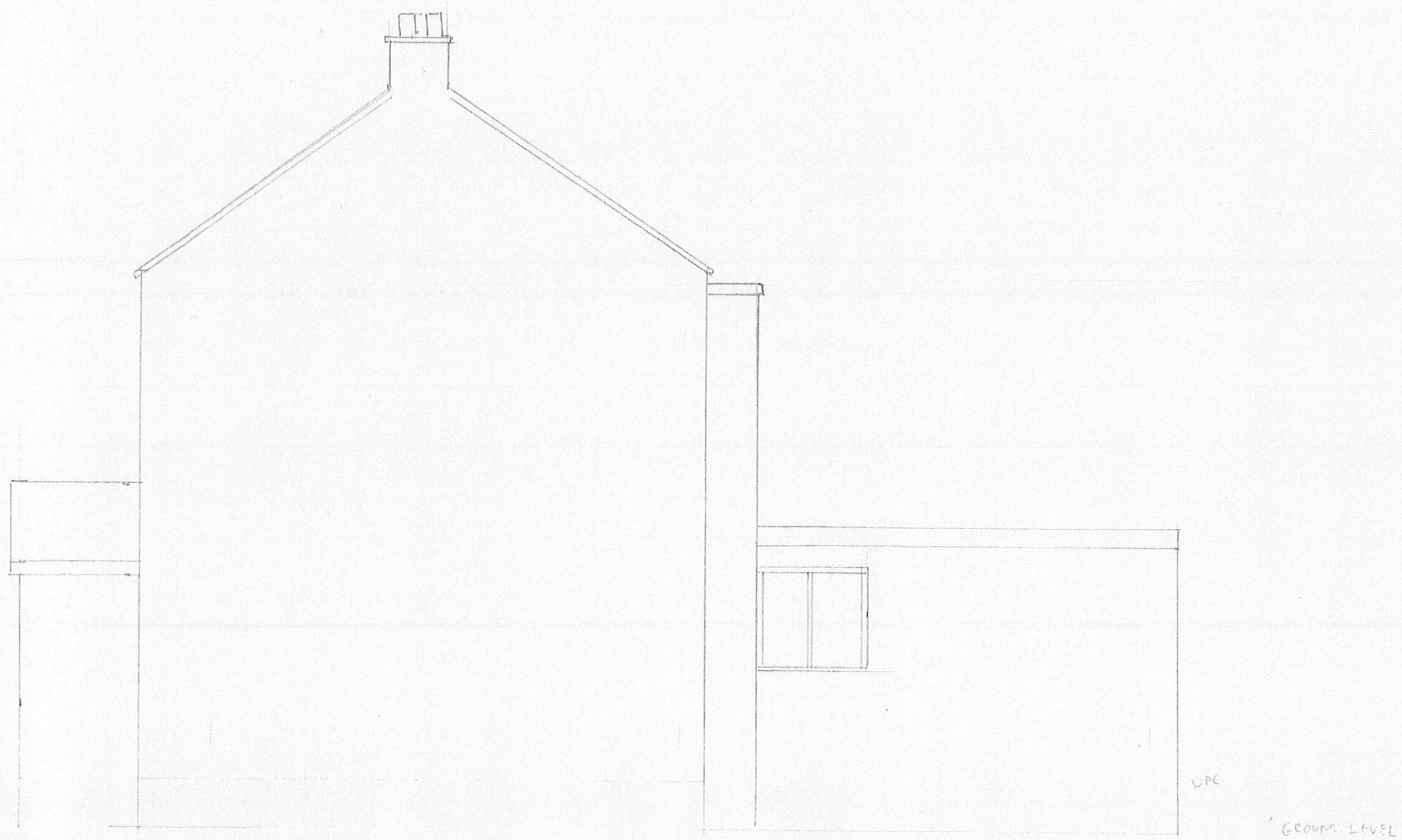
8 ST PETERS LANE
LAXTON DN14 7UA

PLAN OF EXISTING SITE
AND SURROUNDING AREA

JAMES BRIGHAM

SCALE 1:200

#11



EXISTING HOUSE

8 ST PETERS LANE

LAXTON DN14 7UA

EXISTING SOUTH ELEVATION

SCALE 1:50

07



PROPOSED EXTENSION

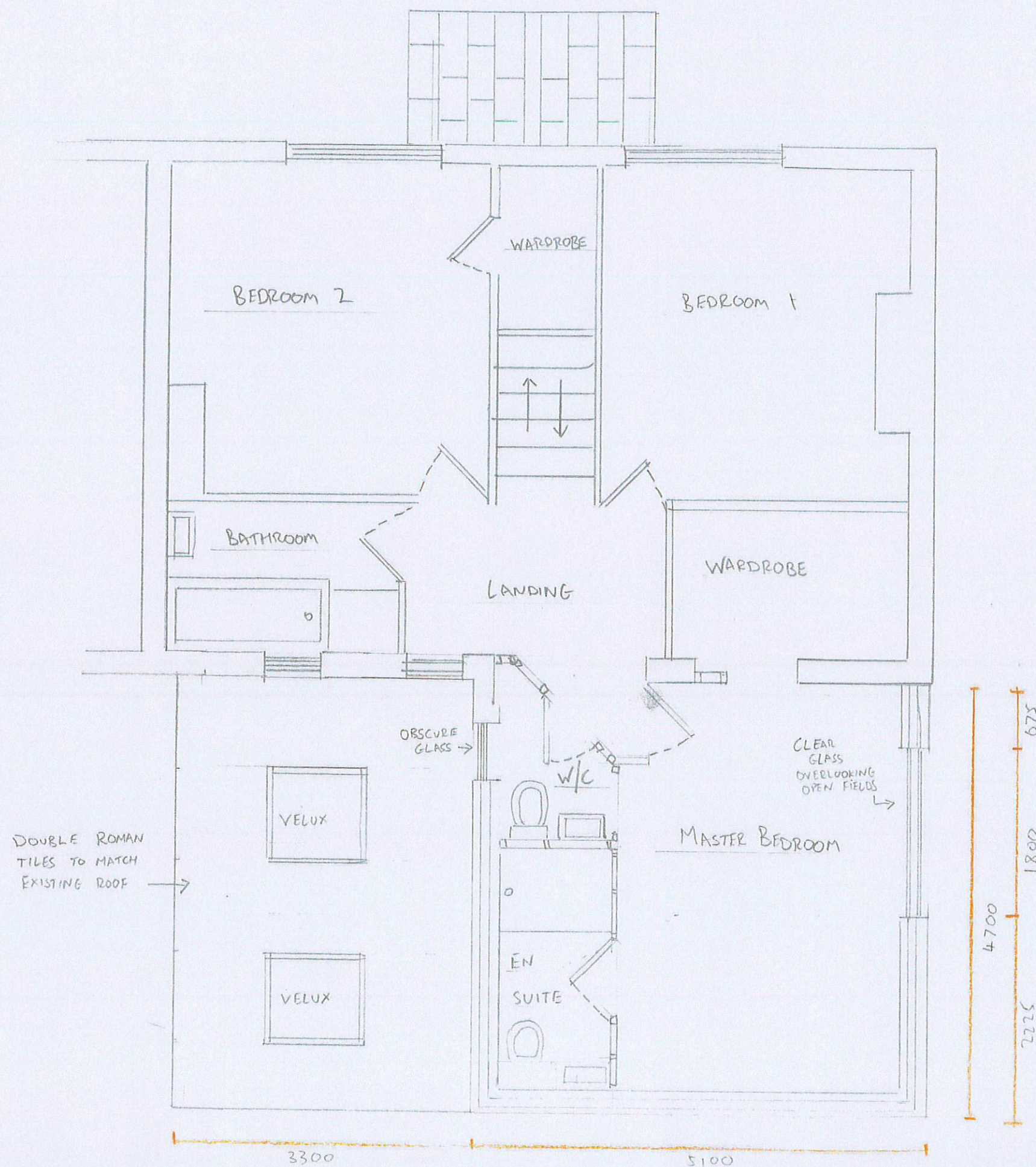
8 ST PETERS LANE
LAXTON DN14 7UA

EAST ELEVATION

JAMES BRIGHAM

SCALE 1:50

#08



PROPOSED EXTENSION

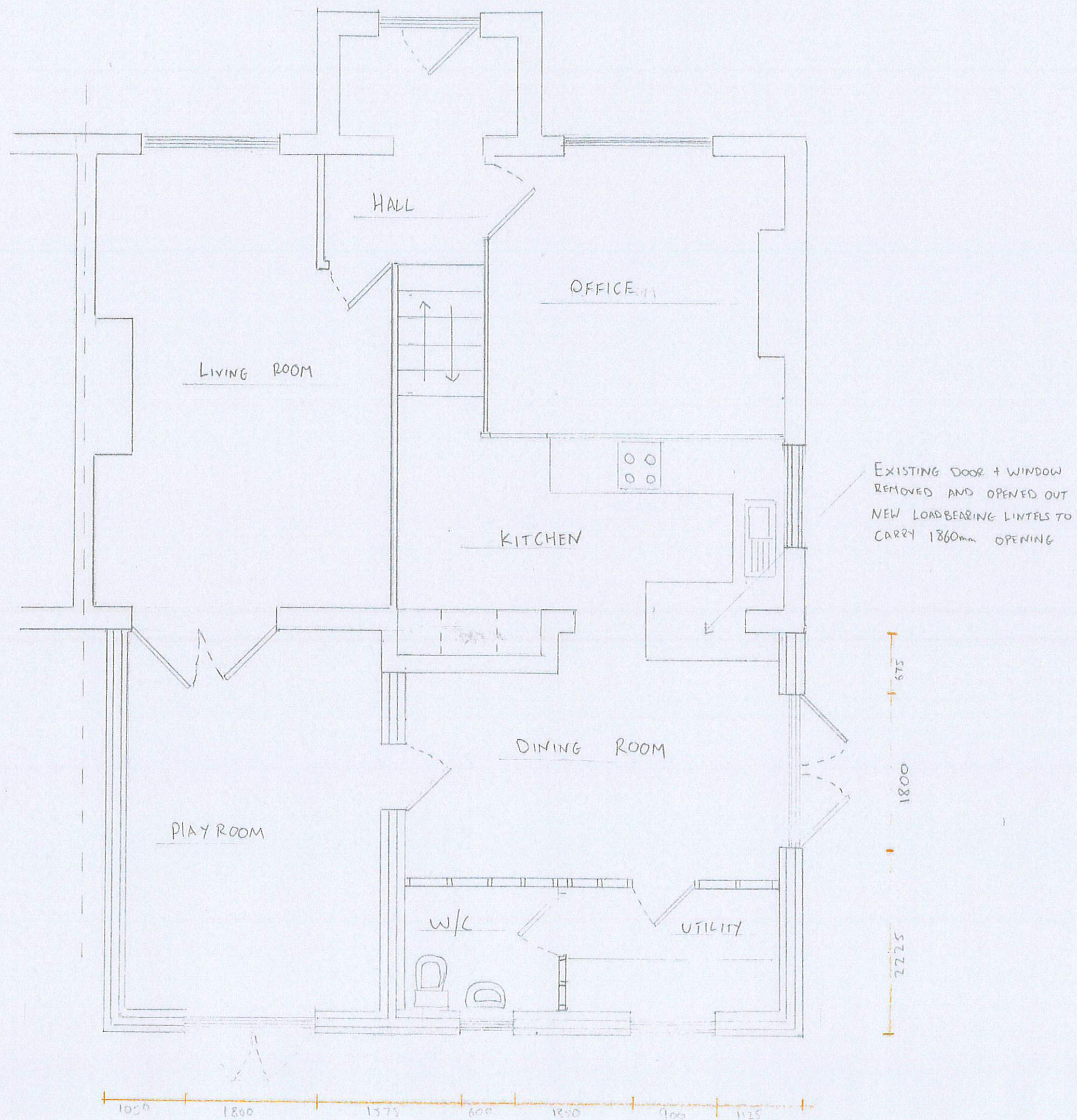
8 ST PETERS LANE
LAXTON DN14 7VA

PROPOSED ALTERATION + EXTENSION
TO FIRST FLOOR

JAMES BRIGHAM

SCALE 1:50

#04



PROPOSED EXTENSION

8 ST PETERS LANE
LAXTON DN14 7UA

PROPOSED ALTERATION + EXTENSION
TO GROUND FLOOR

JAMES BRIGHAM

SCALE 1:50

#03



PROPOSED EXTENSION

8 ST PETERS LANE

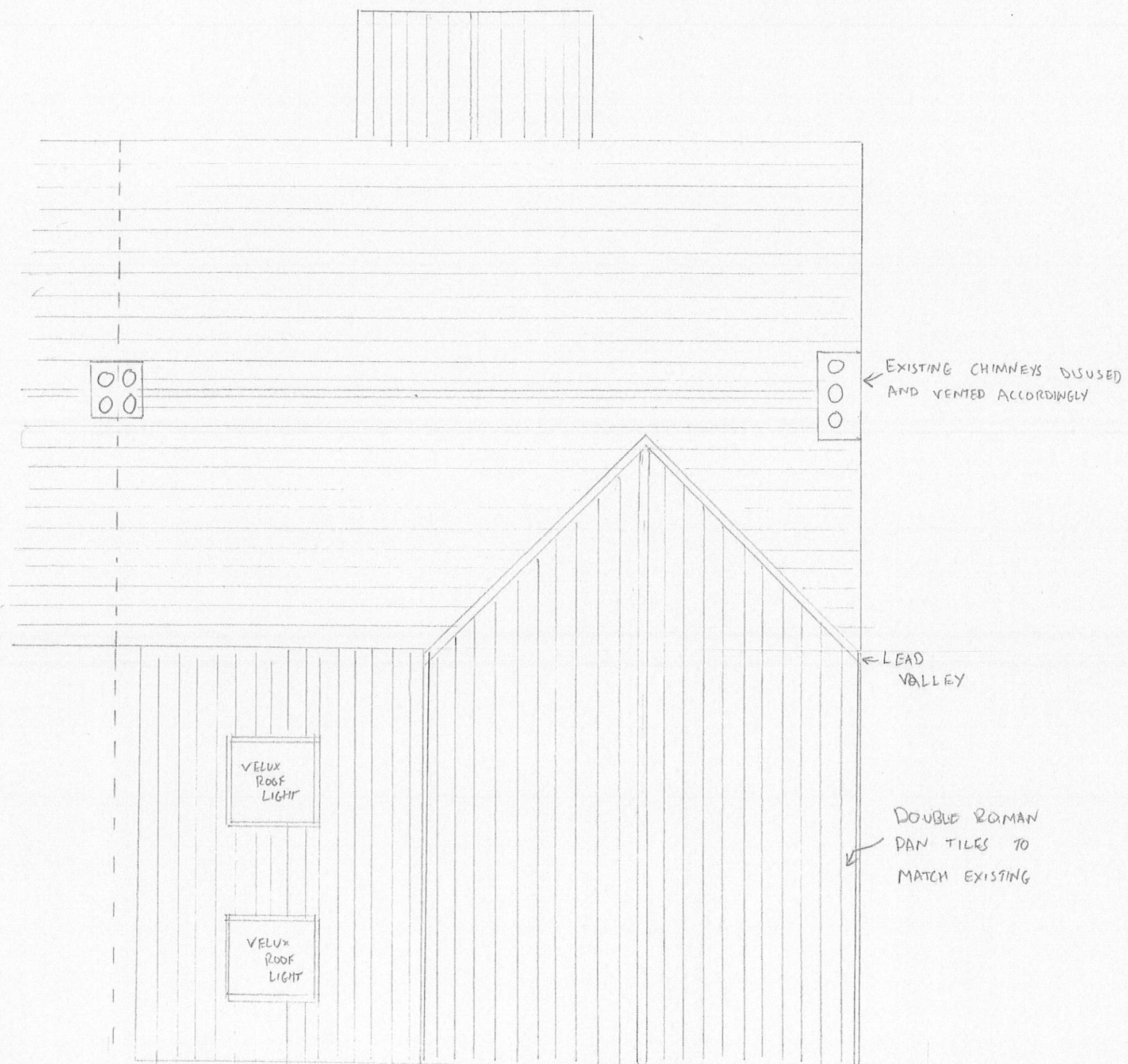
LAXTON DN14 7VA

PROPOSED NORTH FACING
ELEVATION

JAMES BRIGHAM

SCALE 1:50

#09



ROOF ELEVATION

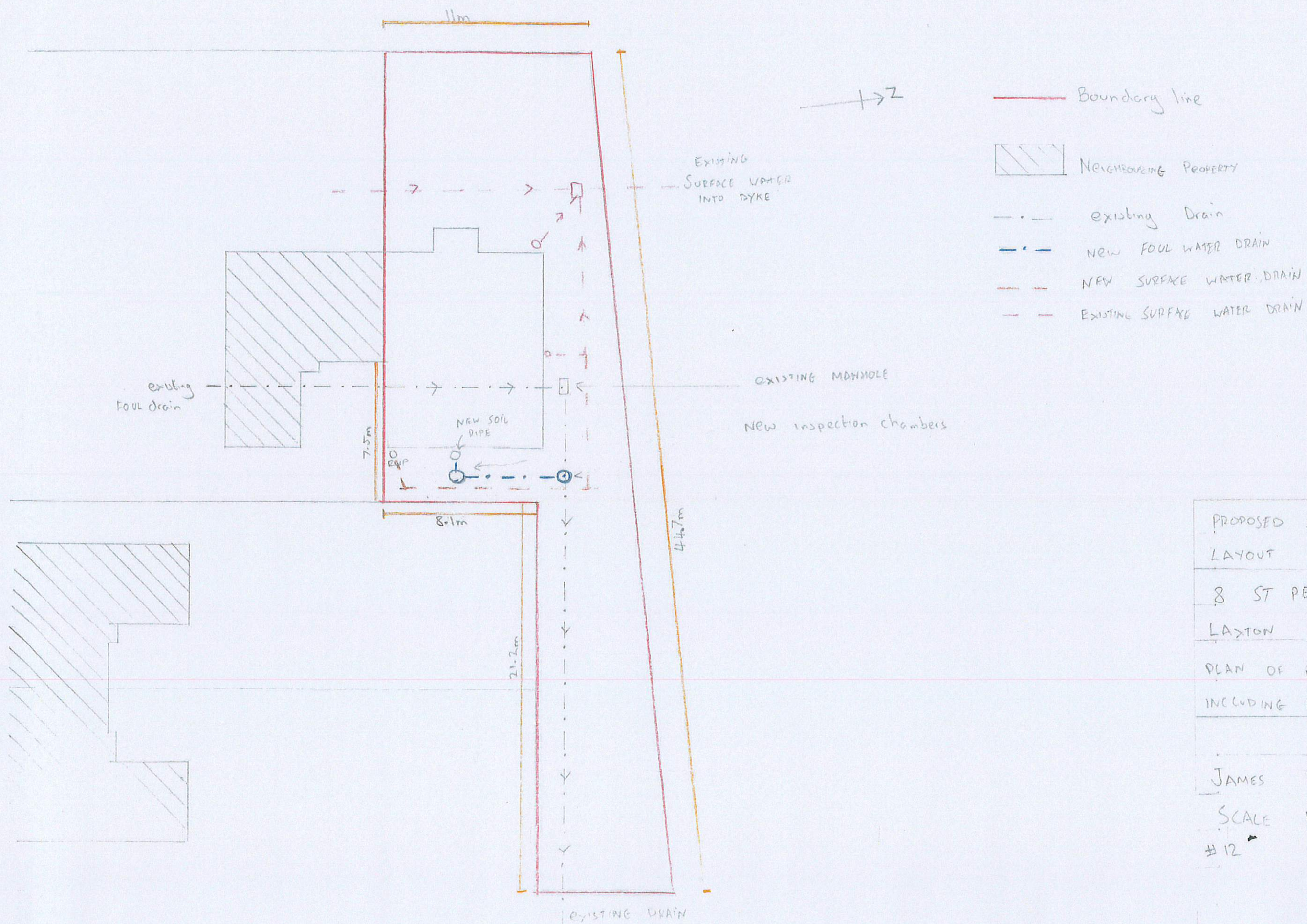
8 ST PETERS LANE
LAXTON DN14 7UA

PROPOSED ROOF
LAYOUT

JAMES BRIGHAM

SCALE 1:50

13



PROPOSED SITE AREA
LAYOUT

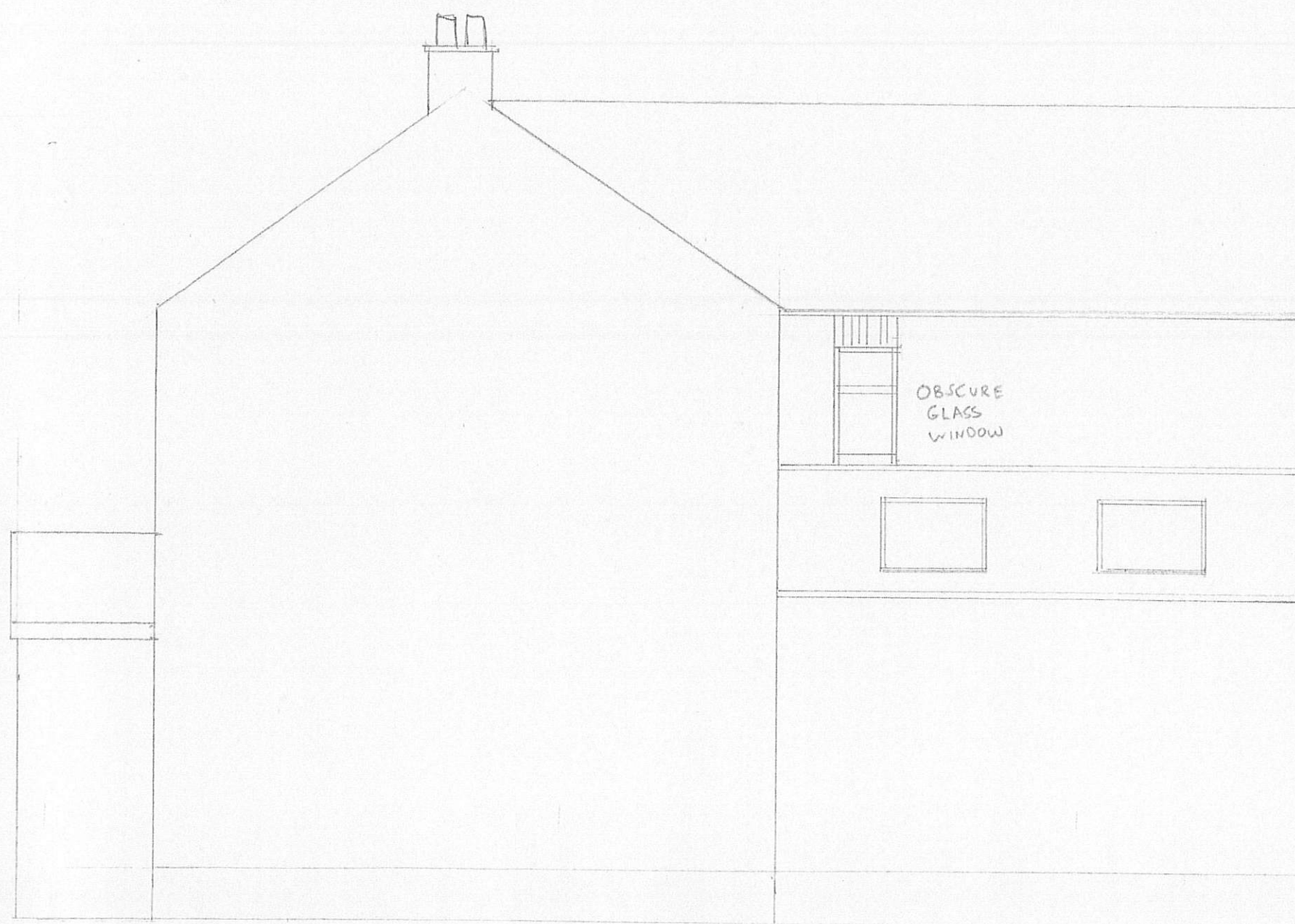
8 ST PETERS LANE
LAXTON DN14 7UA

PLAN OF PROPOSED AREA
INCLUDING NEW DRAIN PROPOSAL

JAMES BRIGHAM

SCALE 1:200

#12



PROPOSED EXTENSION

8 ST PETERS LANE
LAXTON DN14 7UA

PROPOSED SOUTH FACING
ELEVATION

JAMES BRIHAM

SCALE 1:50

#10

Laxton Parish Council

Accounts for Payment

July 2019

Payee	Details	Total	VAT
Alan Bravey	Salary – July	119.40	0
HMRC	PAYE – July	29.80	0
ERNLLCA	Part 1 – Good Councillor Training	22.50	3.75