

Laxton Parish Council Correspondence Record

19 May to 19 June 2017

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on laxtonpc@btinternet.com or 07932 016856.

Ref	Date Received	Attached?	From	Purpose of Correspondence	Additional Information
367	25 May	N	Healthwatch	Request attendance at a Parish Council / Village Hall Coffee morning to improve profile in community.	
368	25 May	N	Cllr Bayram	Update on meeting held with Goole Go Far and ERYC	
369	30 May	Y	ERNLLCA	Newsletter	
370	31 May	Y	Humberside Police	Newsletter	
371	31 May	N	Humberside Police	Two cars stolen in Bubwith.	Please remind everyone to be extra vigilant, ensuring that all car, house doors, windows are securely locked and to report any suspicious people or vehicles to the Police on the non emergency number 101 or 999 in an emergency, or if a crime is occurring
372	6 June	N	East Riding CCG	Invite to attend one day workshop to share your experiences of General Practise – 9:30 – 3:30 Beverley Racecourse	

373	6 June	N	ERYC	Notice of decision – No objections to Planning Application No 17/01436/OLH – Replacement of overhead lines at Cotness Corner.	
374	7 th June	N	Laxton Village Hall	Request to attend future meeting to discuss Village Bonfire.	
375	8 th June	N	ERNLLCA	Invitation for resolutions to the 2017 AGM. Invitation to attend next district meeting – 19 July, Seaton Ross.	
376	12 June	N	ERYC	Consultation on the Draft Lower Derwent Valley Supplementary Planning Document	Document available on line www.eastriding.gov.uk/spd
377	14 June	N	Humberside Police	Invite to Blue Light Day, an event linked to the City Of Culture, on the 15 July 11:00-17:00 at East Park, Hull. Showcases the varied and complex work of the emergency services.	
378	15 June	Y	ERYC	Encouraging involving Neighbourhood Watch Groups with Community Emergency Plans. Encouraging Parish Councils to act at the NWG for an area.	



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Howdenshire Update for June 2017

1. Priority

Issue: Youths causing annoyance around the areas of the Church and playing fields in Gilberdyke.

Throughout June, officers will continue to patrol the above areas on Clementhorpe Road to deter any potential anti-social behaviour. Anyone caught engaging in anti-social behaviour will be dealt with under the FAIRWAY process jointly with East Riding of Yorkshire Council. It is unlikely that any discretion will be shown.

2. Meetings

Police Drop In Surgery

PCSO Simon Palmer will be holding a surgery at the Travelling Library, Gilberdyke Memorial Hall car park, Clementhorpe Road, Gilberdyke on the following dates: 28th June (11:00- 12:00 hrs) and 26th July (16:00-17:00hrs)

3. Examples of Crimes in your area.

- Entry was gained into a secure property in Gilberdyke, which was then searched and items stolen.
- A secure vehicle was stolen from a property in Bubwith.
- Entry was gained into a secure garden shed and two bicycles stolen. Cycling shorts were also stolen several days before from the washing line in the rear garden.
- An insecure car left on a driveway in North Cave which also had its keys inside was stolen, it was later found abandoned.
- A car badge of vehicle parked in Holme Upon Spalding Moor was stolen.
- An unoccupied property in Holme Upon Spalding Moor was broken into and the upstairs searched, but its not yet known if anything has been stolen.
- Entry was gained into a secure property in Gilberdyke, rooms searched and a TV stolen.
- Entry was gained into a secure property in Broomfleet and items stolen.

4. News and Appeal

Bicycle security

What can you do to protect your property?

- If you haven't done so already register your bicycle's frame number along with any pictures and other details you have on www.immobilise.com. (Registration on Immobilise only takes a few minutes and it's free. All you need is your bike's make, model, identifying number code(s) and a few photographs). If your bike is stolen or lost this free online register will inform all uk police and registered second hand dealers that your bike is missing and should it be offered for sale to a registered dealer or come into contact with any police force then a check of the system could reunite you with your stolen or lost bike.



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- Invest in a quality lock, eg a D lock, to help reduce the risk of your bike being stolen. Consider using two different types at the same time, as thieves rarely carry tools to break two different lock types.
- Lock your bike every time you leave it – it only takes seconds to steal! Keep the gap between the bike and the lock small, so inserting tools is made harder and where ever possible keep the locking barrel facing the ground too as this makes access more difficult.
- Look at where you are storing your bike and make sure that your shed or garage is secured with a good quality lock. Many shed windows are never used, if this is the case – why not screw them shut. Fitting mesh or steel bars across the window from the inside allows light to enter but means the thief has to go to a lot of trouble to remove them. Replace broken glass with laminated glass. Consider putting an alarm on the shed too – this could be a battery alarm or look at having the shed connected to the house alarm if you already have one.
- Consider buying a cycle anchor that can be bolted to the wall or floor of your shed which your cycle can then be fastened to or if you have several cycles lock them altogether.
- If you are having to leave your bike out on the street, where possible leave it in a well lit area and lock both the frame and wheels to the bike stand. If there is no stand, ensure that it's locked to secure street furniture eg railings or a lamp post. Try and avoid leaving your bike out overnight (even if well secured) as there are many valuable parts which could be gone by morning.



East Riding Neighbourhood Watch Association

Neighbourhood Watch: East Riding of Yorkshire Council

The Role:

To be the main point of contact for Neighbourhood Watch on behalf of East Riding Council/Humberside Police and the residents.

To have Neighbourhood Watch and crime resilience as a regular item on your meeting agendas.

To receive and forward on any crime prevention alerts and crime resilience information from East Riding Council/Humberside Police to the residents.

To help East Riding Council/Humberside Police to encourage and empower residents to report crime and share anything they have reported to the Police with their neighbours and the Parish Council.

To help East Riding Council/Humberside Police to encourage residents to report and keep the police informed of any activity that they think is suspicious.

The Advantages:

Crime resilience information and crime updates from East Riding Council and Humberside Police.

Support to link in with crime prevention initiatives such as Immobilise registration.

Timely updates regarding current scams and crime alerts.

Notification of any relevant funding pots for home security items for your residents.

Direct contact with your Police Community Safety Officers (PCSO).

Free NHW street signs and window stickers to send out a clear visual message.

Links with other partners such as Trading Standards, Humberside Fire Service and Age UK.

Promotion of a sense of community well-being, with the Parish Council at the centre of crime reduction.

Free training in adult safeguarding, dementia awareness and Immobilize

Annual internal audit report 2016/17 to

Enter name of
smaller authority here:

LAXTON PARISH COUNCIL

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2017.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Internal control objective	Agreed? Please choose only one of the following		
	Yes	No*	Not covered**
A. Appropriate accounting records have been kept properly throughout the year.	✓		
B. This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic and year-end bank account reconciliations were properly carried out.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		

K. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this smaller authority adequate controls existed (list any other risk areas below or on separate sheets if needed)

Name of person who carried out the internal audit

T. M. LACKHAM

Signature of person who carried out the internal audit

T. M. Lackham

Date

24/05/2017

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).

Laxton Parish Council

Accounts for Payment

June 2017

Payee	Details	Total	VAT
Alan Bravey	Salary – June	86.45	0
Post Office	PAYE – June	58.00	0
ERYC Supplies	Memory Card	10.20	1.70
Rackham's Accountant	Replacement Cheque – Internal Audit	192	32
Total		346.65	33.70