

Laxton Parish Council Correspondence Record

21 June to 20 July 2016

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on laxtonpc@btinternet.com or 07887 533057.

Ref	Date Received	Attached?	From	Purpose of Correspondence	Additional Information
270	22 June	N	ERNLLCA	Good Councillors Guide 2016 Produced. £2 per copy, or available electronically	
271	28 June	Y	ERYC	Notes from the Parish Council planning workshops	
272	30 June	Y	Humberside Police	July Newlsetter	
273	1 July	Y	ERNLLCA	June Newsletter	
274	6 July	N	Yorkshire Water	Notifying of completion of works to improve the reliability of assets in the area. Long term improvements are subject to funding.	
275	8 July	N	ERNLCCA	Resolutions invited for the AGM by 17 th August	
276	15 July	Y	ERYC	Flood Liaison Group Minutes	
277	18 July	N	ERNLCCA	Gauging interest in future Being a Good Councillor Course.	
278	18 July	Y	ERNLCCA	July Newsletter	

Local Plan Update

Strategy Document

- Inspector's Report received 25 January 2016.
- Adopted by the Council on 6 April 2016.
- No challenge received (would need to have been submitted by 18 May 2016)
- Replaces all of the Joint Structure Plan and most of the four old Local Plans
- Several areas where the Inspector identified there may be a need for an early review:
 - i. Affordable housing requirements (para. 6.29 of the adopted Strategy Document).
 - ii. Gypsy and traveller site requirements (para. 6.32).
 - iii. Identify locations for wind energy development (Policy EC5(C) & para. 7.65-7.66).
 - iv. Housing development in Hedon (para. 5.9).
- Some proposed changes to national planning policy may also have implications for any review, for example:
 - i. Change to definition of affordable housing to include starter homes.
 - ii. Introduction of a local plan housing delivery test which would require additional sites to be identified if the local plan housing requirement is not being met.

Allocations Document

- Inspector's report received 13 June 2016.
- Anticipate it will be reported to The Cabinet on 13 July 2016 and Full Council on 27 July 2016 for adoption.
- Once adopted it will replace all remaining policies in the four old Local Plans.

Supplementary Planning Documents

- Affordable Housing SPD - guidance on the application of Policy H2 (adopted 6 April 2016)
- Sustainable Transport SPD - guidance on the application of Policy EC4 (adopted 31 May 2016)
- Draft Open Space SPD - guidance on the application of Policy C3 (consultation ended 10 June 2016)
- Southwest Beverley Masterplan - will be reported alongside Allocations Document for adoption as a Supplementary Planning Document

Community Infrastructure Levy (CIL)

- Proposes a charge that varies across different parts of the East Riding and would be applied to new residential development.
- Consultation on Preliminary Draft Charging Schedule ended 13 May 2016.
- Responses will be used to inform a Draft Charging Schedule which will then be subject to an independent examination.

Neighbourhood Planning Update

Designated Neighbourhood Areas

- 10 designated Neighbourhood Areas (Allerthorpe; Barmby Moor; Cottingham; Hayton and Burnby; Market Weighton; North Cave; Pocklington; Sutton upon Derwent; Wawne; Woodmansey).
- Majority follow parish boundary (exceptions: Woodmansey; Pocklington; Barmby Moor).

Neighbourhood Plans

- Majority of plans in the East Riding are at a relatively early public consultation/evidence gathering stage.
- Neighbourhood Plans are not a mandatory part of the planning system.
- Preparation of Plans are led by the Town/Parish Council.
- Plans will be subject to an independent examination and must also receive majority community support at a local referendum before they can be adopted.
- Adopted Plans have legal weight and are part of the statutory development plan.
- Communities with a Plan benefit from 25% of CIL revenues from development taking place in their area (15% without a Plan).

Support for preparing a Neighbourhood Plan

- Town/Parish Councils can apply to Locality (<http://locality.org.uk/projects/building-community/>) for up to £9,000 to help cover the costs of preparing a Plan.
- East Riding of Yorkshire Council (ERYC) provides support and advice to Town/Parish Councils preparing Plans.
- Memorandum of understanding available setting out roles and responsibilities of ERYC and Town/Parish Councils. Guidance notes for Town/Parish Councils are also available on ERYC website¹.
- Two Neighbourhood Planning events for Town/Parish Councils are being organised (invites have been sent out to all Town/Parish Councils):
 - 19 July - Pocklington Arts Centre
 - 20 July - Beverley County Hall

¹ <http://www2.eastriding.gov.uk/environment/planning-and-building-control/east-riding-local-plan/neighbourhood-planning/what-is-neighbourhood-planning/>

PARISH COUNCIL PLANNING UPDATE

Affordable Housing

Following a recent Court of Appeal ruling, the Affordable Housing threshold will have to be amended to reflect the Written Ministerial Statement of November 2014 (which differs from the newly adopted Local Plan policy). The threshold (which is that affordable housing should only be sought on proposals of more than 10 dwellings or more than 1,000 sq m of internal floor space) has already been updated in the National Planning Policy Guidance. An amendment will also have to be made to the Council's Affordable Housing SPD.

Prior Approval Applications

Some minor amendments to the details of the Prior Approval process and inclusion of a new Prior Approval for light industrial use to dwellinghouses (as with office to dwellinghouses this does not allow external changes, and is likely to be used less frequently.)

A specific change Parish Council's need to be aware of is the removal of the need to apply for planning permission for temporary use of land for petroleum exploration.

Housing Bill / Planning Bill

The Bill was enacted in May and includes a number of proposals designed to speed up the planning process.

Mainly:-

- Accepting planning fees need to increase which will be tied to the performance of the Local Authority .
- Proposals to open up planning services to competition, setting up pilot schemes to run for a 5 year period to see how it works. Local Authorities could process applications and prepare reports for other Local Authorities, and private providers could process applications with the LPA. However decision making process will still be decided by the appropriate application address authority. Awaiting more Government guidance on proposals.

Local Planning Authorities will also be required to set out the financial benefits of development in planning reports.

Increased performance measures for Local Authorities, including restricting fee increases unless LPA's meet performance criteria.

Proposal to implement a system known as Planning in Principle (PIP) with the purpose for developers to gain permission in principle regarding use prior to buying sites. Sites subject to PIP will be i) those allocated in the Local Plan, ii) if the site is on the Brownfield Register, iii) if an application for PIP is submitted on sites of less than 10 houses.

Any approval of a Permission in Principle application will be followed by a 'technical details' (e.g. reserved matters) application.

Government is currently in the consultation stage of re-defining the Starter Home definition from the existing affordable homes definition. It is their intention to include Starter Homes in definition of affordable housing which will further reduce the potential to provide social housing. Starter Homes are likely to be for those people under 40, who do not own their own home and will be provided at 20% of the market value.

Update on progress made with Consultees Access

- Parish Council Liaison meetings held May 15 – discussed the implementation of Consultee Access (CA) to all Town and Parish Council's (TPC's).
- 193 registered statutory consultees, 168 of which are TPC'S who submitted an array of responses via public access, e-mail, hard copy.

The benefits of CA were explained as:

- electronic consultations to enable uniformity between ourselves and you as statutory consultees.
- simple integrated approach having an account in-box, one area for holding all TPC consultations, i.e. i) those to reply to and 2) those already responded to giving you a clear indication of priority of applications
- immediate publishing – no more delays in contacting the officer to ask if a response has been received or when it will be published, therefore your constituents seeing the response you submit in real time.
- efficiencies at parish meetings - feedback has highlighted a more efficient approach for those attending and chairing meetings by viewing applications at the meeting and responding on applications there and then (if wi-fi present) and it not viewing applications that have been downloaded on a memory stick and projected at the meetings.
- efficiencies in our back office systems, time saved in redaction, scanning and indexing e-originally e-mailed or those sent in hard copy Parish Council responses which is a complex process
- pre-populating/no duplications - your response pre-populating our planning systems and alerts the officer of its submission
- all these have contributed to resource savings
- improved relationships between ourselves and TPC'S, (a lot more communication) etc.

Update

- Through May to December - 16 Training sessions on how to use CA were delivered across the East Riding to TPC's and Internal and External Consultees with very positive feedback received from TPC's which has contributed significantly to the success of this project.
- 156 (93%) of TPC's have successfully submitted consultations via CA, leaving only 7% yet to respond, of which:-
 - 6 (3.5%) have yet to respond correctly using CA and
 - 6 (3.5%) have yet to receive their first consultation in order to respond using CA
- Following a successful grant bid, over 70 projectors were given out to TPC's to assist them in viewing electronic information at their Parish Council meetings. – very positive uptake, and we have had a lot of positive feedback in this new way of working from TPC's
- 6 External bodies are yet to commence using CA, 3 of which who receive high levels of consultations and will be supported through the process over the next few months. These include Historic England, Natural England and Beverley and North Holderness Drainage Board.
- From initial roll out and numbers counted up to 4 March 2016, TPC's had submitted 4500 responses using CA. Including our internal and external statutory consultees, this is a huge

success resulting in nearly 9,500 consultation responses been submitted via CA since June 2015 and automatically integrated into our back office and customer facing systems.

Savings

- Combined with changes to ways of working implemented as part of our service transform review and our ongoing commitment to improve our process and reduce costs, CA has significantly streamlined the generation and processing of consultee responses resulting in tangible cost savings, as well as continuing to encourage electronic means of interaction between ourselves. I would like to thank you all for your enthusiasm and understanding whilst getting on board.

Paper plans

- 40 TPC's ceased receiving paper plans last year and the remaining are scheduled to stop receiving hard copy plans from Monday 4 July 2016.
- New applications due to be consulted on or after 4 July will not be followed up with hard copy plans, nor will any re-consultations due to go out to TPC's on or after 4 July.

Change of Parish Clerks personal information

- Legal Services inform us of any changes – we update our back office system to ensure the new clerk/email details are updated to ensure you receive notifications of new consultations to the new email address. We then send an email to the new clerk requesting they register the new email address (and choose a password) so they can access their CA account.
- My email will also contain a link to the guidance notes on the website and I am always on hand to offer support and guidance.

Now

- Only 3.5% of TPC's are yet to receive a consultation in order to respond via CA – I will be tracking these TPC's so I can assist as/when they receive one as well as with anyone who requires support.

Public Access upgrade

- By end of year it will be possible to download more than one document at a time (bulk download facility)

I would like again to thank you for embracing the change of using Consultee Access.

Gail Heath
Service Development Officer
Gail.heath@eastriding.gov.uk



Protecting Communities, Targeting Criminals, Making a Difference

Parish/Town News Release

Howdenshire Update for July 2016

1. Priority

Issue: Youths causing annoyance around the areas of the Church and playing fields in Gilberdyke.

Throughout July, officers will continue to patrol the above areas on Clementhorpe Road to deter any potential anti-social behaviour. Anyone caught engaging in anti-social behaviour will be dealt with under the FAIRWAY process jointly with East Riding of Yorkshire Council. It is unlikely that any discretion will be shown.

2. Crimes in your area.

- A deflated commercial bouncy castle was stolen from the front of a property in the HOSM area.
- There was an attempt to steal a forklift truck from a business in North Cave, however the suspects were disturbed and left.
- A bird scarer was stolen from a field in Eastrington.
- A rear window of the Gilberdyke Methodist Church was damaged.

3. News and Appeals

Sneak Thieves

Now that summer is here again, we all want to relax and enjoy the warmer weather, however we still need to think about home security to prevent ourselves from becoming victims of crime.

So what do you need to consider?

You need to ensure that your home is always secure when you go out and that you don't leave potential entry points open and accessible, for example a downstairs window or a door. This also applies at night especially when it's a warm muggy evening and you are thinking about leaving a downstairs window open for ventilation whilst you are asleep.

You may be out working in the garden and out of sight of the windows or doors that you have left open. You could even be cutting the grass or hedge perhaps with a loud lawn mower/hedge cutter or be using power tools and it could be so easy in these circumstances for a sneak thief to take advantage of the situation, go inside your home and steal things, for example keys, handbags, wallets, laptops etc that are often on display or easily accessible.

The same applies with garages. We often leave the doors wide open and go off into the garden leaving everything in them on display. How easy is it then for someone to take advantage of this situation and steal bikes, power tools or garden equipment!

Lastly there's your vehicles to consider: On a warm day, there might be a temptation to leave your car parked on the drive with its windows open to allow fresh air to circulate, along with items, eg a sat nav, coat or shopping bags on clear view that



Protecting Communities, Targeting Criminals, Making a Difference

Parish/Town News Release

you just haven't managed to bring in doors yet!. These items can all be stolen very quickly, but the worst case scenario is that your car could be stolen too.

The kinds of thefts described are committed by opportunists who could be wandering around your neighbourhood looking to take advantage of people who leave their property insecure **so think security at all times and don't become a victim of crime!**



East Riding and Northern Lincolnshire
Local Councils Association

Newsletter

June 2016

Clerk

From time to time ERNLLCA is asked to provide advice about Clerks being asked to leave the room whilst councillors discuss certain matters or a Clerk being told not to attend a meeting. The following has been prepared to help councils understand the role of the Clerk within the meeting structure.

The Clerk of the Council fulfils the role of Proper Officer which carries with it certain statutory and operational responsibilities. The Local Government Act 1972, Schedule 12, paragraph 39(1) states that minutes of all council and committee meetings must be drawn up. The minutes should be an independently prepared record of what was discussed and agreed at the meeting. Indeed some councils include a provision within their Standing Orders that the taking of the minutes is a Proper Officer function.

The Clerk is a council's lead officer, indeed he or she may be the only officer, and has a very clear role to play in advising councillors at meetings. However there may be situations where, for example, a personnel committee meets to discuss matters relating to the Clerk's employment – what should a Clerk do in this situation? The Clerk must be professional in all of their dealings with the council or its committees; that could involve being dispassionate about employment matters which directly affect them. To all intents and purposes the Clerk then becomes two people, one being the officer whose role is to advise the council, the other being the employee who may be affected by any decision which is made. In this situation the Clerk must remain professional albeit that at a point in the meeting could be reached where the Clerk might, very helpfully, offer to step outside the meeting for a short period whilst the councillors continue a discussion which may centre specifically on, for example, a salary issue. All the foregoing develops out of trust and trust develops out of an ongoing display of mutual respect.

A Clerk can never be instructed by a Chairman, or any individual councillor, not to attend a meeting. Such an action would breach the Local Government Act 1972, section 101 and, possibly, the Public Bodies (Admission to Meetings) Act 1960. Ideally a situation should never arise where a committee or council resolves that the Clerk should be instructed not to attend a meeting but should such a decision be a possibility, advice should be sought from ERNLLCA beforehand.

Effective decision-making at parish or town council meetings requires the involvement of both councillors and officers. The role of councillors at meetings is to debate issues and then make decisions. The role of officers is to provide advice and, critically, to make the independent record of those debates and decisions. This is a form of partnership and, as with any partnership, both have to contribute. The absence of one partner means – no partnership!

Having said all of the above, I cannot point you to a piece of legislation which states that a meeting of council, or a committee, cannot ask an officer to leave the room. However ERNLLCA cannot recommend this as being good practice – quite the opposite.

Royal Garden Party – Buckingham Palace – 19th **May 2016.**

My wife, Deanna, and I attended a Royal Garden Party at Buckingham Palace on Thursday, 19th May, 2016 as representatives of ERNLLCA.

We entered the gardens through the main Palace entrance straight through onto the Terrace and the Gardens. The Gardens were crowded with people of many nationalities. Tea was served on a self service basis with about 25 service positions and consisted of small cakes and several different sandwiches including the famous cucumber with crusts removed and tea or cold drinks.

It was a fascinating 3 hours wandering around the Gardens. We did see the Queen and Prince Philip, at a distance and Princess Anne close-by.

I would highly recommended anyone accepts the invitation if it is available, but arrive early if you intend to drive into London.

Naizby Noble



July District Committee meetings

The dates, times and venues for the July round of meetings are as follows:

East Riding (North East): Tuesday 12 July at Nafferton Recreation Club, 7.30pm

East Riding (Central): Wednesday 13 July Tickton Village Hall, 7.00pm

East Riding (Holderness): Tuesday 19 July at Withernsea Meridian Centre, 7.30pm

East Riding (West): Wednesday 20 July at Methodist Church meeting room Stamford Bridge, 7.30pm

North East Lincolnshire: Thursday 21 July at Grimsby Town Hall, 7.00pm

North Lincolnshire: Thursday 28 July at Scunthorpe Civic Centre, 6.00pm

July's Quick Brief will centre on "Officer/Councillor Protocol".

Revised date for ERNLLCA conference

Owing to matters outside of ERNLLCA's control, we have had to change the date of our annual conference. This event will now take place on **Fri-day 18 November 2016**. The venue remains the same, the Village Hotel in Hull.

Fields in Trust County Fund

The Fields in Trust County Fund is open for applications, with funding available to Queen Elizabeth II Fields in a number of areas across the UK. Since 1925, the aim of Fields in Trust has been to ensure that everyone – young or old, living in urban or rural areas – has access to free, local facilities for healthy outdoor activity. Fields in Trust protects and supports a wide range of sites including playing fields, multi-sport pitches, children's play areas, bicycle trails, nature reserves, country parks and many more.

Funding is available to sites protected with Fields in Trust under the Queen Elizabeth II Fields Challenge. Please be aware that this is a small funding round and not all counties are eligible to receive funds. Up to £5000 is available per application and the fund will close when all funds are allocated.

http://www.fieldsintrust.org/County_Fund.aspx

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EAST RIDING OF YORKSHIRE COUNCIL

FLOOD LIAISON GROUP

10 JUNE 2016

PRESENT: Council Representatives

Councillor S Fraser (Chairman) (Portfolio Holder - Asset Management, Housing and Environment)

Steve Charlton - Principal Engineer

Angela Cowen - Senior Flood Risk Strategy Officer

Stephen Hunt - Interim Head of Planning and Development Management

Richard Lewis - Civil Engineering Services Manager

Nigel Leighton - Director of Environment and Neighbourhood Services

Astrid Paget - Senior Flood Risk Programme Engineer

Dave Waudby - Head of Infrastructure and Facilities

Environment Agency Representatives

Tom Smith

Paul Stockhill

Helen Todd

Yorkshire Water Representative

Apologies

Also in attendance: Councillors Armstrong (Burstwick), Ashcroft (Kirkburn), Copsey (Bridlington), Crawforth (Willerby), Davison (Hessle), Doyle (North Frodingham), Duckles (Elloughton cum Brough), Dunn (Hatfield), Edwards (Rimswell and Withernsea), Foreman (Foston), Mr Goodman, (Cottingham Flood Action Group), Gregory (Barmby Moor), Hardy (Anlaby with Anlaby Common), Hart (Woodmansey), Hill (Bilton), Hodgson (Walkington), Jones (Pocklington), Kite (Full Sutton and Skirpenbeck), Knight (Cottingham), Lund (North Frodingham), Martin (Easington), Moore (Goole), Morris (Howden), Morris (North Cave), Porter (Burton Constable), Reid (Beswick), Riby (Barmston), Robinson (Kirk Ella and West Ella), Robson (Beeford), Stephenson (Sutton upon Derwent), Storr (Hedon), Thackray (Hayton and Burnby), Tuner (South Cave), Varey (Skidby) and Walker (Routh and Tickton).

The meeting was held at County Hall, Beverley.

Action

123 APOLOGIES - Apologies for absence were submitted on behalf of Councillors Ablett (Leven), Bayram (East Riding of Yorkshire Council), Healing (East Riding of Yorkshire Council), Hemmerman (Market Weighton), McKenna (Rawcliffe), Ward (Hook), North Dalton Parish Council and Ian Burnett, Mike Featherby, Andy McLachlan and Nigel Pearson (East Riding of Yorkshire Council), Gary Collins (Yorkshire Water) and Joe Noake and Stephen Watson (Environment Agency).

124 INTRODUCTION - The Chairman welcomed representatives to the meeting of the Group.

125 WINTER FLOODING 2015-16 - December 2015 had been the wettest month on record in the United Kingdom because of the Atlantic storms. In the main, the north and western areas were worst affected. Nationally 16,000 homes had been flooded however this had not hit the East Riding particularly badly although it had been affected by the river flows into the county. Although there had been high rain fall within the East Riding area, the bulk of the excess rainfall had resulted in swollen rivers with the River Derwent catchment causing the worst of the problems. The communities of Stamford Bridge, Pocklington, Wilberfoss and Bubwith had been hit hardest by the weather.

- (i) **Stamford Bridge** - The Environment Agency had undertaken a degree of flood defence work in 2003 which included hard and soft banks and non-return valves. As a result of rising waters mobile pumps had been despatched with the first being on site on Boxing Day at 4am. Ultimately four pumps had been used to keep the flows under control and this operation had continued into February. As a result investigations were being undertaken to identify funding for the provision of a permanent pumping station within the pub car park at The Swordsman.
- (ii) **Pocklington** - Pocklington Beck flowed through the centre of the town and its central section was culverted. The catchment area of the Wolds had caused the problems in Pocklington which tended to lead to quick flooding with little warning. Overall six commercial properties had been flooded. Discussions were ongoing with a developer to look at the funding of flood alleviation works.
- (iii) **Wilberfoss** - Spittal Beck ran through Wilberfoss which was fed by the catchment of Givendale and Bishop Wilton. On Boxing Day beck levels had risen but had not overtopped. As a result two mobile pumps had been deployed which had assisted in preventing property flooding. Subsequent to this, investigations were ongoing to look at the installation of non-return valves.
- (iv) **Bubwith** - The village had flooded on 9 January 2016 because the Derwent had overtopped. All primary organisations had worked to raise bank levels as well as deploying pumps which had protected homes from flooding. Following this, investigations had commenced to look at raising bank levels.

Overall 259 properties within the East Riding area had been affected by flooding to some extent, however only 11 commercial and two residential premises had actually been subject to flooding. The East Riding in its role as Lead Local Flood Authority had undertaken a review and the report about the winter floods would be published shortly.

- It was confirmed that the pumping of water back into a river did not create additional flooding problems lower down the water course as in overall terms of flow, it was negligible.
- The flooding had arisen because of a combination of factors including the months of November and December being very wet coupled with

ground water levels being very high as evidenced by monitoring systems which showed its saturation.

- Although flood relief work was in hand in Pocklington a request was submitted for the undertaking of an underground survey of channels. It was indicated that this had been previously undertaken some time ago and had resulted in the removal of significant levels of debris. This issue would be raised with the Environment Agency. The Agency confirmed that culvert surveys were undertaken every five years. The Agency would check whether the town was due a new survey.

**Environment
Agency**

126 FLOOD AND COASTAL RISK PROGRAMME 2015-21 - An update was given on the following areas:-

- (i) **Overview of Investment Programme** - The plan was to commit spending on a multitude of projects. The undertaking of flood protection and alleviation works was usually based on having strategic plans and priorities in place and was predicated on the availability of funding and most importantly, was evidence based. The main source of monies was via DEFRA through the National Flood Defence Grant. There was also the relatively new source of growth funding, a limited amount of local authority funding, local levy and private contributions. Since 2007 this Authority and other agencies had undertaken reactive works as well as repairs and maintenance. At the same time strategic plans had been developed to cater for ongoing flood issues. In 2015-16 the highlights had been the completion of the Willerby and Derringham Flood Alleviation Scheme and securing an additional £50m to allow major schemes such as Anlaby, Cottingham, Paull and Withernsea.

The Local Authority was currently delivering 6% of the national programme for flood and coastal risk management. It was also looking to secure over £135m worth of funding in the investment period by reducing the risk to 40,000 properties by the end of the current parliament.

- The River Hull Strategy Plan had been approved and work had commenced at producing a detailed business case for the required schemes. In terms of vessels on the River Hull, the Authority was awaiting agreement of consents so that this work could be undertaken. The boats moored on the river were not governed by a navigation authority but the Environment Agency which was the consenting body for these arrangements.
- Concerns were voiced about the condition of the River Hull and Barmston Drain in terms of vegetation and debris. Whilst these inhibiting factors had been recognised there were constraints that limited the actions that could be undertaken arising from the required consents as well as the availability of funding.

- (ii) **Schemes Update** - Updates were given on the following flood

protection and alleviation schemes:-

- (a) **Local Authority** - The Authority had £100m to deliver flood alleviation and protection schemes over the next five years. To date £15m of schemes had been delivered.
- (b) **Willerby and Derringham Flood Alleviation Scheme** - In terms of value for money this was a good scheme with £14m having been spent to reduce risk to 8,000 properties. Although work had started on site during the previous year it had been delayed because of archaeological finds. Given the ground conditions during winter it had been necessary to vacate the site however work had now recommenced and would be completed in September 2016. In order to mitigate the visual impact of the scheme there would be landscaping undertaken to improve the vista.
- (c) **Cottingham and Orchard Park Flood Alleviation Scheme** - The significant challenge arising from this scheme was that of funding. Work was now being undertaken on the final design whilst planning applications would be submitted in September 2016. If this element was successful the next stage would be the completion of compulsory purchase orders, although currently negotiations with landowners were ongoing.
- (d) **Anlaby/East Ella** - An element of enabling works had already been undertaken with the demolition of Sidney Smith Secondary School. Grant funding had been approved and on the back of the scheme 4,000 properties would be protected. Ground investigations were also underway which included drilling for aquifers, whilst all the necessary fundings had been confirmed.
- (e) **Hull and Holderness** - This was a strategy and not a scheme and consisted of two phases relating to tidal defence and inland defence. In terms of the former, a glass wall would be constructed on top of the current flood defence works at Paull. The panels were due for installation during the next few weeks. Further works would result in additional banking and the raising of defence levels.
- (f) **Pocklington** - A developer, as part of a planning approval, would be funding the creation of 100,000 m³ lagoon. As a result of significant historical interest in the area however, there have been a number of archaeological investigations required which had the potential to impact on the economic viability of the scheme.
- (g) **Hessle** - This scheme was at a very early stage with funding having been obtained for feasibility studies. At this stage there was some uncertainty about the details of the

project however it was aimed at protecting 2,000 houses.

- (h) **Leconfield** - A £500,000 scheme had been implemented to reduce flood risk which diverted flows around the village rather than through it.
- (i) **Tunstall** - There was an existing bund that prevented the North Sea from inundating the Holderness Plain. It was recognised however that at some point in the future this would fail and therefore work had been ongoing to provide two new bunds. The funding for this work was in place however some of the discussions with landowners had stalled so, at present it was not possible to carry out any construction work, although a compulsory purchase order was being progressed to obtain the necessary land.
- (j) **Creyke Beck, Cottingham** - For the sum of £30,000 this minor scheme had brought about effective improvement through the replacement of a trash screen that prevented blockages to flows.
- (k) **Minor Schemes** - As well as the major schemes referred to earlier reference was also made to minor schemes such as School Lane, Keyingham and Carr Lane, Easington which for a small amount of investment had assisted in alleviating minor flood issues.
 - It was confirmed that the main source of grant funding for flood protection and alleviation works was DEFRA. Currently there was only one scheme that benefitted from European Union funding. There was a possibility that a number of other schemes in the future could also benefit from such funding. In terms of supporting flood alleviation and protection schemes, the Authority pursued any and all sources of funding available in order to maximise opportunity.
 - It was noted that investigations were ongoing regarding flows at Hedon in order to inform potential projects.
 - There was in the current maintenance programme £300,000 funding to support existing assets. Work was ongoing to develop an adequate maintenance programme to ensure the adequacy and continuing usefulness of these assets.
 - A scheme had been proposed for the playing field areas in Skidby to reduce flooding problems. It was queried whether this area was the main source of the problems arising for Skidby. It was outlined that a number of options had been considered for the village to store water however it had not been possible to track the

**Skidby/East
Riding of
Yorkshire
Council**

level of funding required. Representatives of the Authority confirmed that they would be happy to meet with the parish council to discuss and explain its findings.

- It was stipulated that parish and town councils felt that they needed greater and more regular contact with the Authority in terms of flood protection and remediation.
- It was queried whether the Cottingham and Orchard Park Flood Alleviation Scheme costing £22m and which would result in the capacity to store 350,000 m³ of water was relevant, as there was a view that the waters from Cottingham did not flood Orchard Park.

**East Riding of
Yorkshire
Council**

127 INTRODUCTION TO THE COASTAL STRATEGY - The Coastal Strategy was geared towards understanding the level of flood risk and erosion in order to identify defence measures and the cost of such work. There was 88 km of coastline with unique features dotted along it. The coastline was subject to an average erosion rate of 2.3 m per year however this varied along its length. This rate of erosion however did put assets at risk. The Authority had permissive powers to undertake works, however the availability of funding or, its lack, was a determining factor. At present £400,000 pa was spent on maintaining coastal defences. In addition there was also a rollback policy to allow relocation to safer inland sites where this was feasible.

The Local Authority had adopted a Shoreline Management Plan which had identified the areas for maintenance and refurbishment. Work was ongoing at evaluating the feasibility of schemes and the Coastal Strategy would be used to support the Authority's approach to Government when making submissions for future funding bids. The strategy would be subject to six weeks of public consultation which would include drop-in sessions. The aim was to submit the finalised strategy to the Environment Agency in early 2017.

- The feasibility of an off-shore reef had been considered during the early stages of the drafting of the strategy.
- The Authority had permissive powers with which to undertake repair works to damaged groynes.
- It could not be confirmed whether Yorkshire Wildlife Trust had been given permission to remove elements of groynes so that it could use its Unimog to run the length of Spurn Point following the breach and cutting of the access road. This issue would be investigated further.

A McLachlan

128 HUMBER FLOOD RISK MANAGEMENT STRATEGY - The Humber was one of the United Kingdom's principal estuaries and was a complex mixture of businesses, productive land and areas that were subject to various designations. There was 230 km of various structures along the estuary that had been implemented to reduce tidal flood risk. The current strategy had been promulgated in 2007 and had identified the need for £320m investment over a 25 year period. The strategy also set out where this investment should be directed

as well as identifying those areas where there was likely to be funding difficulties. To date £75m had been invested in the Humber area and there was a further £86m of grant aid which would be spent up until 2021 which was aimed at reducing flood risk to 50,000 properties.

The strategy had been updated in 2011 which took into account key changes arising through legislation as well as the way flood risk was funded. Additionally new evidence had been gleaned as well as information about new development.

In 2013 the estuary had witnessed a tidal surge which recorded some of the highest levels experienced on the Humber. Approximately 40 km of defences had been overtopped and there had been two breaches. As a result of this potential disaster, political interest had been generated and a business case had been developed aimed at securing £1.2bn to implement a consistent standard of flood resistance. This bid had been submitted to the Government which had responded requesting a comprehensive review of the Humber strategy. It was essential that a complete review was undertaken in order to inform the investment programme. To ensure this, all interested agencies were working in partnership to ascertain the level of investment required to manage tidal risk.

The scope had been developed to establish the nature of the work required to complete the review and included the procurement of consultants to assist in this delivery. It was anticipated that the review would take two years to complete.

The comprehensive review would not compromise the current investment of £86m however work was required to identify gaps in funding as well as additional sources of funds. This work would include engaging with partners as well as the public.

- It was suggested that it would be impossible to anticipate what flood risk and prevention works were required since the height of any surge was an unknown and therefore the only practicable means of defending the Humber Estuary was the provision of a tidal barrier. It was indicated that all the agencies concerned with the protection works on the Humber worked with the best knowledge available and that no two instances were ever the same but it was a given that a tidal surge would occur at some point.

129 PLANNING UPDATE - Since the last meeting the Local Plan Strategy Document had been adopted by the Authority. It set planning policy for the next 15 years as well as identifying site allocations. The most significant policy in terms of flood risk was ENV6 which required justification for development in flood risk terms and applied both the sequential test and exception test in accordance with National Planning Policy. The policy would also ensure that surface water run off rates on the development of greenfield sites was limited to existing run off rates and on brownfield sites be reduced by 30%. Proposed development should also not increase flood risk within, or beyond a site. There was also a presumption against the culverting of water courses. In addition with the advent of the Lead Local Flood Authority there was a requirement, as part of the planning application process to consult it on major planning applications and minor applications that may have flood/drainage issues. There was also Section 171 of the Housing and Planning Act 2016 which required the Secretary of State to carry out a review of

planning legislation, Government planning policy and local planning policy concerning sustainable drainage in relation to the development of land in England.

- The Local Authority was still propositioning that there was a need for legalisation to ensure the use of flood resilient measures and materials.
- The Lead Local Flood Authority had the responsibility and duty to respond on planning applications in terms of the use of permeable surfaces as part of planning proposals.
- Hull City Council was in the process of finalising its local plan with the aim of submitting it for examination in autumn 2016.
- Delegates were advised that those applications that included drainage assessments would result in consultation with the appropriate bodies such as the Authority's Land Drainage Team, Environment Agency, internal drainage boards and Yorkshire Water. If during this process concerns were identified, the Authority would seek further information. The assessment of an application would include consideration of the overall impact of the proposal. The aim would be to ensure that surface water impact would be kept at the present level or reduced.
- There was concern expressed that in terms of consultation that there was a missed opportunity by not tapping into local experience. This was more pertinent than ever as the local Environment Agency and Yorkshire Water presence had reduced.
- There was considered to be merit in circulating to town and parish councils details of the remit of cash of the organisations to explain to a greater degree their varying roles.

All

130 YORKSHIRE WATER UPDATE - In the absence of a representative from Yorkshire Water this item was deferred.

131 ENVIRONMENT AGENCY - FLOOD WARNING AND INFORMING - The original allocation of £400m for the Yorkshire and Humber area for flood defence work had been increased to £600m in light of flooding issues arising during the winter. The programme of works had substantially increased and the area was now the second largest programme in England behind the Thames area. Every effort would be made in maximising the use of this funding, a lot of which would be concentrated in the Hull area.

In addition the Agency had reviewed its flood warning areas in terms of the issuing of flood alerts. The first phase of this work would commence with the Holderness flood alert area. The intention was that this process would become more targeted by dividing the area into four. The new system would increase the Agency's ability to inform communities and would also include the use of other social media as well as targeting people at risk. The Agency was also implementing improved telemetry monitoring which it was anticipated would improve and increase the ability to monitor flooding issues within the East Riding as well as the River Hull catchment. New modelling would also be undertaken for the Humber

area to improve tidal forecasting.

Within the Yorkshire area there were 200 flood wardens and the Agency was trying to increase and develop this network and welcomed expressions of interest from any interested parties.

All

- A representative from the Emergency Planning Team would be invited to attend the next group meeting to give an update on emergency planning issues.
- It was highlighted that improved flood alerts would be welcome as often people were in receipt of an alert which had no relevance to them. There was a danger if warnings were received on a frequent basis when they were not relevant, then people could become blasé about them. It was suggested that a website that predicted tidal heights would be helpful.
- In terms of joined up thinking it was suggested to representatives of the Local Authority that flood wardens who were locally based and had local drainage knowledge, could provide a useful source of information for commenting on planning applications.

**A Bravey/
J Whyley**

**Environment
Agency**

**East Riding of
Yorkshire
Council**



East Riding and Northern Lincolnshire
Local Councils Association

Newsletter

July 2016

Red Ensign

Parish and town councils throughout the UK are being invited to support a campaign to raise public awareness of our island nation's dependence on Merchant Navy seafarers.

The charity Seafarers UK is asking councils to fly a Red Ensign - the British Merchant Navy's flag - on Merchant Navy Day, 3 September 2016. Free ensigns are on offer to councils that would otherwise not be able to participate. Suitable venues include flag-poles in public places, on civic buildings, museums, libraries, schools and churches. There are no restrictions on when or where the Red Ensign can be flown ashore.

Navy Day has been observed in the UK since 2000. The campaign to 'Fly the Red Ensign' was started last year to remind British people - none of whom live more than 70 miles from the sea - that we depend on Merchant Navy seafarers for 95% of our imports, including half the food we eat.

Councils are encouraged to organise flag-hoisting ceremonies on 3 September, or the preceding Friday. A guide to taking part - including a message of support from HRH The Earl of Wessex - is available to download at www.merchantnavyday.uk. This website also includes a 'Roll of Honour', to which all participating councils will be added when they register online, or by emailing mnfund@seafarers-uk.org.

Seafarers UK is a charity that helps people in the maritime community by providing vital funding to support seafarers in need and their families. The charity's dedicated Merchant Navy Fund exists to attract donations to support British Merchant Navy men and women and their families - see www.merchantnavyfund.org. For further information about the 'Fly the Red Ensign for Merchant Navy Day, 3 September' campaign please email mnfund@seafarers-uk.org or phone Carole Hunt on **020 7932 5986**.

NALC Annual Conference 2016

NALC's Annual Conference is held on 19 and 20 October 2016 in Birmingham. This comes after the tremendous success of last year's event. The two-day conference will comprise of speaker sessions, interactive sessions, Annual General Meeting, National Council, county officers forum and the inaugural Star Councils 2016 Awards.

This year NALC is opening up the Annual Conference to all councils and have a limited number of spaces, prices for those delegates are below:

- ☐ Day 1: £50 + VAT
- ☐ Day 2: £70 + VAT
- ☐ Both days: £100 + VAT
- ☐ Both days and Star Councils 2016 Awards: £130 + VAT

Please note the prices quoted do not include accommodation costs. To book a place follow the link www.surveymonkey.co.uk/r/OCTANNUAL

ERNLLCA'S Annual General Meeting 2016

ERNLLCA's Annual General Meeting will be held on Thursday 15 September at the Hallmark Hotel, North Ferriby starting at 7.00pm. District Committees have been meeting throughout July to discuss the nominations they wish to make for the positions of President, Vice-Presidents (3) and the Auditor. Those committees have also been electing the councillors they wish to represent them on the ERNLLCA Executive Committee. One of the key elements of the Association's governance structure is that those elected do not represent their own councils but all of the councils within their district.

The agenda and supporting papers for the meeting will be sent to councils no later than Thursday 18 August.

Each council may send as many representatives to the meeting as it wishes but are restricted to a maximum of two voting delegates. In order that voting delegates can be issued with a voting card, ERNLLCA must be sent confirmation that those persons have been appointed by their council to vote on its behalf.

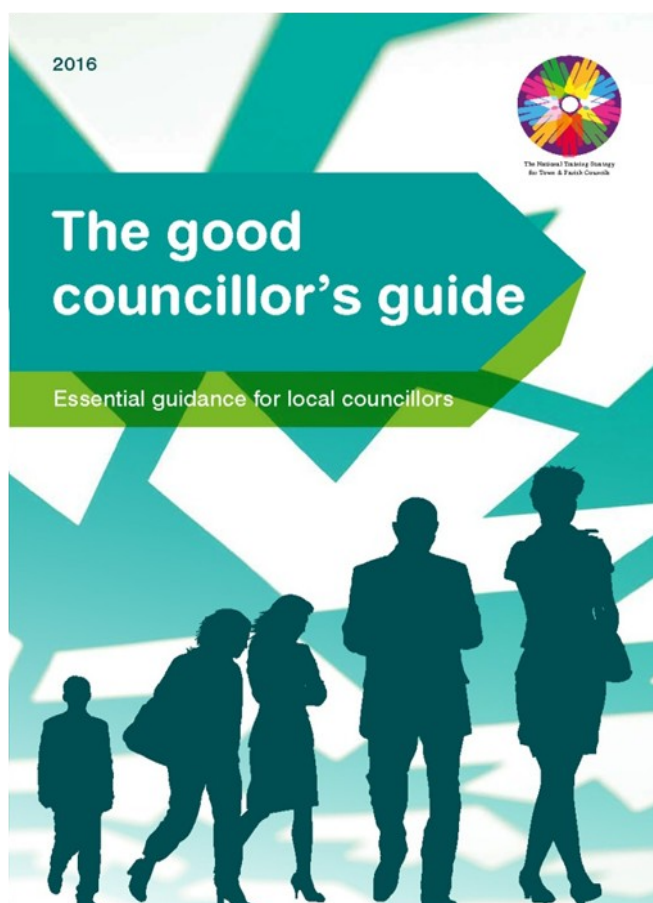
Good Councillor Guides

The latest version of the Guide can be downloaded for free from the ERNLLCA website.

Hard copies can be ordered from ERNLLCA at a cost of £2 each plus postage and packaging.

Clerks have been advised that copies can be ordered and our current stock has already been exhausted!

A further supply of the Guide will be with us shortly.



Funding - Transparency Code for small councils

Councils with an annual turnover of less than £25,000 per year (net of VAT) are eligible to apply for funding to help them meet the requirements of the Transparency Code to have in place a website on which financial and governance information must be posted. To date thirty-nine eligible councils have applied for funding.

If your council is affected by the Transparency Code but had a website in place before 1 April 2015, an application for funding can still be made to help with running costs: such as website licence fees; Clerk's time inputting to the website; or even buying new IT equipment. A number of councils have taken advantage of this and have been pleased to receive funding that was not expected.

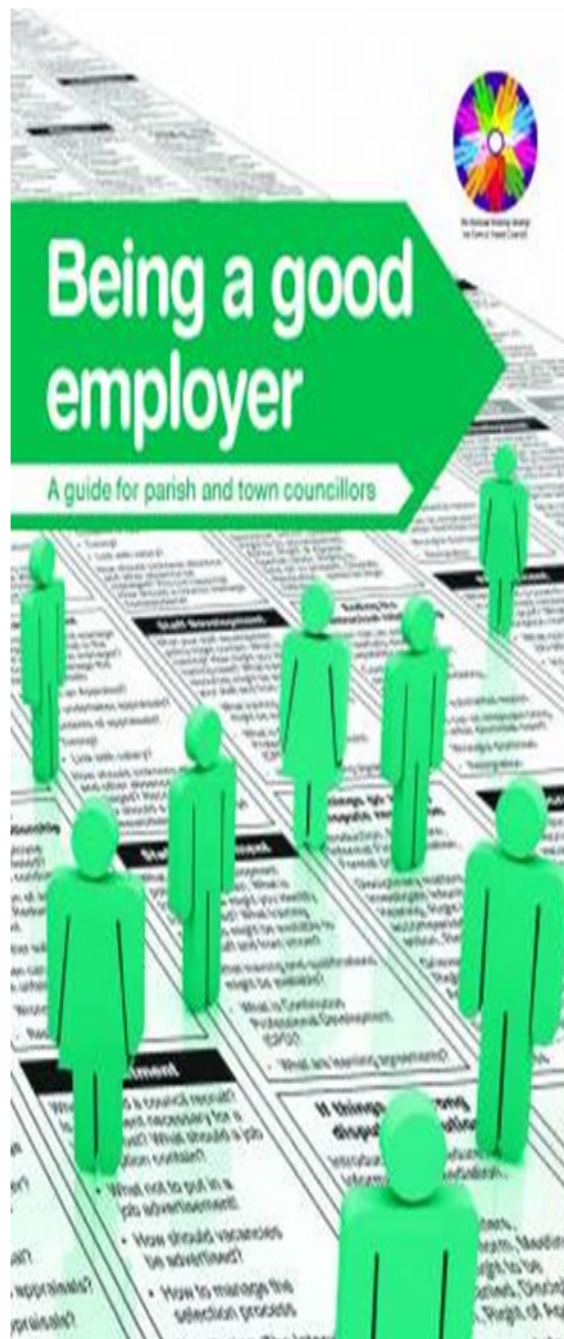
The application form guidance is on the home page of the ERNLLCA website (www.ernllca.info) please scroll to the bottom of the page or request one by email at enquiries@ernllca.info

Being a good employer

ERNLLCA has assisted the National Association of Local Councils in updating its popular *Being a good employer* guide. Good employment practice has become so important as more and more parish and town councils take on devolved or new services.

Given the ever increasing pace of change in local government it has never been more important for councils at all levels to support their staff to meet their objectives. *Being a good employer: a guide for parish and town councillors*, is an updated training and development tool published through the National Training Strategy giving practical guidance on recruiting; managing employees effectively; and compliance with employment legislation.

Councillor Ken Browse, Chairman of NALC said: "Our new employment guide is an indispensable tool for local councillors everywhere. One of the defining indicators of a good council is how it looks after its people. Time and time again we see councils which support their staff being better able to deliver their objectives and adapt to changing needs and priorities. This easy to understand guide will help councils to put in place good employment practices; to recruit and retain staff ; and to support them to deliver the best possible services for local people."



The Great British 2017 Spring Clean

With the phenomenal success of Clean for The Queen, Keep Britain Tidy had lots of people asking about their plans for 2017. So, they are delighted to announce that they will run a brand new cleanup campaign in 2017, with a view to making this an annual fixture in the calendar. They're looking to encourage activity throughout the month of March, with a particular focus on registering thousands of cleanup events over the long weekend from 3-5 March 2017.

More information is available at:

www.keepbritaintidy.org/the-great-british-spring-clean-is-coming-in-2017-/2716/2/1/999/3

Training

A large number of approaches have been made to the ERNLLCA office about training for new councillors. In order that we can deliver this training in the areas where the demand exists, all member councils have been contacted to ask about interest in the Being a Good Councillor course. This three-part course is primarily aimed at new councillors but many longer-serving councillors have taken part to refresh their knowledge. Clerks, particularly those not long in office, may also find the course to be of help.

When the level and areas of demand have been established, venues will be booked.

Awards for All England

Parish and town councils are reminded that they are eligible to apply for grants of between £300 and £10,000 for grassroots and community activity that aims to improve life for local people and neighbourhoods. The scheme does not have a deadline and you can apply at any time.

It is recommended that councils submit their applications at least four months before any project is to start. See www.biglotteryfund.org.uk/funding/Awards-For-All

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Laxton Parish Council

Accounts for Payment

July 2016

Payee	Details	Total	VAT
Alan Bravey	Salary - July	86.85	0
Post Office	PAYE - July	57.60	0
Alan Bravey	Reimbursement for OS Map	9.74	0
East Riding of Yorkshire Council	VETS Fridge Magnets	178.56	29.76
Total		332.75	29.76